



City of Norwood Payneham & St Peters

Annual Report

2018–2019



City of
Norwood
Payneham
& St Peters



Kaurna Acknowledgement

The City of Norwood Payneham & St Peters acknowledges that this land is the traditional land of the Kaurna people and that we respect their spiritual connection with their country.

We also acknowledge the Kaurna people as the custodians of the greater Adelaide region and that their cultural and heritage beliefs are still important to the living Kaurna people today.



We value your comments

To provide comment or for more information about the 2018–2019 Annual Report, please contact the Council via email: townhall@npsp.sa.gov.au or mail: General Manager, Governance and Community Affairs, City of Norwood Payneham & St Peters, PO Box 204, Kent Town SA 5071.

Our website at www.npsp.sa.gov.au provides more information about the Council's activities, policies and plans for the future.

Thinking of the environment

This Annual Report is printed on certified carbon neutral recycled stock, manufactured in Australia.






Welcome

The City of Norwood Payneham & St Peters 2018–2019 Annual Report provides a comprehensive account of the Council's performance, achievements, challenges and financial management, from 1 July 2018 to 30 June 2019.

The Council is committed to transparent reporting and accountability to all of our stakeholders, and the Annual Report is the primary means of advising on progress towards the outcomes and objectives outlined in the Council's strategic management plan, *CityPlan 2030: Shaping Our Future*.

The Annual Report has been prepared to meet the legislative requirements set out in the *Local Government Act 1999*.



How to read this Annual Report

This Annual Report is divided into four main sections:

- An overview of the City of Norwood Payneham & St Peters, the services we provide and a summary of our performance for 2018–2019 is on pages 10–13.
- Information about the Council and our organisation can be found on pages 31–83.

- Our performance outcomes for the 2018–2019 financial year and information on how we are meeting each of our strategic outcomes is on pages 128–165.
- To view our 2018–2019 financial indicators and audited financial statements, please see pages 189–233.

A glossary of terms and acronyms used throughout the report is on pages 191–195.

For contact details for the Council and its community facilities, please see the inner back cover of this Annual Report.



Our Vision

*A City which values its heritage, cultural diversity,
sense of place and natural environment.*

*A progressive City which is prosperous, sustainable and
socially cohesive, with a strong community spirit.*

Our Values

*Our People • Working Together • Leadership
Excellence • Integrity • Service*




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30.2%
of the population
born overseas


Top 5 birthplaces in NPSP

 64.7% Australia

 4.8% United Kingdom

 4.3% Italy

 4.0% China

 2.6% India

9,000+
local businesses

2
swimming
centres

16 schools

8,879
older people (60+)

5,552
young people
(12–24)

16,828
adults (25–59)

4,103
children (0–11)

120
ethnicities

City Snapshot

The City of Norwood Payneham & St Peters' unique sense of place is shaped by its cultural diversity, strong community spirit, rich heritage and cosmopolitan lifestyle. It enjoys a reputation as one of Adelaide's most desirable places to live, work, study and visit.

population of
35,302*



3
libraries



23,000+
street trees



72 parks
& reserves with
26 playgrounds



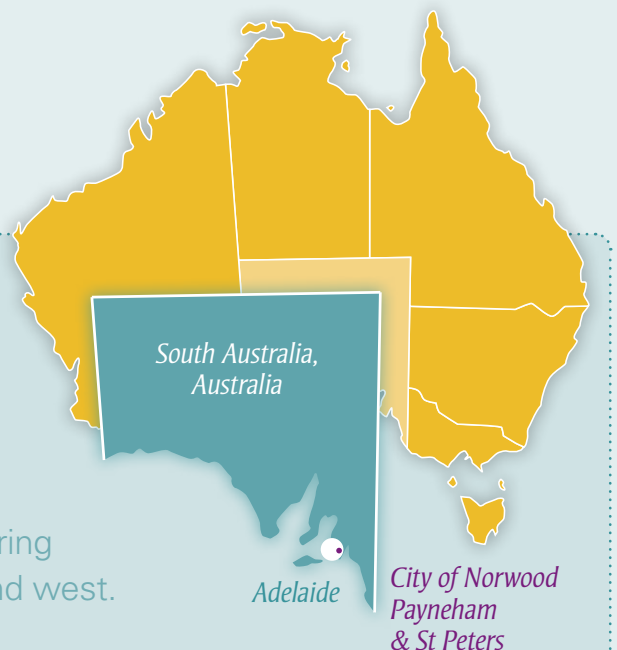
52.1% ♀
females



47.9%
males

Located in South Australia, just five minutes east of Adelaide's CBD, the City of Norwood Payneham & St Peters covers 15km² and has a multicultural population of 35,302*.

The Council area is bounded by six neighbouring councils and the River Torrens to the north and west.



Who We Are

Our History

The Kaurna people are the traditional owners of the land that has become known as the City of Norwood Payneham & St Peters. The Kaurna lived around the four creeks which traverse the City, gathering for ceremony and cultural activities prior to European settlement in the 1830s.

The City's history since European settlement draws on the histories of three uniquely South Australian communities which, in 1997, amalgamated to form the City of Norwood Payneham & St Peters. The first of these is the City of Kensington and Norwood, which was, in 1853, the first township (outside the City of Adelaide) to be granted municipal government in Australia. The second is the Town of St Peters, with its distinctive villas and cottages amid tree-lined streets. The third is that of the meandering River Torrens Valley to the north known as the Garden City of Payneham.

The amalgamation of the three council areas in November 1997 unified a rich and multicultural community.

Successive waves of migrants have exerted significant influence over the development of the City. This has imbued Norwood Payneham & St Peters with an identity and character distinct from any other in South Australia.

As one of the oldest South Australian local government municipalities, the City's beautiful residential, public and commercial buildings also contribute significantly to its heritage character.

Our Council

Located just a five minute drive from Adelaide's central business district; picturesque tree-lined streets, unique heritage, architecture and extensive parks and gardens give our City a unique character.

The Council owns and operates the St Peters Child Care Centre, Payneham Community Centre, Norwood Swimming Centre, Norwood Town Hall, Payneham Memorial Swimming Centre as well as three libraries in Norwood, St Peters and Payneham Library at Felixstow.

Norwood Concert Hall, one of South Australia's premier entertainment venues, is also owned and operated by the Council, as is the Norwood Oval, the maintenance of which the Council shares with Norwood Football Club. Other significant built assets include the St Peters Town Hall and the Norwood Library, which was built in 1873 and was previously the Norwood Institute.

As a member of the International League of Historical Cities, we have set our sights high on becoming a leading example of the best an urban lifestyle can offer in an Australian context. Membership of the League enables us to contribute to the dialogue surrounding the future direction of cities across the world.

We aim to ensure those within our community are kept well informed so they understand and value the extensive role the Council undertakes within the broader community and its relevance to their lives.



Norwood Town Hall 1885



Norwood Town Hall 2019

Our City

The City of Norwood Payneham & St Peters enjoys a reputation as one of Adelaide's most desirable places to live, work, study and play.

We are a proudly diverse City and celebrate the many cultures represented in our community. In recent years, the community has grown with an influx of new citizens from China, Malaysia, India and South Korea, many of whom are students. More than a quarter of our City's residents speak a language other than English at home, with the top three being Italian, Mandarin and Greek and almost a third of residents were born overseas*.

Over the last 20 years, the City has evolved into a destination known for its cosmopolitan lifestyle and cultural influences, as well as thriving business and retail sector, food manufacturing, innovation and creativity.

A hub for new and emerging industries, co-working spaces and creative destinations, the proximity to Adelaide's central business district makes the City an ideal location of choice for businesses of all shapes and sizes.

A significant number of small to medium businesses are concentrated within the retail precincts of The Parade, Magill Road, Payneham Road and Glynde Corner. Professional, manufacturing and light industry precincts are also significant contributors to the state and local economies, along with more than 6,000 home-based businesses.

The Council continues to provide services and infrastructure for people at all stages of life and abilities to meet the needs of an ageing population. Although the socio-economic profile of the City is higher than the Adelaide and South Australian profiles, there are also pockets of disadvantage.

Evolving lifestyles and community priorities has led to an increase in the use of technology, working and studying hours, and passive recreation; all of which are contributing to more sedentary lifestyles. This, coupled with smaller allotment sizes for new houses, requires the Council to place greater importance on quality areas of public open space and infrastructure to support alternative modes of transport.

*Information collected in 2016 by Profile ID (<https://profile.id.com.au/npsp/language>).

Our Identity

The City's logo was created in November 1997 when the former City of Kensington and Norwood, City of Payneham and the Town of St Peters amalgamated to form the City of Norwood Payneham & St Peters.

The logo is a six-pointed star, inspired by the clock face of the Norwood Town Hall, located on The Parade, Norwood.

The star's six points represent the three former council areas coming together to form the City of Norwood Payneham & St Peters. The colours reflect the heritage values of our City.



**City of
Norwood
Payneham
& St Peters**

Strategic Direction

We exist to improve the Well-being of our citizens and our community, through:

Social Equity

Cultural Vitality

Economic Prosperity

Environmental Sustainability



The Council's strategic direction is guided by four outcomes or "pillars" which contribute to the realisation of the Council's Vision and are based on the pillars of the Quadruple Bottom Line (QBL) framework. The four outcomes are Social Equity, Cultural Vitality, Environmental Sustainability and Economic Prosperity.

For our City, adding the fourth pillar of culture to the traditional Triple Bottom Line (TBL) of environmental, social and economic sustainability highlights the importance of protecting and enhancing our City's unique character and sense of place.

The objectives, set out in *CityPlan 2030*, which outline the priorities for what needs to happen to achieve the four outcomes, reflect the community's aspirations, the policy commitments of the Council and the likely trends and issues which our City will face over the course of *CityPlan 2030*.

"CityPlan 2030 plays a pivotal role in guiding the City of Norwood Payneham & St Peters towards the community's vision for the future. Achieving the strategies contained in CityPlan 2030 requires transparent and accountable governance structures and processes which are both flexible and responsive to the future opportunities and indeed challenges that will present themselves. It will also require a positive 'can-do' attitude and approach to ensure that we realise the future which we want for ourselves and the next generation, rather than just 'letting things happen'."

Mayor Robert Bria

Where Your Rates Go

For every \$100 paid in rates, the breakdown in Council expenditure is as follows:



\$2.26

Community Events, Arts & Heritage

- Community events
- Community arts
- Cultural heritage



\$37.60

Infrastructure Management

- Asset management
- Civil infrastructure management
- Streetscape maintenance
- Public lighting
- Stormwater drainage network
- Traffic management



\$9.73

Trees, Parks, Sport & Recreation

- Reserve and open space maintenance
- Sports and recreational facilities
- Street trees
- Swimming centres



\$5.78

Libraries & Community Facilities

- Library services
- Lifelong Learning Programs
- Children's programs
- Facility hire (casual and long term)
- Norwood Concert Hall



\$10.95

Waste & Recycling Services

- Kerbside collection of
 - Household waste
 - Recyclables
 - Green organics
- Hard waste collection and disposal
- Public litter bins
- Illegal dumping



\$2.24

Community, Health, Aged & Youth Services

- Community support and development
- Community programs
- Home Care Assist
- Youth services
- St Peters Child Care Centre & Pre-school



\$5.08

Economic Development, Regulatory Services, Environment & Planning

- City planning
- Building inspections
- Environmental health services
- On-street parking management
- Animal management
- Abandoned vehicles
- Creek maintenance
- Pest management
- Management of business precincts
- Strategic projects
- Economic development



\$16.06

Governance, Communications & Administration

- Corporate governance
- Financial management
- Information management
- Customer services
- Organisational development
- Volunteer services
- Internal and external communications
- Media liaison
- Marketing

Year in Review

Performance Highlights

Outcome 1: Social Equity

A connected, accessible and pedestrian-friendly community

Our Achievements

- ✓ Completed the *Felixstow Reserve Redevelopment Project*. See page 121.
- ✓ Endorsed *The Parade Masterplan* to guide future developments of The Parade, Norwood. See page 120.
- ✓ Developed the *Kent Town Urban Design Framework* to inform future streetscape redevelopment in Kent Town. See page 155.
- ✓ Achieved significant engagement and audience development through the Council's social community platforms. See page 130.
- ✓ Experienced significant growth in visits to the Council's website. See page 131.
- ✓ Provided visitation and companionship to 82 socially isolated residents through the Community Visitors Scheme. See page 133.
- ✓ Hosted the *Zest for Life* two-week program of events encouraging active and healthy lifestyles for older citizens. See page 135.
- ✓ Facilitated 9 community consultation and engagement opportunities relating to a range of strategies and major projects and initiatives including *The Parade Masterplan* and the *Youth Development Strategy*. See page 174.
- ✓ Introduced designated smoke-free areas across the City. See page 136.
- ✓ Engaged with young people through the YouthFM radio broadcasting program. See page 135.

Our Challenges

- Developing adaptive library systems which continue to meet community needs.
- Managing numerous contractors to deliver complex major projects on time and on budget.
- The completion of *Felixstow Reserve Redevelopment Project* was a challenge due to inclement weather impacting on the site works and issues associated with the cultural components of the project, resulting in additional consultation.

Future Projects

- Conduct the mid-term review of *CityPlan 2030*.
- Implementing the objectives of the *Age-friendly Wayfinding Strategy* to ensure the City is accessible for all members of the community.

Fast Facts

| | 2018–2019 | 2017–2018 | 2016–2017 |
|--|-----------|-----------|-----------|
| Value of completed infrastructure works. See page 122. | \$2.8 m | \$3.75 m | \$2.6 m |
| Community Funding Program Grants | \$21,591 | \$19,414 | \$23,620 |
| Lifelong Learning opportunities | 510 | 543 | 481 |
| Lifelong Learning participants | 12,642 | 11,653 | 9,931 |



Outcome 2: Cultural Vitality

A visually interesting, artistic and creative City

Our Achievements

- ✓ Installed the Council's third major Quadrennial Public Artwork, *Perpetual Sun*. See page 140.
- ✓ Held the first *Concerts in the Park* series, a trio of outdoor live music events which included a new event, *Symphony in the Park*. See page 141.
- ✓ Opened the redeveloped Felixstow Reserve to the public. The reserve includes a Kurna cultural art trail and Kurna-inspired nature play area. See page 121.
- ✓ Inaugurated 178 new citizens from over 25 countries at four citizenship ceremonies. See page 143.
- ✓ Hosted a month long program of events as part of *South Australia's History Festival*. See page 16.
- ✓ Unveiled plaques containing the names of 145 servicemen who served and died in World War One on the St Peters Heroes Memorial. See page 144.
- ✓ Held a cultural heritage exhibition celebrating 125 years of women's suffrage in South Australia. See page 144.
- ✓ Endorsed the *Kent Town Urban Design Framework* and *Public Realm Manual*, which will guide the future of development in the area. See page 146.
- ✓ Hosted the Stage 2 Start of the 2019 *Santos Tour Down Under* on The Parade, Norwood. See page 147.
- ✓ The upgrade of the Payneham Oval clubrooms was completed, making the building more accessible and sustainable. See page 147.


Our Challenges

- Whilst the upgrade of the Payneham Oval clubrooms was completed on time and on budget, the Council now needs to consider the provision of women's changing facilities due to the increasing popularity of women's football and cricket at the oval.
- Inclement weather meant the *Movie on the Oval* had to be cancelled the day before the event was due to be held.

Future Projects

- Upgrading the tennis courts at Payneham Oval and Buttery Reserve.
- Completion of the new Norwood Oval Clubrooms and Members Facilities.

Fast Facts

| Development approval was granted for: |  | | |
|---------------------------------------|---|-----------|-----------|
| | 2018–2019 | 2017–2018 | 2016–2017 |
| Dwellings | 284 | 341 | 293 |
| Land divisions | 83 | 94 | 91 |
| Swimming pools | 93 | 89 | 86 |
| Regulated tree removals | 38 | 27 | 25 |
| Total value of new developments | \$165m | \$249 m | \$188 m |

Year in Review

Performance Highlights

Outcome 3: Economic Prosperity

A dynamic and thriving centre for business and services

Our Achievements

- ✓ Held the second *Eastside Business Awards*, which saw 11 businesses celebrated across 12 categories. See page 150.
- ✓ Held the second *Raising the Bar Adelaide* event at pubs and bars across the City, selling 930 tickets. See page 157.
- ✓ The *Summer in Sorrento* competition received 4,452 entries. See page 156
- ✓ Hosted ten 'Food Secrets' bus tours of the Glynde and Stepney food manufacturing precincts. See page 154
- ✓ The *Eastside Wine and Ale Trail* was showcased at *Cellar Door Fest 2019*. See page 152.
- ✓ Four business growth workshops were held for and attended by 62 participants from businesses located within the Council area. See page 154.
- ✓ Four workshops were held to help local start-ups and entrepreneurs grow their business. See page 154.
- ✓ Conducted a number of marketing activities promoting the different precincts within our City to a broad audience. See page 153.
- ✓ The Council was the major sponsor for the *Adelaide International Youth Film Festival*. See page 155.
- ✓ Worked alongside local businesses to host a series of events, including *Fashion on Parade* and *Art on Parade*. See page 156.

Our Challenges

- Delivering a number of great ideas and initiatives with a limited amount of resources and budget.
- Continued engagement and participation of businesses across the City.

Future Projects

- Completion of the *Economic Development Strategy* to guide the economic growth of Kent Town.
- Development of a citywide *Business and Economic Development Strategy* to set the vision and strategic framework for the next five years.
- The implementation of the first stage of *The Parade Masterplan* will occur in 2019–2020.

Fast Facts

| | 2018–2019 | 2017–2018 | 2016–2017 |
|---|-----------|-----------|-----------|
| Number of <i>Food Secrets</i> bus tours | 10 | 11 | 10 |
| Number of participants on <i>Food Secrets</i> bus tours | 160 | 176 | 192 |
| Major events | 9 | 9 | 7 |
| Attendances at major events** | 47,000 | 57,600 | 55,500 |



** Estimated

Outcome 4: Environmental Sustainability

A leader in environmental sustainability

Our Achievements

- ✓ Commenced a 15 year project to upgrade the City's stormwater drainage network. See page 118.
- ✓ Soft plastic recycling was introduced at the Norwood Town Hall in June 2019. See page 161.
- ✓ The Council explored the use of compostable dog waste bags for parks in the City. This will be trialled in 2019 – 2020. See page 161.
- ✓ The Council signed up to the Local Government Association's Circular Procurement Pilot Project Committee. See page 161.
- ✓ Felixstow Reserve, incorporating an innovative, dual purpose wetland area, was opened to the public. See page 121.
- ✓ Held the *Feeling Hot! Hot! Hot!* Panel session as part of the Resilient East Council network. See page 165.
- ✓ Resilient East launched an online heat mapping tool. See page 165.
- ✓ The Council adopted the Local Government Association's shared mobility framework. See page 161.
- ✓ Completed a section of the River Torrens Linear Park Shared Pathway Project, making it safer for cyclists and pedestrians. See page 163.
- ✓ Held the *Sustainable Garden Awards* in November 2018. See page 164.

Our Challenges

- The Council conducted a grants program to assist residents to maintain regulated and significant trees on private property. Unfortunately this was unsuccessful due to a low number of applications. See page 163.
- Maintaining an open pathway for cyclists and pedestrians throughout the completion of the River Torrens Linear Park pathway enhancement project. See page 163.

Future Projects

- The Council will plant 50 additional trees in its reserves by 2020 using its Urban Tree Fund.
- The Council is developing a new *Urban Tree Strategy* in 2019–2020.

Fast Facts

| | 2018–2019 | 2017–2018 | 2016–2017 |
|---|------------------------------|------------------------------|------------------------------|
| Kerbside recycling waste diverted from landfill | 3,332 t | 3,269 t | 3,573 t |
| Kerbside green organic waste diverted from landfill | 4,526 t | 4,386 t | 4,934 t |
| General waste collected | 6,389 t | 6,917 t | 7,098 t |
| Hard waste collections | 479 t (3,802 collections) | 602 t (4,367 collections) | 583 t (5,626 collections) |

t = tonnes



Year in Review

Event Highlights

2018



July

- **School Holiday Program**
A number of events and activities for children held at the Council's libraries. In 2018–2019 there were 1174 children and 768 adults that took part in the program.

August

SALA in NPSP

This year, the whole of NPSP took part in the SALA Festival, a statewide visual arts festival which celebrates South Australian artists. Exhibitions were held in local studios, galleries, shops and community buildings and the festival also featured launch parties for some exhibitions.

September

- **School Holiday Program**
A number of events and activities for children held at the Council's libraries.



October

- **Zest for Life**
A two week program of events that celebrate positive and active ageing and community well-being.

Fashion on Parade

An associated event of the Adelaide Fashion Festival, showcasing fashion retailers from around the Council area on The Parade, Norwood, the leading fashion destination in eastern Adelaide.



November

- **Festive Gallery on Osmond**
A gallery of largescale wooden Christmas trees decorated by local school children and displayed on Osmond Terrace, Norwood.

Norwood Christmas Pageant

Norwood Christmas Pageant is an eastern Adelaide institution. This traditional South Australian celebration of Christmas takes place on The Parade, Norwood and attracts thousands of onlookers every year.

- **Volunteers Christmas Dinner**
An annual dinner hosted by the Mayor in thanks and appreciation of Council Volunteers.

December

- **Twilight Carols**
Free community event featuring a special visit from Santa and the chance to sing along to carols.

Year round events

Citizenship Ceremonies

Four citizenship ceremonies were hosted to welcome new citizens to the community.

Food Secrets Bus Tours

Ten bus tours showcasing food manufacturers in Glynde and Stepney were attended by 160 guests in total.

Business Growth Workshops

Four workshops for local business owners and entrepreneurs were attended by 62 people over the year.

Eastside Startup Series

Four events to assist local start-ups, entrepreneurs and small-to-medium enterprises navigate the grounds of starting and growing a business.

2019



January

- **Norwood on Tour Street Party**
A celebration of the 2019 Santos Tour Down Under on The Parade, Norwood, with live music and featuring food provided by local traders.

Santos Tour Down Under – Novatech Stage 2 Start

The Parade hosted a stage start of the Tour Down Under – an internationally recognised cycling event and the biggest cycling race in the southern hemisphere.

- **Australia Day**
A free community event including a presentation of local Citizen of the Year awards, a citizenship ceremony, entertainment and brunch.
- **Poolside**
Australia Day celebration for families at Payneham Memorial Swimming Centre.

February

- **Jazz in the Park**
The first in the Concerts in the Park series of outdoor concerts for the community, featuring live jazz music and children's entertainment.



March

St Peters Fair

A day out for families with rides, market stalls, children's entertainment and live music.

- **Melodies in the Park**
The second outdoor live music event in the Concerts in the Park series. This event featured children's music as well as a performance from popular band, Horns of Leroy.

April

- **Art on Parade**
A self-guided trail of art by South Australian artists. 127 pieces of art were hosted by over 25 venues along The Parade.

Symphony in the Park

A new event for 2018–2019 and completing the Concerts in the Park series, Symphony in the Park took place in Richards Park, Norwood and featured a performance by pop symphony orchestra, Fusion Pops.

- **Eastside Business Awards**
The Eastside Business Awards recognised local businesses for excellence across 12 categories.



May

- **South Australian History Festival**
This year's History Festival celebrated 125 years of women's suffrage in South Australia, as well as the local culture and history of our City. The program including exhibitions, tours, talks and workshops.

June

- **Canvas Workshop: Mixed Media Animation**
A workshop for young people as part of the Council's Youth Development Program.
- **Canvas Workshop: Collaborative drawing with Alex Beckinsale**
A workshop for young people as part of the Council's Youth Development Program.

Plastic Free July Challenge Workshop

A community workshop to make going plastic-free easier.



Travelling Through Time

During May 2019, the City of Norwood Payneham & St Peters presented an exciting and popular program of events as part of the annual South Australia's History Festival.

Travelling Through Time was a celebration of our local history and culture, and its complex relationship with time, focusing in particular on the 125th anniversary of women's suffrage in South Australia.

A profound milestone in the State's history, 1894 marked the year in which women were granted equal right to vote and stand for election to the South Australian Parliament—the result of many years of campaigning by dedicated and passionate men and women across the State.

Through a series of 13 exhibitions and special events, *Travelling Through Time* examined the lives of a number of significant local women, who in the 19th century, advocated for social and political reform. These women challenged orthodox beliefs and values regarding the status and role of women in society and as such, remain an important part of our City's history.

The program included exhibitions, history forums, film screenings, talks, guided walking and bus tours, and other special events, many of which were held in Council facilities at the St Peters Town Hall Complex, Norwood Town Hall and Norwood Concert Hall.

The program also delved into the City's rich historical record, exploring through the lens of time important historical events, contested interpretations of history and the many changes to the City's natural and built landscapes as a result of European colonisation.

Travelling Through Time events attracted nearly 800 participants with further people attending exhibitions which were held throughout the month.

History Festival 2019 attendance

Film screenings

373

Bush Dance

76

History Talks

110

Guided walking tours

68

Guided bus tour

24

Yesterday's Daughters guided exhibition tour

142





Art on Parade

Celebrating South Australian artists on The Parade, Norwood. In April 2019, the second *Art on Parade* took place on The Parade, Norwood. The exhibition was a self-guided contemporary art trail which visitors could follow to discover 116 unique pieces of artwork.

32 South Australian artists showcased their artwork through the event and the work on show covered a range of different mediums, including sculptures, paintings, jewellery and photography. This year, artwork was hosted by 28 businesses along The Parade, which was an increase from the 23 businesses that took part in last year's event.

Due to the success of last year's event, the exhibition was extended for an extra week, taking place from 1–30 April. This allowed more local residents and visitors to enjoy the creative talents of local, South Australian artists.

A new feature for the event was the installation of sculptures in Norwood Memorial Gardens and on Osmond Terrace.

The History of Art on Parade

Art on Parade is a refresh of Sculpturing Norwood, an exhibition of small sculptures and artwork by South Australian artists, which were showcased in retail premises along The Parade over a three-week period. The event was initially organised by Art Images Gallery, but was taken over by the Council in 2008.

The event did not continue after that time until, following a review of all Council events, the Council, at its meeting held on 4 September 2017, endorsed the reintroduction of the Sculpturing Norwood event, with a more contemporary name, *Art on Parade*, as part of the Council's 2017–2018 events calendar.

2018–2019 Art on Parade (4 week event)

Artworks

116



95 in 2017–2018
(3 week event)

Artists

32



32 in 2017–2018
(3 week event)

Locations

28



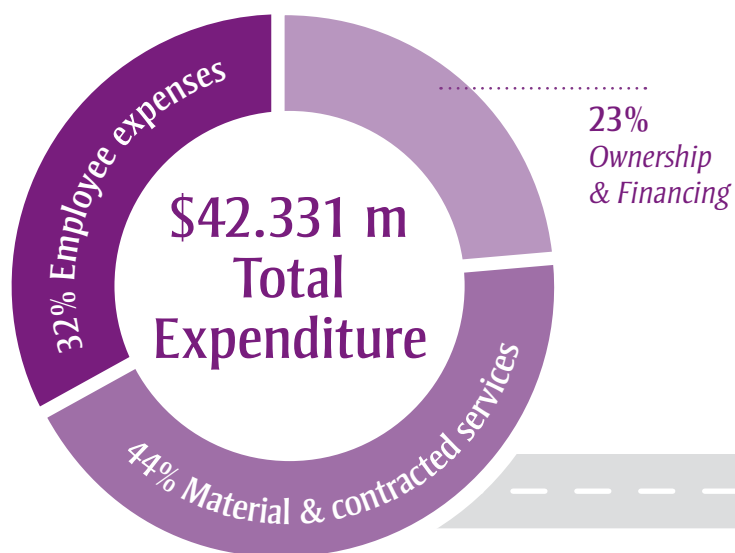
28 in 2017–2018
(3 week event)

“Pleasantly surprised to see the art on show and thoroughly enjoyed such a diversity of skills and displays”

Colleen, Glenelg

Year in Review

Financial Summary



\$2.380 m
Operating Surplus
42% decrease from 2017–2018

\$15.880 m Capital Expenditure

\$5.616 m Capital Works Program



\$1.699 m Recreation & open space projects

\$0.182 m Library resources

\$7.560 m Strategic projects



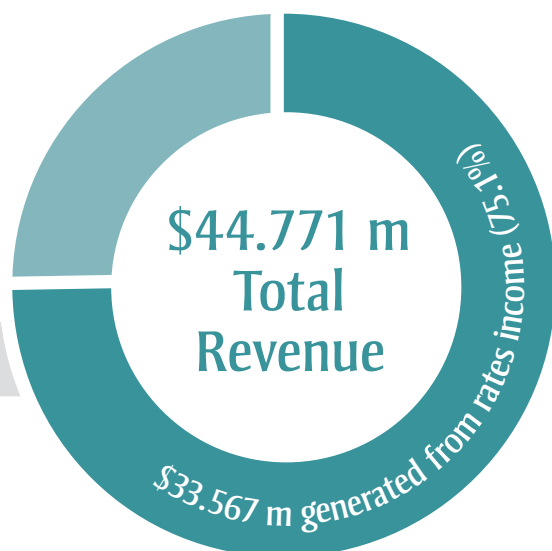
\$0.822 m Minor projects

\$963,000

Service initiatives

Events \$339,000
Strategy, Project &
Governance Reviews \$261,100
Environmental Initiatives \$180,000
Economic development
& planning \$182,900

Financial Goal: A City which delivers on our strategic outcomes by managing our financial resources in a sustainable and equitable manner.



0.93%

*Average residential rate increase from 2017–2018
= \$14/year based on a mean valuation of \$661,659*

\$498 m Net Assets

Including buildings, footpaths, kerbs and channels, reserves and artwork

\$483 m Non-current Assets



Year in Review

Financials

Achieving and maintaining financial sustainability is a key ongoing objective for the City of Norwood Payneham & St Peters. In 2018–2019, the Council continued to work towards this objective, achieving a better than expected Operating Surplus of \$2.380 million.

The following pages provide a summary of the Council's financial position, with detailed information relating to the Council's financial performance included within the Financial Statements section of this Annual Report, from page 189.

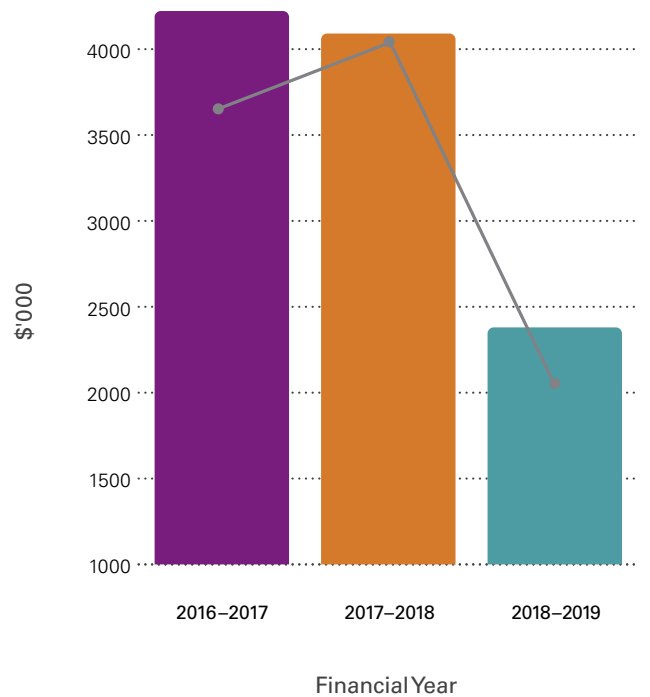
Operating Result

In 2018–2019, the Council reported an Operating Surplus of \$2.380 million, compared to a budgeted Operating Surplus of \$1.430 million.

The underlying Operating Surplus of \$2.041 million has been adjusted for the advance payments of Financial Assistance Grants and Roads to Recovery Grant funding.

Achieving and maintaining financial sustainability is a key objective of the Council. As detailed in Graph 1, the Council continues to deliver an underlying Operating Surplus in line with its financial outcomes, which are set out in the Council's long-term Financial Plan.

Graph 1: Operating Surplus showing adjusted Underlying Surplus



— Adjusted Operating Surplus/(Deficit) \$'000

Income & Expenditure

Income

Council rates are a form of property taxation and are the main source of funding for the activities undertaken by the Council. In the 2018–2019 financial year, rates represented 75.1% of total income (compared with 74.8% in 2017–2018).

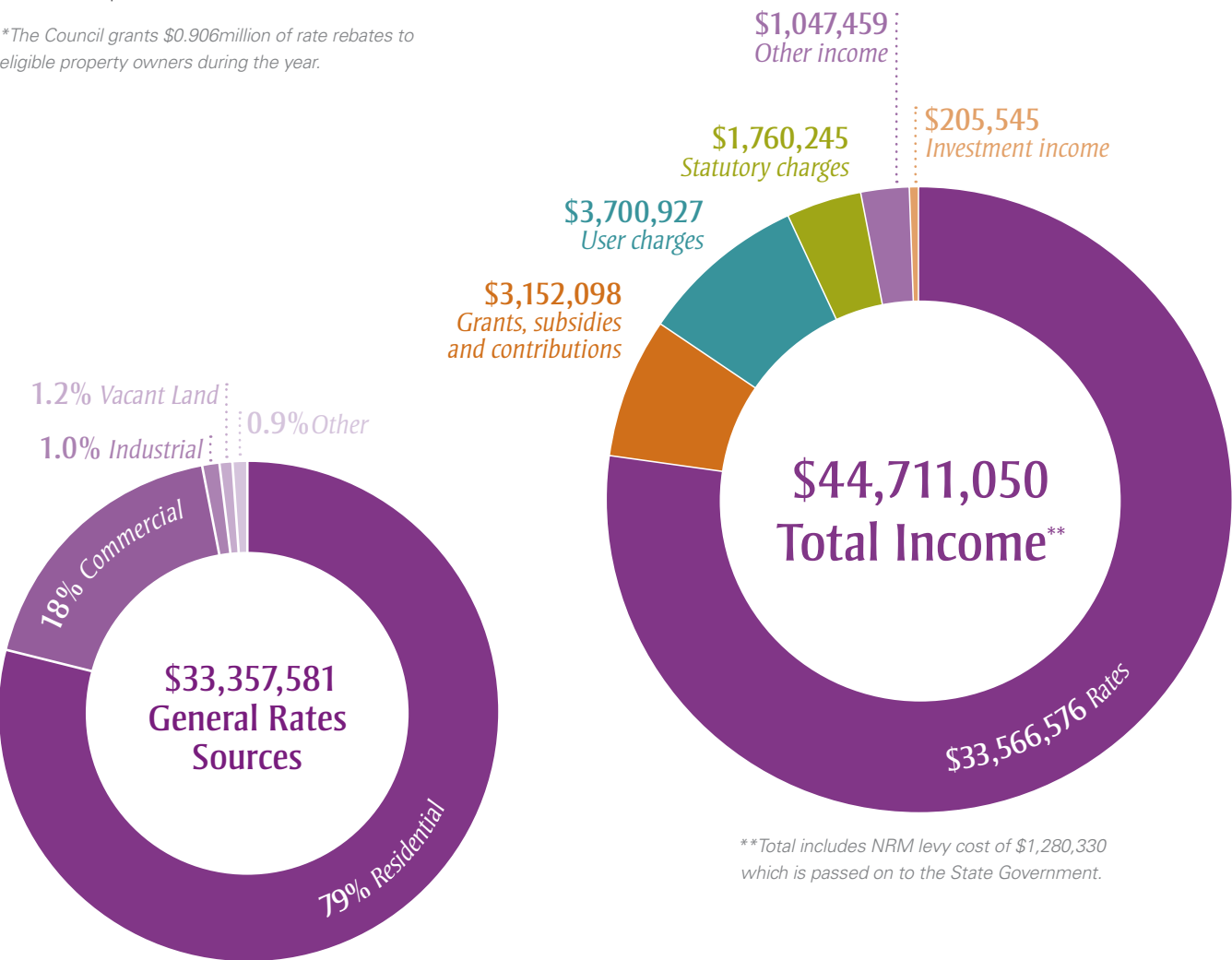
In 2018–2019, the Council collected \$33.567 million in rate revenue, comprising of:

- General Rate Revenue* – \$33.357 million; and
- Parade Separate Rate* – \$0.209 million.

**The Council grants \$0.906million of rate rebates to eligible property owners during the year.*

The Council supplements rate revenue with grants and user fees in order to provide services, facilities and projects for the community. Some of the services provided are required to be delivered by the Council under the *Local Government Act 1999*, while others services and programs are delivered to meet community needs or to deliver on community expectations.

Income from all sources to fund the Council’s services and programs is \$44.7 million (a 2.1% increase from 2017–2018).



Financial Sustainability Indicators

A series of Financial Sustainability Indicators have been developed by Local Government to assist in determining whether a Council is financially sustainable, or moving to a position of financial sustainability.

The Financial Sustainability Indicators which are used by the Council to measure its performance and financial sustainability are:

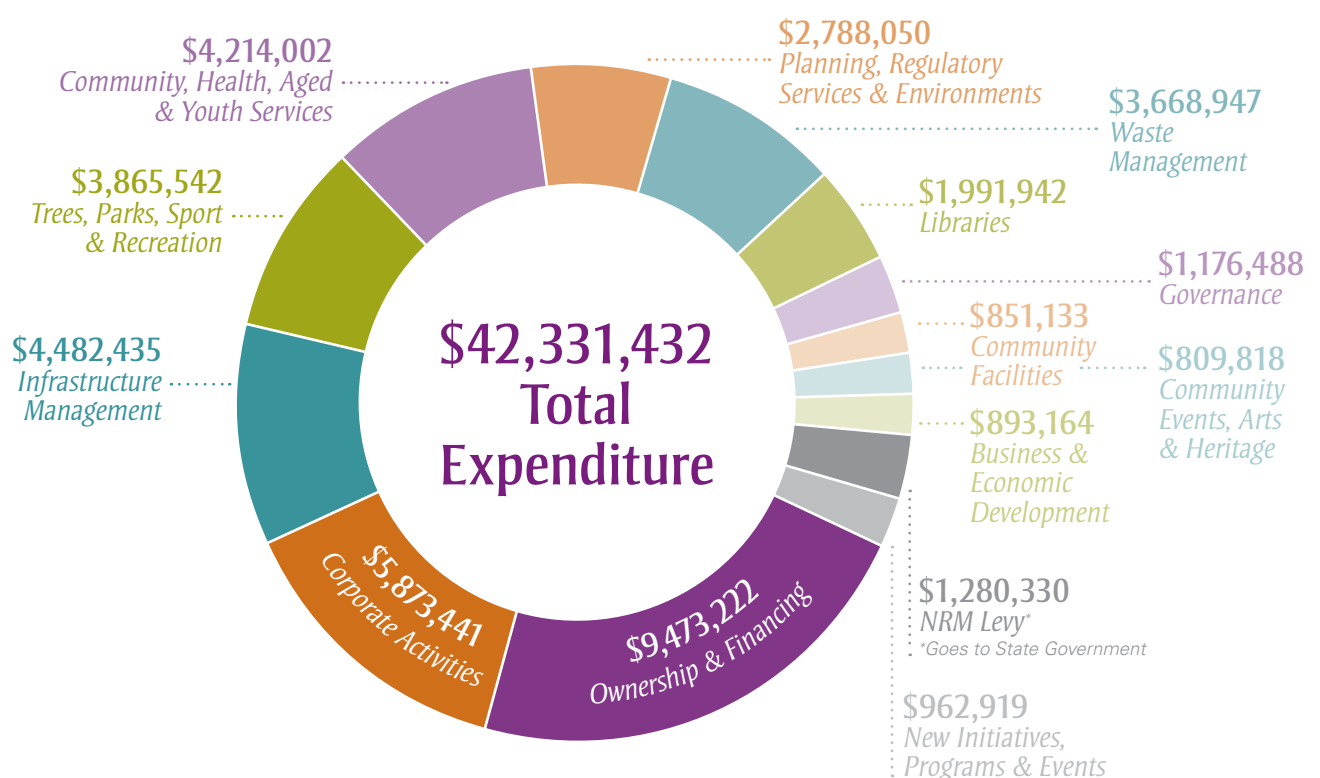
- Operating Surplus Ratio – measures the Council's Operating Surplus/Deficit as a percentage of rates revenue.
- Asset Sustainability Ratio – measures whether the Council is renewing or replacing its existing physical assets at the same rate as the assets are wearing out.
- Net Financial Liabilities Ratio – measures the extent that the net financial liabilities of the Council are met by its operating revenue.

Detailed information about the Council's performance in terms of Financial Sustainability Indicators is included in Note 15 of the Financial Statements.

Expenditure

During 2018–2019, the Council spent \$40.088 million to deliver its continuing services, with a further \$963,000 to provide special events and programs or for the introduction of new services, initiatives and programs. The Council also collected \$1.280 million on behalf of the State Government for its Natural Resource Management Levy.

Initiatives included events such as *Concerts in the Park*, *Tour Down Under* and the *Adelaide International Youth Film Festival*. Statutory and service reviews included the Dog & Cat Management Plan, Civil Asset Condition Review and Local Government elections. Environmental initiatives included the Council's City-Wide Flood Review, climate adaptation projects through the Resilient East partnership and the planting of additional street trees.



Strategic Challenges

2018–2019

Footpath Sweeping Program

In the lead up to the 2018 Local Government Elections, Elected Members raised concerns from residents regarding the safety hazard posed by seed pods which drop from Queensland Box trees onto footpaths.

Queensland Box trees make up a quarter of the Council's total street tree population and unfortunately, from a risk management perspective, many exist in suburbs with an older demographic profile which compounds the risk of trip injury due to seed pods being shed onto footpaths.

While the Council has a street sweeping program in place which removes leaves from roads, there was no formal footpath sweeping program in place. Any issues raised with the Council about the Queensland Box tree seed pods, were responded to on a case-by-case basis.

