Our Vision

A City which values its heritage, cultural diversity, sense of place and natural environment.

A progressive City which is prosperous, sustainable and socially cohesive, with a strong community spirit.
1. CONFIRMATION OF MINUTES OF THE CHIEF EXECUTIVE OFFICER’S PERFORMANCE REVIEW COMMITTEE MEETING HELD ON 12 DECEMBER 2017 ................................................................. 1

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VENUE: Meeting Room 2 (Ground Floor), 175 The Parade, Norwood

HOUR: 6.00pm

PRESENT

Committee Members
- Mayor Robert Bria (Presiding Member)
- Cr Kevin Duke
- Cr Kester Moorhouse
- Cr Scott Sims
- Mr Adam Kennedy (AME Recruitment)

Staff
- Lisa Mara (General Manager, Governance & Community Affairs)

Lawyer
- Ms Tracy Riddle (Kelledy Jones Lawyers)

APOLOGIES: Nil

ABSENT: Nil

TERMS OF REFERENCE:
The Committee is established for the purposes of facilitating the review of the Chief Executive Officer’s performance as required and in accordance with the Chief Executive Officer’s Contract of Employment.

1. CONFIRMATION OF MINUTES OF THE CHIEF EXECUTIVE OFFICER’S PERFORMANCE REVIEW COMMITTEE MEETING HELD ON 12 DECEMBER 2017

Cr Duke moved that the minutes of the Chief Executive Officer’s Performance Review Committee meeting held on 12 December 2017 be taken as read and confirmed. Seconded by Cr Sims and carried.

2. PRESIDING MEMBER’S COMMUNICATION

Mayor Bria welcomed Mr Adam Kennedy to the Committee.

Mayor Bria – Statement Regarding Obligations of Committee Members

The Mayor addressed the meeting with respect to the processes to be followed by the Committee and the necessity to ensure that all decisions which are made are not susceptible to challenge.

Cr Sims – Perceived Conflict of Interest

Cr Sims declared a perceived conflict of interest in Item 3.1 of this Agenda and sought leave of the meeting to make a Personal Explanation, which leave was granted.

Cr Sims confirmed that in dealing with his perceived conflict of interest, he comes to the Committee’s decision-making processes with an open mind, he will undertake his role as a Member in an open and transparent manner and will consider all information in an impartial and fair-minded manner.

Ms Tracy Riddle left the meeting.

3. CONFIDENTIAL REPORTS
3.1 CHIEF EXECUTIVE OFFICER’S PERFORMANCE REVIEW – DETERMINATION OF METHODOLOGY FOR THE REVIEW PROCESS

RECOMMENDATION 1

That pursuant to Section 90(2) and (3) of the Local Government Act 1999 the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider

(a) Information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

RECOMMENDATION 2

Under Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report, discussion and minutes be kept confidential until the Performance Review of the Chief Executive Officer has been finalised.

Cr Sims moved:

That pursuant to Section 90(2) and (3) of the Local Government Act 1999 the Council orders that the public, with the exception of the General Manager, Governance & Community Affairs, be excluded from the meeting on the basis that the Council will receive, discuss and consider

(a) Information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded by Cr Moorhouse and carried.

Cr Sims moved:

Under Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report, discussion and minutes be kept confidential until the Performance Review of the Chief Executive Officer has been finalised.

Seconded by Cr Duke and carried unanimously.
4. OTHER BUSINESS
   Nil

5. CLOSURE
   There being no further business the Presiding Member declared the meeting closed at 6.58pm.

Mayor Robert Bria
PRESIDING MEMBER

Minutes Confirmed on ____________________________
(date)