Historically, the Council did operate a footpath sweeping program in 8–12 week cycles, however this service was discontinued in 2012.

On 2 October 2018, the Council considered a report which provided information in response to the issue. However, as the Council's Local Government Elections Caretaker Period commenced on 18 September 2018 and was in place until the conclusion of the elections, the Council was prohibited from making certain "designated decisions" under Section 91A of the *Local Government (Elections) Act 1999*.

The consequent strategies and actions associated with responding to this issue, were deemed to constitute a "Major Policy Decision" on the basis that the Council would essentially be adopting a new policy in respect to the management of Queensland Box trees which would bind the new Council to not only this policy position but also to the consideration of funding for its implementation.

Subsequently, the Council resolved to defer the matter until the conclusion of the Local Government Election.

How did we address it?

Various strategies were considered by the Council to address the hazards associated with Queensland Box trees, including the immediate or gradual removal of all Queensland Box trees; the removal and replacement of those trees in specific locations (eg adjacent aged care facilities); re-introduction of the footpath sweeping program; and not taking any course of action.

This was a difficult issue for the Council to address as street trees located within the City are a valuable natural asset and contribute to the unique local amenity. The impact of removing healthy, functional street trees needed to be balanced with the need to provide elderly, frail and disabled residents and pedestrians, generally with a safer environment in which to live and commute.

Subsequently, the Council resolved to re-introduce a targeted footpath sweeping program for higher risk footpaths, which are now swept on a four weekly cycle.

Whilst it has been a longstanding practise that Queensland Box trees will no longer be planted as a street tree and when an existing Queensland Box tree is removed due to disease, structural defect or unmanageable risk, it will be replaced with an alternative, more appropriate species, the Council formally endorsed this position at its meeting held in February 2019.

South Australian Planning Reform

In May 2019, the South Australian Government announced its proposal to modernise the State's planning system.

Currently, the planning system allows councils to make policy on planning and development matters which take place within their boundaries, enabling councils to make decisions which reflect the views of our community. The proposed new planning system will take a state-wide blanket approach to planning, removing this authority from individual councils.

As a result of these changes, a key challenge for the City of Norwood Payneham & St Peters is the reduction in protection given to heritage properties and removal of protection for contributory items—protections which are currently determined in the Council's Development Plan.

As the City of Norwood Payneham & St Peters is a City rich in its built heritage, the removal of these protections leaves the City's unique character significantly at risk.

How did we address it?

The Council submitted an 11 page response to the Environment, Resources and Development Committee Inquiry into Heritage Reform, stating the importance of the City's heritage, including contributory items, as a defining feature of its character. For more information, please see page 144.

The State Government's reform process will continue in 2019 and the Council will work with the Department of Planning, Transport and Infrastructure to try to ensure the Council's concerns are taken into account and consultation regarding the proposed amendments to the planning system is undertaken.

Rise in the Solid Waste Levy

On 18 June 2019, the South Australian Government announced, as part of the 2019–2020 State Budget, a 40% increase to the Solid Waste Levy.

The Solid Waste Levy is a tax on landfill waste which is collected from households by councils on behalf of the State Government. The levy is currently \$100 per tonne, and will rise to \$140 per tonne by January 2020.

The announcement came just as councils across the state were finalising their 2019–2020 budgets. As councils had not received sufficient warning of the increase, many had to reconsider their budget and make allowances for the increase of the levy.

How did we address it?

The Council resolved not to absorb this additional cost as to do so would have meant a reduction in funds for programs and services.

However, through ongoing careful financial management, the Council was able to keep the average residential rate increase in line with the figure contained in the Annual Business Plan and Budget which was consulted on earlier in the year—1.85% or an extra \$27 per year on average.

Mayor's Message

...

The City of Norwood Payneham & St Peters continues to enjoy a reputation as a leader in Local Government in South Australia.

Building for the future

The past 12 months has been a time of change and renewal for the City of Norwood Payneham & St Peters. The 2018 Local Government Elections resulted in a number of new elected members on the Council: John Callisto, Kester Moorhouse, Fay Patterson and Scott Sims. On behalf of the City of Norwood Payneham & St Peters I would like to thank retiring Councillors John Frogley, Lucy Marcuccitti and Paul Wormald for their loyal and dedicated service to our community, as well as Kevin Shepherdson who was not returned.

The new Council now has the opportunity to build on the excellent work of the past four years to place our City's financial, physical and natural assets in a strong position. This responsibility will present a significant challenge as the community's changing needs and expectations, legislative change and climate change all have the potential to influence and in some cases disrupt, the annual budget process and strategic direction of City.

In this regard, the Council must remain engaged and in touch with our community. Only by working together can we deliver on the goals and aspirations we share for the future.

Back to basics

While the composition of the Council has changed, its focus on continuing to provide cost-effective services, modern infrastructure and high quality facilities within tight budgetary constraints, has not.

The completion of the Felixstow Reserve wetland was a momentous achievement for our City, delivering a world-class stormwater retention and re-use facility for the local community that will bring social, economic, cultural benefits to the current generation and those to follow.

In a similar way, the \$10 million redevelopment of the Norwood Oval, which began in April 2019 and is due for completion in April 2020, will set a new benchmark amongst the SANFL clubs, providing state of the art facilities for State League and AFL football. The Parade Masterplan also took a significant step forward with the Council adopting the draft Concept Plan to progress to the design phase.

While there is no doubt these projects have generated a genuine feeling of excitement within the community, there is still an expectation from residents and ratepayers that remain focused on core functions: street trees, infrastructure, waste management and car parking.

The pathway to financial sustainability

A residential (average) rate increase of 0.93%—the lowest of all metropolitan Councils in 2018–2019—is evidence of the Council's awareness to balance cost-of-living pressures on ratepayers and its commitment to stay on course towards financial sustainability.

In recent years, the combination of low rate increases combined with healthy budget surpluses and falling debt levels has helped to put our City in a strong financial position.

The challenge is to continue to exercise the same level of fiscal discipline over the current term of Council and beyond. In doing so, it is important the Council works cooperatively with the State Government in finding areas of common ground to improve financial accountability and transparency, and value for money across the Local Government sector.

Supporting the local economy

The Council's commitment to increase its support for local businesses led to the introduction of new initiatives to attract visitors to our City. At the policy level, the Council appointed a new



Business and Economic Development Committee, which has been charged with the responsibility of driving the development of a new Business and Economic Development Strategy for Norwood Payneham & St Peters.

Hosting the *Raising the Bar Adelaide* event—and being the first council in South Australia to do so—was a great achievement and success. The City of Norwood Payneham & St Peters will now introduce the world-first *Raising the Bar Entrepreneurship* event, to be held in 2019–2020. Other events, such as *Art on Parade* not only drew visitors to our City's premier retail and dining precinct, but also reinforced our reputation as a place which promotes and celebrates creativity.

Acknowledgments

I would like to thank my fellow Elected Members and Council staff, led by Chief Executive Officer Mario Barone PSM and the Executive Leadership Team. The strong partnership and working relationship is one of the key factors for the stability and success the City of Norwood Payneham & St Peters has enjoyed for many years. A special mention must also go to the Council's 240 volunteers who selflessly give their time, skills and expertise to improve the quality of life of members of our community.

The year ahead

Looking ahead, the next 12 months will be a challenging period for the Council with the introduction of reforms to

planning and the *Local Government Act 1999*. The sector must turn these challenges into opportunities to demonstrate best practice, build even more effective partnerships with other agencies and maintain a strong relationship with the communities we serve.

Finally, I'd like to thank all residents, citizens and business traders in our City, who have been integral to the many projects and initiatives the Council runs and help make the City of Norwood Payneham & St Peters such a great place to live, work and visit.

Robert Bria
Mayor

CEO's Message

...

The City of Norwood Payneham & St Peters is a great place to live, work, study and play. The Council is proud of the services and infrastructure within it delivers for our citizens and recognises that we are supported by an engaged and participatory community who make our City the vibrant and dynamic place it is.

Firstly, I offer a warm welcome to the new Council which was inaugurated following the Local Government Elections in November 2018. I also extend thanks to the outgoing Elected Members for their service and dedication to our community.

Major projects

During 2018–2019, the Council invested \$11.8 million into new initiatives, as well as completing a number of projects which significantly contribute to the Council's overall goal of improving the well-being of our community. Notably:

- \$38.4 million investment into upgrading the City's stormwater drainage network. This 15-year project will reduce the impact of flooding and water run-off, and increase flood protection for residents, their homes and property. See page 118.
- *The Parade Masterplan* was endorsed, which will amplify this premier main street's well established character and sense of place, improve access for pedestrians along The Parade, and enhance the experience for all those who visit. See page 120.
- The redeveloped Felixstow Reserve re-opened to the community in February and is now one of the most significant open spaces in eastern Adelaide, complete with fitness and leisure facilities; a dual-purpose wetland which both captures water to be used

for irrigation and provides an important habitat for flora and fauna; and a cultural art trail reflecting the reserve's significance to the Kaurna people of the Adelaide Plain. See page 121.

Earlier this year, the Council also carried out its biennial community survey of residents and businesses to ensure our work reflects the priorities of the community which we serve.

Significantly, 48% of respondents stated that maintaining infrastructure is their main priority. The Council continues to be focused on improving our City's assets and infrastructure, with no less than five major projects taking place at any one time throughout the year.

The Capital Works Program includes \$6.9 million to upgrade and maintain footpaths, roads, buildings, drainage and open space across the City. In addition to this, the Council also:

- Completed construction of the River Torrens Linear Park Shared Pathway project, making it more suitable for pedestrians and cyclists.
- Endorsed a concept plan for the upgrade of Syd Jones Reserve, which was approved following two rounds of community consultation.
- Implemented a 40km per hour speed limit in Stepney, Maylands and Evandale following an extensive traffic study and community consultation process.

- Completed an upgrade to the Payneham Oval clubrooms, increasing accessibility and overall amenity.

The coming year looks to be another exciting period with the anticipated completion of the Norwood Oval Clubroom and Members' Facilities; completion of the Syd Jones Reserve redevelopment and upgrade of two tennis facilities; and subject to securing State Government funding, the much-needed women's facilities at Payneham Oval will also be completed.

Financial management

The Council continues to keep our City on the path of financial sustainability through careful budgeting and financial management, balancing the demand for services and infrastructure with an understanding of cost-of-living pressures faced by property and business owners. As a result, the average annual residential rate increased by just 0.93% in 2018–2019, while commercial property owners experienced a decrease of 1.05%.

Growing our economy

It was pleasing to see through the community survey that resident satisfaction with the Council remains at a positive 3.8 and businesses 3.4 (out of a possible 5).



Local businesses are the backbone of our City's economy. They create 24,367 jobs and employ 30% of our citizens, creating a real sense of community. This, together with the variety of industries and the City's ideal location close to Adelaide CBD, creates a healthy ecosystem for start-ups, business growth and development and importantly, employment.

As a Council we play an important role in driving employment and investment opportunities in our City. We remain focused on building positive and lasting relationships with business owners, operators and employees and offering support to businesses at all stages of their development. As an example, the second Eastside Business Awards took place in March 2019 with 11 businesses recognised for their achievements across 12 categories (see page 150).

Our City is also evolving, with Kent Town in particular experiencing an increase in development. To assist with stewardship of this growth and guide Kent Town's transition into a cosmopolitan, mixed-use neighbourhood, the Council endorsed the *Kent Town Urban Design Framework* and *Public Realm Manual* which provides a framework to ensure future developments enhance the area's unique character (see page 155).

To complement this, the Council is developing an Economic Development Strategy for Kent Town, which aims to nurture the area as the home of creative industries in South Australia.

The future

The Council will continue to address the areas indicated through the community survey as requiring improvement. We must refocus on environmental management as feedback shows our community is becoming increasingly environmentally conscious, with environmental sustainability and increasing the number of trees planted by the Council identified by the community as key priorities. The Council will respond to these priorities and use survey results to inform the many projects and initiatives we deliver.

I continue to be impressed by the strong sense of community flourishing in our City. We are incredibly lucky to have a dedicated and growing team of more than 200 Volunteers who generously give their time to improve the lives of others. As an organisation, we strive to provide fulfilling opportunities and experiences for those who Volunteer and hope those do know what a difference they are making.

I would also like to take this opportunity to thank our hardworking and dedicated

staff. The Council has been investing in the development of an effective and constructive organisational culture to ensure a sustainable and high performing workforce to deliver outcomes to the community. This work has focused on developing a Culture Development Plan to create a working environment based on the principles of continuous improvement, high performance and ensuring we have the right people in the right job.

I thank each staff member for their significant contribution throughout the year—the importance of a harmonious team of staff and their ability to work cohesively with Elected Members and our community, is fundamentally important to everything we achieve.

It is a pleasure to work alongside Mayor Robert Bria, Councillors, staff and Volunteers, who individually and collectively are committed to the ongoing improvement and stewardship of the City of Norwood Payneham & St Peters.

On behalf of the Council, it is my pleasure to present the City of Norwood Payneham & St Peters 2018–2019 Annual Report.

Mario Barone PSM
Chief Executive Officer



Our Council

...

The City of Norwood Payneham & St Peters is committed to good governance and plays an important role in representing the interests and needs of our local community.



Mayor & Councillors

...

The City of Norwood Payneham & St Peters is divided into six Wards and represented by a Mayor and 13 Councillors who are elected by the local community every four years.

The role of the Mayor and Councillors is specified within the *Local Government Act 1999*, the legislation that provides the framework within which councils operate in South Australia.

Elected Members play a vital leadership role in representing the interests of the community and delivering on the vision and strategic direction of the Council.

In South Australia, the role of an Elected Member is regarded as a voluntary part-time position.

The Elected Members who represented the City of Norwood Payneham & St Peters and the various committees of the Council in 2018–2019 are listed on the following pages.



Committees

Audit Committee

*Business & Economic
Development Committee*

*Norwood Parade Precinct
Committee*

*St Peters Child Care Centre
& Pre-School Committee
(July 2018–October 2018)*

*Strategic Planning &
Development Policy
Committee*

Mayor Robert Bria

My family's connection to the City of Norwood Payneham & St Peters dates back to 1960, when my father settled in Norwood after migrating to Australia. As a small child, I grew up in Payneham before moving to Felixstow, where I lived for the next 39 years.

I currently live in Trinity Gardens with my wife Pina, who is a Mary MacKillop College old scholar and our children Isabella, Christian and Charlotte, who attend schools within the Council area.

My passion for our City has seen my involvement in its sporting, business and community life span more than 30 years.

Before entering Local Government, I played junior and senior football for the Payneham (now Payneham Norwood Union) Football Club, owned a small business at Glynde Corner, and studied at Marden Senior College.

I was first elected as a Councillor representing Torrens Ward in 1997 and was re-elected to that position in 2000 and 2003. During this time I served on the Felixstow Neighbourhood Watch. In October 2005, I was elected Mayor in a by-election and re-elected in 2006, 2010, 2014 and 2018.

During my time as Mayor, I have held a number of senior positions in the Local Government sector, including: East Waste Board Member (2006–2009); Chair, Metropolitan Local Government Group (2008); Chair, Eastern Region Alliance (ERA) of Councils Mayors and Chief Executive Officers Group (2010 and 2018); Local Government Association Board Member (2009–2010 and 2013–2018).

I hold a Bachelor of Arts (First Class Honours) Degree and a Graduate Certificate in Public Sector Management from Flinders University, and currently work in multicultural affairs at the Department of the Premier and Cabinet.

Outside of work and my Mayoral duties, I enjoy reading, spending time with my young family and watching my beloved Norwood Redlegs, where I was the Number 1 ticket holder from 2012–2018. In 2010, I was made an Honorary member of the Norwood Rotary Club.

I am also very actively involved in the activities of St Joseph's Memorial School, where I was a Board Member from 2012–2018. In addition to this role, I have organised footy nights and bowls nights for the fathers and male caregivers of students, assisted with fundraising events and in 2017, 2018 and 2019 coached school football teams.

Email rbria@electedmembers.npsp.sa.gov.au

Elected Members



Cr John Callisto

I am honoured to have been elected to the Kensington Ward. I have lived in the eastern suburbs the majority of my life, however, residing the last few years in Norwood has been a privilege for my family and I, given the wonderful amenities and community spirit that the City of Norwood Payneham & St Peters has to offer.

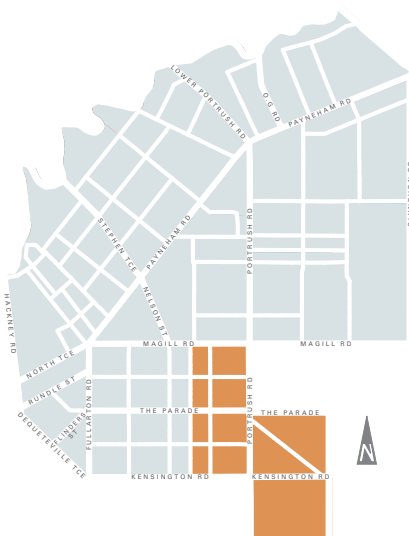
Since being elected, I have been serving on the Council's Business and Economic Development Committee and The Parade Precinct Committee. This has provided me with the opportunity to continue to get to know business owners and what is important to them, their customers and the community. In turn, I continue to get to know and listen to residents in relation to their key needs and concerns and how I as an Elected Member can support them.

I am passionate about ensuring that the Council continues to support and host the great events in our community which make our City unique and a great place to live, work and visit.

My wife and I have two daughters and three grandchildren. Our family and extended family and friends, love visiting our City given the fabulous array of places to shop, eat and visit, including our parks, playgrounds, swimming centres and libraries.

Although I always enjoy spending time with family and friends, I continue to be involved in my life-long passion—the music industry, through my work as a music educator, performer and Volunteer Committee Member of the Musicians Union of Australia.

Email jcallisto@electedmembers.npsp.sa.gov.au



Kensington / East Norwood Ward

Committees

Business & Economic Development Committee

Norwood Parade Precinct Committee

Strategic Planning & Development Policy Committee



Cr Christel Mex

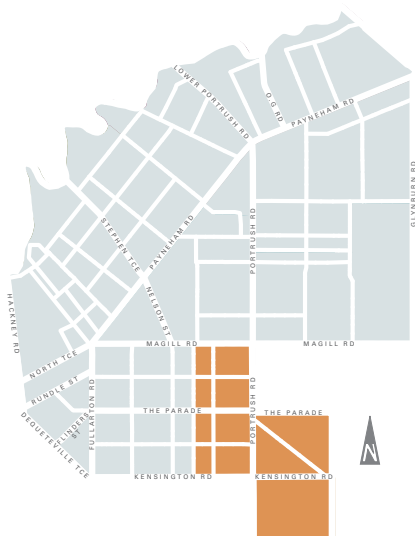
I live in the City of Norwood Payneham & St Peters because I believe that this is the best community to live in Adelaide. Our City has a unique cultural and built heritage that helps identify our community and sense of place. Ensuring that we have an open and transparent Council is important to me, and I want to see a city where all people are informed and engaged in community life.

We have excellent community facilities such as swimming pools, parks, playgrounds, community centres, libraries and the Norwood Concert Hall, which I strongly support. Maintenance of footpaths, street lighting, on-street parking and preventing cars from speeding through local streets are issues that are important to me.

I am a supporter of resident associations and acknowledge the great work of our service clubs, welfare organisations, environmental groups, sporting associations and dedicated Volunteers. My interest in community groups extends to my PhD thesis which I completed at Flinders University, where my topic of research was the sustainability of grassroots associations in Australia.

I have worked for more than 20 years in senior management roles and on numerous not-for-profit boards.

Email cmex@electedmembers.npsp.sa.gov.au



Kensington / East Norwood Ward

Committees

Cultural Heritage Committee

*Eastern Health Authority Deputy Board Member
(July 2018 – October 2018)*

*Norwood Parade Precinct Committee
(July 2018 – October 2018)*

Strategic Planning & Development Policy Committee

Elected Members



Cr Kevin Duke

I have lived in the Council area for more than 40 years, married with two adult daughters. I am retired from full-time employment and am a Justice of the Peace.

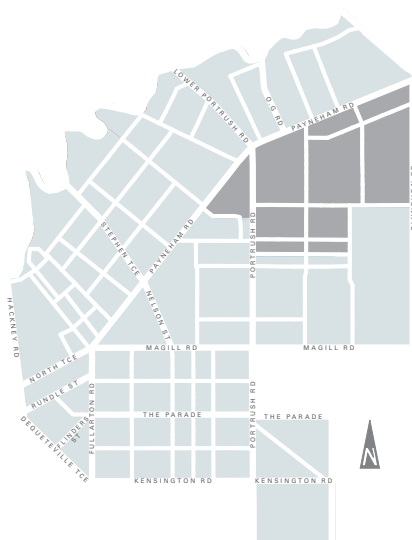
The local and broader community have always interested me, having served on School Boards and Parents and Friends Associations. Additionally, I have served on management committees of the Mental Health Association, Invicta Sheltered Workshops and the Board of the Paraplegic and Quadriplegic Association of South Australia, including that of President.

I am tertiary educated with a postgraduate degree in Social Administration. I have worked as a high school teacher and social worker/administrator in mental health and physical rehabilitation with the State Government.

I have been an Elected Member of Council for more than 25 years and fully appreciate the contribution that community members make to the various clubs and community groups. I enjoy gardening, home and furniture renovation, music, reading and meeting members of our community. In my younger days I was a keen participant in football and tennis and I remain a strong advocate for sporting facilities in our community. A life-long supporter of the Norwood Football Club, I still enjoy the local SANFL.

Local traffic management and planning have been a focus of my time in Local Government as they are critical in creating a safe and healthy environment for all residents.

Email kduke@electedmembers.npsp.sa.gov.au



Payneham Ward

Committees

Strategic Planning & Development Policy Committee

Traffic Management & Road Safety Committee



Cr Carlo Dottore

I have lived in the Council areas of St Morris, Norwood and Payneham since migrating from Italy as a small child in 1951, and was educated at the local primary and secondary schools.

A qualified architect graduating from the University of Adelaide in 1971 with my own architectural practice in Stepney, I have a deep interest in all aspects of planning, the built environment, sustainability and energy efficiency, and am a long-term member of the Australian Institute of Architects.

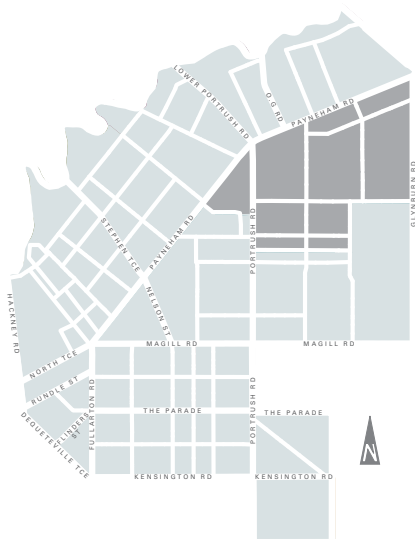
My wife Wendy and I moved to our family home in Payneham in 1971, where we raised three daughters.

First elected to the Council in 1983, I have served continuously in Local Government as Councillor for the Payneham Ward for more than 34 years; chairing and as a member of works, planning and development committees; community arts and cultural heritage committees; Council Assessment Panel; and Glynde Corner and Payneham Road Precinct Committees.

I have always found serving and representing the ratepayers and community rewarding and challenging.

I have had a long interest and participated in a number of sports, namely cycling, soccer, tennis, squash and badminton. A regular bushwalker with a keen interest in the natural landscape, environment and wildlife, I also enjoy the visual and performing arts and have been a long-term supporter of Norwood Football Club.

Email cdottore@electedmembers.npsa.gov.au



Payneham Ward

Committees

Business & Economic Development Committee

Cultural Heritage Committee

Strategic Planning & Development Policy Committee

Traffic Management & Road Safety Committee

Quadrennial Public Art Assessment Panel (July 2018 – October 2018)

Elected Members



Cr Kester Moorhouse

I live in College Park, I was elected to the Council in 2018 and I am finding that helping residents is very rewarding. I sit on the Cultural Heritage, Norwood Parade Precinct and St Peters Child Care Centre & Pre-School Committees. I lead an active lifestyle, playing indoor soccer in Stepney, tennis with friends at Joslin Reserve, and jog along the River Torrens Linear Path.

I am an avid gardener and a board games nerd. I also volunteer with Friends of the Billabong, who do a terrific job maintaining a serene pocket of nature, just a stone's throw from the CBD.

As I see it, the purpose of Local Government should be to improve people's lives and do so in a way that maintains environmental and financial sustainability. By supporting social infrastructure, such as libraries, athletic fields and public parks, we can promote community involvement in things like book groups, sporting clubs and community gardens. As such, Council infrastructure helps foster a sense of community, something very much needed in this day and age.

However, good social infrastructure needs good planning and unfortunately, our State Government is in the process of drastically cutting planning restrictions and eliminating protections for Contributory Items. Such a do-as-you-please approach to development means open space gets lost, heritage is undermined and community facilities are left homeless. Make no mistake; our character suburbs are in danger. Now more than ever, community action is needed, as that is our best hope to save our heritage.

Email kmoorhouse@electedmembers.npsp.sa.gov.au



St Peters Ward

Committees

Cultural Heritage Committee

Norwood Parade Precinct Committee

St Peters Child Care Centre & Pre-School Committee

Strategic Planning & Development Policy Committee



Cr Evonne Moore

I have lived in this Council area for more than 30 years and love our garden suburbs and historic residential streets. I am passionate about protecting our built heritage and the desired character of our residential suburbs, as well as trees, gardens and urban wildlife.

The State Government's new Planning and Design Code due to take effect from 1 July 2020, will see planning powers transferred from local communities and their elected councils to developers in an effort to open our suburbs up to more infill housing. The large-scale loss of planning controls developed by our council over the past 30 years threatens to dumb down the quality of new housing. The ability of developers to hire their own private planning consultants who approve their development applications, without any public oversight, is particularly troubling. Reduced protection for collections of old houses now listed as Contributory Items is also a major concern. I urge residents to contact their State Member of Parliament if they are concerned about this.

I work as a volunteer for several community groups including the Nature Education Centre and Neighbourhood Watch. For many years I worked for Save Our Suburbs and with Cats Assistance to Sterilise on several cat de-sexing projects. I hold a Diploma of Teaching, an Honours Arts Degree and a Masters Degree in Environmental Studies. I have worked as a secretary, school teacher, public servant and tutor.

I enjoy spending time with my family, reading, gardening, dog walking and soaking up TV crime shows.

Email emoore@electedmembers.npsp.sa.gov.au



St Peters Ward

Committees

Cultural Heritage Committee

*Eastern Health Authority Deputy Board Member
(July 2018 – October 2018)*

St Peters Child Care Centre & Pre-School Committee

Strategic Planning & Development Policy Committee

Elected Members



Cr John Minney

I was elected as Councillor for the Joslin Ward of the City of Payneham in 1971 and served as an Alderman and Mayor until the amalgamation in 1997, when I was elected as a Councillor in the Torrens Ward. I did not seek re-election in the 2000 election but in 2003, I again nominated as a Councillor in the Torrens Ward and have served in that capacity to the present time.

As a local Council Member, I have served our community in many ways, as Chairman of the Metropolitan Eastern Region of Councils and on the Executive of the Local Government Association where I held positions on the Finance Board and the Water Resources Committee, which assisted in advising Councils on irrigation of reserves and playing fields.

I served as Chairman of the Board of Aldersgate Village in Felixstow, Chairman of the Payneham Youth Club, an instructor for the Payneham Chrysler Swimming Club and patron of the Payneham Football and Cricket Clubs and the Trinity Gardens Bowling Club, as patron and sponsor for the Spotlight Theatre Company, and was responsible for the establishment of the Payneham Concert Band.

I currently sit as a member of the Council Assessment Panel and as the Council representative to the Highbury Landfill Authority Board and representative to the ERA Water Board initiative involving the recycling of stormwater.

I am a retired Civil Engineer, married to Margaret who is a retired Lawyer with a local practice. We have three grown up daughters, four grandsons and a granddaughter. Margaret and I both enjoy music and art, and lead an active life in our community.

Email jminney@electedmembers.npsp.sa.gov.au

Committees

Audit Committee

Business & Economic Development Committee (July 2018–October 2018)

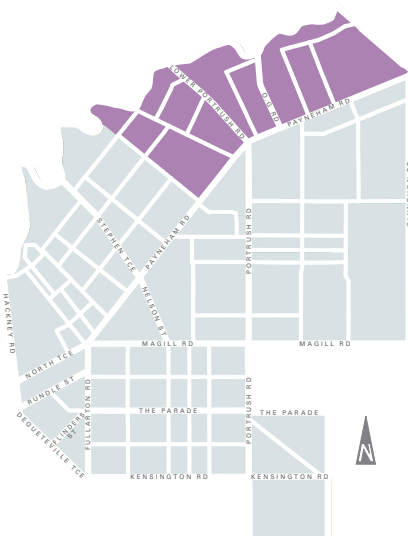
Council Assessment Panel

*Eastern Waste Management Authority Deputy Director
(July 2018–October 2018)*

Highbury Landfill Authority Board Member

Quadrennial Public Art Assessment Panel (July 2018 – October 2018)

Strategic Planning & Development Policy Committee



Torrens Ward



Cr Garry Knoblauch

I was born, raised, educated and employed in the Port Adelaide district, so naturally I am a supporter of the Magpies and 'The Power'. I also played soccer and am a Life Member of the Port Adelaide Soccer Club.

I am retired from full-time employment after working in Local Government engineering for 40 years. A qualified Survey Draftsman, I also have an Associate Diploma in Surveying from the University of South Australia and was previously an Associate Member of the Institute of Municipal Engineering Australia and a Member of the Australian Institute of Traffic Planning and Management.

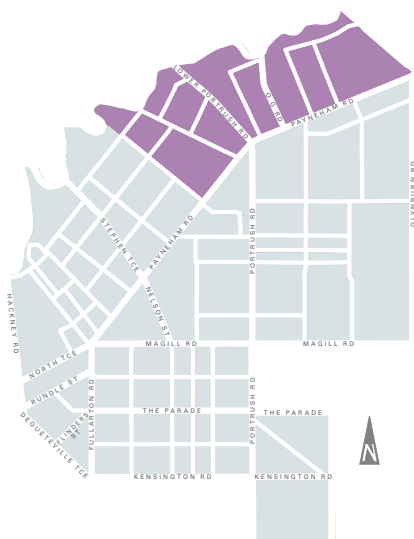
I have lived in Marden for 50 years and was elected as a Councillor for Torrens Ward in 2006, re-elected in 2010, again in 2014 and 2018. Although I was originally a reluctant candidate, I have found life as an Elected Member to be challenging and interesting.

I am currently on the Marden Senior College Governing Council and the Board of the Eastern Health Authority. I am also involved with local community groups such as Neighbourhood Watch and Sustainable Communities SA.

I am married to Peggy with two adult children—our daughter Monique with granddaughters Grace, Hannah and Maggie and our son Jonathan is married to Jessica with a grandson Charlie.

I enjoy travelling, music, following sport and most importantly, spending time with my family.

Email gknoblauch@electedmembers.npsp.sa.gov.au



Torrens Ward

Committees

Eastern Health Authority Board Member

Marden Senior College Governing Council Representative

Strategic Planning & Development Policy Committee

Traffic Management & Road Safety Committee

(July 2018 – October 2018)

Elected Members



Cr Fay Patterson

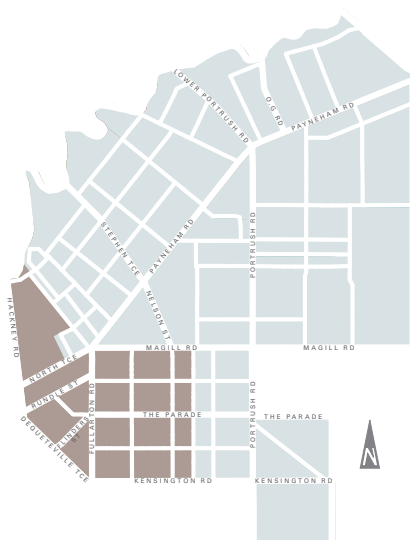
I am a long-term resident of Norwood and am proud to be a Ward Councillor for West Norwood and Kent Town. I love where I live and care deeply about preserving and improving our Council area—its street trees, heritage buildings, parks and reserves, shops and public services—and supporting the community that lives in it.

In this, I'm sure I'm not markedly different to my fellow Elected Members. However, my background has a touch of the exotic. Born in Port Moresby, raised in Hobart and an Adelaidean by choice since 1999, my heritage is a mixture of British and Chinese. Having qualified as a mechanical/electrical engineer and computer scientist, I have practiced as a traffic engineer for more than 20 years in both State and Local Government, and as a consultant. Most recently, I have been undertaking PhD studies and writing fiction. Overall, I look at issues from a firmly Australian cultural viewpoint, but with awareness of the breadth and diversity of experiences that this encompasses.

As one of four new Councillors elected to Council in 2018, my goal is to build upon the good work commenced at Kensington and Norwood's incorporation as the first suburban council in Australia. This is a tradition of innovation and service, of responding well to challenges and threats, and of adding to a legacy that will stretch far beyond my lifetime.

It is both a privilege and responsibility to be an Elected Member. I hope I am representing the interests of our community well.

Email fpatterson@electedmembers.npsp.sa.gov.au



West Norwood/Kent Town Ward

Committees

Norwood Parade Precinct Committee

Strategic Planning & Development Policy Committee

Traffic Management & Road Safety Committee



Cr Sue Whittington

Some years ago, I was enticed by the character of Norwood to buy an old single fronted cottage. I enjoyed the culture, heritage and strong sense of community of the area so much that I felt encouraged to stand for Council election in 2000. I am honoured to have represented the West Norwood/Kent Town Ward (and Hackney after the 2018 election) since then.

I care deeply about our City and view the State Government's proposed Development Plan reforms as an assault on our heritage and history. Our Council has spent 40 years developing robust policies to protect our City's character which may be undermined by these short-sighted Government proposals. Many politicians apparently don't understand the strength of community concern and frustration. Our State heritage, as expressed in the built form of our historic towns and neighbourhoods, should be protected and not destroyed by politicians.

During my tenure, I have served on numerous Council committees and on the Board of the Norwood Primary School. I am presently Deputy Chair of the Eastern Health Authority, a Local Government representative on the South Australian Public Health Council and a Volunteer with the State Government Community Visitor Scheme. I also serve on the Board of the Carpe Diem Trust, which financially helps young people to achieve their life potential.

I am absolutely committed to improving local amenities such as our parks, footpaths, roads, libraries and swimming pools, and I am an ardent supporter of Council's cultural heritage and public art programs, especially the installation of artwork in the public realm.

Since retiring as a hospital scientist, I enjoy music, theatre, film, travel and choral singing.

Email swhittington@electedmembers.npsp.sa.gov.au



West Norwood/Kent Town Ward

Committees

Cultural Heritage Committee

Eastern Health Authority Board Member

Norwood Parade Precinct Committee

*Quadrennial Public Art Assessment Panel
(July 2018 – October 2018)*

Strategic Planning & Development Policy Committee

Elected Members



Cr Connie Granozio

I have lived in the Maylands/Trinity Ward for 33 years. I married my husband John in 1986 and together, we have raised three children, which has been fantastic due to the schools, parks and recreational facilities and the beautiful amenity of the area.

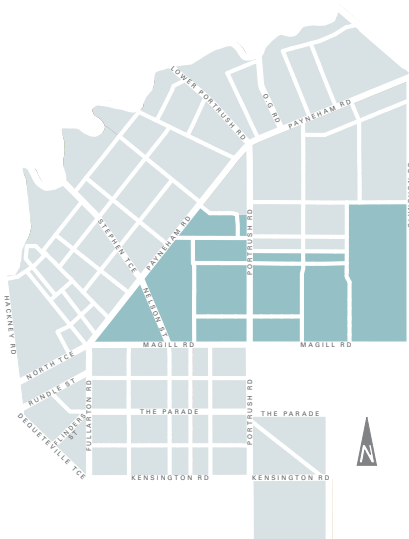
My husband was a Councillor with the former Payneham Council for many years and through this, I developed an interest in Local Government, deciding that I wanted to play a part in influencing the development of our City.

I was elected to the Council in 2000 and have thoroughly enjoyed representing the Maylands/Trinity Ward for the past 19 years. I have also served on a number of other committees, including the Development Assessment Panel, Australia Day Awards Committee, Swimming Centres Committee, and the Magill Road Precinct Committee.

I am in partnership with my husband in his electrical business and 12 years ago I opened up a lighting shop, Instyle Lighting, on Anzac Highway which I run. In my spare time I enjoy walking and spending time with my family and friends, and I also love to travel.

I have been an active Volunteer with the Overseas Specialist Surgical Association of Australia Inc (OSSAA) since 2005, through which I undertake charitable work to raise vital funds for underprivileged children in Indonesia who require surgery. I am very passionate about my role with OSSAA and the ability to make a difference to the lives of others.

Email cgranozio@electedmembers.npsp.sa.gov.au



Maylands / Trinity Ward

Committees

Strategic Planning & Development Policy Committee



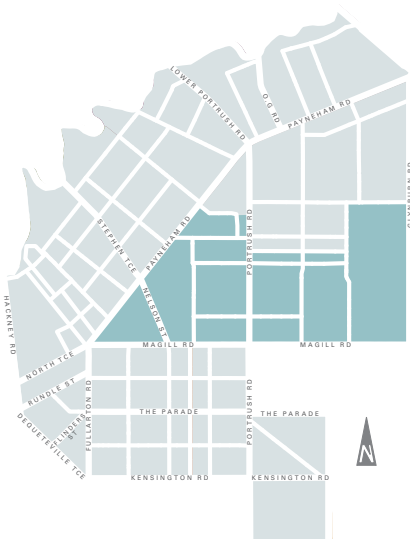
Cr Scott Sims

I have lived in the Norwood, Payneham & St Peters Council area for 15 years and love so much about it – in particular the feeling of a cosmopolitan and progressive community that is supported and nurtured by our facilities such as our libraries, open air dining, our swimming pools, tree-lined streets and the many public parks. As your Councillor I am committed to protecting and where necessary, improving, our community facilities and being an advocate for responsible urban development.

During 2019, I have been determined to ensure that the Council is running as effectively and efficiently as possible by consulting with residents, Council staff and other experts, and supporting the making of plans that have clear outcomes, processes and accountabilities, timelines and budgets. My background in State Government and the not-for-profit sector, is proving very useful in understanding how to get things done, ensuring our community continues to be a great place to live, work and raise a family.

While we must manage the nuts and bolts such as footpaths, roads, parking and waste, as one of the youngest Councillors, I feel particular responsibility for ensuring that the Council also has an eye on the longer term future. As a result I continue to be a strong advocate for progressive policies, including declaring a climate emergency in our Council area.

Email ssims@electedmembers.npsp.sa.gov.au



Maylands / Trinity Ward

Committees

Business & Economic Development Committee

Cultural Heritage Committee

Strategic Planning & Development Policy Committee

Elected Members



Cr Mike Stock

The more than two years since my re-election as Councillor for Maylands/Trinity Ward in August 2017 has been, like my previous time on Council, very rewarding.

My previous Local Government service includes Mayor and Councillor for the Port Adelaide Enfield and (former) Enfield Councils, and more recently as a Norwood Payneham & St Peters Councillor for seven years. During the latter period, I served on various committees including the Business and Economic Development, Swimming Centres Review, The Parade Precinct and Adelaide Fashion Festival Committees. I am currently a member of the Audit Committee, and I have also represented the Council on the East Waste Board.

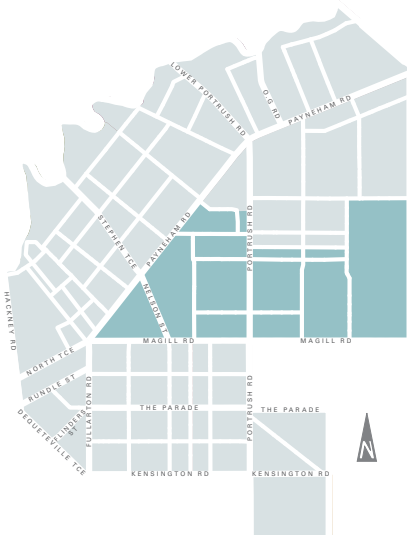
Prior to my retirement, I was a qualified accountant (FCPA) and for my final 23 working years I was employed as Business Manager at St. Paul's College. As a retiree, I now have plenty of time to spend on representing Council's largest Ward.

In one of the best decisions we've ever made, my wife Rita and I moved to the City of Norwood Payneham & St Peters in 2001 and we've enjoyed life here ever since. Serving on Council enables me to give something back to our community that offers us such a wonderful lifestyle.

My personal interests include travel (including interstate visits to our two adult sons and granddaughter), and I'm a Volunteer broadcaster with community radio group, Radio for the Third Age, which presents 'Roundabout' each weekday on Radio Adelaide. I'm a long-standing member of the Norwood Football Club and attend most games.

I look forward to continuing to serve our City.

Email mstock@electedmembers.npsp.sa.gov.au



Maylands / Trinity Ward

Committees

Audit Committee

Eastern Waste Management Authority Deputy Member

Strategic Planning & Development Policy Committee

Council Elections

The 2018 Local Government Elections were held on Saturday 10 November 2018.

Voting closed on Friday 9 November 2018 at 5.00pm. The counting of votes commenced at 9.00am on Saturday 10 November and concluded at 3.00pm on Sunday 11 November 2018.

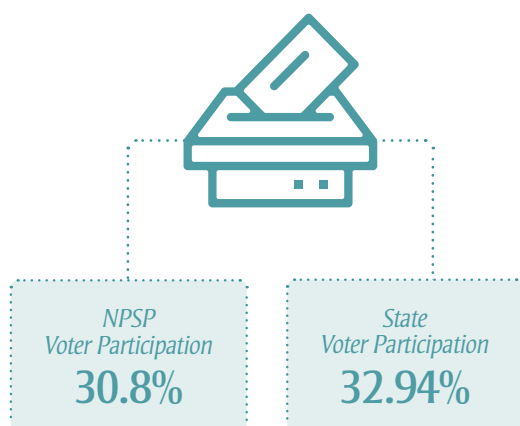
Thirty candidates stood for election for the position of Mayor and Ward positions on the Council.

Voter participation

The 2018 Local Government Elections saw a State turnout rate (voter participation) of 32.94% which represented a slight increase compared to 2014 when the turnout rate was 31.99%.

The 2018 turnout rate for the City of Norwood Payneham & St Peters was 30.8% which represented a minor increase compared to the 2014 turnout rate of 30.5%.

2018 Local Government Elections voter participation rate



Past Elected Members

The following Elected Members served until the 2018 Local Government Elections. We thank them for their dedication to the City of Norwood Payneham & St Peters and our community.

John Frogley (2006–2018)

Committees

- Local Government Finance Authority Board Member (July 2018–October 2018)
- Strategic Planning & Development Policy Committee (July 2018–October 2018)

Lucy Marcuccitti (2003–2018)

Committees

- Business & Economic Development Committee (July 2018–October 2018)
- Norwood Parade Precinct Committee (July 2018–October 2018)
- Strategic Planning & Development Policy Committee (July 2018–October 2018)

Kevin Shepherson (2014–2018)

Committees

- Audit Committee (July 2018–October 2018)
- Strategic Planning & Development Policy Committee (July 2018–October 2018)
- Traffic Management & Road Safety Committee (July 2018–October 2018)

Paul Wormald (1997–2018)

Committees

- Norwood Parade Precinct Committee (July 2018–October 2018)
- Strategic Planning & Development Policy Committee (July 2018–October 2018)

Ethics

Elected Member Code of Conduct

As Elected Members are part of the system of government in Australia and leaders in the local community, Elected Members must behave in a way that generates community trust and confidence and in a manner which ensures a positive image of the Council and Local Government generally.

The *Local Government Act 1999* stipulates that Elected Members must:

- act honestly at all times in the performance and discharge of official functions and duties;
- act with reasonable care and diligence in the performance and discharge of official functions and duties;
- not, either as a current or former Elected Member, whether within or outside the State, make improper use of information acquired by virtue of their position as an Elected Member to gain, directly or indirectly, an advantage for themselves or for another person or to cause detriment to the Council; and
- not, either as a current or former Elected Member, whether within or outside the State, make improper use of their position as an Elected Member to gain, directly or indirectly, an advantage for themselves or for another person or to cause detriment to the Council.

To support these provisions, a mandatory Code of Conduct for Council Members came into operation in South Australia in 2013. The Code of Conduct for Council Members, which applies to all Elected Members across Local Government in South Australia, is a public declaration of the standards of conduct and behaviour which the community can expect Elected Members to observe.

The objective of the Code of Conduct for Elected Members is to ensure Elected Members observe the highest standards of honesty, propriety and integrity in the pursuit and performance of their roles, functions and duties.

The Code of Conduct comprises the following three parts:

Part 1: Principles

The principles support the specific behaviours set out in Part 2 of the Code of Conduct:

- commitment to service and discharge duties conscientiously;
- work together constructively;
- uphold the values of honesty, integrity, accountability and transparency;
- committed to considering all relevant information and opinions;
- take account of the diverse current and future needs of the local community;
- provide leadership and promote the interests of the council; and
- ensure current knowledge of statutory requirements and best practice relevant to the position.

Part 2: Behaviour

Part 2 sets out the specific behavioural expectations of Elected Members which are considered essential to upholding the principles of good governance in councils and includes:

- general behaviour;
- responsibilities as a member of the council;
- relationship with fellow Elected Members;
- relationship with Council staff; and
- the requirement to report breaches of Part 3 of the Code.

Part 3: Misconduct

Part 3 sets out what constitutes misconduct by an Elected Member and includes:

- duties of Elected Members;
- Gifts and Benefits;
- Register of Interests;
- Campaign Donation Returns;
- Conflict of Interest;
- misuse of Council resources; and
- repeated or sustained breaches of Part 2 of the Code.

The Code also includes an Appendix which sets out the matters to which criminal penalties apply (and which matters should be reported to the Office of Public Integrity).

Any person may report an alleged breach of the Code to the Council, the Ombudsman or the Office for Public Integrity.

Local Government Governance Panel

The Local Government Governance Panel is an independent panel established by the Local Government Association of South Australia (LGA) to assist councils to address complaints about Elected Members under Part 2 of the Code of Conduct. The Panel does not act on complaints directly from the public.

The Panel has an advisory role only and makes recommendations to councils on the appropriate action to take in response to a complaint, for the council's consideration.

The Panel does not investigate allegations of misconduct under Part 3 of the Code of Conduct, or fraud or corruption, as matters of this nature must be referred to the Ombudsman SA or the Office of Public Integrity.

Ombudsman SA

The South Australian Ombudsman is an independent officer who has the power to:

- investigate complaints regarding State Government departments and authorities and Local Government councils;
- investigate misconduct and maladministration in public administration on referral by the Independent Commissioner Against Corruption;
- review agencies' determinations about the release of information under the *Freedom of Information Act 1991*; and
- receive information confidentially from a person who wishes to disclose improper or illegal action by public officers.

Independent Commissioner Against Corruption

The Independent Commissioner Against Corruption Act (SA) 2012 provides the legislative framework for the identification and investigation of corruption, misconduct and maladministration in public administration. The provisions of the Act apply to Local Government in South Australia.

The most significant feature of the Act was the establishment of the Office of the Independent Commissioner Against Corruption (the Commissioner), an independent person focused on identifying and investigating corruption in public administration and assisting inquiry agencies and public authorities to deal with misconduct and maladministration.

For the purposes of the Act, all council members are 'public officers' and have mandatory reporting requirements in relation to any matter that may involve corruption in public administration, serious or systemic misconduct, or maladministration.

The Council did not refer any matters to these external agencies during 2018–2019.

Council Representation

For electoral purposes, the City of Norwood Payneham & St Peters is comprised of six Wards. Each Ward is represented by two Elected Members, with the exception of the Maylands/Trinity Ward, which is represented by three.

Wards are structured in a logical manner and exhibit Ward boundaries, which are easily identifiable. The following factors are taken into account when determining Ward structures:

- communities of interest (e.g. economic, recreational, social, regional or other similar factors);
- physical barriers (e.g. major roads);
- historical factors; and
- that population size is approximately equal (taking into account the growth of the developing suburbs).

In determining Ward boundaries, the Council must take into account the average ratio of elector numbers for the area and then compare this with the actual ratio in any one Ward.

In accordance with Section 12 of the *Local Government Act 1999* (the Act), the Council commenced a periodic Representation Review in August 2016 which was completed in April 2017.

It is a requirement under the Act (Section 33(2)) that the average number of electors represented by a Councillor within all Wards is within the specified 10% quota, therefore as part of the Representation Review, the composition of the Council was considered to ensure the 10% quota was met and sustainable into the future.

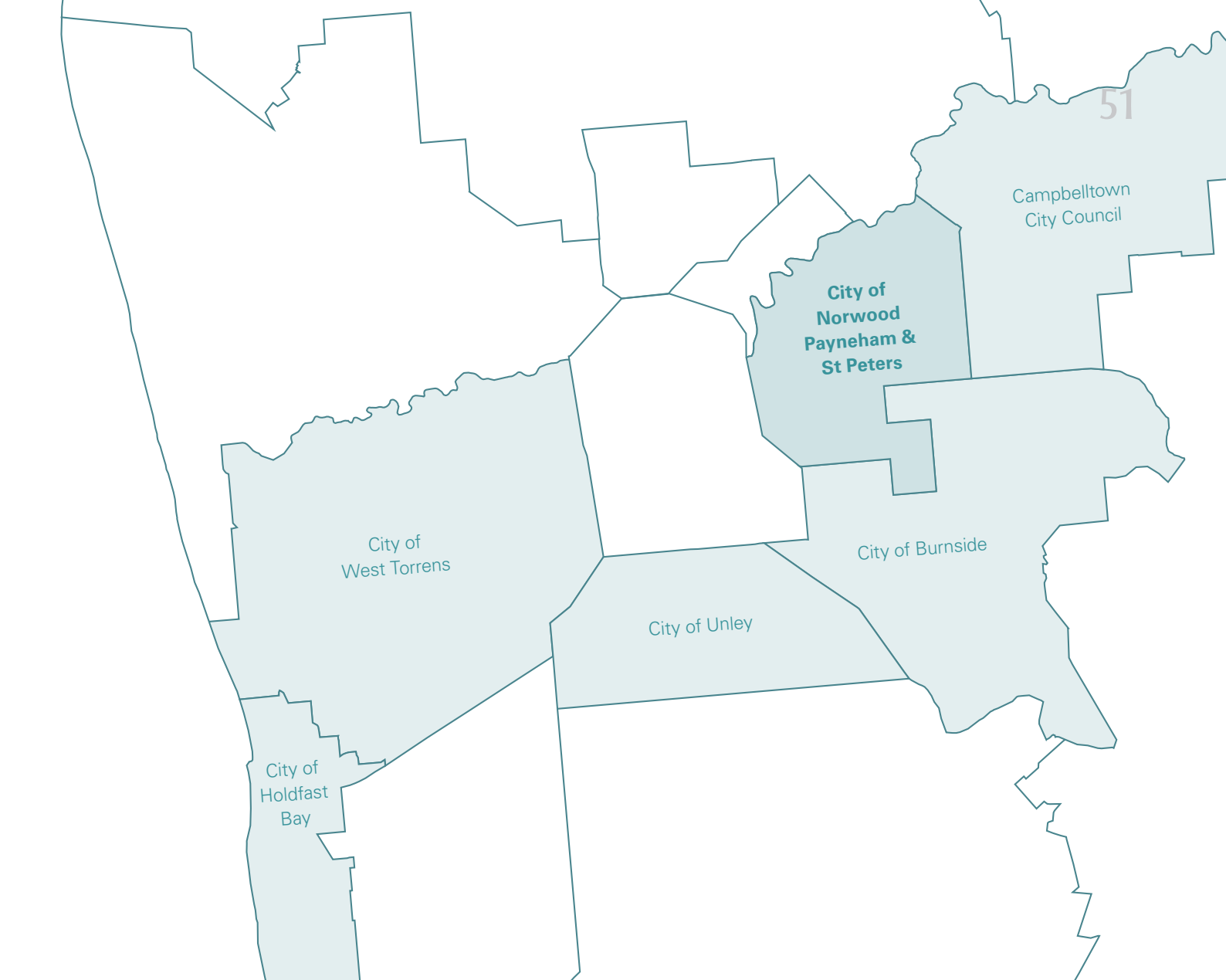
The Council resolved to retain the Office of Mayor (elected by the whole of the community), 13 Ward Councillors and 6 Wards. The composition and structure was amended by transferring the suburb of Hackney to the West Norwood/Kent Town Ward (from the St Peters Ward) and a minor amendment to the boundary between the Payneham and Maylands/Trinity Ward.

The Kensington Ward was also re-named to Kensington/East Norwood Ward and all other Ward names remained the same.

The new composition and structure of the Council Wards came into effect at the November 2018 Local Government Elections.



- | | |
|--|--|
| ● Kensington/East Norwood Ward | ● St Peters Ward |
| ● Maylands /Trinity Ward | ● Torrens Ward |
| ● Payneham Ward | ● West Norwood / Kent Town Ward |



Representation Quota

The representation quota for a council is an amount ascertained by dividing the number of electors for the area of the council, by the number of Elected Members who constitute the council.

The Council's representation quota for 2018–2019 is set out in Table 1. Table 2 provides a comparison to the average representation quota for councils of a similar size within the Adelaide metropolitan area.

Table 1: City of Norwood Payneham & St Peters Quota 2018–2019

| | |
|---|--------|
| Total number of Electors | 25,108 |
| Number of Elected Members (including Mayor) | 14 |
| Representation Quota (ratio) | 1:1793 |

Table 2: Average Representation Quota for Metropolitan Councils in South Australia

| Council | No. of Elected Members | Electors | Ratio |
|------------------------------|------------------------|----------|--------|
| Norwood Payneham & St Peters | 14 | 25,108 | 1:1793 |
| Burnside | 13 | 31,453 | 1:2419 |
| Campbelltown | 11 | 35,020 | 1:3183 |
| Holdfast Bay | 13 | 27,660 | 1:2127 |
| Unley | 13 | 27,389 | 1:2106 |
| West Torrens | 15 | 41,058 | 1:2737 |

Source: State Electoral Office

Council Meetings

Council meetings are an important part of the Council's operations. The decisions made by Elected Members at formal Council meetings, provide the direction and authority for the ongoing operations of the Council.

One of the primary means for nurturing an engaged and participatory culture within our community is the ongoing opportunity for members of the public to attend monthly Council and Council Assessment Panel meetings.

During 2018–2019, Council meetings were held on the first Monday of each month (and when required due to public holidays, on the first Tuesday of each month) commencing at 7.00pm. These meetings were held in the Council Chambers, Norwood Town Hall, 175 The Parade, Norwood.

All Council meetings were open to the public and were conducted in accordance with the *Local Government Act 1999* and the Local Government (Procedures at Meetings) Regulations 2013.

Elected Member Attendance at Council Meetings

Twelve ordinary Council meetings were held during 2018–2019. Table 3 sets out the attendance of Elected Members over this period.

*Table 3: Elected Member Attendance at Council Meetings
July 2018–June 2019*

| Mayor & Elected Members | Number of Meetings Attended |
|-------------------------|-----------------------------|
| Mayor Robert Bria | 11 |
| Cr Garry Knoblauch | 11 |
| Cr John Minney | 11 |
| Cr Carlo Dottore | 12 |
| Cr Kevin Duke | 12 |
| Cr John Frogley* | 4 |
| Cr Evonne Moore | 12 |
| Cr Kester Moorhouse** | 7 |
| Cr Fay Patterson** | 7 |
| Cr Sue Whittington | 11 |
| Cr Paul Wormald* | 5 |
| Cr John Callisto** | 7 |
| Cr Lucy Marcuccitti* | 4 |
| Cr Christel Mex | 11 |
| Cr Connie Granozio | 12 |
| Cr Kevin Shepherson* | 4 |
| Cr Scott Sims** | 7 |
| Cr Mike Stock | 12 |

* July – November 2018

** November 2018 – June 2019

Where Elected Members were not able to attend the Council meeting, apologies were forwarded to the Mayor and/or CEO.

More detailed information about the role of Elected Members, Council's decision making and Council Committees, is within the Corporate Reporting section.

Confidential Items

The City of Norwood Payneham & St Peters is committed to the principle of open and accountable government. However, the Council also recognises that, on occasions, it may be necessary in the broader community interest to restrict public access to discussion and/or documents.

During 2018–2019, the Council considered 22 items in accordance with Section 90(3) of the *Local Government Act 1999*, where it was considered necessary to exclude the public from the discussion of a particular matter.

The following table identifies the grounds on which the Council considered the confidential matters and determined to exclude the public from the discussion and the related documentation.

Table 5

| Local Government Act 1999 Relevant Section | Description | Number of Times Used to Exclude the Public |
|---|---|---|
| 90(3)(a) | Information relating to the personal affairs of a person | 7 |
| 90(3)(b) | Commercial advantage on a person with whom the Council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the Council | 3 |
| 90(3)(d) | Commercial information of a confidential nature | 2 |
| 90(3)(g) | Matters that must be considered in confidence in order to ensure that the Council does not breach any duty of confidence | 2 |
| 90(3)(k) | Tenders for the supply of goods, the provision of services or the carrying out of works | 8 |

Informal Gatherings

Section 90 (8) of the *Local Government Act 1999* (the Act), provides for Members of the Council and staff, to participate in informal gatherings or discussions provided that a matter which would ordinarily form part of the agenda for a formal meeting is not dealt with in such a way as to obtain, or effectively obtain, a decision outside a formally constituted meeting of the Council or committee.

Informal Gatherings as set out in the Act may include:

- planning sessions associated with the development of policies and strategies;
- briefing or training sessions;
- workshops; and/or
- social gatherings to encourage informal communication between members or between members and staff.

The Council plays a very important policy-making role, requiring the identification of community needs, setting objectives to meet those needs, establishing priorities between competing demands and allocating resources. Informal Gatherings in the form of a workshop, planning, briefing, and/or training sessions, are conducted for the benefit of Elected Members, as they provide a forum for discussing issues and options and enables Elected Members to question, clarify and develop greater understanding of issues, which supports, contributes and assists Elected Members in their decision making in the appropriate forum when a decision is required to be made (ie Council or Committee meetings).

In accordance with the Act, the Council has adopted an Informal Gatherings Policy which aims to ensure that the statutory requirements for openness and transparency in Council decision-making are observed and members of the community are aware of the procedures as they relate to Informal Gatherings.

Table 4 sets out the Informal Gatherings which were held during 2018–2019 and the attendances of Elected Members.

Table 4: Informal Gatherings Register July 2018 – October 2018

| | | Open to Public | Mayor Bria | Cr Dottore | Cr Duke | Cr Frogley | Cr Granozio | Cr Knoblauch | Cr Marcuccitti | Cr Mex | Cr Minney | Cr Moore | Cr Shepherdson | Cr Stock* | Cr Whittington | Cr Wormald |
|-------------------|--|----------------|------------|------------|---------|------------|-------------|--------------|----------------|--------|-----------|----------|----------------|-----------|----------------|------------|
| 30 July 2018 | Syd Jones Reserve Concept Plan | No | — | ● | ● | — | — | — | — | ● | ● | ● | ● | ● | ● | ● |
| 1 August 2018 | Youth Development Strategy | No | — | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | — | ● |
| 13 August 2018 | Draft Dog & Cat Management Plan | No | ● | ● | ● | ● | — | ● | ● | ● | ● | ● | ● | ● | ● | ● |
| 13 August 2018 | Planning Reforms & State Planning Policies | Yes | ● | ● | ● | ● | — | ● | ● | ● | ● | ● | ● | ● | ● | ● |
| 5 September 2018 | Kent Town Urban Design Framework | No | ● | — | ● | — | — | ● | ● | ● | ● | ● | — | ● | ● | ● |
| 11 September 2018 | Floodplain Mapping | No | ● | ● | ● | — | — | ● | — | ● | ● | ● | — | ● | ● | ● |

— apology

Table 5: Informal Gatherings Register November 2018 – June 2019

| | | Open to Public | Mayor Bria | Cr Callisto | Cr Dottore | Cr Duke | Cr Granozio | Cr Knoblauch | Cr Mex | Cr Minney | Cr Moore | Cr Moorhouse | Cr Patterson | Cr Sims | Cr Stock | Cr Whittington |
|------------------|--|----------------|------------|-------------|------------|---------|-------------|--------------|--------|-----------|----------|--------------|--------------|---------|----------|----------------|
| 27 November 2018 | Stepney/Maylands LATM | No | • | • | • | • | • | — | • | • | • | • | • | • | • | • |
| 10 December 2018 | Floodplain Mapping & Footpaths | No | — | • | • | • | — | • | • | • | • | • | • | • | — | — |
| 13 February 2019 | Financial Benchmarking | No | • | • | • | • | — | — | • | — | • | • | • | • | — | • |
| 27 March 2019 | 2019-2020 Recurrent Budget | No | • | • | • | • | — | • | — | • | • | • | — | • | • | • |
| 3 April 2019 | Age Friendly Way Finding Strategy | No | • | • | • | • | • | • | • | • | • | • | • | • | • | • |
| 3 April 2019 | Footpath Policies | No | • | • | • | • | • | • | • | • | • | • | • | • | • | • |
| 3 April 2019 | Potential Establishment of a Dog Park | No | • | • | • | • | • | • | • | • | • | • | • | • | • | • |
| 16 April 2019 | Footpath Defects & Maintenance Strategy | No | — | • | • | • | — | • | — | • | • | • | — | • | • | • |
| 24 April 2019 | 2019 Community Survey | No | • | • | • | • | — | • | — | • | • | • | • | • | — | • |
| 11 May 2019 | The Parade Masterplan – Bus Tour of Mainstreet Precincts | No | • | • | • | • | • | • | — | • | • | • | • | • | • | — |
| 29 May 2019 | Meeting to Receive Submissions on the Annual Business Plan | Yes | • | • | • | • | • | • | • | • | • | • | • | • | • | • |

— apology

Oath of Office

Having been elected to the office of Elected Member for the City of Norwood Payneham & St Peters, I faithfully and impartially fulfil the duties of office in the public interest, to the best of my judgment and abilities and in accordance with the Local Government Act 1999.



James Hugo

James Hugo, founder of the Council's Justice of the Peace Volunteer Program in 2004, has conducted the Oath of Office for Elected Members at the Swearing in Ceremony for the City of Norwood Payneham & St Peters since 2005.

Elected Members

In order to become an Elected Member, a person must be on the Council voter's roll. Any person can stand for election as an Elected Member, either Mayor or Councillor, if they are:

- a. an Australian citizen or have been a member of a Council at any time between 5 May 1997 and 1 January 2000.
- b. an elector for the area, or a nominee who is an officer of a body corporate which has its name on the voters roll for the area; or a nominee of a group which has its name on the voters roll for the area (either a member of the group or an officer of a body corporate that is a member of the group).

In South Australia, the role of an Elected Member is regarded as a voluntary part-time position.

The attributes of an effective Elected Member include:

- having the time to meet the commitments of the role;
- being interested in the local community;
- being willing and able to represent the whole community when debating issues in Council and not being blinkered by personal sectarian interests;
- being responsive to residents of the area, including those who have a different cultural background;
- having a broad range of community connections and understanding (note: this does not mean having to have held office in a key local organisation); and
- a willingness to learn about new issues and about skills and/or processes with which a person may be unfamiliar, for example, public speaking, speaking up in meetings, meeting procedures, chairing committees. If these are not part of the nominee's normal life then s/he will need to be willing to break new ground to learn them.

Apart from these general attributes, desirable attributes include any professional or personal knowledge, basic common sense, and general knowledge and skills.

Allowances

Elected Members are entitled to receive an annual allowance to assist in the cost of performing and discharging their duties.

In 2010, a new Remuneration Tribunal was established for the purpose of determining the allowances for Elected Members, in accordance with the provisions of Section 76 of the *Local Government Act 1999*.

In making its determination, the Tribunal considered the:

- the role of Members of Council as Members of the Council's governing body and as representatives of the Council's area;
- the size, population and revenue of the Council, and any relevant economic, social, demographic and regional factors in the Council area;
- such an allowance is not intended to amount to a salary for a Member;
- such an allowance should reflect the nature of a Member's office; and
- the Act's provisions to provide for reimbursement of Member's expenses.

In doing so, the Tribunal allocated councils across the State into five groups based on population numbers and specified the Elected Member Allowances according to the five groupings.

The City of Norwood Payneham & St Peters sits within Group 2 along with 13 other councils including its neighbouring councils, the City of Burnside and Campbelltown City Council.

The Elected Member Allowances as determined by the Remuneration Tribunal for 2018–2019 were as follows:

| | |
|---------------------|-----------------------|
| Mayor: | \$69,080.00 per annum |
| Councillors: | \$17,270.00 per annum |

Decision-Making

The Council's decision-making structure is made up of the Council and a number of Committees operating on a functional or 'as needed' basis. This structure ensures that matters are dealt with objectively, fairly and in a timely manner.

Members of the Council are accountable to the community for the decisions they make. The *Local Government Act 1999* provides for any individual to ask for a review of a decision made by the Council, its employees or other persons acting on behalf of the Council. The Council's Review of Decisions Policy is available via the Council's website.

During the 2018–2019 period, the Council received one request for a review of decision. The request related to a Council decision to install on-street time limited parking controls, for which the decision was upheld following the review.

Training & Development

Section 80A of the *Local Government Act 1999* requires a council to prepare and adopt a training and development policy for Elected Members.

The Council's Elected Member Training & Development Policy reflects the Council's commitment to providing training and development opportunities in recognition of the complex role of Elected Members and to ensure Elected Members have the skills and confidence to effectively perform their role.

In addition, the *Local Government (General) Regulations 2013*, require Elected Members to undertake mandatory training within the first year of election to office, which complies with the Local Government Association of South Australia Training Standards, and set out the process associated with Elected Member attendances at other training opportunities and conferences and seminars.

This year training focused on the roles and responsibilities of Elected Members in the lead up to the November 2018 Local Government Election.

Following the election, training was undertaken to ensure that the new Council met its obligations under the Mandatory Training obligations as set out in the Act and Regulations.

All Elected Members completed the Mandatory Training by June 2019.

Table 6: Elected Member Training July 2018 – October 2018

| | | Open to Public | Mayor Bria | Cr Dottore | Cr Duke | Cr Frogley | Cr Granozio | Cr Knoblauch | Cr Marcuccitti | Cr Mex | Cr Minney | Cr Moore | Cr Shepherdson | Cr Stock* | Cr Whittington | Cr Wormald |
|------------------|--|----------------|------------|------------|---------|------------|-------------|--------------|----------------|--------|-----------|----------|----------------|-----------|----------------|------------|
| 5 September 2018 | LG Elections Caretaker Period and Roles & Responsibilities of EMs during the Election Period | No | ● | — | ● | — | — | ● | ● | ● | ● | ● | — | ● | ● | ● |

Table 7: Elected Member Training November 2018 – June 2019

| | | Mayor Bria | Cr Callisto | Cr Dottore | Cr Duke | Cr Granozio | Cr Knoblauch | Cr Mex | Cr Minney | Cr Moore | Cr Moorhouse | Cr Patterson | Cr Sims | Cr Stock | Cr Whittington |
|------------------|--|------------|-------------|------------|---------|-------------|--------------|--------|-----------|----------|--------------|--------------|---------|----------|----------------|
| 26 November 2018 | Elected Member Essential Induction – Legal Responsibilities of Members | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● |
| 11 February 2019 | Council Member Essential Induction | ● | ● | ● | ● | ● | — | ● | — | ● | ● | ● | ● | ● | ● |
| 27 February 2019 | LG Fundamentals and WHS & Workplace Bullying | ● | ● | ● | ● | — | ● | ● | ● | ● | ● | ● | — | ● | ● |
| 13 March 2019 | Financial Management & Reporting | ● | ● | ● | — | ● | ● | ● | ● | — | ● | ● | ● | — | ● |
| 25 March 2019 | Public Integrity Issues | ● | ● | ● | — | — | — | ● | ● | ● | ● | ● | ● | ● | ● |
| 8 April 2019 | Risks & Protections | ● | ● | ● | — | — | — | ● | ● | ● | ● | ● | ● | ● | ● |
| 9 April 2019 | Audit Committees for Audit Committee Members | ● | ● | ● | — | — | ● | — | ● | ● | ● | — | ● | ● | ● |
| 29 April 2019 | Understanding Meetings & Gatherings | ● | ● | ● | ● | ● | ● | — | ● | ● | ● | ● | — | ● | ● |
| 13 May 2019 | Local Government Fundamentals, WH&S, Workplace Bullying and Understanding Meetings & Gatherings* | | | | | | | | | | | | ● | | |

* Training provided to Cr Sims to ensure completion of LG Fundamentals and WHS & Workplace Bullying and Understanding Meetings & Gatherings.

— apology



Our Organisation

...

The City of Norwood Payneham & St Peters is an energetic, dynamic and progressive organisation which is committed to providing the best possible services and infrastructure for our community.



Organisational Structure

The Council is structured as five departments, led by an Executive Leadership Team:

- CEO's Office
- Corporate Services
- Governance & Community Affairs
- Urban Planning & Environment
- Urban Services

The Executive Leadership Team is comprised of four General Managers and the Chief Executive Officer, who take responsibility and accountability for the outputs and outcomes of their respective departments.

Units within each department perform specific functions, collaborate on projects and share their particular knowledge and expertise across the organisation.



Chief Executive Officer
Mario Barone



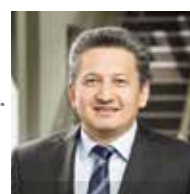
Urban Services
General Manager
Peter Perilli



Corporate Services
General Manager
Sharon Perkins



City Assets
Acting Manager
Paul Mercorella



Information Services
Manager
Aerken Kuerban



City Services
Manager
Chris McDermott




Financial Services
Manager
Andrew Alderson


The Council's organisational structure is designed to meet the demands of a varied and vibrant community in a responsive and effective manner.




Urban Planning & Environment
General Manager
Carlos Buzzetti



Governance & Community Affairs
General Manager
Lisa Mara



Development Assessment
Manager
Mark Thomson




Governance, Legal & Property
Manager
Isabella Dunning



Urban Planning & Sustainability
Manager
Eleanor Walters




Community Care Services
Manager
Rosanna Busolin



Library Services
Manager
Suzanne Kennedy



Economic Development & Strategic Projects
Manager
Keke Michalos



Organisational Development
Manager
Nicole Newton



Work Health & Safety
Manager
Sean Faulkner

Executive Leadership Team

...

The Executive Leadership Team is comprised of the Chief Executive Officer and four General Managers who each take responsibility and accountability for the outputs and outcomes of their respective departments.

Units within each department perform specific functions, collaborate on projects and share their knowledge and expertise across the organisation.

Executive remuneration packages include salary, statutory superannuation contributions and a vehicle for private use in lieu of overtime. Executives are also provided with tools of the trade such as mobile phones and iPads.



Mario Barone PSM

Chief Executive Officer

Joined the Council in 1997

In 1997, I was appointed as the first Chief Executive Officer of the City of Norwood Payneham & St Peters.

As Chief Executive Officer, my direct portfolio responsibilities include the Council's libraries, economic development and strategic projects, organisational development, and work health and safety. More broadly, I am responsible and accountable to the Council for the implementation of all Council decisions and for the efficient and effective running of the organisation and its operations.

I am currently on the Board of East Waste; a Member of the East Waste Audit Committee; Chair of both the Eastern Region Zone Emergency Management Committee and Eastern Region

Alliance (ERA) Chief Executive Officers Group; and on the Local Government Association CEOs Advisory Committee.

With a background as an Urban and Environmental Planner, my formal qualifications are a Bachelor of Arts in Planning and a Graduate Diploma in Environmental Planning.

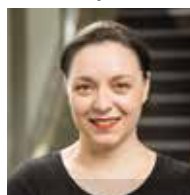
In 2016, I was humbled and honoured to receive the Public Service Medal as part of the Queen's Birthday Honours, which recognises outstanding public service to Local Government in South Australia through the provision of leadership and strategic planning. I am passionate about Local Government and creating positive outcomes which improve the quality of life for our community.



Suzanne Kennedy
Manager
Library Services



Keke Michalos
Manager
Economic Development
& Strategic Projects



Nicole Newton
Manager
Organisational Development



Sean Faulkner
Manager
Work Health & Safety



Carlos Buzzetti

*General Manager
Urban Planning & Environment*

Joined the Council in 2003

For eight years prior to joining the City of Norwood Payneham & St Peters, I worked in the Local Government sector in urban planning and management roles at the Cities of Burnside and Holdfast Bay. I have also lived and worked in Dubai as a Principal Planner on major projects in the private sector.

I have extensive experience in leading multidisciplinary teams with a strategic urban planning and development focus; consultation and community engagement strategies; master planning and planning policy; urban renewal; sustainable urban design; environmental management and cultural heritage.

As General Manager Urban Planning and Environment, I lead a highly skilled team responsible for the delivery of the Council's planning policy, development assessment and enforcement services—including local nuisance matters, sustainability and environmental initiatives and organisational culture and change programs.

Recognised by the Planning Institute of Australia as a Registered Planner (RPIA), I also hold a Bachelor of Arts in Urban Planning, a Graduate Diploma of Urban and Regional Planning and Diploma of Management.



Mark Thomson
Manager
Development
Assessment



Eleanor Walters
Manager
Urban Planning &
Sustainability



Lisa Mara

*General Manager
Governance & Community Affairs*

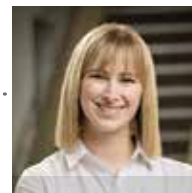
Joined the Council in 2004

I commenced my career in Local Government on a six month contract with the former District Council of Stirling in 1993, and have worked in the sector ever since.

I am passionate about the sector and the integrity of Local Government, and firmly believe that it is essential that Local Government demonstrates its ability to manage its governance responsibilities effectively; consider contemporary governance practices and the importance of a robust governance framework to provide strong leadership for the community.

I am privileged to lead and work with an exceptional team who is committed to and delivers a range of services for our community. I oversee the Council's governance, community services and arts, cultural heritage, events, regulatory services and communications – all vital activities in achieving the Council's collective vision of Community Well-being.

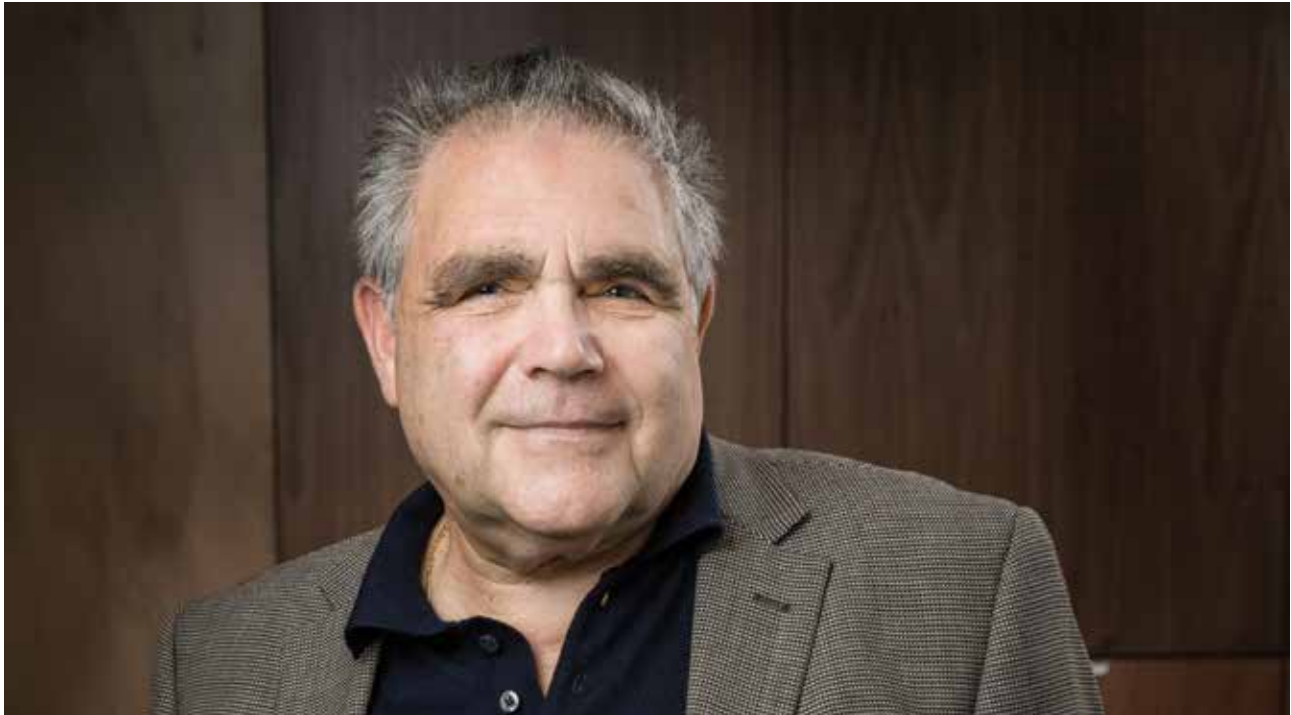
I have a Bachelors Degree in Management from the University of South Australia and a Company Directors Course Diploma from the Australian Institute of Company Directors.



Isabella Dunning
Manager
Governance,
Legal & Property



Rosanna Busolin
Manager
Community Care
Services



Peter Perilli

*General Manager
Urban Services*

Joined the Council in 1997

I commenced my professional career as an associate consulting engineer before pursuing a pathway in Local Government. Prior to joining the City of Norwood Payneham & St Peters, I held senior engineering roles with the Cities of Kensington & Norwood, Burnside and Tea Tree Gully, and now have 34 years of experience in the Local Government sector.

As a structural and civil engineering professional, I also have extensive experience in project, asset and contract management for infrastructure, building and drainage projects, traffic management and depot operations.

Responsible for the general management of the Urban Services Department, I lead a highly skilled team of engineers, built and natural asset managers and civil maintenance staff. Our key responsibilities include asset management, capital works infrastructure delivery, depot operations, traffic management and waste management.

I am a Fellow of both Engineers Australia and the Institute of Public Works Engineering Australasia, and recognised as a Chartered Professional Engineer by Engineers Australia. I hold a Graduate Diploma of Management and Bachelor of Engineering (Civil) from the University of South Australia and Adelaide University respectively.



Paul Mercorella
Acting Manager
City Assets



Chris McDermott
Manager
City Services



Sharon Perkins

*General Manager
Corporate Services*

Joined the Council in 2010

Following a career in both public and private sectors—including Local and State Government—I joined the Council as Manager of Finance, bringing broad experience and knowledge.

I am highly skilled in general accounting, and commercial and financial management, and became a general manager after just two years at the Council.

Now responsible for the Corporate Services Unit, I lead a multifunctional team which delivers a broad spectrum of services from financial and records management, information and communication technology, to customer driven services including the Payneham Memorial and Norwood Swimming Centres, St Peters Child Care Centre & Preschool, Norwood Concert Hall and the Council's customer service centres.

I am a Certified Practicing Accountant (CPA) and hold a Master of Business Administration and Bachelor of Arts (Accountancy), both attained from the University of South Australia.



Aerken Kuerban
Manager
Information
Services



Andrew Alderson
Manager
Financial Services

Our Staff

...

The City of Norwood Payneham & St Peters workforce is made up of high performing and dynamic teams and individuals, as diverse as they are skilled.



David Maywald – Team Leader, Customer Service



Paul Mercorella – Acting Manager, City Assets

Our Values

Our Values guide the day-to-day activities and behaviours of staff and the organisation and underpin the culture of our organisation, and the way in which we work and behave, as individuals and as an organisation.

Together with performance and contribution, Our Values also form the basis of the Council's internal recognition program. The contribution of staff is integral to the success of the Council and as such, the internal recognition program is complemented by a number of other ways in which individuals and business units are acknowledged and celebrated for their achievements.

During 2018–2019, five staff members and one team who performed above and beyond expectations and demonstrated their commitment to the organisational Values, were recognised for their contributions and achievements through the Council's internal recognition program.

The Council's internal recognition program is based on Our Values under the following categories:

- Our People
- Working Together
- Leadership
- Excellence
- Integrity
- Service

Our People

We are passionate, committed, empowered and accountable and we recognise the contribution of others.

David Maywald – Team Leader, Customer Service

Working Together

A positive team, we work collaboratively in an honest and transparent environment, supporting each other to get things done.

After Hours Rapid Response Team

Leadership

Leading by example, we all live our values, inspire each other and deliver clear and consistent direction.

Luke Hogno – Team Member, Parks & Gardens

Excellence

We strive for excellence in everything we do and we encourage innovation and quality.

Belinda Naish – Volunteer Services Coordinator

Integrity

We demonstrate respect and honesty in everything we do and always act in the best interests of our citizens and our community.

Paul Mercorella – Acting Manager, City Assets

Service

We seek to improve quality of life for our citizens and our community and we treat all stakeholders with respect.

Karen Oleinikoff – Administration Officer

Meet some of our Staff



Jared Barnes

Project Manager, Urban Design & Special Projects

Originally from California, Jared is a dual citizen and officially became an Australian in 2009.

Joining the Council in February 2018, Jared brings a wealth of experience and knowledge from private practice in both the USA and Australia, along with formal qualifications in Conservation Biology and Landscape Architecture.

Jared cites his innate love of the great outdoors as the driving force behind his career choices.

“My love for and interest in plants and animals inspired me to pursue work experience maintaining landscaping and building swimming pools which laid the foundations for my career.”

One of his first significant projects for the Council—the Felixstow Reserve Redevelopment—was completed and officially opened in February 2019.

“The highlight of this project was working with the Kaurna Nation Cultural Heritage Association to develop interpretive signage for the Reserve’s cultural markers—it was such a privilege.”

Jared says the Council continually strives to improve the quality of public spaces so that our community can enjoy, connect and be safe.

“It’s wonderful to see a space such as Felixstow Reserve transformed and now used daily by people of all ages, abilities and backgrounds.”

When he’s not busy transforming our urban spaces, Jared enjoys boating on the River Murray with his family and maintains his inner peace with regular lunchtime yoga sessions.



Michaela Kis

Youth Development Officer

Joining the Council in April 2019, Michaela first found her feet as an advocate for young people through her former career as a librarian.

Now working closely with children and young people at a local level, Michaela's goals are to provide opportunities for inclusion, support, creative expression, validation and overall well-being.

"Working with young people is my greatest joy—not only is it rewarding to see them participate and grow, but in turn I learn more about life and gain new perspective on my purpose."

Though her passion is with the hands on work, building relationships and providing ongoing support to local young people, Michaela spends much time working at a strategic level to build capabilities of the Council and our community.

"I aim to position the Council as a leader in cutting edge youth activities and engagement while creating opportunities for those pursuing a career in creative industry—a real economic growth area for the City of Norwood Payneham & St Peters."

Fiercely active and trained in burlesque, ballet and hip-hop dance, Michaela's expertise surpass libraries and youth development.

"I also have skills in coding, circuitry, 3D printing, programming and robotics—perhaps they'll come in handy for our youth program one day!"



Staff Profile

As an employer, the City of Norwood Payneham & St Peters prides itself on providing opportunities for staff to be part of a high performing, dynamic and progressive organisation and establish fulfilling careers. Our workforce is as diverse as it is skilled, and also closely represents the cultural diversity of our community.

At 30 June 2019, the Council employed 235 staff, including 112 full time, 51 part time and 72 staff members employed on a casual basis across the organisation.

The Council supports a diversity of employment types with casual staff working predominantly in customer facing roles which can deliver services over seven days, peaking during seasonal and high demand periods.

Staff are engaged across a range of positions within:

- Administration
- Child Care
- Civil Services
- Economic Development
- Engineering
- Environmental Planning
- Horticulture Services
- Information Technology
- Library Services
- Management
- Planning and Building
- Recreation Services
- Strategic Planning
- Work Health & Safety

Fast Facts

235 *full time, part time and casual staff*

7.3 years *average length of service*

67% *of our workforce is permanent*

7.2% *staff turnover*

| Period | Turnover |
|-----------|----------|
| 2016–2017 | 4.6% |
| 2017–2018 | 10.5% |

10 *work experience placements*

45% *administrative rolls*

55% *field roles (including casual staff)*

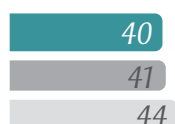


Demographics

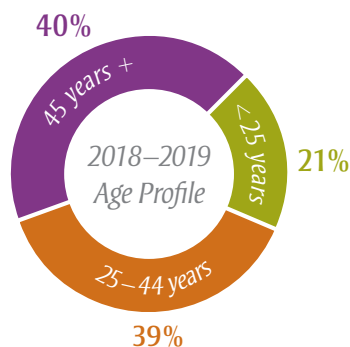
Our employees range in age from 18 through to more than 80 years of age – with the average age being 39 years – and hold job obtained skills or qualifications at all levels from certificate through to postgraduate level.

Our total workforce is made up of 40% males and 60% females, and represents a diverse range of cultures, with many employees fluent in languages other than English, including Italian, Greek, Farsi, Mandarin and Japanese.

Males %



Females %



● 2018-2019 ● 2017-2018 ● 2016-2017

Length of Service

As of 30 June 2019, the length of continuous service provided by the 235 people employed by the City of Norwood Payneham & St Peters varied between 2 weeks and 40 years, with an average continuous period of 7.3 years.

Continuous service milestones achieved and celebrated during the course of the year included:

30 Years of Service

- Porzia Feraro
- Leanne Boyd-McDonald
- Peter Kolisnyk

20 Years of Service

- David Earle
- Cathy Condina
- Jeanette McKay

Staff Changes & Recruitment

During 2018–2019, 41 new staff members commenced employment with the City of Norwood Payneham & St Peters. This included 20 casual staff members in the Council's libraries, swimming centres and child care centre. The majority of new staff were appointed to replace staff who left the organisation. 17 staff resigned from their employment during this period, one of which was a casual employee.

During 2018–2019 the Council recruited:

- Communications Officer
- Coordinator, Civil Maintenance
- Customer Service Officers
- Economic Development Officer
- Educators
- Educators, Early Education
- Events Coordinator
- Graphic Designer
- Home Library Services Coordinator
- Library Customer Service Officer
- Library Programs Officer, Children's and Youth Services
- Project Officer, Assets
- Project Officer, Civil
- Records Officer
- Strategic Projects Coordinator
- Supervisor, Swimming Centres
- Sustainability Officer
- Swimming Pool Lifeguards
- Swimming Instructors
- Team Member, Arboriculture
- Team Member, Civil Maintenance
- Works Coordinator, Parks and Gardens
- Youth Development Officer

All positions are advertised on the Council's website and the online job listing website, SEEK. Extensive interview and selection processes are undertaken, with successful candidates being appointed to each position.

All new employees of the Council participate in an induction program covering all areas of the Council's operations, as well as a tour of the City and the various Council venues and work sites.

Conditions of employment

The Council is bound by industrial agreements with prescribed wage rates and a position classification system. All employees are covered by one of two Enterprise Agreements.

As at 30 June 2019, 158 of the 235 individuals employed by the City of Norwood Payneham & St Peters were covered by the Municipal Officers Enterprise Agreement, the remaining 78 were covered by the Local Government Employees Enterprise Agreement.

The Municipal Officers Enterprise Agreement No. 7 was approved by the South Australian Industrial Relations Commission on 8 March 2017 and will expire on 31 October 2019.

The Local Government Enterprise Agreement No. 6 was approved by the South Australian Industrial Relations Commission on 6 February 2018 and will expire on 31 October 2020.

Employee benefits

In order to attract and retain high performing staff, employees are offered a range of benefits, including:

- The Employee Assistance Program for employees requiring confidential and independent personal or professional support;
- The Healthy Lifestyle Program which provides information and opportunity to take part in workshops, seminars, activities and initiatives that promote a healthy and balanced lifestyle;
- Access to the Worksite Immunisation Program;
- Income protection and journey insurance;

- Options for part-time, job share and pre-retirement employment conditions;
- Access to additional leave provisions such as purchased leave and extended carers leave; and
- Paid parental/adoption leave entitles employees covered by the Municipal Officers Enterprise Agreement to paid parental leave after two years of continuous service with the City of Norwood Payneham and St Peters

Training & professional development

Professional development is highly valued at the City of Norwood Payneham & St Peters, and as such employee benefits extend to learning opportunities for career development and progression and enhanced performance.

Professional development benefits include:

- Training and development opportunities;
- Leadership development opportunities such as participation in the annual Local Government Professionals challenge;
- Study assistance to support staff to obtain TAFE, undergraduate or postgraduate qualifications, provides up to \$1000 per financial year towards tuition, books and other related costs or up to five hours per week study leave; and
- Participation in the EMPOWER performance development review program. The program provides a formal opportunity to assess individual and team performance, identify achievements and discover where improvements could be made. The process allows staff to review recent and current performance with their leader, plan for the future and identify training requirements and development opportunities.

Employees participated in a range of development and skills based training during 2018–2019, including:

- Work health and safety awareness, first aid and CPR, fire warden, canine awareness and child-safe environments;
- Work Zone Traffic Management; and
- Time management, customer service, de-escalating challenging situations and *Public Interest Disclosure Act 2018* training.

All managers also attend a 12 month development program to improve skills in management and leadership.

Key staff members attended the following professional conferences:

- National Economic Development Conference 2018
- Human Synergistics Conference 2018
- Asia-Pacific Creative Cities Conference
- Energy Efficiency Workshop
- Public Libraries South Australia Conference 2018
- Planning for the Future Conference
- 2018 WasteSA Resource Recovery Conference

Equal opportunity employment

The City of Norwood Payneham & St Peters is an equal opportunity employer committed to the principles of providing a working environment free from discrimination, bullying and harassment.

The Council's policies and practices meet both the diverse needs of employees and those of the community. The Fair Treatment and Equal Opportunity Policy prohibits discrimination and provides for treating people as individuals without making judgements based on characteristics such as sex, chosen gender or sexuality, race, physical or mental disability, age, and religious appearance or dress. The policy aims to ensure that all employees can work in an environment that fosters mutual employee respect and working relationships free from harassment and where each employee has the opportunity to progress to the fullest extent of his or her capabilities.

All employees receive information and training relating to discrimination expectations at induction and throughout their employment.

During 2018–2019, no discrimination matters were raised by Council staff with any external bodies.



Staff well-being

The Council is committed to ensuring the health and well-being of staff. Through the Healthy Lifestyles Program, the Council supports well-being initiatives such as voluntary health assessments, skin cancer screening and access to healthy lifestyle activities and information.

Health assessments were accessed by 36 employees (15% of all staff). This was an increase of 14 from 22 health assessments undertaken in 2017–2018.

Table 8: Health and well-being services accessed by staff

| | 2018–2019 | 2017–2018 | 2016–2017 |
|--|-----------|-----------|-----------|
| Influenza vaccinations | 50 | 72 | 64 |
| Health assessments | 36 | 22 | 19 |
| Skin cancer screenings | 51 | 73 | 73 |
| Injury prevention information sessions | 11 | – | – |

Other well-being activities include a stretch class and a walking group that take place weekly during lunch times.

Keeping staff informed

Keeping staff informed and connected is central to ensuring that our employees are engaged with their role and the broader objectives and goals of the Council. The Council's intranet, OneNPSP, is a hub of important information, staff news and events; a knowledge board where staff share information relating to their department; a training calendar; policies and processes; and career opportunities, to keep staff informed and inspired.

All staff members are invited to attend quarterly briefing sessions. These sessions are an important opportunity to communicate, learn about colleagues' job roles and projects taking place in different departments.

Contributions to charity

During 2018–2019, staff participated in several fundraising activities to raise a total of \$900 for the following charities:

- Movember Foundation
- Cancer Council
- The Smith Family

Staff also donated non-perishable food, goods and books to the Animal Welfare League and Backpacks for SA Kids in the lead up to Christmas 2018.

Awards

The City of Norwood Payneham & St Peters has been widely recognised and celebrated for its achievements and project outcomes by professional bodies at a state and national level.

| Year | Description | Award | Project |
|------|---|--|---|
| 2011 | Stormwater Industry Association (SIA) | Commendation, Excellence in Stormwater Awards | Major First Creek Flood Mitigation Works Project of Dunstone Grove-Linde Reserve Redevelopment – stormwater management system |
| 2012 | Stormwater Industry Association (SIA) | Winner, Excellence in Infrastructure Award | |
| 2012 | Planning Institute of Australia (PIA) Planning Excellence SA Awards | Winner, From Plan to Place Award | Revitalising St Peters Project – Stage 1, Dunstone Grove-Linde Reserve Project |
| 2012 | Planning Institute of Australia (PIA) Planning Excellence SA Awards | Commendation, Public Engagement and Community Planning Award | <i>CityPlan 2030: Shaping Our Future</i> – Engagement with Young Children & People |
| 2013 | Resilient Australia Awards | State Winner (as part of the Eastern Adelaide Zone Emergency Management Committee) | Zone Emergency Risk Management System |
| 2013 | SA Chapter of the Australian Institute of Architects (AIA) South Australian Architecture Awards | Heritage Architecture Award Commendation Award in the Public Architecture award category | St Peters Town Hall Complex |
| 2014 | Australian Institute of Transport Planning and Management | Excellence Award for Transport Planning | City-Wide Cycling Plan |
| 2016 | Planning Institute of Australia (PIA) SA Awards for Planning Excellence | Hard Won Victory | Beulah Road Bicycle Boulevard |
| 2016 | Planning Institute of Australia (PIA) SA Awards for Planning Excellence | Minister's Award – Commendation | Beulah Road Bicycle Boulevard |
| 2017 | Australasian Reporting Awards | Bronze Award | 2015–2016 Annual Report |
| 2017 | Institute of Public Works Engineering Australasia (IPWEA) Excellence Awards | Winner, Excellence in Road Safety Engineering at the South Australian, Australian and Australasian Awards | City-Wide Schools Traffic Safety & Parking Review |
| 2017 | Institute of Public Works Engineering Australasia (IPWEA) Excellence Awards | Winner, Excellence in Asset Management Projects and Practice at the South Australian, Australian and Australasian Awards | River Torrens Linear Park Strategic Integrated Asset Management Plan (RTLTP ISAMP) |
| 2018 | Australasian Reporting Awards | Silver Award | 2016–2017 Annual Report |
| 2018 | Local Government Association Workers Compensation Scheme Work Health & Safety Awards | Best Practice Major Award | Risk management programs and processes |
| 2019 | Australasian Reporting Awards | Gold Award | 2017–2018 Annual Report |

Work Health & Safety

In respect to Work Health & Safety (WHS), the Council's priority is to ensure the safety and well-being of our workforce and protect members of the public.

The Council is committed to maintaining the highest possible standard of health and safety for everyone who enters our workplace, whether interacting with our friendly customer service staff, visiting one of our swimming centres or libraries, or simply enjoying our beautiful urban parkland environment. This concept is reflected in our WHS strategy, policies and safety management system, and is the cornerstone of our approach to workplace safety.

The Council is proud of its evolving safety culture and endeavours to continually improve its safety performance. The success of our efforts over the past 12 months to systematically reduce the severity of incidents (Graph 1), has resulted in the Council recording, yet again, a sustained reduction in the severity of incidents, with 55% of all reported incidents resulting in no physical harm to our staff or members of the public (Graph 2). This ongoing reduction has been achieved, in part, due to an emphasis on overall hazard awareness and an increased focus on prevention strategies and good manual handling techniques. This is also reflected in the Council's Workers Compensation Claims data (Graph 3).

The Council's positive safety performance has also been reflected in achieving the lowest contribution rate to the Local Government Association Workers Compensation Scheme (LGAWCS). In the past year the Council's net contribution to the LGAWCS was 1.7%, which is far below the average paid by South Australian Councils of 2.4%.

Graph 1

Incident Reports vs Severity

2018–2019



2017–2018



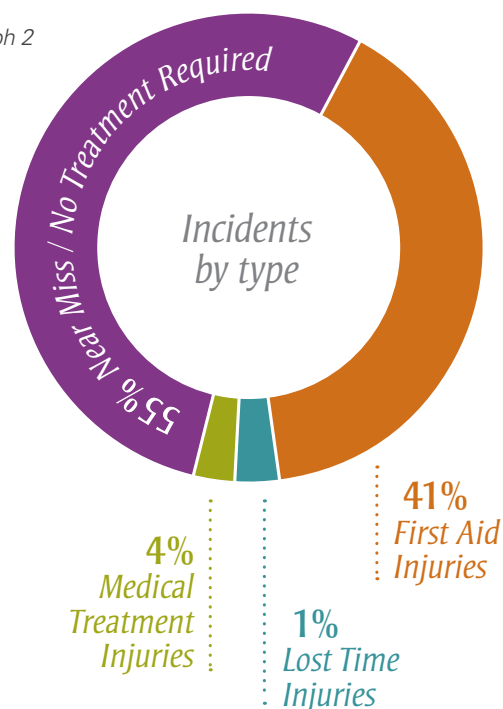
2016–2017



● Total number of incidents

● Incidents requiring medical treatment

Graph 2



Further proof of our improving safety culture was also highlighted at the Local Government Association's 2018 Annual General Meeting held on Thursday 25 October 2018 when the Council was awarded the Local Government Association Workers Compensation Scheme Work Health & Safety Best Practice Major Award for a metropolitan council. This is the first time that the Council has won this award, which recognises excellence in Local Government and acknowledges the Council's commitment to safety leadership. The award is testimony to many years of hard work, commitment and most importantly, passion of a dedicated team of management and staff.

WHS must remain an integral component of all operations. In addition to our legal duties and responsibilities under the Work Health and Safety Act 2012 (SA) and our obligations as part of the Local Government Association self-insurer registration, the Council believes it also has a moral and ethical obligation to protect its most important asset—its staff. While zero harm would be ideal, the nature of the Council operations is such that some accidents may still happen. As such, our commitment to a safer work environment requires constant vigilance and remains a high priority for all Council personnel.

The Council's approach to managing safety continues to be unique within Local Government, however we continue to reap the rewards of our revised policy framework. Ongoing implementation, adaptation and application of our system requirements will help ensure that we can sustain our momentum towards achieving our goal: eliminating all preventable workplace injuries and illness.

Most common types of injury

Joint trauma 13%

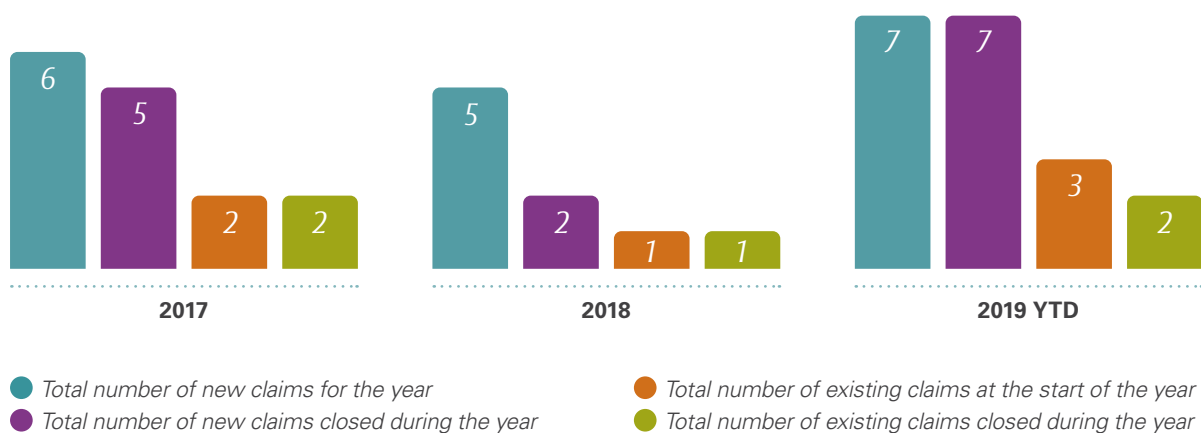
Wounds/lacerations 7%

Musculoskeletal disorders 25%



Graph 3

Workers Compensation Claims Trend Analysis



Our Stakeholders

The Council engages with its stakeholders in a number of ways including responding to requests for information and services, conducting community events and engagement activities, and participating in multi-stakeholder relationships.

The following stakeholder groups have been identified.

Community



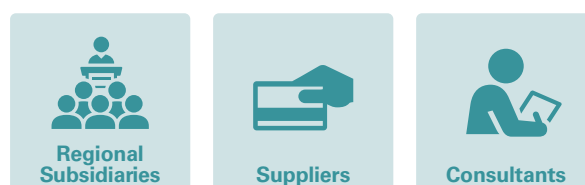
Our community stakeholders contribute to the Council's strategic directions and day-to-day operations by providing comments, suggestions, knowledge and experience from within our community. The cultural diversity of our community stakeholders contributes to our sense of place.

Internal



Our Employees and Volunteers provide valuable skills, knowledge and experience in delivering the Council's services and programs.

Partners in business



Our business partners assist the Council to retain and enhance our unique business precincts and create opportunities to attract new businesses to the City. They provide valuable skills, knowledge and experience, assisting the Council to deliver a range of services and programs aimed at supporting the wider business community, including professional development workshops, networking opportunities and events.

Partners in government



The Council works closely with its Government partners to shape legislative reform, share knowledge, source funding opportunities and advocate for positive change in the Local Government sector.

The Council undertakes a community survey every two years to monitor and improve its performance in a number of key service delivery areas across a number of stakeholder groups. See page 110.

The Council also tailors its communications for each stakeholder group and produces a number of print and digital communications. See page 83.

Communications

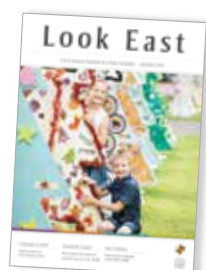
The Council produces and publishes a range of communications tailored for its stakeholder groups. While these communications are plentiful, the below provides examples of key digital and printed documents and channels.

Look East

A bi-annual newsletter, *Look East* is distributed to ratepayers, residents and businesses within the City of Norwood Payneham & St Peters.

Look East features profiles of local citizens, groups and organisations who make positive contributions to our community, as well as information about the Council's current events, activities, initiatives and major projects.

Look East is also available to download from the Council's website.



Social media

The 2018–2019 financial year was the first full year that the Council had a social community management resource, following the appointment of a Digital Marketing Officer in March 2018.



Social media has diversified the sources of information for our community and provides effective two-way engagement tools, which also drive considerable traffic to the Council's website.

Measureable and cost-efficient, the Council now manages a suite of profiles across key platforms Facebook, Instagram, Twitter and LinkedIn—all of which are experiencing significant audience growth, reach and engagement.

Your NPSP

Complementing a suite of communications for our citizens, eNewsletter Your NPSP delivers timely updates about Council events, initiatives, major projects and business activities, via email and straight to a subscriber's inbox.

An opt-in bi-monthly communication, Your NPSP is well received with a 48% average open rate, which is considered strong engagement against a government benchmark of 23.4%¹.

As at 30 June 2019, Your NPSP had 1,250 subscribers compared to 1,174 subscribers at the end of 30 June 2018.



Website

The Council's website is a hub of information about the City of Norwood Payneham & St Peters, detailing its major projects, services, initiatives, projects and events for ratepayers, residents, businesses and visitors.

A highly measureable and important communication tool, it allows for timely, accurate and up to date information to be readily available to our community.

The website experienced significant growth in the number of visitors during the 2018–2019 financial year with more than 277,000 visits—growth of nearly 15% on the previous year. Audience behaviour analysis shows that 48% of website visitors are viewing the website on mobile devices—an important consideration for content layout and future development projects.



¹IBM 2016 Email Marketing Metrics Benchmark Study



Our Volunteers

...

The City of Norwood Payneham & St Peters is supported by a dedicated and energetic group of Volunteers who give their time, skills, expertise and compassion to improve the well-being of others in our community and make our City a great place to live.



Our Volunteers

Volunteers play an integral role in our City's community life and make a valuable contribution by giving their time and skills for the benefit of others.

The impact of the work of Volunteers is both wide reaching and highly valued, however it's not just the recipients that benefit. Volunteering can create many opportunities for Volunteers such as opening networks to new friends and acquaintances, providing the opportunity to develop new skills or refine existing ones, transitioning into or out of paid employment and gaining hands-on work experience.

Informal surveying of Council Volunteers who reside outside of the City of Norwood Payneham & St Peters indicated that volunteering with the Council appealed to them for a number of reasons from convenience and appeal of the local amenity, to the responsiveness and warm welcome of the Council's staff.

During 2018–2019, some 230 Volunteers provided nearly 6,000 hours to benefit the City of Norwood Payneham & St Peters community. Our Volunteers contribute across the organisation, support the wider community and bring with them diverse skill sets, experience and cultural backgrounds.

Our Volunteers contributed to a range of programs, events and initiatives including:

- Administrative support;
- Community transport;
- Council events;
- Cultural Heritage Program;
- Friends of the Billabong;
- Graffiti removal;
- Justice of the Peace;
- Libraries (processing, computer literacy training; community information; Home Library Service; and delivery of other library programs and activities);
- Payneham Community Centre;
- Stepping-Out Program;
- Community visitors scheme;
- Administrative support;
- Pet care program; and
- Youth FM

“I enjoy my volunteering with the Council—the staff are very cooperative and friendly. The Parade is very convenient for me, in case I need to use public transport and I enjoy having a meal on The Parade too.”

Sudhir Thakur, Volunteer



New Volunteer program

During the financial year the Council introduced a Pet Care Program to assist pet owners in our community to care for their pet friends. The program addresses an identified need to support residents who are unable to regularly groom or walk their pet due to immobility, ill health or age. The companionship of a pet can bring with it a host of health benefits. By matching people in our community with Volunteers who can help care for their pet therefore has the potential to positively influence their wellbeing.

Fast Facts

230 *Volunteers* (Local Government average 161)

5,965 *Hours Contributed*

52 *New Volunteers*

54% *live in the NPSP Council area*

\$256,614 *value of hours**

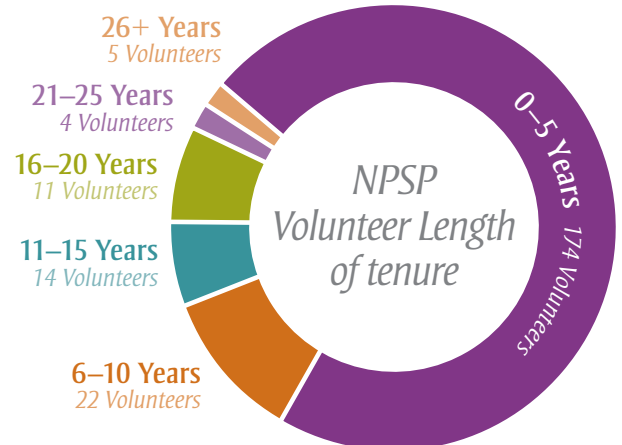
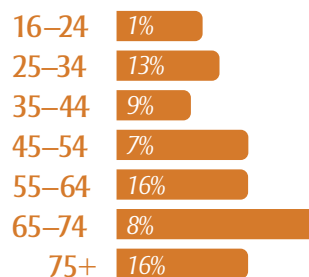
*Based on dollar replacement value of \$43.02 per hour (ABS)

41%
Males

59%
Females



Age





Andrew McLean, Graffiti Removal Team Volunteer

Award-winning Volunteers



Left to right: Ron Newbold, James Hugo, Mick Roche and Steven Hansen

The City of Norwood Payneham & St Peters is supported by and benefits from the services of more than 200 Volunteers, who generously give their time and skills to improve the lives of others.

This year, four of our City's Volunteers received the *Premier's Certificate of Recognition* for outstanding volunteer service. This prestigious award recognises the contribution of South Australian Volunteers.

A special reception was held in the Mayor's Parlour on Wednesday 19 June 2019 to celebrate the contributions and community spirit demonstrated by our valued Volunteers.

Ron Newbold is passionate about creating a healthy environment for our citizens, spending more than 1,500 hours over ten years volunteering with *Friends of the Billabong*, the Community Visitor Scheme and as an assistant on the community bus.

James Hugo is a familiar face on The Parade and an asset to the Council, dedicating much enthusiasm—and a cheeky sense of humour—to his role as Justice of the Peace for the last 16 years.

Mick Roche is a seasoned Volunteer who has dedicated his skills and time to his community for more than 25 years. Mick now spends much of his time removing graffiti from our City, driving the community bus and as a Justice of the Peace.

Steven Hansen has long been committed to the health and well-being of our ageing community, dedicating his time to the Council's Community Visitor Scheme and as a qualified chef presenting cooking demonstrations at Gaynes Park Manor.

The impacts of volunteering reach far and wide, from ensuring residents and visitors enjoy a clean environment, to preventing loneliness and social isolation.

Meet some of our Volunteers



John Lush

Eastern Region Men's Shed

Retirement can bring with it many opportunities but it can also create challenges arising from social isolation and boredom. The Eastern Region Men's Shed is a joint initiative of the City of Norwood Payneham & St Peters and the City of Burnside and aims to address these issues in a relaxed and welcoming environment.

The social program welcomes retired men over the age of 65 who are living independently in the eastern region to come together in a traditional shed in Marryatville. The men, who come from all walks of life, work together on woodwork projects.

A number of different groups are run each week including special purpose sessions for men with early stage memory loss.

In any given week, a group might help make possum boxes for the Council, bring in their own items to repair, fix kindy furniture, or perhaps make chessboards. All activities are carried out at

their own pace and above all, it's a chance for older men to connect with others in their community.

For 78-year-old John Lush, retirement was in stark contrast to the busy life he'd led since entering the workforce at 15 years of age. Having led a very active life and now living on his own, John was at a loss for how to spend his time and found himself getting lonely. Joining the Men's Shed has given him purpose, something to do and above all, friendship.

"It's a very important service and we're so lucky to have something like this to get us out and about. It's nice to listen to others and hear about their lives."



Nadia McLaren

Friends of St Peters Billabong

Just three kilometres from Adelaide CBD and a stone's throw from the River Torrens, the St Peters Billabong is a local treasure which is home to a thriving ecosystem—and a popular place for families and friends to spend time with nature.

The Billabong and its surrounding natural landscape have been carefully nurtured over many years by a group of professional and passionate Volunteers, including Nadia McLaren.

"The St Peters Billabong is a beautiful place offering multipurpose spaces for everyone to enjoy."

Volunteering at the Billabong for more than ten years, Nadia brings a wealth of knowledge and experience as an ecologist and is committed to restoring the billabong to its natural state pre-European settlement.

"Our purpose is simple—to care for the Billabong and its natural landscape, ultimately ensuring the future biodiversity and conservation of the site."

Nadia says that volunteering is ideal for people who are in transition.

"Whether moving into the workforce or into retirement, or moving to a new suburb, state or country, volunteering in the local community is a great way to form connections to people and place."

Nadia says that the work carried out by Friends of the Billabong promotes a healthy lifestyle.

"Our work affords us all the opportunity to connect with nature, environment, people and self. It's a rewarding way of contributing to the local community while learning about and raising awareness of the values of our natural environment."



Our Community

...

The City of Norwood Payneham & St Peters is surrounded by a strong, diverse and participatory community that contributes to the vibrancy of our City and livability of the Council in many ways.





Mayor Robert Bria, Citizen of the Year Colin Abel and Councillor John Minney

Australia Day Awards

The Australia Day Awards are a unique and powerful way of rewarding and recognising individuals and organisations that have made notable contributions to our local community during the year—or offered outstanding service over a number of years.

Presented by the Australia Day Council of South Australia and administered by local councils, award ceremonies are held on Australia Day each year across the state.

Nominated by their fellow community members, winners were announced on 26 January 2019, at a ceremony held at the St Peters Civic Plaza across three categories: Citizen of the Year, Young Citizen of the Year and Community Event of the Year.

Each of our 2019 winners has made valuable and long-lasting contributions for our community.

Those selected for the Citizen of the Year and the Young Citizen of the Year categories have made a significant contribution to the community, had an impact that is broad in scope, and are inspirational role models for Australians.

The Community Event of the Year category is awarded based upon the quality of the event, the impact the event has on the area and the event's contribution to the community.

Citizen of the Year

Colin Abel

Colin is a retired army caterer and heavily involved in the former St Morris RSL, Kensington Park RSL, SA Scouting and the Caledonian Band Society.

Described as having high morals and a willingness to serve his country and community, Colin is known by many as someone who can lift anyone's spirits during even the most trying times.

Since retiring, Colin has volunteered to give his time, as well as share his planning, cooking and catering skills. He leads a team which prepares lunch for more than 200 of the Royal South Australia Regiment at the Edinburgh RAAF base and was also responsible for catering for the 2019 Australian Scout Jamboree, which was attended by more than 8,000 children. Colin is also instrumental in organising the annual Legacy Week Appeal which contributes to the ongoing welfare of families of veterans.



Ryan Sumner-Knowles, Young Citizen of the Year



President of Kensington Residents Association Stewart Caldwell and Councillor Christel Mex

Young Citizen of the Year

Ryan Sumner-Knowles

From a young age, Ryan attended camps with Second Chances SA, where he demonstrated outstanding leadership skills. Described as having an uncanny ability to encourage teens, at 15 years of age Ryan was invited to mentor a group of children and teenagers.

Now a volunteer camp leader, Ryan is dedicated to assisting children who experience difficulties with social interaction to develop confidence and positive self-esteem.

A natural born leader, Ryan has faced challenges throughout his life but turned them into opportunities from which he has flourished. Having recently completed a certificate in community services, he's well on his way to a career in helping disadvantaged young people.

Community Event of the Year

Cultures of Kensington

In celebration of its 40th anniversary, the Kensington Residents Association hosted Cultures of Kensington, an event which recognised cultural diversity in Kensington.

Residents were encouraged to share their cultural traditions with neighbours and were invited to share a dish of their national cuisine—some even wearing their traditional dress.

The Kensington Residents Association worked with Hope's Café, an initiative that assists new residents settle into Australian life, to plan Cultures of Kensington. With 200 people representing more than 20 cultural backgrounds in attendance, the event was a great success. Many residents made new friends and became actively involved in their community.

Meet some of our community



Left to right – Barry Skinner with Alan Gill, Jo Easson and Charlie Walsh. Photo provided by the Advertiser newspaper*

Barry Skinner

Cycling has a long and proud history in our community, with the City of Norwood Payneham & St Peters fondly known as the ‘Home of cycling in South Australia’.

For more than 40 years, Norwood Cycling Club stalwart Barry Skinner was at the heart of his beloved Club, taking on key roles of treasurer and president at various times between 1977 and 2007.

Further to Club commitments, Barry was instrumental in establishing the momentum that has made road cycling one of the State’s leading sports and recreation pursuits.

A quiet achiever but ever the team player, Barry was named the Council’s 2014 Citizen of the Year in celebration of his lifelong dedication to cycling, Norwood Cycling Club, and training and developing international grade cyclists.

“From the start, Barry threw his immense energy and dedication into key administrative activities at Norwood Cycling Club,” said former Councillor, Paul Wormald in the Citizen of Year nomination.

“He did whatever was needed for others and in doing so inspired and helped so many to achieve great things for themselves and the sport of cycling.”

On 12 September 2018, the Council resolved to dedicate a local reserve at Appelbee Crescent, Norwood—where the Norwood Velodrome once stood—in honour of Barry and the foundations he laid for the modern day cycling fraternity.

**Photo taken by Sarah Reed for the Advertiser newspaper and published in Migliaccio, V (2018), ‘Australian cycling legend Charlie Walsh heads honour board of Port Noarlunga Classic Handicap’, The Advertiser, 24 October.*

Our residents help build a healthy, happy and resilient City.
Some leave a legacy for future generations to enjoy.



Linda Townsend

Linda Townsend and her family immigrated from South Africa in 1998, establishing a business in Perth before settling in Royston Park.

Eager to grow her own healthy produce but limited by her small, shady garden, Linda was drawn to Linde Community Garden where the community spirit is as vibrant as the fruit and vegetables are abundant.

"Members regularly participate in working bees and group lunches, and share their produce—it's a wonderful community to be a part of."

A professional and practicing artist of more than 30 years, Linda's passion for nature gives inspiration to her artistic practice, meaning her easel is often found in Linde Community Garden.

"When I work in the garden, organic shapes and forms feed my soul and the quality of the outdoor light brings life onto my canvas."

With a pizza oven standing among the sweet peas and fruit trees, Linda saw it as an opportunity for children of St Peters Child Care Centre & Pre-School to participate in a community artwork before the oven is finally adorned with a mosaic.

"They were so proud of their drawings and working as a group brought them closer together. I love their enthusiasm, spontaneity and expressiveness and watching them explore the garden."

Growing up amidst a bleak landscape, never experiencing a place like Linde Community Garden, Linda knows the true value such a place offers children.

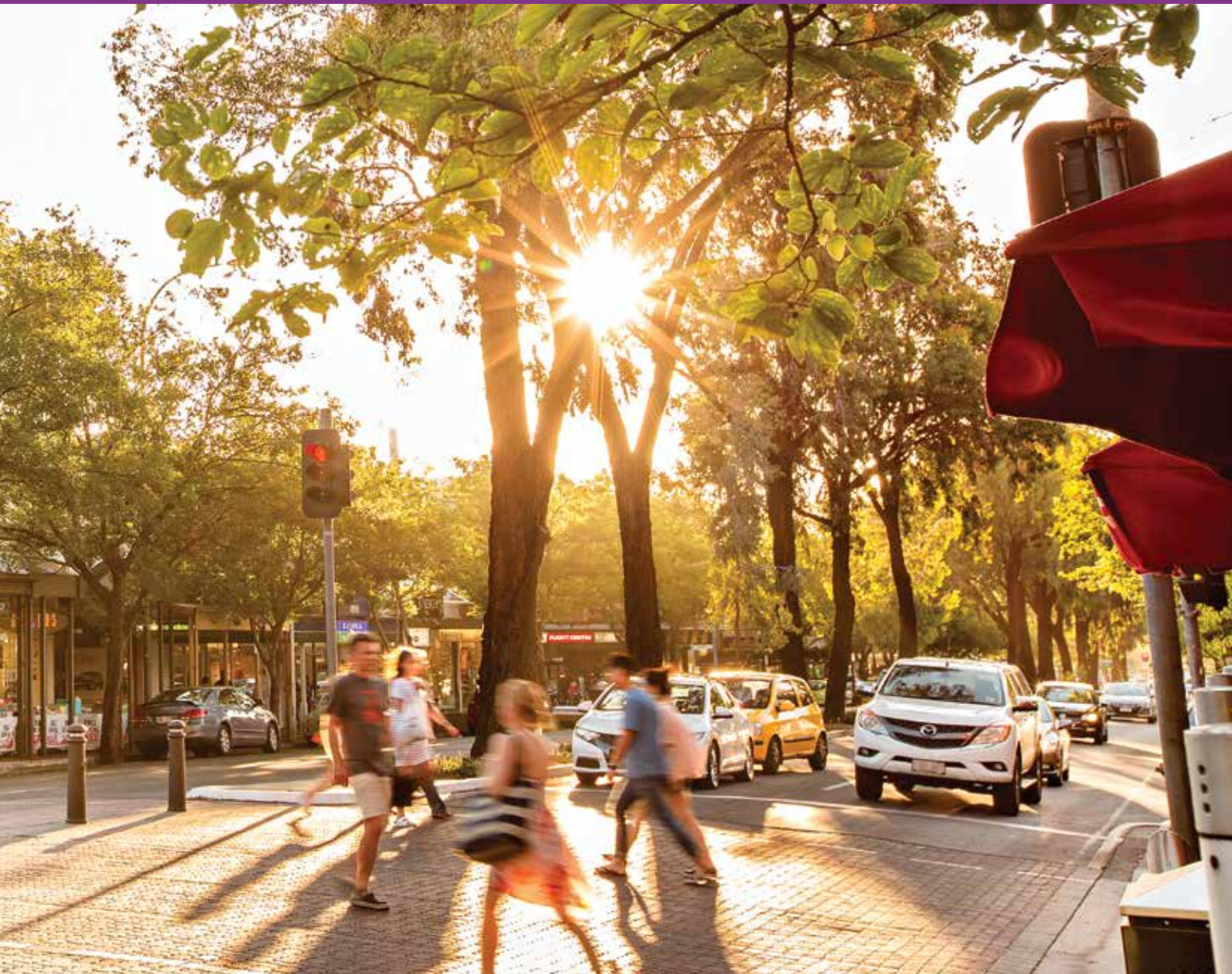
"I firmly believe that for healthy development, every child should have access to a garden like this where they can grow their own fruit and vegetables, and fully interact with nature."



Our Business Community

...

The City of Norwood Payneham & St Peters is characterised by a number of mainstreet precincts—each with a unique character and shopping experience—and more than 6,000 businesses which the Council is committed to supporting and nurturing.





2019 EASTSIDE BUSINESS AWARDS



East meets best

Widely recognised for its vibrant café culture, food manufacturing and retail precincts, the City of Norwood Payneham & St Peters is also abuzz with emerging creative industries, successful startups, family owned enterprises and everything in between.

In April 2019, loyal customers spoke with their votes which saw 11 exceptional local businesses recognised through the annual Eastside Business Awards.

Presented in partnership with Messenger Newspapers, the awards showcase the thriving businesses in our community across 12 categories.

Mayor Robert Bria credits the awards for strengthening the partnership between the Council and the local business community and for giving our business community the recognition it deserves.

"I know that many of last year's award winners have enjoyed an increase in their profile and exposure as a result of these awards—it's great to see these businesses continue to grow and even partner together in collaborations."

An impressive 170 businesses in the City were nominated, which were then narrowed down to 50 finalists.

With more than 7,600 votes cast—double that of the previous year—the 11 winners were announced at an awards night at St Peters Banquet Hall on Tuesday 9 April 2019.

Among the winners was craft brewing greats *Little Bang Brewing Company*, who claimed two titles for Best Pub/Bar and Best Food and Beverage Manufacturer.

One half of *Little Bang*, Ryan Davidson was genuinely surprised by the first win—not to mention the second.

"We are humbled more than words can say. We've made beautiful friends here and been shown love and support by the community and Council—it's beyond our wildest dreams and we feel incredibly lucky to be exactly where we are."

Congratulations to all of the winners!

Hall of Fame

Outdoors on Parade
51 The Parade, Norwood

Best Customer Experience

Roaming Zen
443 Magill Road, St Morris

Best Independent Retailer

Chile Mojo
395 Magill Road, St Morris

Best Emerging/Startup Business

Fruitful Homes, Glynde

Best Hair and Beauty

ORBE Hair & Beauty
174 The Parade, Norwood

Best Fashion Retailer

Shouz
1/205 The Parade, Norwood

Best Food and Beverage Manufacturer

Little Bang Brewing Company
25 Henry Street, Stepney

Best Café

The Lab Food+Coffee
313 Payneham Road, Royston Park

Best Coffee

Brick+Mortar Creative
49 George Street, Norwood

Best Restaurant

360 Gradi
405 Magill Road, St Morris

Best Pub/Bar

Little Bang Brewing Company
25 Henry Street, Stepney

Best Entertainment Venue

The Odeon Theatre
57a Queen Street, Norwood

Meet some of our business community



Annie Lovejoy

Outdoors on Parade – 51 The Parade, Norwood

Truth be told, Annie Lovejoy never set out to open a home and giftware mecca, but in April, *Outdoors on Parade* was inducted into the prestigious Eastside Business Awards' Hall of Fame—a title reserved for businesses operating in the City of Norwood Payneham & St Peters for more than 20 years.

First opening in 1983, *Outdoors on Parade* only retailed a small selection of outdoor furniture. With an eye for detail and a savvy approach to business, Annie hand picked table furnishings to add extra sparkle to the shop and inspiration for her customers.

"From the beginning my philosophy has been only to stock what I absolutely adore—not what I'm told will sell," says Annie.

And that philosophy has served Annie well through the evolution of the bright, single-fronted cottage on The Parade.

Anyone who has set foot through the iconic turquoise doors has discovered a treasure trove of unpredictable eccentricity which promises something for everyone—even those with everything.

"I work hard to make sure that the perfect gift can be found here—for mum, dad, new babies and everyone in between."

Over time, *Outdoors on Parade* has ventured in many directions, from furniture shop to homewares store, cooking school and most recently, a café.

"The café adds a great element to the shop, bringing all sorts of people through the doors for a chat and coffee."

The walls, floors, ceilings and all the spaces in between are filled with furnishings, homewares, giftware, children's and women's clothing, and plenty of inspiration to turn your house into a home.

Local businesses contribute to our vibrant
and dynamic business community.



Pete Mann

Octeine Coffee – 61 King William Street, Kent Town

Pete Mann and his Kent Town café give meaning to the phrase, full of beans.

A former geography teacher, Pete spent five years mapping out his new business venture and transitioning from the nine-to-five grind into a barista lifestyle.

“I have a love for learning and in the coffee and roasting business there’s always something new to learn and perfect in order to stay relevant.”

For Pete and the local community, *Octeine Coffee* is all about active culture and the great outdoors.

“I want to create a brand, product and culture that inspires people to get outside and enjoy an active lifestyle; we’re all about adventure and having a good time.”

Opening in March 2019, *Octeine Coffee* is perfectly at home in the evolving landscape and community of Kent Town.

“We’re nestled among small to medium businesses from light industrial to creative industries to residential—there’s variety in each day.”

“We love that Kent Town is undergoing a transformation and that we’re a part of it. Our core business drivers align perfectly with Kent Town’s future.”

Not only are the beans locally roasted, they’re also highly traceable and ethically sourced.

“Sustainability is one of our core values and underpins our product offering. Just one way we do this is by creating less waste. We encourage customers to bring their reusable cups and those who purchase our coffee beans receive a discount when they reuse our tins.”



Strategic Focus

...

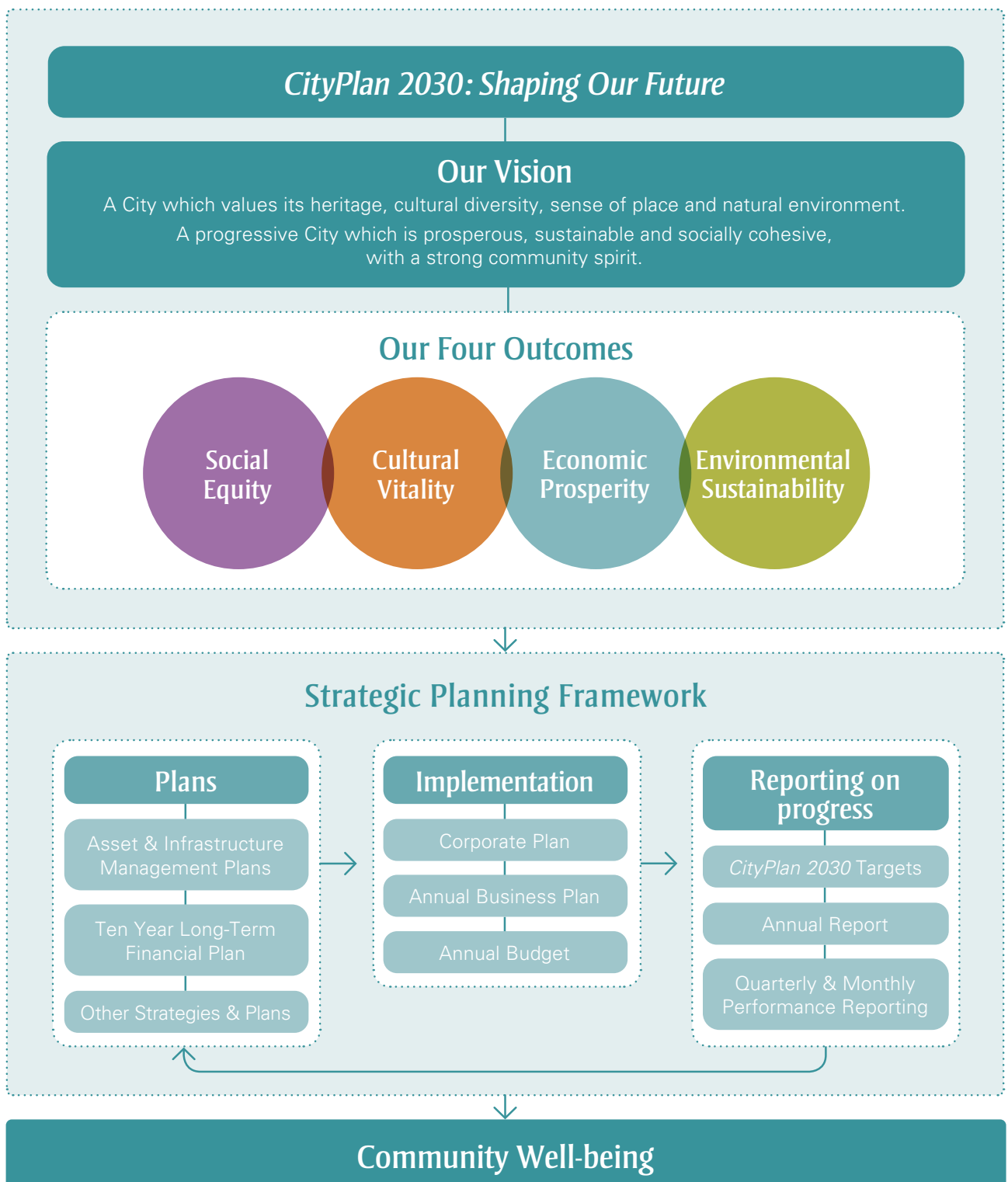
The City of Norwood Paymeham & St Peters' strategic direction is outlined in strategic plans and is informed and shaped by our community. The Council's long-term approach to planning for the development and future requirements of the City aims to create a prosperous and vibrant community with a strong sense of place and ultimate goal of Community Well-being.



In working towards our vision, all of the programs, projects and services which the Council delivers are structured into four key outcome areas, referred to as the 'Four Pillars' of Community Well-being.



Strategic Planning Framework



CityPlan 2030 Update

The Council's strategic management plan *CityPlan 2030: Shaping our Future*, was first adopted in July 2008 following an extensive 'community visioning' exercise.

CityPlan 2030, sets out the strategic direction for our City over the next 20 years and beyond and provides the overarching planning framework for all of the Council's decision making.

Based on the concept that, as a community, we can shape, model and influence our future by the actions we take today, the plan reflects priorities identified by the Council and community, and structures these into four key Outcome areas, also known as the 'Four Pillars' of Community Well-being; namely,

Social Equity

Cultural Vitality

Economic Prosperity

Environmental Sustainability

CityPlan 2030 was updated in 2017 to ensure that the strategic priorities continue to reflect the community's aspirations, as well as broader societal trends and influences. The next review is scheduled for 2020.



To view *CityPlan 2030: Shaping our Future*, visit www.npsp.sa.gov.au

Long-Term Financial Plan

The Council's financial goal is to be 'a City which delivers on our Strategic Outcomes by managing our financial resources in a sustainable and equitable manner'.

To ensure this goal is achieved, the Council has prepared – as required – Section 122 of the *Local Government Act 1999* – a ten year Long-term Financial Plan. The foundation of the Long-term Financial Plan is financial sustainability; having the financial resources capable of meeting long-term service and infrastructure levels and standards, acceptable to the community, without substantial increases in rates or cuts to services.

The 2018–2019 to 2027–2028 Long-term Financial Plan is based on the Council's ability to undertake a number of strategic projects which will enhance the Well-being of the community while ensuring the Council can fund its continuing services, programs and activities in a financially responsible manner.



To view the Long-Term Financial Plan, visit www.npsp.sa.gov.au

Sustainability Statement

The City of Norwood Payneham & St Peters is committed to being a leader in environmental sustainability because we care about our community.

Sustainable practices and initiatives are central to maintaining the quality of life for our community without compromising the natural environment, our open spaces and biodiversity for future generations.

We're committed to sustainable initiatives and practices; educating, supporting and encouraging our community to make informed decisions which positively impact our environment; and reporting on our environmental sustainability performance as a key outcome of the Council's strategic management plan, CityPlan 2030.

Results of the Council's commitment to environmental sustainability practices and initiatives are detailed on pages 159–165.

Looking forward

Our aspiration to be a leader in environmental sustainability will see the Council ensuring:

- Less resources – including natural and power resources – are used, proactively monitoring our waste production and recycling, and adapting our programs to continue to reduce our waste;
- The impacts of climate change underpin everything we do;
- Best practice procedures are in place for managing stormwater—including capturing and re-using it in the community;
- Infrastructure for alternative transport methods is provided which results in less cars on the road and improved air quality;
- Our natural environment is protected, particularly the four creeks, the River Torrens, and the St Peters Billabong;
- Local streets are attractive, shaded and leafy, encouraging more people to walk and cycle as modes of transport;
- The City's trees are protected, with more trees planted over time and increased species diversity contributing to an attractive and cooler urban environment;
- Open spaces are protected and enhanced, creating a highly valued and diverse open space network.
- Our natural habitats are healthy and widespread, creating areas for native plants and animals to thrive.



Community Survey

Undertaken by the Council, the Community Survey is an important initiative which assists the Council to monitor and improve its performance and reinforces the Council's commitment to improving the Community's Well-being.

It is also an opportunity for the Council to measure and report on its progress towards achieving the objectives of the long-term strategic plan, *CityPlan 2030: Shaping Our Future*.

The survey was previously undertaken in 2017, 2013, 2011 and 2009; results from which provide strong foundations for benchmarking the various performance indicators and results.

The survey was carried out by an independent organisation between May and July 2019. A total of 401 face-to-face surveys were undertaken with residents, and 203 telephone and online surveys were undertaken with business owners/operators. All participants in the survey were randomly selected.

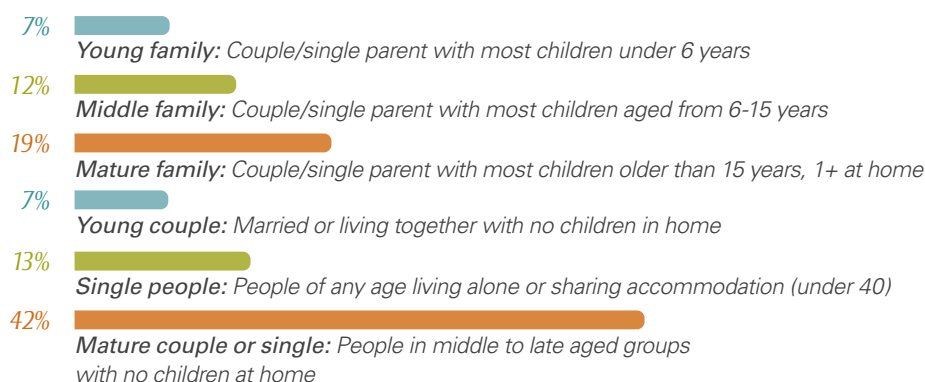
Who participated

Residents

Household composition

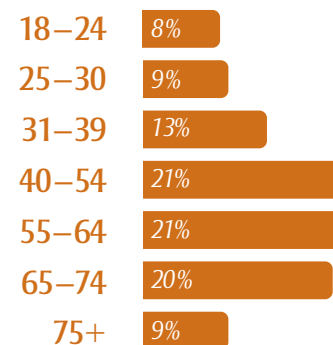


Detailed household composition



23% of residents have been living in the City of Norwood Payneham & St Peters for one to five years.

Age of residents



Gender

48%
Males

52%
Females



The Council's performance has remained relatively consistent compared to the 2017 Community Survey results.

The survey provided citizens with the option to rate their satisfaction on a scale of 1 (lowest) to 5 (highest) across a range of Council services, programs and facilities. At the end of the survey, participants were able to provide one suggestion or comment to assist the Council in improving its service delivery.

Overall, the Council's performance has remained relatively consistent compared to the 2017 Community Survey results, with some areas improving and others requiring further attention.

Positively, the overall satisfaction with the Council across all areas remained unchanged at a rating of 3.8 out of 5 for

residents, and 3.4 out of 5.0 for business owners and operators.

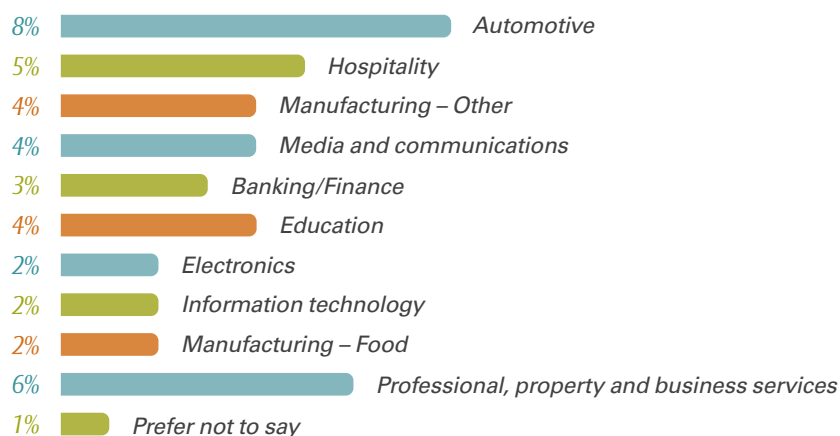
The full results of the 2019 Community Survey are available on the Council's website.

Businesses

Top three industry types



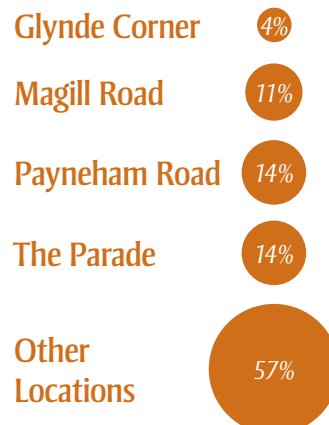
Other industry types



27%

of businesses have been operating in the City for more than 30 years.

Location of businesses



What the survey measures

In order to monitor our progress and success in delivering *CityPlan 2030*, the survey focuses on a range of key areas of measurement including: waste collection and recycling, economic development, infrastructure, environment, community services, events and Council leadership.

Respondents were also asked to consider the overall performance of and their overall satisfaction with the Council, their interactions with Elected Members and the Council's staff, and key areas of focus for the Council to address over the next three years.

What we heard

Residents

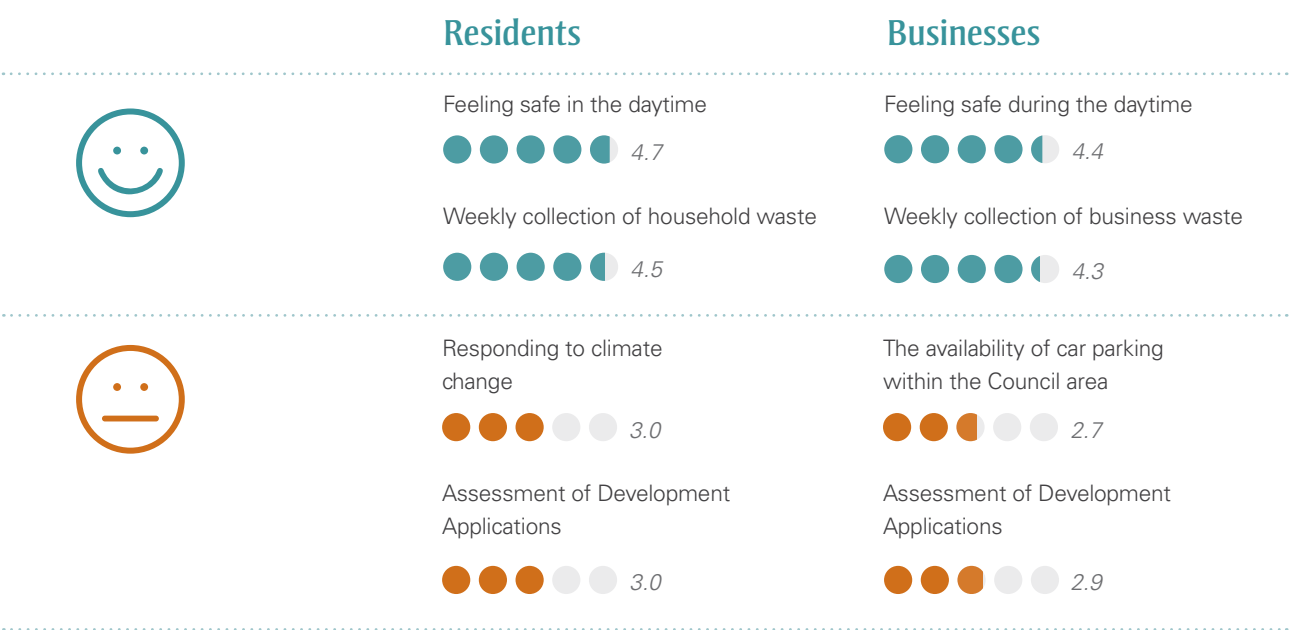


Overall satisfaction with Council was aggregated across seven key areas and compared against the overall satisfaction results from the previous three community surveys.

Businesses



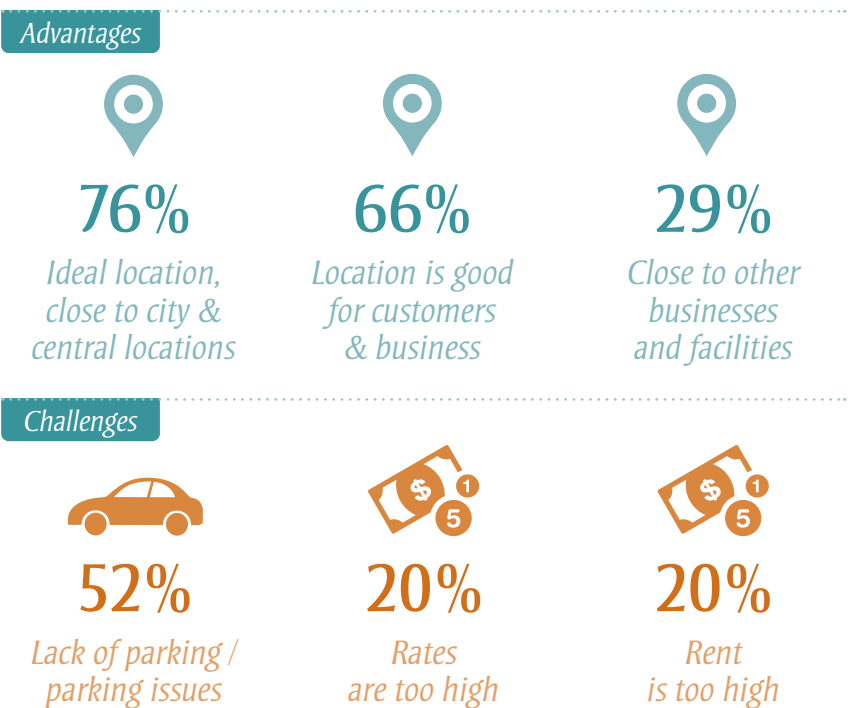
Based on the survey results, it is clear that there were some areas of strong satisfaction and other areas of Council’s work that the community believed we could improve on.



Some of the perceived advantages and challenges of operating a business within the City of Norwood Payneham & St Peters

Among a range of responses, the Community Survey indicated that more than half of the business owners/operators surveyed perceive the central location as ideal and also convenient for customers.

Perceived challenges included parking related issues and rates/rent being too expensive. That said, almost 40% of business owners/operators agreed there were no disadvantages of operating a business within the City.





Our Performance

...

During 2018–2019, the Council continued to deliver on its vision of fostering a prosperous, vibrant, connected and sustainable community. Guided by our strategic plan, *CityPlan 2030: Shaping Our Future*, the Council's priorities focused on improving infrastructure, enhancing public spaces, strengthening business precincts, engaging the community and ensuring that we work towards a sustainable future.



2018–2019

Key Initiatives, Projects & Services

This map and list detail the major and significant projects and their total project value which were planned for delivery across the City during 2018–2019, for the benefit of the broader community.

Social Equity

Civil Infrastructure
Capital Works Program
\$3,103,720

Implementation of Stepney –
Maylands – Evandale Local Area
Traffic Management (LATM)
Study Outcomes
\$100,000

Street Lighting
Renewal & Upgrade
\$80,000

Buildings Capital Works Program
\$951,500

Recreation & Open Space
Works Program 2018–2019
\$632,000

Annual Acquisition
of Library Stock
\$198,193

Electronic Document
Management System
\$485,700

Local Government Election
\$100,000

2019 Community Survey
\$28,000

2019 Tour Down Under
& Community Event
\$105,000

Cultural Vitality

Development of Specific
Website and Facebook Page
for the Norwood Concert Hall
\$12,000

LED Digital Projector for
the Norwood Concert Hall
\$18,000

Christmas Movie on
the Norwood Oval
\$25,000

Christmas decorations for
the Norwood Town Hall
\$50,000

Economic Prosperity

Investigation into the
Feasibility of Additional
Level on the Webbe
Street Parking
\$50,000

Environmental Sustainability

Drainage Program
\$4,100,000

Borthwick Park
Masterplan
\$10,000

Street Tree
Planting
\$30,000

Upgrade of River Torrens
Linear Park Path
\$1,616,360



Burchell Reserve
Upgrade
\$100,000



Norwood Oval
Redevelopment
including new change
facilities for Women's
AFL and Away Teams
\$10,607,451

The Parade Median
Streetscape Upgrade
\$300,000



**Payneham Memorial
Swimming Centre Main
Pool Refurbishment**

\$1,500,000

**Masterplan Concept Design for
the Payneham Memorial and
Norwood Swimming Centres**

\$100,000



**Eastside
Business Awards**

City-wide

\$25,000

**Payneham Oval
Tennis Court
Reconstruction**

\$835,000

**Payneham Oval Clubrooms
Redevelopment (Stage Two
of the Payneham Oval
Complex Redevelopment)**

\$960,000

**Syd Jones Reserve
Upgrade**

\$481,500

**Construction of
the Beulah Road
Bicycle Boulevard**

\$1,000,000

**Hosting the Fashion on
Parade event as part
of the 2018 Adelaide
Fashion Festival**

\$95,000



Major Projects

● Social Equity

● Cultural Vitality

● Economic Prosperity

● Environmental Sustainability



Upgrading the stormwater drainage network across the City



In March 2019, the Council resolved to invest \$38.4 million across a 15 year project to upgrade the City's stormwater drainage network. 2019 marks the first year of the program which will address and reduce the impacts of flooding, helping to protect residents, their homes and properties, as well as the City's assets such as footpaths, kerbing and street trees.

The City's stormwater drainage network is one of many infrastructure assets which is provided and maintained by the Council for the community. The network removes surface water from roadways and provides appropriate levels of flood protection throughout the City.

In 2019–2020, the program includes the following projects:

- increasing the capacity and efficiency of Second Creek at Linde Reserve, Stepney; and
- upgrading the capacity of Third Creek from Lewis Road to Payneham Road, Payneham.

Other projects which will be undertaken over the 15 year program include the following:

- Third Creek: Lewis Road to Bridge Street, Payneham;
- First Creek: North Terrace to Hackney Road, Hackney;
- Laura Street: Second Creek to Clifton Street, Stepney; and
- Portrush Road to Canterbury Avenue, Trinity Gardens.

The scheduling of these projects will be undertaken following the development of detail designs, funding arrangements and the completion of other works.

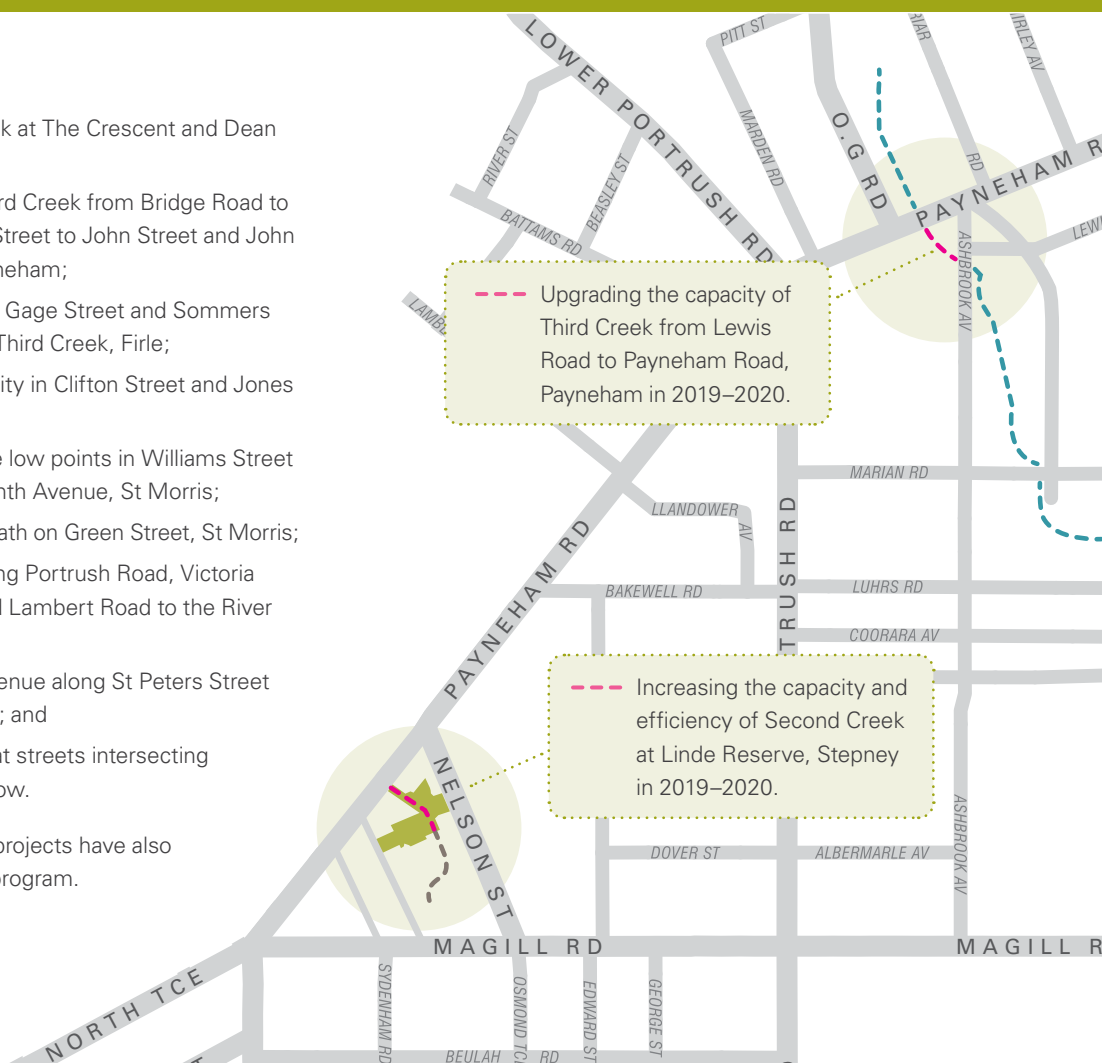
In addition, the Council will also undertake the following works as part of the 15 year program:

- upgrade the capacity of inlets along First Creek at Kent Town;
- increase the capacity of First Creek between Sydenham Road and Charles Street, Norwood;



- direct run-off into First Creek at The Crescent and Dean Grove, Marryatville;
- increase the capacity of Third Creek from Bridge Road to Rosella Street and Rosella Street to John Street and John Street to Marian Road, Payneham;
- increase the capacity of the Gage Street and Sommers Avenue culvert crossing at Third Creek, Firlie;
- upgrade the drainage capacity in Clifton Street and Jones Street, Maylands;
- increase the standard of the low points in Williams Street and Gardner Street to Seventh Avenue, St Morris;
- improve the overland flow path on Green Street, St Morris;
- construct new drainage along Portrush Road, Victoria Street, Payneham Road and Lambert Road to the River Torrens, Payneham/Joslin;
- extend pipes in Seventh Avenue along St Peters Street to Eighth Avenue, St Peters; and
- construct raised platforms at streets intersecting with Wicks Avenue, Felixstow.

A number of additional small projects have also been included in the 15 year program.



Major Projects

● Social Equity

● Cultural Vitality

● Economic Prosperity

● Environmental Sustainability



The Parade Masterplan



In May 2019, the Council endorsed The Parade Masterplan—an important long-term strategic design framework which will guide future planning, redevelopment and activation of The Parade, Norwood – Adelaide's Premier Mainstreet.

The Masterplan will be key in preserving the identity, and appeal of The Parade and inform how this significant 'sense of place' economic, social and cultural asset will contribute value to the experiences of people who choose to live, work and play on The Parade.

Importantly, The Parade Masterplan establishes an holistic vision to direct the progressive streetscape improvements to support local businesses, encourage new investment and maximise community enjoyment and appeal.

Some of the key improvements which have been incorporated into the Masterplan will focus on the prioritisation of pedestrian access and movement through:

- creation of safer street crossing conditions for all users through a new scramble crossing at The Parade and George Street intersection;
- wider footpaths along the full length of The Parade and George Street; and
- continuous footpaths along intersections of The Parade and side streets.

Additional street trees and landscaping and new street furniture, will also be progressively installed along The Parade to create a more pleasant environment for our community to enjoy.

The Masterplan will be delivered in stages over a number of years with the first stage being the scramble crossing at the intersection of The Parade and George Street.



Redevelopment of Felixstow Reserve



The newly redeveloped Felixstow Reserve officially opened on 10 February 2019, following a \$3.8 million transformation, creating a cutting edge and multipurpose open space.

The reserve now features recreational facilities, sports and fitness equipment, BBQ facilities, toilets, shaded areas and a trail of Kaurna cultural markers, designed by award winning contemporary Aboriginal landscape architect and Ngarrindjeri/Kaurna visual artist, Paul Herzich.

The redeveloped reserve also includes a nature play space which can be found in the lower park area. The space features a number of steel cubbyhouses, inspired by wardli, as well as logs, boulders and other natural features.

The reserve also incorporates an innovative dual-purpose wetland, which is a major step forward in the Waterproofing Eastern Adelaide Stormwater Harvesting and Re-use Project. The wetland functions as a stormwater harvesting system that efficiently collects, treats and stores stormwater to be used for irrigation purposes across the eastern region of Adelaide. Importantly, the wetland also provides habitat for a variety of wildlife.

The Felixstow Reserve Redevelopment Project is a great example of collaboration between the Kaurna people and Local, State and Federal Government to deliver an outstanding community asset.

Other major projects completed in 2018–2019

Kent Town Urban Design Framework and Public Realm Manual. See page 155

Enhancing the Kent Town streetscape. See page 134

Upgrading the Payneham Oval clubrooms. See page 147

Capital Works Program

2018–2019

The Council invests significant resources each year to ensure that the quality and standard of its infrastructure, including roads, footpaths, kerbs, buildings and recreation and open space assets, is maintained and meets community expectations.

The 2018–2019 Capital Works Program budget of \$6,776,383 incorporated:

- Civil infrastructure works to the value of \$2,842,883 including resealing 12 road segments covering 35,000 square metres; reconstructing 8,300 square metres of footpaths; and replacing 3,100 metres of kerbing along 15 road segments.
- Building works to the value of \$951,500 including upgrades to Norwood Town Hall; replacement of the public toilet within Drage Reserve; and replacement of lighting within the Webbe Street car park.
- Recreation and open space infrastructure works to the value of \$632,000 including upgrades to Drage Reserve Playground, installation of Disability and Discrimination Act compliant bus shelters and upgrades to street and park furniture.

The Civil Infrastructure Capital Works Program involves upgrades and improvements to the City's streets, with works including reseals, footpath paving and kerbing.

A summary of the 2018–2019 Civil Infrastructure Capital Works Program:

College Park

Footpath

Baliol Street – from Rugby Street

to North Terrace, western side

Magdalen Street – from Torrens Street

to Harrow Road, northern side

Trinity Street – from North Terrace

to Rugby Street, western side

Road Resealing

Marlborough Street – from Payneham

Road to Rugby Street

Oriel Lane – from Harrow Road

to Torrens Street

Trinity Street – from North Terrace

to Rugby Street

Evandale

Footpath

Abbotsbury Place – from Payneham

Road to end, northern and southern

sides

Olive Road – from Wheaton Street to

4 Olive Road, northern side

Kerbing

Bakewell Road – from 16a Bakewell

Road to Morris Street, northern side

Wellesley Avenue – from Bakewell

Road to Llandower Avenue, eastern side

Road Resealing

Wheaton Road – from Payneham Road

to Olive Road

Felixstow

Footpath

Payneham Road – from Ashleigh

Avenue to Hilltop Avenue, northern side

Road Resealing

Drage Reserve Car Park, Riverside Drive

Glynde

Road Resealing

Lewis Road – from Barnes Road

to Glynburn Road

Heathpool

Kerbing

Hanson Avenue – from Rothbury Street

to Alnwick Terrace, western side

Northumberland Street – from

Romney Road to 23 Northumberland

Street, eastern side

Road Resealing

Northumberland Street – from

Romney Road to 23 Northumberland

Street

Joslin

Road Resealing

Sixth Avenue – from 106 Sixth Avenue

to Lambert Road

Kensington

Kerbing

Maesbury Street – from Regent Street

to Hill Street, eastern side

Road Resealing

High Street – from Thornton Street

to Bridge Street

Kent Town

Road Resealing

Little Wakefield Street – from

Dequetteville Terrace to Fullarton Road

✖ Detailed designs for the project were delayed to ensure compliance with the new Kent Town Public Realm Manual. The project was carried forward for construction in 2019–2020.



Council Depot Workers

Marden

Footpath

Addison Avenue – from Tippet Avenue to Buik Crescent, western side

Marryatville

Footpath and Kerbing

Dudley Road – from Romney Road to 32 Dudley Road, eastern side

Road Resealing

The Crescent – from Kensington Road to end

Maylands

Footpath

Frederick Street – from Janet Street to Clifton Street, eastern side

Olive Road – from 4 Olive Street to Frederick Street, southern side

Kerb Patching

Magill Road – from Fullarton Road to Portrush Road, northern side

Road Resealing

Mayfair Street – from Janet Street to Clifton Street

Norwood

Footpath

Sydenham Road – from Magill Road to Chapel Street, western side

Sydenham Road – from Muller Street to Beulah Road, eastern side

Kerbing

Fisher Street – from Charlotte Place to Sydenham Road, northern side

Road Resealing

Charlotte Place – from Beulah Road to Fisher Street

Norwood

Kerb Patching

The Parade – from Fullarton Road to Osmond Terrace, northern and southern sides

✖ This kerbing project was placed on hold pending development of The Parade Masterplan and reseal works being undertaken by State Government.

Payneham

Footpath

Arthur Street – from Rosella Street to Henry Street, western side

Kerbing

Arthur Street – from Rosella Street to Henry Street, eastern and western sides

Payneham South

Kerbing

Second Avenue – from Ashbrook Avenue to Pam Street, southern side

St Peters

Footpath

Eleventh Avenue – from Winchester Street to 19 Eleventh Avenue, eastern side

First Avenue – from Harrow Road to St Peters Street, eastern side

Player Avenue – from Tenth Avenue to end, northern and southern sides

Player Court – from Player Avenue to end, eastern and western sides

Stephen Terrace – from Seventh Avenue to Eighth Avenue, western side

Tenth Avenue – from Stephen Terrace to River Street, eastern and western sides

St Peters

Kerbing

Stephen Terrace – from Seventh Avenue to Eighth Avenue, western side

Road Resealing

Eleventh Avenue – from Winchester Street to Booroo Street

First Lane – north from Winchester Street to end

Third Lane – from Stephen Terrace to Westminster Avenue

Stepney

Footpath

George Street – from Magill Road to Henry Street, western side

Flora Street – from Ann Street to Mary Street, southern side

Nelson Street – from Magill Road to Henry Street, eastern side

Stepney Street – from Payneham Road to Henry Street, eastern side

Kerbing

George Street – from Magill Road to Payneham Road, western side

Kerb Patching

Magill Road – from Fullarton Road to Portrush Road, northern side

Road Resealing

Wheaton Road – from Payneham Road to Olive Road

St Morris

Traffic Control Device

Third Avenue – chicane at intersection of William Street

Road Resealing

Gage Street – from Magill Road to Fifth Avenue

Community Facilities

Libraries and Community Centre



The Council's three libraries are shared spaces, which facilitate the pursuit of recreation and leisure, connect people through shared experiences and as a result, assist in building social capital and offer lifelong learning experiences.

Overall, visitors to our libraries accessed 350,837 physical and digital loans in 2018–2019, compared to 355,996 in 2017–2018, and 354,974 in 2016–2017 (Graph 5).

There was a decrease of 2.5% in loans directly from the libraries with 335,169 loans recorded in 2018–2019 compared to 326,940 in 2018–2019, and 339,057 for the 2016–2017 year.

23,897 digital content loans were recorded in 2018–2019 compared to 20,827 in 2017–2018, and 15,917 in 2016–2017, an increase of 14% in 2018–2019 from the previous financial year.

Graph 5: Library Service Loans

350,837
2018–2019



355,996
2017–2018



354,974
2016–2017



In addition, the libraries:

- facilitated 18,295 public access internet sessions;
- received 189,504 visits in 2018–2019, compared to 185,700 in 2017–2018, an increase of 2%;
- purchased 12,736 new library items across a range of media and mediums to ensure the collection meets customer demands and reflects a contemporary and relevant collection;
- held 510 Lifelong Learning Program sessions across the three libraries with a total of 12,642 registrations, an increase of 8% from 2017–2018 with 543 sessions attracting 11,658 registrations;
- installed a new front counter and display shelving ends at Norwood Library;
- installed new skirting boards, automatic door and new AV display at Payneham Library; and
- launched the City of Norwood Payneham & St Peters skin on the Libraries of SA app.

A total of 244 community groups/commercial organisations hired community facilities (Payneham Community Centre, Payneham Library Complex, St Peters Youth Centre, and St Peters Town Hall Complex) equivalent to a total of 2,955 hire sessions.

In addition, the following were installed in community facilities:

- a new AV system at Payneham Hall
- a new AV display in the St Peters Town Hall Meeting Room
- replaced 30 tables at Payneham Library Complex.

Swimming Centres



Our Swimming Centres are conveniently located in the leafy suburbs of Kensington and Felixstow and offer the ideal environment for aquatic fitness and education, social gatherings and fun.

- Payneham Memorial and Norwood Swimming Centres attracted a total of 91,739 patrons during the 24-week swimming season, a slight decrease from 92,376 in 2017–2018.
- Swimming lesson program catered for 4,748 people over a 20-week period, a decrease from 5,448 in 2017–2018.
- 14,772 entries for the school term swimming and water safety education program, a decrease from 15,310 in 2017–2018.
- Swimming Centres reported a combined operating deficit of \$459,000 2018–2019, compared to an adopted operating deficit of \$510,000, a favourable variance of \$51,000.

Challenge: Stage one of the Payneham Memorial Swimming Centre main pool refurbishment commenced at the end of the 2017 – 2018 swimming season. The scope of the works required the replacement of the main delivery pipe which runs through the centre of the lap pool. During the demolition stage the site was quarantined and access was restricted for five weeks. This period was three weeks longer than expected impacting the scheduled opening date for the Payneham Memorial Swimming Centre 2018–2019 swim season. In order to ensure the full swim season could be enjoyed by the community, the Council chose to swap the opening dates for the swimming centres around, with Norwood Swimming Centre opening two weeks early on the date Payneham Memorial Swimming Centre had been scheduled to open. Payneham Memorial Swimming Centre was then opened two weeks later, on the date Norwood Swimming Centre had been due to open.



91,739

*patrons attended
in the swimming season*

92,376 in 2017–2018



4,748

*people in the swimming
lesson program*

5,448 in 2017–2018



14,772

*entries in water and
safety education program*

15,310 in 2017–2018

St Peters Child Care Centre & Preschool



In operation since 1976, the St Peters Child Care Centre & Preschool is licenced for 105 long day care places per day, however to ensure that the Centre continues to provide high quality care, the number of available places is capped at 94.

The Centre is an Approved Provider under the *Education and Early Childhood Services (Registration and Standards) Act 2011* and the *Education and Care Services National Regulations* and *Education and Early Childhood Services (Registration and Standards) Regulations 2011*.

Programming during 2018–2019 had a focus on children's interests and development, sustainability, gardening, community connections and relationships with families.

156 families accessed childcare through the Council's child care centre, which caters for infants through to preschool aged children.

The centre achieved an operating surplus of \$38,610 in 2018–2019, compared to an adopted operating surplus of \$42,998, an unfavourable variance of \$4,388.

This result is due to the actual number of children accessing the service being less than the budgeted figure. On average, 87 children accessed the service on a daily basis, compared to a budgeted 90 children per day.

Challenge: The Centre continues to experience a decrease in enrolments due to an increase in the number of new childcare centres opening in the area.

Norwood Concert Hall



The Norwood Concert Hall caters for events of all sizes, including productions, international acts, product launches, school concerts, cabaret acts, grand balls and weddings.

An outstanding example of late Edwardian architecture, the Concert Hall has been renovated to the most exacting standards to preserve and enhance both its character and detail.

Activities, events and functions held at the Norwood Concert Hall attract visitors to The Parade, which in turn results in increased activity within the surrounding area. A schedule of events is prepared each month and emailed to more than 25 restaurants and cafes.

Council, community and commercial events were held at the Norwood Concert Hall over 139 days, an increase of 14% on 2017–2018, attracting approximately 66,000 patrons to this iconic cultural venue which represents a 27% increase on the previous year. Highlights included the musical 'Bring it On' by Pelican Productions, psychic medium John Edwards, The Wiggles and world renowned singer and composer Petula Clark.

A dedicated website for the Norwood Concert Hall launched during 2018–2019 with the most visited pages being venue hire information, events and parking. With 2019–2020 being the first full year the Council will collect analytical data for this website, this data will be used to set benchmarks for future results.

The Concert Hall recorded an operating surplus of \$108,908, a favourable variance of \$30,258 against the adopted budget of \$78,650, due to more commercial hirers and increased income from bar sales than anticipated.

Challenge: To ensure the Norwood Concert Hall is able to meet the constantly changing expectations of hirers and remain a commercially viable business.

Parks and Reserves



The Council has over 180 hectares of open space, with 72 parks and reserves and 26 playgrounds for the community to enjoy.

Our parks and reserves are places for the whole family to enjoy—even your canine companions can explore our ten off-leash areas.

Attractions include the River Torrens Linear Park with its network of walking and bike tracks, historic Norwood Oval, picturesque Richards Park and environmentally sustainable Linde Reserve.

Many of the parks feature sporting facilities such as tennis, netball and basketball courts, cricket pitches and sporting fields. Ideal settings for filming and photography, weddings, birthday parties and corporate events, our parks are also available for casual hire.



180ha of open space

72 parks and reserves



26 playgrounds

10 off-leash areas



Other Council Properties



The Council currently leases 17 of its properties including community buildings, sports facilities, reserves and commercial tenancies. In addition to this, the Council enters into a number of short-term and seasonal licences with local community and sporting groups for use of Council facilities each year.

A recent example of this is a local women's art group who have been making use of the Council's Pottery Hut (located next to the Payneham Community Centre at 374 Payneham Road) since May 2018. The group runs weekly art classes for women in a small group setting, and has helped to bring new life to an underutilised Council facility.

Patterson Sportsground has also been a temporary home for the Canine Behavioural School (CBS) since April 2019, to run their force-free dog training classes with the cooperation of the East Torrens Payneham Baseball and Lacrosse Clubs. CBS offers affordable dog training classes to approximately 450 students per year, with 122 of their new students over the past three years living within our City.

A new business has also revitalised the Council-owned cottage at 68 Nelson Street, Stepney. Following vacation of the premises by the former State Government mental health outreach service in late 2017, Next Step Physio Clinic have entered into a lease to run a physiotherapy clinic in the space with a focus on providing affordable services and women's health and aged care. The adjacent Council-owned cottages at 64 and 66 Nelson Street continue to be used under lease agreements with the Women's Community Centre (SA) Inc and No Strings Attached Theatre of Disability Inc.

New leases were also entered into with Brick and Mortar Creative Pty Ltd, for ongoing use of the 49 George Street, Norwood premises as a creative retail incubator, café and co-working space, and with the Norwood Football Club for ongoing use of Norwood Oval, while the clubrooms and members facilities upgrade project is completed.





Outcome 1: Social Equity

A connected, accessible and pedestrian-friendly community

.....

CityPlan 2030 Strategies:

1. Convenient and accessible services, information and facilities.
2. A people-friendly, integrated, sustainable and active transport network.
3. An engaged and participating community.
4. A strong, healthy, resilient and inclusive community.
5. Access to affordable housing for lower income earners.



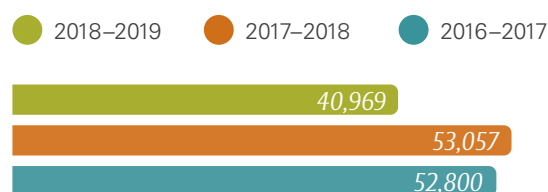
Felixstow Reserve Opening

1. Convenient and accessible services, information and facilities.

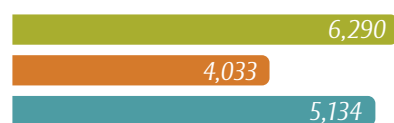
Customer Service

- Experienced a 23% decrease in incoming telephone calls. This may be due to the Council's stronger and more consistent presence on social media platforms and the subsequent responses provided through these channels and the increased usage of the Council's website which is reflected by the 15% growth in total website visits, compared to the previous year.

Responded to incoming telephone calls



Completed customer requests relating to graffiti, footpaths, road maintenance, drainage, traffic, parking, trees and waste management



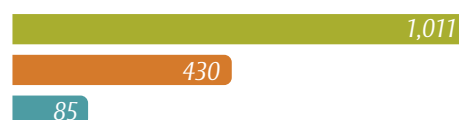
Social Media

- Continued to grow the Council's social media profiles on Facebook, Twitter, Instagram and LinkedIn since they were established in April 2018.
- Achieved 1,118,548 total page impressions and 34,578 engagements.
- As 2018–2019 is the first full year the Council has used social media platforms to engage with audiences, this data will form benchmarks for future growth.

Facebook, Instagram and Twitter performance during 2018–2019



Total fans



Total impressions



Total engagements





St Peters Library

- ✓ Establish community hubs that integrate social support, health, recreational and commercial services in multi-purpose spaces
- ✓ Maximise access to services, facilities, information and activities.
- ✓ Design and provide safe, high quality facilities and spaces for people of all backgrounds, ages and abilities.

Digital Communication

- Your NPSP e-newsletter, which was launched in May 2017, was distributed on seven occasions to a database of 1,281 opt-in subscribers.
- Average open rate of 48%, far exceeding the industry average of 24.4%* for government.

Website

Total website visits

1 Jul 2018 – 30 Jun 2019

277,413

1 Jul 2017 – 30 Jun 2018

241,529

1 Jul 2016 – 30 Jun 2017

225,700

Growth of 15%
in total
website visits on
previous year

- Since the Council's mobile website was launched in June 2014, an increasing number of people are using mobile devices to access the website.
- Over a three year comparison, mobile visits have increased more than 30%.

Total website visits on specific devices

1 Jul 2018 – 30 Jun 2019

1 Jul 2017 – 30 Jun 2018

1 Jul 2016 – 30 Jun 2017

Desktop

144,626

119,732

120,502

20%
increase

Mobile

109,666

98,358

84,092

30.4%
increase

Tablet

23,121

23,439

21,106

9.5%
increase



Payneham Memorial Swimming Centre

- Data collected over the previous year shows the three most popular website pages as Libraries, Swimming Centres and careers.
- The top ten pages on the website has remained constant over the last two years, however waste and recycling has made its way into the top ten this year, indicating that this is a growing topic of interest within the community.

Total page visits 1 Jul 2018–30 Jun 2019

Libraries* 66,349



Swimming Centres 33,046

Careers 18,677

Bin Collection 17,205



Make a payment 15,424

Contact Us 12,383



Hard Waste & E-waste 9,096

Waste & Recycling 9,014

Planning & Development 8,796



About Council 8,204

Capital Works Program

- The 2018–2019 Capital Works Program budget of \$6,776,383, funded a significant program of civil infrastructure, building, recreation and open space infrastructure works. See page 122.

Community Care Services

- The Home Support Program experienced a decrease in demand for domestic assistance, personal care and transportation services, however, the approximate hours of services delivered remained steady.

Hours of community care services delivered

● 2018 – 2019 ● 2017 – 2018 ● 2016 – 2017



Number of residents accessing community care services



- The 8% decline in the number of residents accessing community care services from the previous financial year was due to a decrease in referrals from My Aged Care and therefore, a decrease in demand for home maintenance and transport services.

* Includes 25,220 visits to the library's landing page.



- ✓ *Establish community hubs that integrate social support, health, recreational and commercial services in multi-purpose spaces.*
- ✓ *Maximise access to services, facilities, information and activities.*
- ✓ *Design and provide safe, high quality facilities and spaces for people of all backgrounds, ages and abilities.*

Community Care Home Support Program

- Seven citizens accessed personal care services in 2018–2019, a decrease from 16 in 2017–2018. The decrease was the result of the national waiting list for the Home Care Package, with some citizens waiting up to 18 months. Some citizens also needed to continue to receive personal care services for an extended period, which decreased the Council's capacity to fund services for new clients.
- 445 citizens accessed home maintenance services during 2018–2019, a 3% increase from 2017–2018 due to an increase in requests for gutter cleaning services.

Domestic Care Services

● 2018 – 2019 ● 2017 – 2018 ● 2016 – 2017

Number of residents accessing domestic care services



Community Visitors Scheme

- The Community Visitors Scheme was introduced by the Department of Health in 1992, to recruit volunteer visitors to provide friendship and companionship to citizens of Australian Government-subsidised aged care homes who are socially isolated or are at risk of social isolation and loneliness.
- The Council employs a Community Visitor Scheme Co-ordinator, three days per week, to co-ordinate the Program.
- Community Visitors Scheme provided visitation and companionship to a total of 82 socially isolated residents in home and residential care facilities within the Cities of Burnside, Campbelltown, Unley, and Norwood Payneham & St Peters.

2019 Aged Care Quality Audit

In June 2019, the Council's Home Support Program was audited by the Aged Care Quality and Safety Commission. The Council is required to undergo this audit every three years.

The Council's services were assessed on the following criteria: effective management, appropriate service access and delivery and service user rights and responsibilities.

The audit included consideration of the Council's strategic planning, governance, human resources, financial and risk management systems. It included interviews with Council staff, Volunteers, contractors and service recipients. The Council passed the audit and met all 18 outcomes.

Challenge – The Council will now strive to maintain this high standard of service into the future.



Artist's impression of The Parade

2. A people-friendly, integrated, sustainable and active transport and pedestrian network.

The Parade Masterplan

- Endorsed the masterplan for future developments on The Parade, Norwood which includes wider footpaths and a pedestrian scramble crossing at The Parade and George Street intersection. For more information, see page 120.

River Torrens Linear Park Shared Path

- 2.5 kilometres of new shared use path and lighting between Felixstow Reserve and Battams Road (Royston Park).

Kent Town Urban Development

- Developed the *Kent Town Urban Design Framework* to inform future streetscape redevelopment throughout Kent Town for improved safety, accessibility, amenity and activity.
- Footpath improvements including new paving, landscaping, artwork and accessible kerb ramps.

Collaborations with Department of Planning, Transport & Infrastructure (DPTI)

- Upgrade of OG Road and Turner Street intersection including new traffic signals and pedestrian crossing.
- Upgrade of Payneham Road including traffic signals, vehicle and bike lanes, and pedestrian crossing.

City-Wide Cycling Plan

- The Local Government Association Shared Mobility Framework was adopted by the Council. This standard permit can be issued to companies to allow them to use shared devices such as e-scooters and bikes operating within the Council area.
- A grant application was submitted to the State Bicycle Fund for the promotion of cycling and cycling facilities.
- Undertook annual cyclist counts at strategic intersections throughout the City.

Annual bicycle count

The annual bicycle count is carried out at seven intersections within the City each year. These intersections have been identified as key bicycle routes in the Council's City-wide Cycling Plan. The bicycle count helps track progress, identify areas of improvement, guide investment in infrastructure and inform active transport policy with the goal of making it easier for people to choose active modes of transport every day.

Number of cyclists counted

● 2018 – 2019

● 2017 – 2018



1,296



1,126

15% increase in cyclists counted in the City



- ✓ *Strengthen community leadership and capacity.*
- ✓ *Promote volunteering opportunities in the community and within the Council.*
- ✓ *Provide opportunities for community input in decision-making and program development.*
- ✓ *Recognise and use the skills, knowledge and resources of the community.*

Youth FM program

3. An engaged and participating community.

Youth

- Nine participants completed the YouthFM 12 month hands-on broadcast training program at Three D Radio. One graduate was subsequently awarded a scholarship to the Australian Radio School.
- 418 young people and families attended the annual *Poolside* event at the Payneham Memorial Swimming Centre on 26 January 2019. Attendance was 485 in 2018 and 430 in 2017.

Number of Youth FM participants

● 2018 – 2019 ● 2017 – 2018 ● 2016 – 2017



Volunteer program

- Volunteering contributes significantly to the vibrancy of the City of Norwood Payneham & St Peters. The City has a dedicated team of 240 active Volunteers who play a valuable role in strengthening community resilience and contribute almost 6,000 hours of services across a range of programs. For more information, see page 85.

Community consultation

- Facilitated nine community consultations with residents and businesses in respect to Council policies, plans and major projects which included:
 - The Parade Masterplan Draft Concepts: Phase 3
 - Dog and Cat Management Plan
 - Youth Forum for parents, carers and community groups
 - Youth Development Strategy
 - Local Area Traffic Management Study: Stage 2
 - Syd Jones Reserve Upgrade
 - Kent Town Urban Design Framework and Public Realm Manual
 - Annual Business Plan and Budget
 - Community Survey

Community Funding Program

- \$21,591 provided to seven community groups and organisations as part of the Council's Community Funding Program to support local initiatives which have broad community reach and benefit.
- Grants have assisted: one local school student to participate in the Operation Flinders program; purchasing of raised garden beds for Linde Community Garden; Felixstow Neighbourhood Watch printed newsletter; purchase of indoor carpet bowls for Payneham Senior Citizens Club; and hosting of the Norwood Greek Cultural Festival.



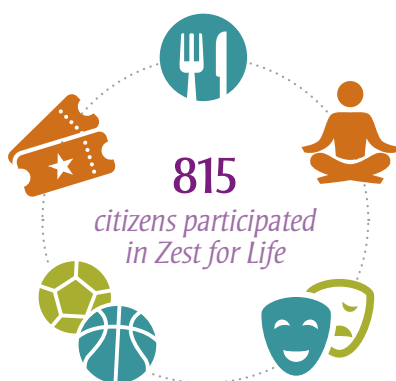
- ✓ Encourage physical activity and support mental health to achieve healthier lifestyles and well-being.
- ✓ Encourage and provide opportunities for lifelong learning.
- ✓ Provide spaces and facilities for people to meet, learn and connect with each other.
- ✓ Facilitate community support networks and partnerships for the sharing of resources and skills in order to build community capacity.

Come and Try program, Tai Chi in the Park

4. A strong, healthy, resilient and inclusive community.

Community care services

- Hosted the *Zest for Life* Festival, a two-week festival of events encouraging active and healthy lifestyles for older citizens, as part of the COTA SA *ZestFest*. 815 citizens participated in *Zest for Life*—an increase of 80% on the 2017 event. The program included exercise sessions, concerts, workshops, cooking classes, crafts, guided tours and much more.



Social activities

The Council provides a number of social activities which are great opportunities for forming new friendships, including gentle exercise and relaxation groups, lunch at the pub, the Stepping Out program (which matches up members of our community with Council supported Volunteers who are dedicated to sharing their own skills and interests), and excursions.

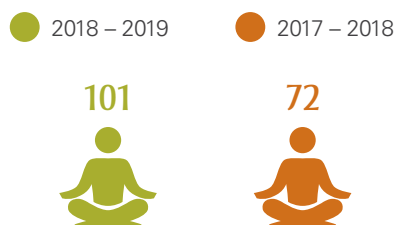
Total social activities participants



Come and Try program


Come and Try was introduced by the Council to provide affordable wellbeing activities for citizens to try. As part of this program, the Council offered Tai Chi in the Park, Exploring Mindfulness, Salsa lessons and Rock 'n' Roll dance lessons.

Total Come and Try program participants



Smoke-free areas

- Following the introduction of the Smoke-Free Policy, a number of areas across the Council were designated as smoke-free including the Council's main commercial street, The Parade.

- 
- ✓ *Advocate for and facilitate a mix of affordable public and private housing in new developments.*
 - ✓ *Encourage and facilitate suitable housing options for older residents.*

5. Access to affordable housing for lower income earners.

Urban Development

- The Council supported a proposal to develop a \$476 million aged care complex in Joslin, which will house 28 one bedroom and 13 two bedroom units, bringing the total provision on the site to 137 units for older residents, since 2015.
- The Council has worked collaboratively with Renewal SA on the Felixstow Neighbourhood Renewal Project. The project involves the staged re-development or refurbishment of 86 South Australian Housing Trust properties and the development of an additional 100 dwellings in the area, of which 60–70 will be new affordable Housing Trust Homes. The remaining homes will be sold privately.

The Council is also working collaboratively with Renewal SA to improve the aesthetics and amenity of the streets and open space within the project area. The project will deliver new social housing and innovative small lot housing to achieve a range of housing styles for differing lifestyle needs, including affordable housing choices.





Outcome 2: Cultural Vitality

A culturally rich and diverse city, with a strong identity, history and sense of place.

.....

CityPlan 2030 Strategies:

1. An artistic, creative, cultural and visually interesting City.
2. A community embracing and celebrating its social and cultural diversity.
3. A City which values and promotes its rich cultural and built heritage.
4. Pleasant, well designed, and sustainable urban environments.
5. Dynamic community life in public spaces and precincts.



Perpetual Sun, Stepney

1. An artistic, creative, cultural and visually interesting City.

Visual Art

Quadrennial public art: *Perpetual Sun*

Over the last 20 years, the Council has worked towards creating an outdoor gallery to be enjoyed by visitors and the community. During this period, several significant public artworks have been commissioned to enliven and enrich the City.

In 2006, the Council approved its Major Public Artwork Policy which states that the Council will fund a major public artwork every four-year Council term.

In 2010, the first Quadrennial Public Artwork, *Spectrum*, (Osmond Terrace) was unveiled, followed by *Fallow* (St Peters Street) in 2014.

Perpetual Sun is the City's third Quadrennial Major Public Artwork and was unveiled in August 2018. It was designed to engage, stimulate and challenge its audience, whilst promoting the City as a visually interesting and vibrant cultural centre which values creativity.

Located on the corner of Nelson Street and Magill Road, artists were asked to consider the Council's Magill Road Streetscape Framework when designing the artwork, which sections Magill Road into five themed precincts with strong identifiable characters and common land uses.

The Council asked artists to also consider the use of recycled materials and solar lighting in the design to align with and support the City's sustainability goals.

Local artists, Deb Jones and Christine Cholewa, created *Perpetual Sun*. The artwork captures the essence of the City as a place with deep connection to its heritage and a forward-

thinking approach to its future. The stone is used to represent the solid foundations of the area. This is illuminated using solar energy to represent the community's openness to exploring the future.

South Australian Living Artists (SALA) Festival

In August 2018, SALA took place across the City of Norwood Payneham & St Peters, including an exhibition at the Norwood Town Hall which featured traditional Aboriginal artwork and art that celebrated the Australian landscape.

The Council also subsidised registration fees for six artists from the City of Norwood Payneham & St Peters to participate in the Festival.

Art on Parade

The second *Art on Parade* event took place in April 2019. This self-guided contemporary art trail featured 116 unique pieces of artwork by 32 South Australian artists. Artwork was hosted by 28 businesses along The Parade—an increase of two host businesses from the previous event. The art trail was on display for an additional week compared to the 2018 event, and could be viewed from 1–30 April 2019. See page 17.

Adelaide Fringe Festival

The City of Norwood Payneham & St Peters featured 42 performances as part of the popular *Adelaide Fringe Festival*. The *Adelaide Fringe* is the largest annual arts festival in the world, second only to *Edinburgh Fringe* and is the largest in the southern hemisphere.



Live music at Jazz in The Park

- ✓ Use the arts to enliven the public realm and create a 'sense of place'.
- ✓ Provide opportunities and facilities for creative expression for people of all backgrounds, ages and abilities.
- ✓ Attract and support cultural and creative organisations, businesses and individuals.

Live Music

Concerts in the Park

The Council is committed to providing free live music events to residents and visitors. This year, the Council expanded its live music offering with *Concerts in the Park*, a trio of open-air concerts in a family friendly environment.

Concerts in the Park builds on the success of *Jazz by the Kiln* and *Melodies in the Park*, which both took place in early 2018. This year, *Jazz by the Kiln* was renamed *Jazz in the Park*, and an additional event, *Symphony in the Park*, was added to the Council's calendar of events.

Event attendance

Jazz in the Park 1,100

Melodies in the Park 1,200

Symphony in the Park 1,100



Jazz in the Park

Koster Park, Trinity Gardens

Jazz in the Park took place in February and featured performances from two local jazz bands as well as children's entertainment.

Melodies in the Park

Joslin Reserve, Joslin

Taking place in March 2019, *Melodies in the Park* was a family friendly event featuring live music, children's entertainment and food vendors.

Symphony in the Park

Richards Park, Norwood

The newest concert and completing the *Concerts in the Park* series, *Symphony in the Park* featured a 40 piece orchestra with a choir of ten singers, performing popular songs.

Busking in NPSP

Number of busking permits issued
178

Number of busking performances
325

"Thank you for the concert in Richards Park on Saturday. The music was great and the venue worked so well."

Pauline, Norwood



Felixstow Reserve opening ceremony

2. A community embracing and celebrating its social and cultural diversity.

Felixstow Reserve Redevelopment

Felixstow Reserve is situated in an area of high cultural and spiritual significance for the Kurna people of the Adelaide Plain. The reserve is located in close proximity to the River Torrens (Karrawari Pari) and Fourth Creek (Marriyarta Pari) which are both connected to traditional Kurna seasonal activities and dreaming stories.

It is also home to a sacred scar tree, which was used by Kurna people to make a canoe more than 200 years ago.

The Council worked closely with the Kurna community during the redevelopment of the reserve which officially opened in February 2019 with a community celebration featuring a traditional smoking ceremony.

For more information see the Major Projects section on page 121.

Resident satisfaction that cultural diversity is a positive influence in the community*



● ● ● ● ● 4.3 / 5

*City of Norwood Payneham & St Peters
2019 Community Survey



Felixstow Reserve Canoe Scar Tree

- ✓ Acknowledge and recognise local Aboriginal heritage and history.
- ✓ Inform and connect new residents to the community and its resources.
- ✓ Facilitate opportunities for cultural expression, celebration and interaction between different cultural and demographic groups.
- ✓ Promote understanding of, and respect for, our cultures and heritage.

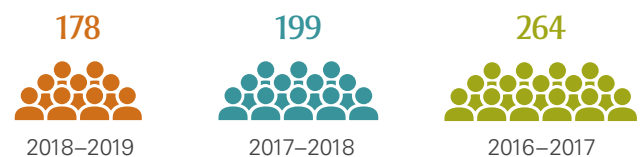
Citizenship

Four citizenship ceremonies were held during 2018–2019, welcoming 178 new citizens into our community.

New residents are from many countries of origin, including:

| | |
|-------------------------|----------------|
| Brazil | Portugal |
| Bangladesh | Philippines |
| China | United Kingdom |
| France | Serbia |
| Germany | Singapore |
| India | Slovakia |
| Republic Of Ireland | Spain |
| Italy | Hong Kong |
| Republic Of South Korea | Switzerland |
| Malaysia | Thailand |
| Nepal | Canada |
| Malta | Sri Lanka |
| Taiwan | Saudi Arabia |
| Colombia | |

New citizens



Citizen of the Year Awards

Community Event of the Year: Cultures of Kensington

Cultures of Kensington, an event held by the Kensington Residents Association, was awarded Community Event of the Year at the Citizen of the Year Awards in January 2019.

The event gave newcomers to Kensington an opportunity to meet their neighbours and share their culture and traditions with others. All Kensington residents were invited to attend wearing their traditional dress if they wished, as well as bring a plate of food from their cultural background. Around 200 people from over 20 cultural backgrounds attended the event, made new friends and tried delicious cuisines from around the world.

Festive Gallery on Osmond

A gallery of 57 Christmas trees was showcased on Osmond Terrace from 20 November 2018–2 January 2019. The festive trees were decorated by students from 16 local schools. The steady incline of participating schools demonstrates the interest in collaborative projects across the community.



St Peters Heroes Memorial Plaque Unveiling

3. A City which values and promotes its rich cultural and built heritage.

South Australia's 2019 History Festival

South Australia's 2019 History Festival coincided with the 125th anniversary of women's suffrage in South Australia. The Council's diverse program of events incorporated both this significant milestone and the rich built, social and cultural heritage in our City.

The program included two exhibitions, two talks, three tours, two films and a dance workshop. See page 16.

St Peters Heroes Memorial

The names of 145 servicemen from St Peters and the surrounding suburbs who served and died in World War One, were added to St Peters Heroes Memorial at a ceremony on the eve of ANZAC Day. The name plaques were unveiled by the Governor of South Australia.

Heritage

The Council provided an 11-page submission in response to the Environment Resources and Development Committee inquiry into heritage, reinforcing the importance of the City's built heritage, including Contributory Items, as a defining feature of its character. In the submission, the Council said:

- It is logical for there to be different criteria and policies for the different tiers and types of heritage.
- The inquiry should consider the benefits or disadvantages of creating a more consistent policy framework for when different Councils deal with the same type of heritage.
- It is recommended that legislative criteria be established for Contributory Items.

- A simplified process would be supported, however the implications of this must be given careful consideration.

This inquiry took place in the midst of the most significant planning reforms South Australia has undertaken in 20 years.

Cultural heritage

Exhibitions held at the Council's Cultural Heritage Centre

Held eight exhibitions celebrating the cultural heritage of our City.

| Date | Exhibition Title | Location |
|-------------------------|--|---------------------|
| July 2018 to April 2019 | Art at the Heart of History | St Peters Town Hall |
| May 2019 | Yesterday's Daughters: Women's Suffrage | St Peters Town Hall |
| September 2018 | Norwood Football Club Grand Final Exhibition | Norwood Town Hall |
| October 2018 | Fashion Festival Exhibition | Norwood Town Hall |
| November 2018 | Remembrance Day: The Great War | Norwood Town Hall |
| November 2018 | The Christmas Pageant Display | Norwood Town Hall |
| January 2019 | Cycling into History: Tour Down Under Exhibition | Norwood Town Hall |
| July 2018 to April 2019 | Encounter: The Art of Baudin Exhibition | St Peters Town Hall |

- ✓ *Protect and enhance places, streetscapes, precincts and landmarks which reflect the built and cultural history of our City.*
- ✓ *Reflect our City's history through cultural heritage programs and initiatives.*
- ✓ *Promote the value of heritage protection.*

Whirling Mandala, marking 150 years of local government in our City

Donations

22 donations were made to the Council's Civic Collection during 2018–2019.

Donations included a number of significant artworks which were given by members of the community as part of the *Art at the Heart of History* exhibition. This included a painting by one of South Australia's 19th century female artists, Helen Hambidge (1857–1938), and another work by May Grigg (1885–1969).

Other items donated included photographs, medals, books, diaries and other important memorabilia.

Heritage talks and workshops

Six talks and workshops were delivered by or in partnership with the Council's Cultural Heritage Unit from July 2018 to June 2019.

Heritage tours

Five guided tours of the *Art at the Heart of History* exhibition were conducted in August and December 2018 and March 2019.

Services provided to the community by the Cultural Heritage Centre

| | |
|-----------------------------------|-------|
| <i>General enquiries*</i> | 2,154 |
| <i>Directed site histories</i> | 343 |
| <i>Genealogy enquiries</i> | 208 |
| <i>Civic collection enquiries</i> | 178 |

**Personal histories; nomenclature houses, streets and suburbs; requests for information from education institutions; media enquiries; commercial real estate enquiries; commercial architectural provision of history services.*

Exhibition: Yesterday's Daughters

Exhibition gallery, St Peters Town Hall, May 2019

Yesterday's Daughters told the story of a number of female activists who campaigned for political and social reform in the 19th century, including Lady Mary Colton, Catherine Helen Spence, Muriel Matters, Agnes Goode, Mary Kiston and Lydia Longmore.

This exhibition was listed in the History Trust of South Australia's program of key events which celebrated 125 years of women's suffrage in South Australia.



- ✓ Encourage development that complements our City's built heritage and character areas.
- ✓ Encourage sustainable and quality urban design outcomes.
- ✓ Maximise the extent of green landscaping provided in new development and in the public realm.
- ✓ Encourage a range of housing options to assist in maintaining social and cultural diversity.

New streetscape on King William Street in Kent Town

4. Pleasant, well designed, and sustainable urban environments.

Kent Town Urban Design Framework and Public Realm Manual

The *Kent Town Urban Design Framework* and *Public Realm Manual* are two documents that have been developed by the Council to guide the design of developments in Kent Town.

The *Kent Town Urban Design Framework* will guide the establishment of attractive, greener and safer public spaces in Kent Town. Alongside this, the *Public Realm Manual* has been developed to ensure the public realm in Kent Town retains its historic and urban character, as the area undergoes transformation into a high-density, mixed-use neighbourhood.

Both documents were endorsed by the Council in March 2019.

Enhancing the Kent Town streetscape

In July 2018, the Council partnered with the State Government to deliver two demonstration projects of how the Kent Town streetscape will be enhanced. These are located adjacent to the recently completed East Park and La Verde apartments in Kent Town.

The enhancements to the streetscape included footpath and laneway paving, street trees, garden beds and furniture such as bike racks, seating and bollards.

The developers of the La Verde apartments also contributed three sculptures, each designed and created by South Australian artist Gerry McMahon.

The enhancements have set a new standard for the streetscape character and quality for future Kent Town developments.

A new concept plan for Syd Jones Reserve

Following two rounds of community consultation, the Council endorsed a concept plan for the new look Syd Jones Reserve in March 2019.

The design includes a central playground, replacement of the tennis courts with a new multi-purpose hard surface, and new pathways, seating and lighting throughout. The building used by the Table Tennis Academy will remain, and a new table tennis table will be installed in the reserve to encourage more people to get involved.

Development assessment

887 development applications were lodged with the Council.

Development approval was granted for 284 new dwellings, 83 land divisions, 93 swimming pools and 38 regulated tree removals. These developments were to the value of \$165 million.

Significant developments approved in 2018–2019 include a mixed-use development in Norwood comprising of an Aldi supermarket and shops, a seven storey residential building including five tower elements and 33 townhouses.

Development compliance

- The Council investigated 166 development related complaints.
- The Council investigated 162 local nuisance complaints.
- The Council undertook 169 random compliance inspections of recently completed developments.
- The Council completed 158 building inspections.



- ✓ Broaden the range of land uses and activities in appropriate locations.
- ✓ Create and provide interesting and colourful public spaces to encourage interaction and gatherings.
- ✓ Host and facilitate community events and activities.

Norwood on Tour at the 2019 Tour Down Under

5. Dynamic community life in public spaces and precincts.

Community events

- Hosted the Stage 2 start of the 2019 Santos Tour Down Under and the Norwood on Tour street party.
- An additional open-air live music event, *Symphony in the Park*, saw a full orchestra perform in Richards Park, Norwood. Together with *Jazz in the Park* and *Melodies in the Park*, the Council's events program now incorporates a trio of live music performances under the stars.
- The Council's annual events program included a range of major events including *Fashion on Parade*, *Zest for Life Festival*, *Poolside*, *St Peters Fair*, *Art on Parade*, *History Festival* and Australia Day celebrations.
- Hosted a suite of festive events under the brand *Christmas in NPSP*, including *Norwood Christmas Pageant*, *Twilight Carols*, *Festive Gallery on Osmond*, *Give the Gift of Reading* and an online Christmas lights map.

Challenge: *Movie on the Oval* was also intended to be part of the *Christmas in NPSP* celebrations, with a screening of *Saving Santa* on Norwood Oval. However, this was cancelled due to inclement weather.

Upgrade of Payneham Oval clubrooms

The upgrade of the clubrooms at Payneham Oval was completed in February 2019.

The clubrooms are now more accessible for all users. The upgrade included the installation of a lift and accessible toilets as well as new air conditioning, improved lighting and solar panels. There were also additional works which included the installation of netting behind the southern goals and landscaping of the grounds.

The upgrade to the clubrooms formed stage 2 of the overall redevelopment of Payneham Oval. Stage 1 comprised a new playground being built on the site in 2015.

Challenge: Whilst the upgrade of the Payneham Oval clubrooms was completed, the Council now needs to consider the provision of women's change facilities due to the increasing popularity of women's football and cricket at the oval.

Film friendly City

Issued 10 permits for commercial filming to take place in the City.







Outcome 3: Economic Prosperity

*A dynamic and thriving centre
for business and services.*

.....

CityPlan 2030 Strategies:

1. A diverse range of businesses and services.
2. Cosmopolitan business precincts contributing to the prosperity of the City.
3. Attract new enterprises and local employment opportunities to our City.
4. A leading centre for creative industries.
5. A local economy supporting and supported by its community.



2019 Eastside Business Awards

1. A diverse range of businesses and services.

Eastside Business Awards

The second *Eastside Business Awards* was held in partnership with Messenger Newspapers, recognising business excellence in the City of Norwood Payneham & St Peters. Two new categories were added this year: Best Emerging/Startup and Best Entertainment Venue, taking the total number of categories to 12. There were 640 nominations received for 172 businesses. The public then voted for 50 finalists. Winners were announced at the *Eastside Business Awards* award ceremony, which took place in the St Peters Banquet Hall on 9 April 2019.

The *Eastside Business Awards* will take place again in 2020.

The post announcing the *Eastside Business Awards* winners was the post with the most engagements on the Council's Facebook page.

With over 400 nominations and 7600 votes, the Eastside Business Awards celebrate the hard work and passion that all of our local businesses put into their work.

Eastside Business Awards Hall of Fame

Reserved for businesses in operation in the City for 20+ years.

The 2019 inductee to the Hall of Fame category is **Outdoors on Parade** who have been in business on The Parade for 36 years. See page 102.

Previous inductees in the Hall of Fame

2018 – Robern Menz

Congratulations to all of the winners

Best Customer Experience

Roaming Zen – 443 Magill Road, St Morris

Best Independent Retailer

Chile Mojo – 395 Magill Road, St Morris

Best Emerging/Startup Business

Fruitful Homes – Glynde

Best Hair and Beauty

ORBE Hair & Beauty – 174 The Parade, Norwood

Best Fashion Retailer

Shouz – 1/205 The Parade, Norwood

Best Food and Beverage Manufacturer

Little Bang Brewing Company – 25 Henry Street, Stepney

Best Café

The Lab Food+Coffee – 313 Payneham Road, Royston Park

Best Coffee

Brick+Mortar Creative – 49 George Street, Norwood

Best Restaurant

360 Gradi – 405 Magill Road, St Morris

Best Pub/Bar

Little Bang Brewing Company – 25 Henry Street, Stepney

Best Entertainment Venue

The Odeon Theatre – 57a Queen Street, Norwood

Congratulations to all the nominees, finalists and winners. We love having each and every one of you in our City.



- ✓ *Support and encourage small, specialty, independent and family-owned businesses.*
- ✓ *Attract diverse businesses to locate in our City.*

2019 Eastside Business Award Winners

Communications

The Council sends out an electronic direct marketing (EDM) communication to all traders within The Parade precinct.

This EDM goes out monthly and is an effective method of:

- building positive relationships with traders;
- keeping traders informed of Council and business-related news and events; and
- creating partnerships and networking opportunities between traders within the precinct.

As of 30 June 2019, the EDM had 446 subscribers.

Networking events

Two networking events were held for businesses located in the City in 2018–2019.

In September 2018, a breakfast networking event was held for traders and property owners at Martini Ristorante on The Parade. The event featured a talk from guest speaker, author and pilot of Qantas flight 32, Richard de Crespigny. The event was attended by representatives of 60 businesses from within The Parade precinct.

In December 2018, the Council held its second networking event, giving representatives from businesses across the City a chance to meet and build positive, professional relationships. This event was attended by over 120 people.

180 *people attended city-wide business networking events held by the Council.*





2019 Santos Tour Down Under Stage 2 Start

2. Cosmopolitan business precincts contributing to the prosperity of the City.

Events

Eastside Wine & Ale Trail

Visitors can follow the *Eastside Wine & Ale Trail* to breweries and cellar doors located within the City. The trail is now comprised of nine businesses, having started with four in February 2017.

Seven of the businesses of the *Eastside Wine and Ale Trail* showcased their products at *Cellar Door Fest 2019*, a state-level event promoting South Australia's wine, beer, spirits and food producers. This event took place at Adelaide Convention Centre and attracted 10,000 attendees over three days. The Eastside Wine and Ale Trail gave away 500 branded wine aerators and held a raffle to win a hamper, which received 152 entries.



Eastside Wine & Ale Trail Brochure

Tour Down Under

For the 13th year, The Parade hosted a stage start of the *Santos Tour Down Under*, the biggest bike race in the southern hemisphere. The race attracts people around the world to South Australia each year, to see professional cyclists and UCI World Tour teams race across the state. The event has a substantial economic impact on the State, bringing in approximately \$60 million each year.

In January 2019, The Parade hosted the beginning of the second stage of the tour, which saw the peloton set out from its traditional start point outside Norwood Town Hall and ride through the Adelaide Hills to Angaston. Approximately 109,636 people visited The Parade to cheer on the cyclists and watch the peloton make its way out of Norwood.

In celebration of the *Santos Tour Down Under*, the Council hosted a street party complete with live music, entertainment, kids' activities and 18 local food and wine stalls. The event was attended by approximately 8,000 people.

In 2020, The Parade will again host a stage start of the Tour Down Under.

To see how we are retaining and enhancing the unique character of our City's business precincts, please see the Major Projects section, on page 118.

- ✓ Retain and enhance the unique character of all our City's business precincts.
- ✓ Retain commercial and industrial land in appropriate locations, and protect it from the encroachment of incompatible land uses.
- ✓ Promote the City as a tourist destination.
- ✓ Encourage community support for and promote awareness of all businesses in our City.

Magill Road Business Precinct

Advertising

The Council invested in advertising the following:

***The Eastside Wine & Ale Trail* was advertised in:**

- SA Life: Food & Wine magazine
- The SA Life Food & Wine Guide
- Adelaide Concierge Map
- Adelady Magazine

Magill Road was advertised in:

- A full page advertisement placed in the summer edition of CityMag and was accompanied by online promotion.
- Magill Road also featured on the Adelady website and social media platforms as one of Adelady's Ultimate Day's Out in December 2018.

The Parade was advertised in:

- Adelady Magazine
- SA Life
- SA Style
- City Brief
- City Mag
- Clique Mag
- The Advertiser
- Destination Australia

Payneham Road was advertised in a ten page feature in SA Style Bride Magazine, including the front cover.

Kent Town was advertised in CityMag's Main Streets Week feature.

Web and social media

A blog function was created on The Parade's website (www.theparadenorwood.com) in October 2018. Three articles are published each month.

Followers of The Parade social media

At 30 June 2019, there were:



(0.9% increase since 30 June 2018)



(4.8% increase since 30 June 2018)

Followers of Magill Road on social media

At 30 June 2019, there were:



(2.1% increase since 30 June 2018)



(4.8% increase since 30 June 2018)



Eastside Startup Series workshop

- ✓ Foster emerging enterprises and industries.
- ✓ Support appropriate home-based businesses.
- ✓ Encourage and attract students to live in our City.
- ✓ Promote and support local food manufacturing.

3. Attract new enterprises and local employment opportunities to our City.

Business growth workshops

The Council held four training workshops for local businesses. The workshops were free, interactive and designed specifically for businesses within the City of Norwood Payneham & St Peters. The workshops were:

- Utilising social media's video capabilities
- Planning for innovation and development: part 1
- Planning for innovation and development: part 2
- Instagram for business

A total of 62 people attended the workshops.

Eastside Startup Series

A series of three workshops were held to help local start-ups and entrepreneurs with high-level strategic education to aid further growth. *The Eastside Startup Series* was open to the Adelaide metropolitan area and covered:

- Proptech's potential: transforming developments
- Towards a clean energy future: clean and affordable energy
- The education movement: facilitating learning

An additional workshop will run in 2019–2020, completing the series:

- Legal leading the way: impacts of automation

The Council partnered with LeapSheep, an Adelaide-based organisation dedicated to developing businesses, to provide the workshops. Each event was presented by an expert in business growth, and included a panel session or Q&A with experts in the field. The workshops were attended by over 70 people.

Promoting local food manufacturing

The Council continued to run its popular *Food Secrets* tours, which takes visitors to see some of South Australia's best kept food secrets in the suburbs of Glynde and Stepney, including businesses which produce wine, cheese, coffee, gelati, confectionary, pasta, pastries and more

In 2018–2019, the Council conducted ten *Food Secrets* bus tours, which attracted 160 people. All those who attended the tour received a *Food Secrets of Glynde & Stepney* branded jute bag, as well as branded tea towels, coffee cups, coffee bean samples and booklets.

Attendance

62 people at business growth workshops



70 people at Eastside Startup Series workshops

160 people on Food Secrets bus tours



- ✓ *Create a business environment that is conducive to retaining and attracting creative industries to our City.*
- ✓ *Collaborate with other agencies to facilitate the provision of technological infrastructure to support businesses.*
- ✓ *Encourage the development of the local digital economy.*

East Park, Kent Town

4. A leading centre for creative industries.

Adelaide International Youth Film Festival

The *Adelaide International Youth Film Festival* was held on The Parade in August 2018. The Festival was an opportunity for children, teens and young adults to take part in workshops, discussions and masterclasses and be inspired through film. The Council was the major sponsor of the Festival and students from all schools in the City of Norwood Payneham & St Peters were entitled to a free ticket to attend.

Challenge: Unfortunately, prior to the opening of the Festival, the Festival's main sponsor, YOLO China withdrew its involvement with the Festival, including its financial support.

The withdrawal of the Festival's main sponsor impacted on the program of events and the associated international exposure of the Festival through this partnership. The organisers of the Festival were required to adjust the Festival program and the planned two day public event was reduced to a one day event. The allocated budget for additional activations was redirected to the core events as part of the Festival program.

Kent Town Urban Design Framework and Public Realm Manual

The *Kent Town Urban Design Framework* and *Public Realm Manual* have been endorsed by the Council to help guide future developments in Kent Town as it transitions to a cosmopolitan, mixed-use neighbourhood. Over the past few years, Kent Town has experienced an increase in development and, whilst it's great to see our City grow, the Council recognises the importance of maintaining the area's sense of place.

These documents now provide a framework to ensure any future developments enhance Kent Town's unique character as the hub of creative industries in South Australia, by providing appropriate choices for colours, materials and elements to be used by developers.



Fashion on Parade, Norwood

5. A local economy supporting and supported by its community.

Events

A number of events were held in partnership with businesses in the City.

Fashion on Parade

The City of Norwood Payneham & St Peters has been holding spring fashion events since it founded the *Adelaide Fashion Festival (AFF)* in 2008. The Festival was taken over by the State Government in 2015 and moved to the Adelaide CBD. As part of the 2018 *Adelaide Fashion Festival*, the Council hosted *Fashion on Parade* in partnership with 26 local retailers. This major event featured:

- Norwood Fashion Market, with more than 40 market stalls retailing a wide range of clothing, shoes, jewellery, accessories, homewares and more;
- three open-air runway shows which took place on The Parade and featured the latest fashions from local boutiques and labels;
- talks with Adelaide fashion designers and makeup artists; and
- styling bars for visitors to enjoy.

Unfortunately, the Adelaide Fashion Festival was cancelled by the State Government in 2018 and, in line with this, Fashion on Parade will no longer be held.

26 local retailers participated in Fashion on Parade



Summer in Sorrento competition

Shoppers who spent \$25 on The Parade between 5 June and 17 July 2019 were eligible for entry into a competition to win a *Summer in Sorrento* amongst other prizes. Prizes were donated by nine businesses. This year, there were 4,452 entries, an increase of 3,516 from the previous year's competition, which had 936 entries.

The full list of prizes included:

- Flights and accommodation on the picturesque Amalfi Coast, Italy, thanks to Flight Centre Norwood
- Two pairs of Bolle sunglasses thanks to Thomas and Mackay Optometrists
- A travel pouch and adapter, thanks to Outdoors on Parade
- One year's supply of delicious gelato at Gelatissimo Norwood
- Two customised massages at Endota Spa Norwood
- A \$250 voucher to spend at Shouz Norwood
- A \$100 voucher for Dillons Bookshop Norwood
- Apple Beats SOLO3 on-ear headphones (Mickey's 90th anniversary edition) thanks to Mac Store Norwood
- Two makeover vouchers thanks to Sequel Hair Norwood
- \$2,000 spending money thanks to the Norwood Parade Precinct Committee

4,452 entries into Summer in Sorrento competition





- ✓ Facilitate the sharing of information and consultation between businesses and residents.
- ✓ Support opportunities for people to collaborate and interact in business precincts.
- ✓ Retain accessible local shopping.
- ✓ Encourage businesses to sponsor local community activities.
- ✓ Support opportunities for the community to access locally sourced food produce.

Raising the Bar

Raising the Bar

In August 2018, the City of Norwood Payneham & St Peters brought global award winning event series, *Raising the Bar*, to Adelaide.

Raising the Bar aims to make education a part of popular culture by presenting expert-led talks in pubs and bars in cities across the world. Beginning in New York, *Raising the Bar* events are now held in major cities such as London, Sydney and Hong Kong.

Ten venues across the City of Norwood Payneham & St Peters were transformed into spaces for learning and discussion. 20 experts from South Australian universities gave talks on a range of different topics including art, culture, science and technology.

The event was free to attend and 930 tickets were booked by members of the public.

930 tickets reserved for *Raising the Bar* events



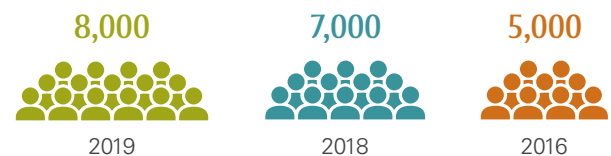
Norwood on Tour Street Party

18 local food producers held stalls at the *Norwood on Tour Street Party*, which took place the night before the Stage 2 race start in January 2019.

The Council has hosted the Norwood on Tour Street Party since 2016, as part of the Tour Down Under, with the exception of 2017, when the event was cancelled due to a severe thunderstorm on the day of the event.

The City has a well-deserved reputation as the Home of Cycling in SA, on the basis that the first velodrome in South Australia was located in the City and the City is home to the Southern Hemisphere's oldest cycling club, the Norwood Cycling Club. The Norwood on Tour Street Party reinforces this as part of the branding for the event.

Attendees



The Norwood on Tour Street Party was not held in 2017 as the event was cancelled due to a severe thunderstorm on the day.





Outcome 4: Environmental Sustainability

A leader in environmental sustainability.

.....

CityPlan 2030 Strategies:

1. Sustainable and efficient management of water, waste, energy and other resources.
2. Healthy and sustainable watercourses.
3. Sustainable and attractive streetscapes and open spaces.
4. Thriving and healthy habitats for native flora and fauna.
5. Mitigating and adapting to the impacts of a changing climate.








Recycling education

1. Sustainable and efficient management of water, waste, energy and other resources.

Waste Collection

● 2018 – 2019 ● 2017 – 2018 ● 2016 – 2017

t = tonnes c = collections

| | | | | |
|---|---|------------------|------------------|------------------|
| Kerbside recycling waste diverted from landfill |  | 3,332 t | 3,269 t | 3,573 t |
| Kerbside green organic waste diverted from landfill |  | 4,562 t | 4,386 t | 4,934 t |
| General waste collected |  | 6,389 t | 6,917 t | 7,098 t |
| Hard waste collections |  | 479 t 3,802 c | 602 t 4,412 c | 583 t 5,626 c |
| Electronic waste collected for recycling |  | 2,035 t | 1,519 t | 31 t |
| Household hazardous waste drop off day | | - | 27.8 t | - |



Cyclists on Beulah Road, Norwood

- ✓ *Implement mechanisms to make better use of water resources including the harvesting and re-use of stormwater.*
- ✓ *Investigate and implement innovative waste reduction initiatives.*
- ✓ *Employ and promote energy efficiency initiatives and renewable energy resources.*
- ✓ *Promote the use of alternative transport modes.*

Waste and recycling education

- A community information session on recycling was held for Plastic Free July in late June 2019, and was attended by 24 people.
- Soft plastic recycling was introduced at the Norwood Town Hall in June 2019. This was accompanied by an article on the staff intranet to inform staff of the new service and explain what can and cannot be recycled. Staff members volunteer to take the soft plastic recycling materials to REDcycle drop-off points at supermarkets in the City. It is then recycled through the national REDcycle program.
- The Council explored the use of compostable dog waste bags for parks in the City. This will be trialled in Otto Reserve in 2019–2020.
- The Council joined the Local Government Association of South Australia's Circular Procurement Pilot Project Committee, which will see nine Council's in South Australia agreeing to procure items only made from recycled materials. A memorandum of understanding will be signed in 2019–2020.
- The 'Why waste it?' awareness campaign was continued in partnership with East Waste to educate the community about waste management and influence behaviours with the aim of reducing waste to landfill.

Mechanisms to make better use of water resources

To see how the Council is meeting this objective, please see the Major Projects section, on page 118.

Promote the use of alternative transport modes

- The Local Government Association of South Australia shared mobility framework was adopted by the Council. This is a standard permit which can be issued to companies to allow them to have shared devices such as e-scooters and share bikes operating within the Council area.
- A grant application was sent to the State Bicycle Fund for the promotion of cycling and cycling facilities.

Annual bicycle count

For more information see page 134 in Social Equity.

Daily Grind reusable coffee cups campaign

The *Daily Grind* campaign continues to run in cafes and coffee shops on The Parade to promote sustainability and reduce the number of single-use coffee cups.



- ✓ *Revegetate and restore natural watercourses.*
- ✓ *Improve the water quality in our City's watercourses.*
- ✓ *Encourage the capture and re-use of stormwater and reduce stormwater run-off.*

Felixstow Reserve, wetlands

2. Healthy and sustainable watercourses.

Felixstow Reserve wetlands

As part of the redevelopment of Felixstow Reserve, a dual purpose wetland area was developed. This innovative area functions as a stormwater harvesting system, efficiently collecting, treating and storing stormwater to be used for irrigation purposes across the eastern region of Adelaide.

This is a major step forward in the Waterproofing Eastern Adelaide Stormwater Harvesting and Re-use Project, a joint initiative of the City of Norwood Payneham & St Peters, the City of Burnside and the Town of Walkerville.

The wetland also provides a healthy and necessary habitat for an abundance of wildlife.

Stormwater drainage network upgrades

In 2019, the Council began a project that will see the City's stormwater drainage infrastructure upgraded over a 15-year period. The \$38.4 million upgrade will address and reduce the impacts of flooding and reduce stormwater water run-off, helping to protect residents, their homes and property, as well as the City's assets such as footpaths, kerbing and street trees.

For more information on these projects, see the Major Projects section on page 118.



- ✓ Improve the amenity and safety of streetscapes for pedestrians and cyclists, including provision for shade in summer.
- ✓ Protect, enhance and expand public open space.
- ✓ Establish a network of linked open spaces and wildlife corridors.
- ✓ Protect, diversify and increase the existing tree stock.
- ✓ Support opportunities for community food production in appropriate public spaces.
- ✓ Integrate green infrastructure into streetscapes and public spaces.

Ninth Avenue, St Peters

3. Sustainable and attractive streetscapes and open spaces.

The Parade Masterplan

The *Parade Masterplan* was endorsed by the Council at a special meeting in May 2019. The masterplan focuses on enhancing the experience of pedestrians on The Parade through introducing a scramble crossing at the intersection between The Parade and George Street. It will also see the footpaths widened along the full length of The Parade and on George Street, as well as the introduction of continuous footpaths along the intersections of The Parade and side streets. The masterplan also proposes additional street trees, landscaping and new street furniture. For more information on this project, please see the Major Projects section on page 120.

River Torrens Linear Park shared path upgrade

During 2018–2019, the Council worked on a project to enhance a section of the Linear Park pathway with new lighting, line marking and a widened and continuous pathway. The pathway connects Felixstow Reserve, Felixstow to Ninth Avenue and Battams Road, St Peters and is part of a popular commuter network, allowing cyclists and pedestrians to swap roads for nature when commuting from the eastern suburbs to Adelaide CBD.

Regulated and significant trees

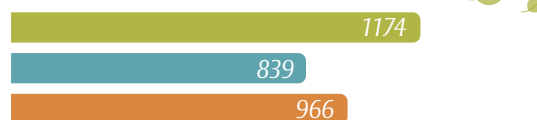
In January 2019, the Council re-trialled a program to provide grants to residents that assisted in the cost of maintaining regulated or significant trees located on private land. The Council received only two applications, both of which were successful. The program was initially trialled in 2017–2018 and received no applications at that stage. Due to the low level of interest, the grant program will no longer continue.

Street sweeping program

2018–2019 2017–2018 2016–2017

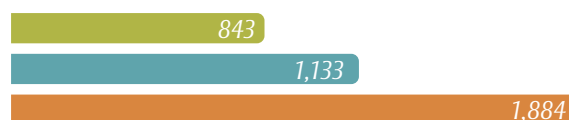
Autumn Leaf Program

Tonnes of leaves collected



Other street sweeping programs

Tonnes of litter collected



Street trees

2018–2019 2017–2018 2016–2017

Number of street trees planted





Residential winner

Residential winner & Mayor's Award

- ✓ Identify and protect remnant vegetation and enhance habitat quality.
- ✓ Revegetate designated areas with local native species.
- ✓ Encourage appropriate biodiversity in privately owned open space.
- ✓ Facilitate community participation in revegetation programs.

4. Thriving and healthy habitats for native flora and fauna.

St Peters Billabong

The Council continued to support the *Friends of the St Peters Billabong* to undertake work to restore native habitat, increase biodiversity and improve the quality of the water flowing into the River Torrens.

Sustainable Garden Awards

The *Sustainable Garden Awards* took place in November 2018 and showcased a variety of gardens in the City which positively contributed to the environment, biodiversity and well-being of the community.

The awards were judged by a panel of industry experts, comprising John Sandham, President of Botanic Gardens Australian and New Zealand Association; David Lawry OAM, Director of Avenues of Honour at Waite Arboretum; and Kate Chattaway, Branch Head of the South Australian Mediterranean Garden Society.

Winners were chosen based on design, innovation and creativity, biodiversity and habitat, self-sufficiency and nature play. The awards were accompanied by a program of free educational workshops, hosted by experts.

Zest for Life Festival gave visitors an opportunity to view the garden which won the residential category of the Council's Sustainable Garden Awards and learn how they could recreate this in their own back yard. The garden produces 30% of the owners' food, acts as climate control and provides habitat for frogs, birds and lizards.

Residential winner:

Pete and Maggi Boulton, St Morris

Around 95% of Pete and Maggi's plants were raised from seed or cuttings, with 60% of all vegetables and annuals grown from the previous year's seeds. The garden has also been created with water conservation in mind and includes features such as trenches to aid deep water soakage, using autumn leaves all year round to promote moisture, and harvesting rainwater from the house roof. Organic compost and fertiliser using horse and chicken manure is made onsite.



Residential winner & Mayor's Award:

Alan Shepard, Payneham South

Alan's wildlife-friendly garden comprises 20 fruit trees and a variety of vegetables and herbs interspersed with companion plants to attract insects or repel pests. Food scraps and garden waste are recycled in worm farms and compost bins which is used to fertilise the soil. Many of the plants were chosen for their tendency to attract birds and the garden is home to native species of frog, bee, wasp and lizard.



Commendation:

Terri and Philip Heath, Royston Park

Using permaculture design principles, the garden is designed to attract beneficial insects, bees, wasps, butterflies and birds while corners of the garden are intentionally left to grow wild, providing habitat for native animals such as blue-tongued lizards and hopping mice. All garden plants have a purpose, either as food for the family, shelter for wildlife, or help manage the garden's microclimate.





- ✓ Undertake climate change adaptation initiatives for our assets, public spaces, services and operations.
- ✓ Lead initiatives to substantially reduce our City's 'Ecological Footprint', including reducing carbon emissions.

Commendation

5. Mitigating and adapting to the impacts of a changing climate.

Climate change adaptation initiatives

- In February 2019, the Council held the Feeling Hot! Hot! Hot! Public panel session along with the other seven Resilient East Councils. It was attended by 489 community members and focused on understanding how our community responds to and prepares for extreme heat and heatwaves.
- An online heat mapping tool was launched at the panel session in February. This was prepared by the Resilient East Councils.
- In November 2018, a new planting methodology was implemented which provides street trees with greater oxygenation during the first two years of their life, giving them the best chance to thrive and grow.
- The Council maintains a strong focus on mitigating and adapting to the impacts of a changing climate.
- The Council has a target included in *City Plan 2030* to reduce the amount of corporate greenhouse gas emissions by 5% from the 2015–2016 level of 2264 tonnes by 2020–2021.
- As at 30 June 2018, the Council achieved an overall emissions reduction of 9.4% against the 2015–2016 baseline year.
- During 2018–2019, the Council commenced its transition of Street Lighting stock to Light Emitting Diode (LED) technologies. This transition has reduced corporate CO₂ emissions by approximately 550 tonnes per annum, representing a further 3% (approximately) reduction in the Council's annual greenhouse gas emissions.
- As at 30 June 2019, the Council recorded emissions of 1852 tonnes, which represents an overall emissions reduction of 18.2% against the 2015–2016 baseline year of 2264 tonnes.

Our goal is to improve the resilience of communities, assets and infrastructure, local economies and natural environments so we can cope with the challenges and opportunities of climate change.

Looking Forward 2019–2020

Key Initiatives, Projects & Services

The Council has a number of major and significant projects planned for the 2019–2020 financial year. The map and list below highlights some of the initiatives – and the total project value – which will be delivered for the benefit of our entire community.

Social Equity

Civil Infrastructure Capital Works Program
\$3,482,664

Implementation of Stepney Maylands Evandale Local Area Traffic Management (LATM) Study outcomes
\$83,000

Street lighting renewal & upgrade
\$40,000

Buildings Capital Works Program
\$420,100

Recreation & Open Space Works Program
\$270,500

Acquisition of library stock
\$201,800

2020 *Tour Down Under* & Norwood on Tour street party
\$105,000

CityPlan 2030 mid-term review
\$35,000

My Local Services app
\$5,200

Cultural Vitality

Signage to recognise Norwood's cycling history
\$25,000

Christmas Movie on Norwood Oval
\$25,000

Economic Prosperity

Eastside Business Awards
\$27,000

Environmental Sustainability

Stormwater drainage program
\$2,812,500

Street tree planting
\$30,000

Review of *City-wide Cycling Plan* and cycling education programs
\$28,000

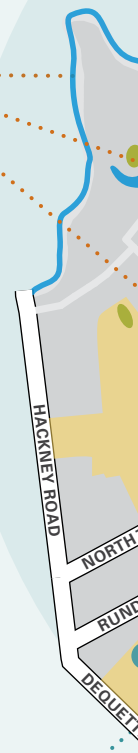
Concerts in the Park
\$60,000

Rectification of footpath defects
City-wide
\$200,000

Kent Town streetscape upgrade
\$265,000

Willow Bend Park upgrade
\$50,000

Queensland Box tree sweeping program
City-wide
\$232,000





Payneham Memorial Swimming Centre main pool refurbishment
\$1,500,000

Felixstow Reserve Nature Play event
\$25,000



Raising the Bar events
City-wide
\$25,000

Payneham Oval women's facilities
\$775,000

Syd Jones Reserve upgrade
\$481,500

Private laneways to public roads conversion
City-wide
\$337,500

Construction of the Beulah Road Bicycle Boulevard
\$1,000,000

Scramble crossing
\$115,000





WORK IN
PROGRESS

Corporate Reporting

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| Council Committees | 182 |
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Council Committees

The Council is committed to ensuring it has the most appropriate decision-making structure to meet the needs of the Council. A structured approach to the management of Council Committees is managed through the Council's 'Best Practice' Decision-Making Structure.

This provides a framework whereby committees of the Council are established in accordance with the framework criteria.

This framework ensures that all Committees of the Council are established to perform a specific function, have a specified lifetime and meet legislative requirements.

Committees of the Council during 2018–2019 were:

- Audit Committee*
- Business and Economic Development Committee
- Chief Executive Officer's Performance Review Committee
- Council Assessment Panel*
- Norwood Parade Precinct Committee
- Quadrennial Public Art Committee
- Strategic Planning and Development Policy Committee
- St Peters Child Care Centre & Preschool Committee
- Traffic Management and Road Safety Committee

*Statutory Committees

Audit Committee

The Council's Audit Committee was established in January 2007 and has remained in place with a structure comprising of three Elected Members and two Independent Specialist Members.

The principal task of the Audit Committee is to add value to and improve the City of Norwood Payneham & St Peters operations, by assisting the Council to meet its legislative and probity requirements as required by the *Local Government Act 1999* and other relevant legislation, standards and codes.

The primary role of the Audit Committee is to assist the Council in the effective conduct of its responsibilities in respect to financial reporting, management of risk, maintaining a reliable system of internal controls and facilitating the organisation's ethical development.

In line with the Committee's Terms of Reference, the Audit Committee was dissolved prior to the Local Government Election in November 2018. Up to its dissolution on 31 October 2018, the Audit Committee comprised the following members:

- Cr John Minney (Presiding Member)
- Mayor Robert Bria
- Cr Kevin Shepherdson
- Mr Peter Holmes (Independent Specialist Member)
- Ms Julie Wobber (Independent Specialist Member)

Following the 2018 Local Government Elections, the Council re-established the Audit Committee and re-appointed Mayor Robert Bria, Cr John Minney and Peter Holmes to the Committee. The Council also appointed Sandra DiBlasio on 3 April 2019.

Peter Holmes resigned from the Committee on 29 May 2019 due to work commitments.

The sitting fee for Independent Members is \$440 per meeting. Elected Members on the Audit Committee did not receive a sitting fee.


Cr Mike Stock
Elected Member

Elected Member bio
on page 46.

Cr John Minney
Elected Member

Elected Member bio
on page 40.

Mayor Robert Bria
Mayor

Elected Member bio
on page 33.

Sandra DiBlasio
Independent Member

Member of the Audit Committee
since April 2019.

Sandra has more than 25 years of experience in auditing, finance, governance and risk management, and currently holds positions on a number of boards, chairing finance, audit and risk committees. With a Bachelor of Arts in Accountancy and a Graduate Member of the Australian Institute of Company Directors, Sandra's experience extends across government, private sector and not for profit, and she currently works in banking and finance.

Peter Holmes (absent)
Independent Member

Member of the Audit Committee
since 2007.

Currently a partner of an independent financial advisory firm, Peter commenced his professional career as an auditor. Peter has been assigned to large corporate finance projects and engaged to act for the Commonwealth of Australia, State of South Australia, and Northern Territory of Australia. A Fellow of the Institute of Chartered Accountants Australia and New Zealand and with a host of achievements, Peter completed his tertiary qualifications at the University of Adelaide before pursuing further specialised studies.

Brigid O'Neill
Independent Member

Member of the Audit Committee
since August 2019.

Brigid is a senior lawyer with 20 years of experience in top tier law firms and companies across Australia and Europe. With significant expertise in leading complex projects, delivering strategic objectives and protecting client interests, Brigid brings strong analytical and lateral problem-solving skills. She has chaired numerous steering committees and project task forces to deliver recommendations and outcomes, and is currently providing legal and commercial consulting to private and public entities.

Building Fire Safety Committee

The Council plays an important role in the ongoing safety of building occupiers and users through the provisions of the *Development Act 1993*, via its Building Fire Safety Committee.

Section 71 of the Act establishes the power for councils to investigate whether building owners are maintaining proper levels of fire safety in their buildings for the protection of all occupiers. Where proper levels of fire safety are not maintained, the Committee can take action to require the owner to upgrade the fire safety of the building to an appropriate level.

Committee membership for the reporting period included:

- Troy Olds – who has expertise in the area of fire safety and is the Chairman.
- Demetrius Poupoulas – who has prescribed qualifications in building surveying.
- David Kubler – nominated by the CEO of the South Australian Metropolitan Fire Service (SAMFS) (David resigned from the Committee on 5 May 2019).
- Peter Hilhorst – nominated by the CEO of SAMFS (commenced in May 2019, replacing David Kubler).
- Simon Hogben – nominated by the CEO of SAMFS to act as proxy to the SAMFS nominated primary person.
- Mario Hlavati – who has prescribed qualifications in building surveying.

The Committee met quarterly during 2018–2019 and dealt with ten matters, comprising four that carried over from the last financial year and six new matters, and undertook seven inspections. One matter was fully resolved during 2018–2019.

The Committee liaised with Department of Planning, Transport & Infrastructure (DPTI) and owners of identified buildings regarding the use of non-compliant Aluminium Composite Cladding in response to an audit led by DPTI. Eight buildings required investigation, with three still pending investigation.

The Committee also developed a risk assessment process during 2018–2019 which was endorsed by the Council.

Council Assessment Panel

The Council Assessment Panel (CAP) is comprised of five members. One member is an Elected Member of the City of Norwood Payneham & St Peters and four are Specialist External Members, with expertise in professional fields relevant to the role of the panel, which is primarily to consider applications for planning approval.

The CAP considered approximately 4% of all Development Applications, which were lodged with the Council, with the remainder considered by Council staff under delegated authority.

The Terms of Reference and Delegations for and membership of the Council Assessment Panel, are reviewed annually by the Council.

For the period commencing 1 July 2018 until 30 June 2019, the CAP comprised the following Members:

- Terry Mosel (Presiding Member)
- Cr John Minney (Elected Member)
- Phil Smith (Specialist External Member)
- Jenny Newman (Specialist External Member)
- Fleur Bowden (Specialist External Member)

The Presiding Member was paid a sitting fee of \$500 and Specialist External Members were paid a sitting fee of \$400 per scheduled meeting of the Council Assessment Panel. Cr Minney, the Elected Member on the CAP, did not claim a sitting fee.

During 2018–2019, the Council's Assessment Panel (CAP) met monthly on the third Monday of each month. The CAP determined 39 of the total of 991 Development Applications which were determined by the Council throughout 2018–2019.

All other applications for planning and building approval (where the Council is the relevant planning authority), were determined by the Council's Development Assessment staff, acting under delegated authority from the Council.


Cr John Minney
Elected Member

Elected Member bio on page 40

Fleur Bowden
Specialist External Member

A Landscape Architect and manager, Fleur offers a deep understanding of and experience in integrated design and sustainable urban development. With Masters qualifications in sustainability from the University of Adelaide, Fleur is a sitting member of several Council Assessment Panels and has played an integral role in designing urban landscapes and open space networks in South Australia.

Jenny Newman
Specialist External Member

Jenny is an award-winning Architect who gained her qualifications in the United Kingdom. Aside from sitting as a member of several Council Assessment Panels, Jenny also works for State Government agencies providing heritage design and advice, runs her own design studio and has tutored at the University of South Australia's School of Art, Architecture and Design.

Terry Mosel
Presiding Member

Terry's extensive professional career as a City Planner, has now culminated in his role as a sessional Commissioner of the Environment, Resources and Development Court. With specialist skills and expertise, and tertiary qualifications in planning and economics, Terry is well positioned to guide the Council's Assessment Panel as its Presiding Member.

Phil Smith
Specialist External Member

Currently a sitting member of a number of South Australian Council Assessment Panels, Phil brings a wealth of experience and knowledge as a development assessment professional. With formal qualifications from the University of South Australia, Phil has held various senior planning, policy and assessment positions with the State Government throughout his career and is recognised as a Life Fellow of the Planning Institute of Australia.

Strategies & Plans

Dog & Cat Management Plan

In June 2018, a review of the Council's *Urban Animal Management Plan* commenced, as required by the *Dog and Cat Management Act 1995*. Following the completion of community consultation in June–September 2018, a new Dog & Cat Management Plan 2019–2024 was finalised and approved by the Council at its meeting held on 12 September 2018 and came into effect on 23 February 2019.

The Plan includes strategies to manage dogs and cats across the City and sets out how the Council will meet its responsibilities under the *Dog and Cat Management Act 1995* over the five-year life of the Plan. The Plan also addresses new legislative requirements that were introduced on 1 July 2018, relating to microchipping and desexing of dogs and cats and the introduction of the statewide registration portal, Dogs and Cats Online. A key focus of the new Plan is the implementation of an education campaign to ensure community understanding of the new legislative requirements.

Access & Inclusion Strategy

The *Access & Inclusion Strategy – A City for All* recognises the importance of family, community, culture and the ability to age in place from birth to 100+ years. The main objective of the Strategy is to improve opportunities for inclusion and better accessibility through the City for citizens of all ages, abilities and backgrounds. The Strategy will also guide future planning, decision-making and resource allocation for the provision of services and programs for citizens across the life continuum.

Youth Development Strategy

The Council is committed to providing opportunities for young people to be visible, valued and involved in community life and we value the contribution young people make to shaping the future of our community.

The *2019–2021 Youth Development Strategy* was adopted by the Council in 2018 and sets out the Council's commitment to and strategic framework for contributing to the well-being of young people aged 10–18 years of age.

The Strategy aims to make sure there are ample opportunities for young people to participate in community life within the City of Norwood Payneham & St Peters. It outlines how the Council will integrate good outcomes for young people by considering their needs across all the services, programs, events, facilities and infrastructure provided by the Council.

To do this, the Strategy focuses on four key outcome areas for youth development: physical activity, social inclusion, arts and culture, and engagement.

The Strategy has a term of three years, and commenced in 2019.



Access & Inclusion Strategy, Dog & Cat Management Plan and Youth Development Strategy Brochures

Age Friendly Wayfinding Strategy

In 2018, the Council developed an *Age Friendly Wayfinding Strategy* through which the Council committed to provide an age-friendly, inclusive and pedestrian focused environment that encourages positive ageing in place.

The Strategy provides an age-friendly wayfinding framework for the creation of accessible walking routes throughout the City. Taking a holistic and person-centred approach, this includes the design of accessible signage and considers safety and accessibility requirements to increase pedestrian confidence and assist people of diverse abilities to walk around the City.

The framework is designed to assist older people and those with diverse abilities to participate in community life, stay healthy, active and connected to their City, and have a positive experience of ageing in place.

Infrastructure and Asset Management Strategies

The City of Norwood Payneham & St Peters is dedicated to providing the highest quality services for the well-being of its citizens and visitors.

The ongoing, strategic and holistic renewal of its key infrastructure and built assets is at the forefront of this commitment and is made possible through the implementation of its unique and robust 'Whole-of-Life' Asset Renewal Model and delivery of its various annual Capital Works Programs. This is indeed one of the cornerstones of the Council's overall approach and strategy to ensuring its long-term financial sustainability.

The 'Whole-of-Life' Asset Renewal Model and required service levels to drive its various annual Capital Works Programs are embodied in the Council's adopted Infrastructure and Asset Management Plans.

A summary of the each of the Council's four Plans is set out below:

- The *Civil Infrastructure & Asset Management Plan* sets out the Council's proposed strategies for the renewal, management and maintenance of its civil infrastructure (i.e. roads, footpaths and kerb & water tables). The Plan outlines the lifecycle requirements for the effective management, inspection and replacement of these assets as well as its financial implications and projected capital expenditure to achieve its objectives.
- The *Stormwater Drainage Infrastructure & Asset Management Plan* sets out the Council's proposed strategies for the enhancement of its existing stormwater drainage network and is based on a forward program which is reviewed regularly in order to ensure it encompasses latest needs. The Plan also incorporates new works to enhance the Council's existing drainage network and outlines its financial implications and projected capital expenditure to achieve its objectives.
- The *Community Buildings Infrastructure & Asset Management Plan* sets out the Council's proposed strategies for the renewal, management and maintenance of its buildings. The Plan outlines the lifecycle requirements for the effective management, inspection and replacement of various building components to ensure they continue to be fit for purpose and to meet the community's expectations. The Plan also outlines the Council's financial implications and projected capital expenditure to achieve its objectives.
- The *Recreation & Open Space Infrastructure & Asset Management Plan* sets out the Council's proposed strategies for the renewal, management and maintenance of its playgrounds, tennis courts, irrigation, recreation assets, etc. The Plan outlines the lifecycle requirements for the effective management, inspection and replacement of these assets to ensure they continue to be fit for purpose and meet the community's expectations. The Plan also outlines the Council's financial implications and projected capital expenditure to achieve its objectives.

Policies, Codes and Registers

Policies

One of the Council's most important roles is to participate in making policy and decisions on behalf of the community. An essential part of policy making is identifying community needs, setting objectives to meet those needs, establishing priorities between competing demands and allocating resources and importantly to provide consistency.

A policy forms the governing principle that mandates or constrains actions and determines the overall intentions and direction of the Council. Policies can be a requirement under statutory legislation; for example the *Local Government Act 1999* prescribes a number of policy documents that must be formulated by councils.

In accordance with the *Local Government Act 1999*, the City of Norwood Payneham & St Peters has adopted the following statutory policies:

- Code of Practice – Access to Meetings & Documents
- Contracts & Tenders Policy (Section 49 of the *Local Government Act 1999*)
- Community Consultation Policy (Section 50 of the *Local Government Act 1999*)
- Elected Member Training & Development Policy (Section 80A of the *Local Government Act 1999*)
- Informal Gatherings Policy (Section 90 of the *Local Government Act 1999*)
- Internal Control Policies (Section 125 of the *Local Government Act 1999*)
- Local Government Elections Caretaker Policy (Section 91A of the *Local Government (Elections) Act 1999*)
- Order Making Policy (Section 259 of the *Local Government Act 1999*)
- Rating Policy (Section 171 of the *Local Government Act 1999*)
- Review of Decisions Procedure (Section 270 of the *Local Government Act 1999*)

Other than those Policies which are required by legislation, the Council has also developed a range of policies to enhance the Council's strategic direction and provide guidance and consistency to both the organisation and the community.

Finance

Accounting for Assets & Liabilities
Asset Impairment
Asset Revaluation
Assets Capitalisation and Depreciation
Bad Debt Write-Off
Bank Accounts
Budget
Budget Review
Credit
Credit Card
Expenditure
Fees & Charges
Fringe Benefits Tax
Funding
Goods & Services Tax
Payments
Petty Cash
Prudential Management
Rate Rebates on Council Land Leased or Licenced
Salaries & Wages Administration
Treasury Management

Governance

Access & Inclusion
 Asset Management
 Civic Bands & Orchestra
 Civic Collections
 Civic Recognition
 Community Consultation
 Community Funding Program
 Community Gardens
 Community Information
 Complaints Handling
 Conditions of Library Use
 Council's Role in Markets
 Display of Business Merchandise
 and Objects on Council Footpaths
 Disposal of Land and Assets
 Elected Member Training &
 Development
 Elected Members Electronic
 Communications
 Emergency Disaster Donations
 Events
 Fraud & Corruption Prevention
 Freedom of Information
 Home Library Service
 Informal Gatherings
 Internal Control
 Library Collection Development
 Live Music
 Local Area Traffic Management
 Local Government Elections Caretaker

Naming of Roads and Public Places

Norwood Oval Football Passes
 Order Making
 Permits and Authorisations
 for Private Use of Local
 Government Land
 Plaques, Monuments & Memorials
 Privacy
 Private Laneways
 Procurement
 Public Art
 Public Interest Disclosure
 Public Liability Insurance for
 Community Groups when
 Hiring Council Owned Facilities
 Rate Rebate
 Rating
 Reconciliation
 Records Disposal
 Removal and Impounding
 of Vehicles
 Review of Decisions
 Risk Management
 Safe Environments
 Smoke-Free
 Social Media
 Temporary Road Closures for
 Non-Council Initiated Road Events
 Volunteer Management
 Work Health & Safety

Service

Closed Circuit Television
 Directional Signage
 Footpath and Driveway Crossovers
 Integrated Waste Service
 Irrigation
 Mobile Garbage Bins
 On-Street Parking Permit
 Outdoor Dining
 Public Buildings
 Reinstatement of Council
 Infrastructure by Public Utilities
 Tennis Facilities
 Tree

Urban Planning & Environment

Building Inspection
 Development Assessment
 & Development Compliance
 Reporting & Monitoring
 Planning Approval Compliance &
 Development Complaint Handling

Spotlight: Private Laneways Policy

The Council's *Private Laneways Policy & Procedure* provides a framework for the Council to assume ownership of and responsibility for selected Private Laneways within the City. There are a large number of private laneways within the City which provide pedestrian and vehicular access to residential properties and businesses and access routes to adjoining roads. The majority of these private laneways have no known owner, or remain in the ownership of an individual who is now deceased. This often results from historical land divisions and subsequent re-configuration of allotments that result in "forgotten" parcels of land, which remain in the name of the original owner, with the heirs or successors in title not coming forward to take possession of the land.

Some of these private laneways have deteriorated over time and require maintenance or upgrading to ensure that they remain accessible. As the laneways are privately owned, the Council has no obligation or responsibility to repair or upgrade them. Nevertheless, the Council recognises the difficulties that face residents and business owners who rely upon private laneways for access to their properties and acknowledges that the Council is often the only authority which has the capacity to provide a solution.

As such, the Council has determined to progressively assume responsibility for selected private laneways within the City, through undertaking the process set out in Section 210 of the *Local Government Act 1999* (to convert private laneways to public road, whereby ownership and responsibility for ongoing maintenance vests in the Council).

Under the Council's Policy, it is the Council's objective to select at least two private laneways for conversion to public road each year, based upon defined selection criteria. The Policy also requires a minimum of 75% of adjoining owners to a private laneway, agreeing to the Council declaring the laneway as a public road. The costs of converting a private laneway to public road are required to be met by all adjoining owners, with the costs to be shared equally between them. Upon the private laneway becoming a public road, the Council will be responsible for all costs associated with undertaking the required capital upgrade works to the laneway to bring it up to public road standard. Upon completion, the upgraded and now public road, will be managed and maintained by the Council.

The Council's *Private Laneways Policy & Procedure* was reviewed and adopted by the Council on 4 March 2019.

An assessment of the private laneways in the City has been conducted, and the following two private laneways have been selected for conversion to public road in 2018–2019:

- Post Office Lane, Norwood; and
- Tolmer Place, Norwood.

The conversion process (including legal research and public notification) is due to be finalised in 2019–2020 for these two laneways, and if conversion to public road proceeds, capital upgrade works are scheduled for the 2019–2020 financial year.

Registers

The *Local Government Act 1999* and the *Local Government (Elections Act) 1999* require Councils to establish various Registers.

The City of Norwood Payneham & St Peters has established the following Registers in accordance with the provisions of the relevant legislation:

- Campaign Donations Returns
(Section 81 of the *Local Government (Elections) Act 1999*)
- Members Register of Interest
(Section 68 of the *Local Government Act 1999*)
- Extracts from the Elected Member Register of Interest
(Section 70 of the *Local Government Act 1999*)
- Members Register of Allowances and Benefits
(Section 79 of the *Local Government Act 1999*)
- Officers Register of Remuneration Etc.
(Section 105 of the *Local Government Act 1999*)
- Officers Register of Interests
(Section 116 of the *Local Government Act 1999*)
- Register of Community Land
(Section 207 of the *Local Government Act 1999*)
- Register of Public Roads
(Section 231 of the *Local Government Act 1999*)
- Register of By-laws
(Section 252 of the *Local Government Act 1999*)
- Review of Decisions Register
(Section 270 of the *Local Government Act 1999*)
- Elected Members Gifts & Benefits
(Code of Conduct for Elected Members)
- Staff Gifts Register
(Code of Conduct for Employees)

All Registers, with the exception of the Officers (Staff) Register of Interests, are available to the public upon request.

Council Business

By-Laws

The Council has the power to make By-laws under the *Local Government Act 1999* (the Act). Each By-law must be contemplated by that Act or another Act, or relate to a matter authorised by the *Local Government (General) Regulations 2013* or another Act.

In particular, By-laws can be made for the following:

- Access to and use of Local Government land (Section 238 of the Act);
- Use of Roads, including obstruction of any road, footway, water-channel or watercourse in a road (Section 239 of the Act, Regulation 28);
- Moveable signs (Section 239, subject to Section 226 of the Act);
- Control or management of dogs and cats (Dog and Cat Management Act 1995); and
- Ports, harbors and other coastal land (Harbors and Navigation Act 1993).

The Council also has a general power under Section 246 of the Act, to make By-laws for the good rule and government of its area and for the convenience, comfort and safety of its community.

A review of the Council's By-laws commenced in 2018, in accordance with the provisions of the *Local Government Act 1999*, to ensure that the By-laws remain relevant in the current environment and to reflect legislative changes—for example, reference to the *Dog and Cat Management Act 1995* and the introduction of the *Local Nuisance and Litter Control Act 2016*.

As part of the review process, an additional By-law for waste management has been included to assist the Council with the regulation of domestic waste and associated issues, including correct placement of waste bins by residents. A provision has also been included in the *Local Government Land and Roads* By-laws, to assist the Council in regulating the operation and use of dockless share bike schemes within the City of Norwood Payneham & St Peters.

Following a community consultation process in May 2018, the Council adopted the following new by-laws at its meeting held on 6 August 2018:

By-Law No 1 – Permits and Penalties By-Law 2018

By-Law No 2 – Moveable Signs By-Law 2018

By-Law No 3 – Local Government Land By-Law 2018

By-Law No 4 – Roads By-Law 2018

By-Law No 5 – Dogs By-Law 2018

By-Law No 6 – Waste Management By-Law 2018

Following consideration by the Legislative Review Committee of the South Australian Parliament and Gazettal, the new By-laws came into operation on 24 December 2018. The By-laws will expire on 1 January 2026.

Freedom of Information Applications

The *Freedom of Information Act 1991* came into effect on 1 January 1992. It extends to every person, the right to access information held by State and Local Government agencies and to ensure that records held by those agencies concerning the personal affairs of members of the public are not incorrect, incomplete, out of date or misleading.

To access information in accordance with the *Freedom of Information Act 1991*, a person must submit an application clearly specifying the nature of the information required.

The City of Norwood Payneham & St Peters received six Freedom of Information applications during the 2018–2019 financial year.

Number of Applications

2018–2019

6

2017–2018

5

2016–2017

6

2015–2016

4

2018–2019 Freedom of Information Applications

| Date Received | Details of Application | Determination |
|----------------|---|--|
| 25 July 2018 | Documents relating to all Development Applications for a property located on Elizabeth Street, Norwood | Access as requested denied however access via inspection of the files approved. |
| 9 August 2018 | Correspondence and emails from the Hon Jing Lee MLC and/or her office to the Council | Release of Document. |
| 15 August 2018 | Copy of a Business SA report regarding an industrial relations matter which was conducted on behalf of the Council | Partial Release – Document provided with exemptions in accordance with Schedule 1 Clauses 6 and 13 of the <i>Freedom of Information Act 1991</i> |
| 3 January 2019 | Documents relating to a complaint of a barking dog | Application Withdrawn |
| 6 May 2019 | Documents relating to building construction and renovations for a property located on Dequetteville Terrace, Kent Town for the period 1995 to 2000. | Information not provided as the Council did not have any documents which fall within the scope of the application. |
| 31 May 2019 | Documents relating to Development Application for a property located on Elizabeth Street, Norwood | Information not provided as the Council did not have any documents which fall within the scope of the application. |

A full copy of the Council's Freedom of Information Statement can be obtained from the Council's website.

Contracts and Purchasing

The Council is committed to fair, transparent and accountable processes in the provision of services and purchasing of goods and services.

It undertakes an annual Capital Works Program and delivers the majority of these works through outsourcing the design, project management, supervision and construction. Such outsourcing is undertaken in accordance with the Council's Procurement Policy which applies the principle of value for money, by taking into account a number of factors including price, quality, timing, purpose, longevity, lifecycle costing and environmental sustainability principles.

In cases where the Council provides a service, it is committed through its Procurement Policy to identify and test appropriate means of delivery of services to the community. To ensure best value is achieved, the Council undertakes reviews through a combination of benchmarking, performance appraisal and measurement and the use of management tools and indices to ensure that services are delivered effectively.

In respect to supporting local businesses, the Council ensures that:

- where possible, opportunity is provided to local area suppliers from the City of Norwood Payneham & St Peters
- Australian made products are purchased wherever possible and opportunities are provided for competitive products and services that offer environmentally sustainable solutions to be offered
- the costs of bidding for our business opportunities do not deter competent suppliers and contractors
- costs incurred in promoting competition are at least commensurate with the benefits received.

The Council has a broad base of service, industrial and retail businesses, many of which benefit from the local purchasing approach employed by the Council.

The Council, where possible, also considers joint purchasing opportunities with the other councils to achieve best value through larger economies of scale.

National Competition Policy—Clause 7 Statement Reporting

The National Competition Policy applies to Local Government in South Australia. The aims of the policy are to:

- develop an open and integrated Australian market for goods and services by removing unnecessary barriers to trade and competition
- ensure no buyer or seller in a market is able to engage in anti-competitive conduct against the public interest
- as far as possible, apply the same rules of market conduct to all market participants, regardless of the form of business ownership – that is, government business activities should not enjoy any net advantages solely as a result of their public ownership
- ensure that regulation of business activities which restrict competition is subject to an assessment of the likely costs and benefits.

Significant Business Activities

In accordance with the reporting requirements of the Clause 7 Statement on the application of Competition Principles to Local Government under the *Competition Principles Agreement*, the City of Norwood Payneham & St Peters operates the St Peters Child Care Centre & Preschool, which is classified as a 'significant business activity'.

The Council did not receive any complaints, nor does it have any complaints pending, in relation to the implemented complaints procedure regarding the National Competition Policy.

Community Land Management

Pursuant to Section 193 of the *Local Government Act 1999*, all Local Government land (except roads) that is owned by a council or under a council's care, control and management, is classified as 'Community Land'. The Act provides a framework for the management and use of Community Land, including restrictions on leasing, licensing and sale of this Land.

The Act also requires councils to prepare *Community Land Management Plans* for all community land within the Council area. These Plans must include the purpose of the land and the Council's objectives and performance targets for management of the land. This is intended to provide the community with greater clarity and certainty about the use and management of this land.

The Council is currently undertaking a review of its Community Land Management Plans, with community consultation to be undertaken and the new Plans to be operational from 2020. A comprehensive review of the Council's Community Land Register, which is required to be maintained pursuant to Section 207 of the Act, is also being undertaken.

The Council has more than 100 pieces of Community Land, comprising 72 parks and reserves, 12 sporting facilities, 13 civic and community facilities, and 26 pieces of operational and other community land.

Revocation of Community Land Classification

No parcels of community land had their Community Land classification revoked during 2018–2019.

Council Collaboration & Subsidiaries

Regional Collaboration

Regional collaboration is a key area of focus, for the Council and it continually seeks opportunities to work with other councils and to establish networks with community organisations and groups as it strives to fulfill its role as a responsible leader.

Regional collaboration not only creates efficiencies in terms of resource management but provides greater 'bargaining power' when it comes to applying for funding and resource allocation.

The Council's major regional collaborative activities during the 2018–2019 period included:

- Membership of the Eastern Region Alliance (ERA)
- Eastern Adelaide Emergency Management Zone

Eastern Region Alliance

The Eastern Region Alliance (ERA) is a group of seven eastern metropolitan councils which have joined together to address strategic priorities between any two or more of the councils to help ensure a sustainable lifestyle, excellent services and facilities for their communities and to advance the interests of Adelaide's Eastern Metropolitan Region. Membership of ERA comprises the Cities of Burnside, Campbelltown, Norwood Payneham & St Peters, Prospect and Unley and the Town of Walkerville.

Eastern Adelaide Emergency Management Zone

The City of Norwood Payneham & St Peters lies within the Eastern Adelaide Emergency Management Zone and is an active member of the Eastern Adelaide Zone Emergency Management Committee. The Committee, together with the City of Norwood Payneham & St Peters, incorporates the Cities of Adelaide, Burnside, Campbelltown, Prospect, Unley and the Town of Walkerville. The Council's Chief Executive Officer is the Chair of the Eastern Adelaide Zone Emergency Management Committee.

All Councils have an important role in disaster risk reduction and mitigation strategies and measures as they are best placed to determine local risks and needs. While our Council is not the lead agency when responding to any emergency, it has a key support role for a range of emergencies such as floods, severe storms, earthquakes and potentially pandemic influenza.

Resilient East

Resilient East is an initiative between Campbelltown City Council, the cities of Adelaide, Burnside, Norwood Payneham & St Peters, Prospect, Tea Tree Gully, Unley and the Town of Walkerville.

Resilient East is funded by the eight participating councils, the Department of Environment, Water and Natural Resources, South Australian Fire and Emergency Services Commission and the Adelaide and Mount Lofty Ranges Natural Resources Management Board.

The objective of Resilient East is to ensure our communities, assets and infrastructure, local economies and natural environment are resilient to the impacts and challenges of climate change.

Through Resilient East a number of vulnerabilities, risks and level of adaptive capacity across the eastern region have been identified and a Climate Change Adaptation Plan has been developed with input from government, business and community organisations.

The *Climate Change Adaptation Plan* offers a range of regional and local adaption pathways, which will help eastern region communities, businesses and the natural environment adapt, thrive and prosper.

Regional Subsidiaries

Eastern Health Authority

The Eastern Health Authority (EHA), located at 101 Payneham Road, St Peters, provides public and environmental health services on behalf of its Constituent Councils which include the City of Norwood Payneham & St Peters, City of Burnside, Campbelltown City Council, the City of Prospect and the Town of Walkerville.

The Authority ensures that its Constituent Councils meet their wide range of legislative responsibilities which relate to Environmental Health and which are mandated in a number of pieces of legislation, the most important of these being the *Public and Environmental Health Act 1987*, the *Food Act 2001* and the *Supported Residential Facilities Act 1992*.

A wide range of environmental health functions and activities are performed to maintain appropriate public health standards and to prevent and control disease.

These include:

- regularly inspecting food premises to ensure appropriate food safety standards are being maintained and taking appropriate enforcement action when necessary
- investigating disease outbreaks in conjunction with SA Health
- investigating incidents of environmental health concern including pest infestations, unsanitary conditions, and substandard housing
- provision of immunisation via public clinics, the school based immunisation program and worksite clinics
- ensuring appropriate water quality standards are maintained in public swimming pools and spas
- registration, monitoring and inspection of cooling towers and warm water systems for the management of legionella
- ensuring safe hygienic practices of hairdressing and beauty salons, acupuncture clinics and tattoo parlours
- licensing and monitoring supported residential facilities

- inspecting boarding houses and lodging houses
- approval and inspection of septic tanks, aerobic wastewater treatment systems and grey water re-use systems
- supplying a sharps disposal service to residents
- providing advice and information to the general public.

The Authority has a single focus on environmental health and its size and structure allows staff specialisation and proficiency in all the required disciplines of environmental health. With the renewed commitment and demand for Local Government to adopt a more regional focus in the structure of their organisations and the delivery of their services, the Authority serves as an outstanding example of shared service delivery – local councils working together to protect the health of their communities.

The Eastern Health Authority is managed by a Board comprised of Elected Members from each of the Constituent Councils. The Elected Members representing the City of Norwood Payneham & St Peters are Councillors Sue Whittington and Garry Knoblauch.

The Council's Urban Planning & Environment Department has responsibility for liaising with the Authority on behalf of the Council. During the year, the EHA focused on, among other things, building strong relationships with staff from all constituent councils. In addition the EHA dealt with complex licensing issues for a number of supported residential facilities and reviewed its Charter.



Felixstow Reserve wetlands

ERA Water

ERA Water is a Regional Subsidiary established under Section 43 of the *Local Government Act 1999*. Through the Charter, ERA Water is responsible for construction and operation of a stormwater and reuse scheme on behalf of its Constituent Councils: the Cities of Burnside and Norwood Payneham & St Peters and the Town of Walkerville. ERA Water was legally constituted on 21 July 2015.

ERA Water is responsible for implementing the *Waterproofing Eastern Adelaide Project*. This project is expected to reduce future operational expenditure on reserve irrigation as well as green our suburbs and enhance the quality of water that is discharged to our gulf and importantly reduce reliance on mains waste for irrigation purposes.

The *Waterproofing Eastern Adelaide Project* is supported through funding for the Australian Government's National Urban Water and Desalination Plan and also the Adelaide and Mount Lofty Ranges Natural Resources Management Board, which assisted the Councils in the initial stages and continues to be an integral contributor.

The Highbury Landfill Authority

The Highbury Landfill Authority (HLA) is a Regional Subsidiary of the Town of Walkerville and the Cities of Burnside and Norwood Payneham & St Peters.

It is responsible for the post-closure management of the Highbury Landfill. Significant ongoing activities undertaken by the HLA, include the monitoring and harvesting of landfill gases and the monitoring of groundwater contamination and leachates from the landfill.

The HLA has completed the construction of a synthetic clay capping for the landfill, which allows for more efficient monitoring and harvesting of landfill gases and reduces the risk of groundwater contamination to allow for further site remediation and revegetation.

East Waste

The Eastern Waste Management Authority (East Waste) is a 'Regional Subsidiary' providing at-cost kerbside waste collection services to its constituent councils and client councils. The membership base of East Waste comprises the Town of Walkerville, the City of Burnside, the City of Norwood Payneham & St Peters, the Campbelltown City Council, the City of Mitcham and the Adelaide Hills Council.

In addition to providing waste management and recycling services, East Waste also undertakes a number of waste education programs on behalf of its constituent councils and has recently worked with the Local Government Association of South Australia to expand the delivery of waste education and messaging via the *My Local Services App* across all South Australian Councils.

The waste management information provided as part of the *My Local Services App* ensures residents don't forget to put their bins out and at the same time, receive information regarding the correct way to dispose of their waste and recyclables.



Annual Financial Statements

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The Financial Statements provide information on the financial performance of the Council. The Council's financial goal is to be a City which delivers on its strategic outcomes by managing financial resources in a sustainable and equitable manner.

Financials

CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by the Council to certify the financial statements in their final form. In our opinion:

- * the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- * the financial statements present a true and fair view of the Council's financial position at 30 June 2019 and the results of its operations and cash flows for the financial year.
- * internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year.
- * the financial statements accurately reflect the Council's accounting and other records.



Robert Bria
MAYOR



Mario Barone
CHIEF EXECUTIVE OFFICER

Dated 4 November 2019

| Statement of Comprehensive Income for the year ended 30 June 2019 | Notes | 2019 \$ | 2018 \$ |
|--|-------|-------------------|----------------------|
| Income | | | |
| Rates | 2 | 34,844,776 | 33,946,929 |
| Statutory charges | 2 | 1,760,245 | 1,818,906 |
| User charges | 2 | 3,700,927 | 3,443,269 |
| Grants, subsidies and contributions | 2 | 3,152,098 | 3,197,533 |
| Investment income | 2 | 205,545 | 251,439 |
| Reimbursements | 2 | 348,937 | 762,050 |
| Other income | 2 | 663,635 | 309,455 |
| Net Gain – Equity Accounted Council Businesses | 19 | 34,887 | 42,208 |
| Total Income | | 44,711,050 | 43,771,789 |
| Expenses | | | |
| Employee costs | 3 | 13,738,897 | 13,074,241 |
| Materials, contracts & other expenses | 3 | 18,773,524 | 17,527,047 |
| Depreciation, amortisation & impairment | 3 | 8,984,395 | 8,285,295 |
| Finance costs | 3 | 488,826 | 600,416 |
| Net loss – Equity Accounted Council Businesses | 19 | 345,790 | 193,013 |
| Total Expenses | | 42,331,432 | 39,680,012 |
| Operating Surplus (Deficit) | | 2,379,618 | 4,091,777 |
| Asset disposal & fair value adjustments | 4 | (1,207,316) | (910,387) |
| Amounts received specifically for new or upgraded assets | 2 | 1,131,089 | 1,741,279 |
| Physical resources received free of charge | 2 | 24,000 | - |
| Net Surplus transferred to Equity Statement | | 2,327,391 | 4,922,669 |
| Other Comprehensive Income | | | |
| Changes in revaluation surplus – infrastructure, property, plant & equipment | 9 | 32,992,647 | (150,420,808) |
| Share of other comprehensive income – joint ventures and associates | 19 | 8,809 | (11,973) |
| Total Other Comprehensive Income | | 33,001,458 | (150,432,781) |
| Total Comprehensive Income | | 35,328,849 | (145,510,112) |

This Statement is to be read in conjunction with the attached Notes contained in pages 195–224.

Statement of Financial Position as at 30 June 2019

Notes

2019

2018

\$

\$

Assets

Current Assets

| | | | |
|-----------------------------|---|-------------------|-------------------|
| Cash and cash equivalents | 5 | 12,152,115 | 15,812,393 |
| Trade & other receivables | 5 | 2,945,277 | 2,474,526 |
| Total Current Assets | | 15,097,392 | 18,286,919 |

Non-current Assets

| | | | |
|--|---|--------------------|--------------------|
| Financial Assets | 6 | 136,305 | 158,946 |
| Equity accounted investments in Council businesses | 6 | 2,890,415 | 3,195,881 |
| Infrastructure, Property, Plant & Equipment | 7 | 473,423,465 | 437,408,667 |
| Other Non-current Assets | 6 | 6,118,903 | 3,714,514 |
| Total Non-current Assets | | 482,569,088 | 444,478,008 |
| Total Assets | | 497,666,480 | 462,764,927 |

Liabilities

Current Liabilities

| | | | |
|----------------------------------|---|-------------------|-------------------|
| Trade & Other Payables | 8 | 6,271,814 | 5,462,154 |
| Borrowings | 8 | 1,781,492 | 1,857,875 |
| Provisions | 8 | 2,751,650 | 2,760,662 |
| Total Current Liabilities | | 10,804,956 | 10,080,691 |

Non-current Liabilities

| | | | |
|---|---|--------------------|--------------------|
| Borrowings | 8 | 5,387,783 | 6,513,279 |
| Provisions | 8 | 1,202,865 | 1,129,106 |
| Liability – Equity accounted Council businesses | 8 | 1,429,064 | 1,528,888 |
| Total Non-current Liabilities | | 8,019,712 | 9,171,273 |
| Total Liabilities | | 18,024,668 | 19,251,964 |
| Net Assets | | 478,841,812 | 443,512,963 |

Equity

| | | | |
|----------------------------|---|--------------------|--------------------|
| Accumulated Surplus | | 55,222,301 | 52,886,101 |
| Asset Revaluation Reserves | 9 | 423,619,511 | 390,626,862 |
| Total Equity | | 478,841,812 | 443,512,963 |

This Statement is to be read in conjunction with the attached Notes contained in pages 195–224.

| Statement of Changes in Equity for the year ended 30 June 2019 | Notes | Accumulated Surplus \$ | Asset Revaluation Reserve \$ | Total Equity \$ |
|--|-------|------------------------------|---------------------------------------|-----------------------|
| 2019 | | | | |
| Balance at end of previous reporting period | | 52,886,101 | 390,626,862 | 443,512,963 |
| Net Surplus for Year | | 2,327,391 | - | 2,327,391 |
| Other Comprehensive Income | | | | |
| Changes in revaluation of infrastructure, property, plant & equipment | 9 | - | 32,992,649 | 32,992,647 |
| Share of other comprehensive income – joint ventures and associates | 19 | 8,809 | - | 8,809 |
| Balance at end of period | | 55,222,301 | 423,619,509 | 478,841,810 |
| 2018 | | | | |
| Balance at end of previous reporting period | | 47,975,405 | 541,047,670 | 589,023,075 |
| Net Surplus / (Deficit) for Year | | 4,922,669 | - | 4,922,669 |
| Other Comprehensive Income | | | | |
| Changes in revaluation of infrastructure, property, plant & equipment | 9 | - | (150,420,808) | (150,420,808) |
| Impairment (expense) / recoupments offset to asset revaluation reserve | 9 | (11,973) | - | (11,973) |
| Balance at end of period | | 52,886,101 | 390,626,862 | 443,512,963 |

This Statement is to be read in conjunction with the attached Notes contained in pages 195–224.

Statement of Cash Flow for the year ended 30 June 2019**Notes****2019****2018****\$****\$****Cash Flows from Operating Activities****Receipts**

| | | |
|--|------------|------------|
| Rates – General & Other | 34,696,107 | 33,669,676 |
| Fees & Other Charges | 1,694,397 | 1,785,761 |
| User Charges | 4,013,611 | 4,541,789 |
| Investment Receipts | 203,603 | 252,464 |
| Grants Utilised for Operating Purposes | 2,743,864 | 2,834,833 |
| Reimbursements | 554,201 | 1,015,041 |
| Other Revenues | 689,315 | 309,455 |

Payments

| | | |
|---------------------------------------|--------------|--------------|
| Employee Costs | (14,322,260) | (13,667,632) |
| Materials, Contracts & Other Expenses | (17,593,438) | (15,380,780) |
| Finance Payments | (488,826) | (614,732) |

Net Cash provided by (or used in) Operating Activities

11b

12,190,574**14,745,875****Cash Flows from Investing Activities****Receipts**

| | | |
|---|-----------|-----------|
| Amounts specifically for new or upgraded assets | 1,049,079 | 1,741,885 |
| Sale of replaced assets | 4,896 | 4,229 |
| Sale of surplus assets | 4,160 | 786,093 |
| Repayments of loans by community groups | 13,462 | 21,179 |

Payments

| | | |
|--|-------------|-------------|
| Expenditure on renewal/replacement of assets | (9,009,191) | (6,589,220) |
| Expenditure on new/upgraded assets | (6,614,928) | (2,672,589) |
| Capital contributed to associated entities | 19 (96,453) | (132,454) |

Net Cash provided by (or used in) Investing Activities**(14,648,975)****(6,840,877)****Cash Flow from Financing Activities****Payments**

| | | |
|--------------------------|-------------|-------------|
| Repayments of Borrowings | (1,201,875) | (2,045,342) |
|--------------------------|-------------|-------------|

Net Cash provided by (or used in) Financing Activities**(1,201,875)****(2,045,342)****Net Increase (Decrease) in cash held****(3,660,276)****5,859,656**

Cash & cash equivalents at beginning of period

11

15,812,394

9,952,738

Cash & cash equivalents at end of period

11

12,152,118**15,812,393**

This Statement is to be read in conjunction with the attached Notes contained in pages 195–224.

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2019

Note 1 – Significant Accounting Policies

The principal accounting policies adopted by the Council in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1. Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis in accordance with the Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board (AASB), Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011*.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgment in applying the Council's accounting policies. The areas involving a higher degree of judgment or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

2. The Local Government Reporting Entity

The City of Norwood Payneham & St Peters is incorporated under the *South Australian Local Government Act 1999* and has its principal place of business at 175 The Parade, Norwood. These financial statements include the consolidated fund and all entities through which the Council controls resources to carry on its functions.

Trust monies and property held by the Council but subject to the control of other persons have been excluded from these reports.

3. Income Recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever occurs first.

Where grants, contributions and donations recognised as income during the reporting period were obtained on the condition that they are expended in a particular manner or used over a particular period and those conditions were un-discharged as at the reporting date, the amounts subject to those un-discharged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as income in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

In recent years, the payment of untied Financial Assistance Grants has varied from the annual allocation. In the 2016–2017 financial year, an advance payment of \$565,527 from 2017–2018 allocation was received. In the 2017–2018 financial year, an advance payment of \$613,744 from 2018–2019 allocation was received resulting in a net increase of \$48,217. In the 2018–2019 financial year, an advance payment of \$595,062 from 2019–2020 allocation was received resulting in a net decrease of \$18,682. The effects of these advance payments are detailed in Table 1 below:

Table 1: Untied Financial Assistance Grants

| | Cash Payment Received | Annual Allocation | Difference |
|-----------|--------------------------|----------------------|------------|
| 2018–2019 | \$1,112,031 | \$1,130,713 | \$(18,682) |
| 2017–2018 | \$1,177,569 | \$1,129,352 | \$48,217 |

In addition to the advance payment of Financial Assistance Grant, the 2019–2020 and 2020–2021 Supplementary Local Road Grant, totalling \$357,540, were advanced to the Council in the 2018–2019 financial year.

As these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the Operating Result for these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated.

The Operating Surplus Ratio disclosed in Note 15 has also been calculated after adjusting for the distortions resulting from the differences between the actual grant monies received and the grant entitlements allocated.

4. Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at the Council's option, without a significant risk of changes in value, with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the *Local Government Act 1999*. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and an adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

5. Infrastructure, Property, Plant & Equipment

5.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All assets are capitalised at 30 June of the year the asset is ready for use and the depreciation expenditure will commence from 1 July. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Capital works still in progress at balance date are recognised as other non-current assets and transferred to Infrastructure, Property, Plant & Equipment when completed ready for use.

5.2 Materiality

Assets with an economic life in excess of one year are capitalised where the cost of acquisition exceeds materiality thresholds established by the Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life.

Materiality thresholds have been reviewed and remain as follows:

| | |
|------------------------------|---------|
| Land | \$0* |
| Buildings & Other Structures | \$3,000 |
| Infrastructure | \$3,000 |
| Plant & Equipment | \$1,000 |
| Furniture & Fittings | \$1,000 |
| Other Assets | \$1,000 |

*With the exception of Land under Roads and Easements, all land will be capitalised and recorded as an asset of the Council.

5.3 Subsequent Recognition

Certain asset classes are re-valued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Further detail of existing valuations, methods and valuers are provided in Note 7.

5.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives in a manner which reflects the consumption of the service potential embodied in those assets.

Depreciation is recognised on a straight-line basis. Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are shown below. Depreciation periods for infrastructure assets have been estimated based on the best information available to the Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

| | |
|------------------------------|-----------------|
| Building & Other Structures | 10 to 100 years |
| Plant, Furniture & Equipment | 3 to 20 years |
| Furniture & Fittings | 10 to 20 years |
| Infrastructure | |
| Road Seal | 10 to 40 years |
| Road Pavement | 80 to 150 years |
| Footpaths | 15 to 50 years |
| Off Road Car parks | 100 years |
| Traffic Control | 30 to 60 years |
| Linear Park | 30 to 60 years |
| Kerbing | 40 to 70 years |
| Stormwater | 80 to 100 years |
| Open Space Assets | 10 to 100 years |
| Other Assets | |
| Library Books | 2 to 8 years |

5.5 Land under Roads

The Council has elected not to recognise land under roads acquired prior to 1 July 2008 as an asset in accordance with AASB 1051 Land under Roads. Land under roads acquired after 30 June 2008 has not been recognised, as in the opinion of the Council it is not possible to reliably attribute a fair value, and further that such value if determined would be immaterial.

5.6 Impairment

Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if the Council were deprived thereof, the value in use is the depreciated replacement cost. In assessing impairment for these assets, a key assumption is made that the current replacement cost exceeds the original cost of acquisition.

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

5.7 Borrowing Costs

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 Borrowing Costs. The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

6. Payables

6.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid thirty (30) days from invoice date unless otherwise specified.

6.2 Payments Received in Advance & Deposits

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

7. Borrowings

Loans are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables". Interest free loans are carried at their nominal amounts; interest revenues foregone by the lender effectively being a reduction of interest expense in the period to which it relates.

8. Employee Benefits

8.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based on costs) measured in accordance with AASB 119 Employee Benefits.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based on costs) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted average discount rate

2.45% (2018: 2.78%)

Weighted average settlement period

1.4 years (2018: 1.41years)

No accrual is made for sick leave as experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. The Council does not make payment for untaken sick leave.

8.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme or where selected by employees under the "choice of fund" legislation to another complying fund. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

9. Construction Contracts

Construction works undertaken by the Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. As there is no profit component, such works are treated as 100% completed.

Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as “payments received in advance.”

10. Joint Ventures and Associated Entities

The Council participates in cooperative arrangements with other Councils for the provision of services and facilities. The Council's interests in cooperative arrangements and are accounted for in accordance with AASB 128 Investments in Associates and are set out in detail in Note 19.

11. Leases

Lease arrangements have been accounted for in accordance with AASB 117 Leases.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged as an expense over the lease term.

12. GST Implications

In accordance with Urgent Issues Group Abstract 1031 “Accounting for the Goods & Services Tax”

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

13. Accounting Standards and UIG Interpretations

In the current year, the Council adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. The adoption of the new and revised Standards and Interpretations has not resulted in any material changes to the Council's accounting policies.

AASB 7 Financial Instruments – Disclosures and *AASB 9 Financial Instruments* commenced from 1 July 2018 and have the effect that non contractual receivables (e.g. rates & charges) are now treated as financial instruments. Although the disclosures made in Note 13 Financial Instruments have changed, there are no changes to the amounts disclosed.

Certain new accounting standards and UIG interpretations that have been published and not mandatory for the 30 June 2019 reporting period have not been applied in preparing these reports.

AASB 16 Leases, which becomes operational from 1 July 2019, requires that the right of use conveyed by leasing contracts – except leases with a maximum term of 12 months and leases for non material amounts, be recognised as a Non-current Asset within Infrastructure, Property, Plant and Equipment, and that the corresponding lease liability be disclosed as a liability. As at 30 June 2019, Council has no leases to which this treatment will need to be applied.

AASB 15 Revenue from Contracts with Customers and *AASB 1058 Income of Not for Profit Entities*, which become operational from 1 July 2019, affects the timing which revenues, particularly special purpose grants, are recognised. Amounts received in relation to contracts with specific performance obligations will in the future only be recognised as these obligations are fulfilled.

Note 2 – Income**Notes****2019****2018****\$****\$****Rates Revenue**

| | | |
|--|-------------------|-------------------|
| General Rates | 34,121,451 | 33,296,353 |
| Less: Mandatory rebates | (905,807) | (854,132) |
| Less: Discretionary rebates, remissions & write offs | (37,290) | (24,182) |
| | 33,178,354 | 32,418,039 |

Other Rates (including service charges)

| | | |
|----------------------------------|------------------|------------------|
| Natural Resource Management levy | 1,308,386 | 1,215,475 |
| Parade Rate | 236,279 | 202,466 |
| | 1,544,665 | 1,417,941 |

Other Charges

| | | |
|--|-------------------|-------------------|
| Penalties for late payment | 151,943 | 139,106 |
| Less: Discretionary rebates, remissions & write offs | (30,186) | (28,157) |
| | 34,844,776 | 33,946,929 |

Statutory Charges

| | | |
|----------------------------------|------------------|------------------|
| Development Act fees | 291,614 | 340,641 |
| Town planning fees | 29,574 | 17,689 |
| Animal registration fees & fines | 134,701 | 123,969 |
| Parking fines / expiation fees | 996,503 | 997,762 |
| Other registration fees | 198,857 | 241,667 |
| Sundry | 108,996 | 97,178 |
| | 1,760,245 | 1,818,906 |

User Charges

| | | |
|---------------------------------------|------------------|------------------|
| Admission Charges – Pools | 383,500 | 377,311 |
| Activity Program Revenues | 30,697 | 22,188 |
| Child Care Centre Fees | 1,073,696 | 1,218,778 |
| Subsidies received on behalf of users | 1,128,560 | 935,089 |
| Hall & Equipment hire | 740,659 | 633,659 |
| Sales – general | 83,031 | 58,408 |
| Sundry | 260,784 | 197,836 |
| | 3,700,927 | 3,443,269 |

Investment Income

| | | |
|------------------------------------|----------------|----------------|
| Interest on investments | | |
| Local Government Finance Authority | 192,459 | 237,716 |
| Banks & Other | 11,143 | 11,380 |
| Loans to community groups | 1,943 | 2,343 |
| | 205,545 | 251,439 |

Note 2 – Income Continued**Notes****2019****2018****\$****\$****Reimbursements**

| | | |
|-------------------|----------------|----------------|
| For private works | 5,205 | 11,518 |
| Other | 343,732 | 750,532 |
| | 348,937 | 762,050 |

Other Income

| | | |
|---|----------------|----------------|
| Insurance & other recoupments – infrastructure, property, plant & equipment | 411,127 | 161,053 |
| Sundry | 252,508 | 148,402 |
| | 663,635 | 309,455 |

Grant Subsidies, Contributions

| | | |
|--|------------------|------------------|
| Amounts received specifically for new or upgraded assets | 1,131,089 | 1,741,279 |
| Other grants, subsidies and contributions | 3,152,098 | 3,197,533 |
| | 4,283,187 | 4,938,812 |

The functions to which these grants relate are shown in Note 12.

Sources of grants

| | | |
|-------------------------|------------------|------------------|
| Commonwealth government | 3,470,918 | 1,594,704 |
| State government | 458,362 | 3,344,108 |
| Other | 353,907 | - |
| | 4,283,187 | 4,938,812 |

Conditions over grants & contributions

Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:

| | | |
|--|--------|---|
| Unexpended at the close of the previous reporting period | 74,317 | - |
|--|--------|---|

Less: expended during the current period from revenues recognised in previous reporting periods

| | | |
|----------------------|-----------------|---|
| Roads Infrastructure | (74,317) | - |
| Subtotal | (74,317) | - |

Plus: amounts recognised as revenue in this reporting period but not yet expired in accordance with the conditions.

| | | |
|---|-----------------|---------------|
| Roads Infrastructure | - | 74,317 |
| Subtotal | - | 74,317 |
| Unexpended at the close of this reporting period | - | 74,317 |
| Net increase (decrease) in assets subject to conditions in the current reporting period | (74,317) | 74,317 |

Physical Resources Received free of charge

| | | |
|--|---------------|---|
| Artwork | 24,000 | - |
| Total Physical Resources Received | 24,000 | - |

Note 3 – Expenses**Notes****2019****2018****\$****\$****Employee Costs**

| | | | |
|--|----|-------------------|-------------------|
| Salaries and Wages | | 10,975,908 | 10,622,546 |
| Employee leave expense | | 1,376,518 | 1,295,819 |
| Superannuation – defined contribution plan contributions | 18 | 904,842 | 865,768 |
| Superannuation – defined benefit plan contributions | 18 | 214,412 | 214,412 |
| Workers' Compensation Insurance | | 529,102 | 591,258 |
| Income Protection Insurance | | 212,343 | 183,623 |
| Less: Capitalised and distributed costs | | (474,228) | (699,185) |
| Total Operating Employee Costs | | 13,738,897 | 13,074,241 |

Total Number of Employees *(Full time equivalent at end of reporting period)***150****140****Materials Contracts & Other Expenses****Prescribed Expenses**

| | | |
|---|----------------|----------------|
| Auditor's Remuneration – Auditing the financial reports | 23,900 | 23,475 |
| Bad and Doubtful Debts | 182,101 | - |
| Elected members' expenses | 288,427 | 278,047 |
| Operating Lease Rentals – cancellable leases | 274,025 | 266,413 |
| Subtotal | 768,453 | 567,935 |

Other Materials, Contracts & Expenses

| | | |
|-----------------------------|------------|-----------|
| Contractors | 10,551,475 | 9,672,758 |
| Energy | 763,708 | 779,978 |
| Materials | 643,313 | 643,589 |
| Water | 651,170 | 496,556 |
| Advertising | 215,953 | 253,981 |
| Contributions and Donations | 164,946 | 162,978 |
| Rates and Taxes | 98,359 | 101,929 |
| Insurance | 690,182 | 672,512 |
| Postage and Freight | 175,447 | 188,205 |
| Printing & Stationery | 248,568 | 211,947 |
| Subscriptions and Licences | 474,996 | 425,406 |
| Telephone Charges | 105,504 | 107,210 |
| Bank Charges | 153,657 | 145,864 |
| Legal Expenses | 249,368 | 249,099 |

Note 3 – Expenses Continued**Notes****2019****2018****\$****\$**

Levies paid to government

| | | |
|--|-------------------|-------------------|
| NRM levy | 1,280,330 | 1,184,194 |
| Other Levies | 89,017 | 75,151 |
| Parts, accessories & consumables | 279,813 | 271,318 |
| Professional services | 597,073 | 784,355 |
| Sundry | 572,192 | 532,082 |
| Subtotal | 18,005,071 | 16,959,112 |
| Total Other Materials, Contracts & Expenses | 18,773,524 | 17,527,047 |

Finance Costs

| | | |
|-------------------|----------------|----------------|
| Interest on Loans | 488,826 | 600,416 |
| | 488,826 | 600,416 |

Depreciation, Amortisation & Impairment**Depreciation**

| | | |
|---------------------------|------------------|------------------|
| Buildings | 1,637,511 | 1,178,579 |
| Open Space Infrastructure | 1,258,266 | 1,161,235 |
| Roads Infrastructure | 1,778,575 | 1,599,705 |
| Kerbing | 1,137,753 | 1,153,391 |
| Footpaths | 1,028,457 | 967,151 |
| Linear Parks | 33,762 | 31,570 |
| Stormwater Drainage | 1,391,784 | 1,240,635 |
| Off Street Car parks | 39,020 | 37,657 |
| Traffic Control | 118,131 | 110,021 |
| Plant & Equipment | 277,146 | 469,651 |
| Furniture & Fittings | 100,724 | 104,811 |
| Other Assets | 183,266 | 230,889 |
| | 8,984,395 | 8,285,295 |

Note 4 – Asset Disposals & Fair Value Adjustments**Notes****2019****2018**

\$

\$

Infrastructure, Property, Plant & Equipment**Assets renewed or directly replaced**

| | | | |
|--------------------------------------|---|--------------------|------------------|
| Proceeds from disposal | | 12,727 | 4,229 |
| Less: Carrying amount of assets sold | 7 | 1,261,658 | 909,034 |
| Gain (Loss) on disposal | | (1,248,931) | (904,805) |

Assets surplus to requirements

| | | | |
|--------------------------------------|---|---------------|----------------|
| Proceeds from disposal | | 41,615 | 828,858 |
| Less: Carrying amount of assets sold | 7 | - | 834,440 |
| Gain (Loss) on disposal | | 41,615 | (5,582) |

Net Gain (Loss) on disposal or revaluation of Assets**(1,207,316)****(910,387)****Note 5 – Current Assets****Notes****2019****2018**

\$

\$

Cash & Equivalent Assets

| | | | |
|--------------------------|--|-------------------|-------------------|
| Cash on Hand and at Bank | | 198,311 | 993,590 |
| Deposits at Call | | 11,953,804 | 14,818,803 |
| | | 12,152,115 | 15,812,393 |

Trade & Other Receivables

| | | | |
|----------------------------------|--|------------------|------------------|
| Rates – General & Other | | 1,424,915 | 1,269,938 |
| Accrued Revenues | | 254,786 | - |
| Debtors – General | | 855,388 | 802,131 |
| GST Recoupment | | 450,748 | 209,276 |
| Prepayments | | 146,868 | 182,815 |
| Loans to community organisations | | 21,997 | 23,406 |
| Sundry | | 62,980 | 77,263 |
| | | 3,217,682 | 2,564,829 |

Less: Allowance for Doubtful Debts

272,405

90,303

Total**2,945,277****2,474,526**

Note 6 – Non Current Assets

Notes

2019

\$

2018

\$

Financial Assets

| | | | |
|-----------------------------------|--|----------------|----------------|
| Council Rates Postponement Scheme | | 98,218 | 105,616 |
| Loans to community organisations | | 38,087 | 53,330 |
| | | 136,305 | 158,946 |

Equity Accounted Investment in Council Businesses

| | | | |
|---|----|------------------|------------------|
| Eastern Health Authority Inc. | 19 | 148,297 | 141,391 |
| Eastern Waste Management Authority Inc. | 19 | 101,022 | 67,602 |
| ERA Water Inc | 19 | 2,641,096 | 2,986,887 |
| | | 2,890,415 | 3,195,881 |

Other Non-Current Assets

| | | | |
|---------------------------|--|------------------|------------------|
| Capital Works-in-Progress | | 6,118,903 | 3,714,514 |
| | | 6,118,903 | 3,714,514 |

Note 7 – Infrastructure, Property, Plant & Equipment

| 2019 \$ | Fair Value Level | At Fair Value | At Cost | Accum Dep'n | Carrying Amount |
|--|------------------------|--------------------|-------------------|----------------------|--------------------|
| Land | 3 | 168,151,875 | 955,534 | - | 169,107,409 |
| Buildings & Other Structures | 3 | 123,075,692 | 2,894,731 | (65,668,882) | 60,301,541 |
| Infrastructure | | | | | |
| Open Space Infrastructure | 3 | 22,828,462 | 2,880,839 | (10,928,477) | 14,780,824 |
| Roads | 3 | 118,269,666 | 1,225,625 | (48,683,822) | 70,811,469 |
| Kerbing | 3 | 78,568,258 | 1,432,537 | (24,006,108) | 55,994,687 |
| Footpaths | 3 | 50,099,903 | 942,067 | (22,787,314) | 28,254,656 |
| Linear Parks | 3 | 1,463,965 | - | (642,383) | 821,582 |
| Stormwater Drainage | 3 | 125,547,872 | 1,039,767 | (63,828,106) | 62,759,533 |
| Off Roads Car parks | 3 | 2,375,432 | 359,150 | (654,583) | 2,079,999 |
| Traffic Control | 3 | 5,436,524 | 214,426 | (2,877,395) | 2,773,555 |
| Plant & Equipment | | - | 6,675,147 | (4,870,976) | 1,804,171 |
| Furniture and Fittings | | - | 2,550,315 | (1,827,524) | 722,791 |
| Other assets | | 3,607,783 | 1,919,942 | (2,316,477) | 3,211,248 |
| Total Infrastructure, Property, Plant & Equipment | | 699,425,432 | 23,090,080 | (249,092,047) | 473,423,465 |
| Comparatives | | 666,519,059 | 17,759,788 | (246,870,181) | 437,408,667 |

| 2018 \$ | Fair Value Level | At Fair Value | At Cost | Accum Dep'n | Carrying Amount |
|--|------------------------|--------------------|-------------------|----------------------|--------------------|
| Land | 3 | 164,854,779 | - | - | 164,854,779 |
| Buildings & Other Structures | 3 | 121,820,606 | - | (63,838,287) | 57,982,319 |
| Infrastructure | | | | | |
| Open Space Infrastructure | 3 | 25,523,037 | 1,044,189 | (11,474,823) | 15,092,403 |
| Roads | 3 | 106,701,755 | 1,199,820 | (45,774,223) | 62,127,352 |
| Kerbing | 3 | 79,803,253 | 972,128 | (35,187,112) | 45,588,269 |
| Footpaths | 3 | 46,939,016 | 960,062 | (21,974,257) | 25,924,821 |
| Linear Parks | 3 | 1,365,899 | - | (569,001) | 796,898 |
| Stormwater Drainage | 3 | 111,513,585 | 1,105,168 | (55,903,875) | 56,714,877 |
| Off Roads Car parks | 3 | 2,297,397 | - | (632,289) | 1,665,107 |
| Traffic Control | 3 | 5,041,525 | 474,032 | (2,708,709) | 2,806,849 |
| Plant & Equipment | | - | 8,860,001 | (6,507,547) | 2,352,453 |
| Furniture and Fittings | | - | 2,488,135 | (1,726,801) | 761,334 |
| Other assets | | 658,209 | 656,255 | (573,257) | 741,208 |
| Total Infrastructure, Property, Plant & Equipment | | 666,519,059 | 17,759,788 | (246,870,181) | 437,408,667 |
| Comparatives | | 797,315,249 | 13,898,524 | (220,214,085) | 590,999,687 |

Note 7 – Infrastructure, Property, Plant & Equipment Continued

| | Fair Value Level | 2018 | Carrying amount movements during the year | | | | | | 2019 |
|--|------------------|--------------------|---|------------------|--------------------|--------------------|-------------|-------------------|--------------------|
| | | \$ | | | | | | | \$ |
| | | Carrying Amount | Additions | | | | | | Carrying Amount |
| | | | New/Upgrade | Renewals | Disposals | Depreciation | Transfer | Revaluation | Net |
| | | | | | | | | | Amount |
| Land | 3 | 164,854,779 | 955,534 | | | | | 3,297,096 | 169,107,409 |
| Buildings & Other Structures | 3 | 57,982,319 | 2,678,380 | 216,350 | (62,020) | (1,637,511) | 766,726 | 357,297 | 60,301,541 |
| Infrastructure | | | | | | | | | |
| Open Space Infrastructure | 3 | 15,092,403 | 28,611 | 2,852,228 | (113,170) | (1,258,266) | (1,949,412) | 128,431 | 14,780,824 |
| Roads | 3 | 62,127,351 | - | 1,225,625 | (70,389) | (1,778,575) | - | 9,307,457 | 70,811,469 |
| Kerbing | 3 | 45,588,269 | - | 1,432,537 | (451,510) | (1,137,753) | - | 10,563,144 | 55,994,687 |
| Footpaths | 3 | 25,924,821 | - | 942,067 | (323,131) | (1,028,457) | - | 2,739,356 | 28,254,656 |
| Linear Parks | 3 | 796,898 | - | - | - | (33,762) | - | 58,446 | 821,582 |
| Stormwater Drainage | 3 | 56,714,877 | - | 1,039,767 | (155,742) | (1,391,784) | - | 6,552,415 | 62,759,533 |
| Off Roads Car parks | 3 | 1,665,107 | - | 359,150 | (5,813) | (39,020) | - | 100,575 | 2,079,999 |
| Traffic Control | 3 | 2,806,848 | - | 214,426 | (18,020) | (118,131) | - | (111,568) | 2,773,555 |
| Plant & Equipment | | 2,352,453 | 265,434 | 245,317 | (15,161) | (277,146) | (766,726) | - | 1,804,171 |
| Furniture and Fittings | | 761,334 | - | 62,181 | - | (100,724) | - | - | 722,791 |
| Other assets | 3 | 741,207 | 544,436 | 206,161 | (46,702) | (183,266) | 1,949,412 | - | 3,211,248 |
| Total Infrastructure, Property, Plant & Equipment | | 437,408,667 | 4,472,395 | 8,795,809 | (1,261,658) | (8,984,395) | - | 32,992,649 | 473,423,465 |
| Comparatives | | 590,999,687 | 288,282 | 6,546,432 | (1,719,631) | (8,285,295) | - | (150,420,808) | 437,408,667 |

Note 7 – Infrastructure, Property, Plant & Equipment Continued

Valuation of Assets

AASB 13 Fair Value Measurement requires disclosure of the valuation principles adopted for all valuations according to the relevant level in the fair value hierarchy. The hierarchy has three levels and measurements are categorised based on the lowest level that a significant input can be categorised into. The fair value hierarchy levels are outlined below:

- Level 1: Measurements are based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.
- Level 2: Measurements are based on inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.
- Level 3: Measurements are based on unobservable inputs for the asset or liability.

Effectively, the hierarchy level reflects the dependence on market evidence used to establish the fair value (i.e. transactions of similar assets).

Valuation Techniques

The valuation approach to define fair value is dependent on the degree to which a market assists in substantiating the value of an asset. The primary approaches by which assets may be valued in the marketplace are:

- Market Approach: uses prices and other relevant information generated by market transactions for similar or substitute assets or liabilities.
- Income Approach: converts estimated future cash flows or income and expenses into a single current (i.e. discounted) value.
- Cost approach: reflects that current replacement cost of an asset at its current service capacity.

All of Council's non-financial assets are considered as being utilised for their highest and best use.

At 1 July 2004 upon the transition to International Financial Reporting Standards (IFRS), the Council elected pursuant to AASB 1.19 to retain a previously established cost under generally accepted accounting principles (GAAP) as its deemed cost. With subsequent additions at cost, this remains as the basis of recognition of non material asset classes.

Upon revaluation, the current new replacement cost and accumulated depreciation are re stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, fair value is taken to be the current replacement cost.

Non-current assets, other than receivables, land under roads and investments are valued as follows, and all subsequent additions after valuation are recorded at cost or fair value on acquisition.

Land and Buildings

Land and Buildings assets are independently valued every five (5) years. An independent valuation of the Council's Land and Buildings was undertaken in the 2017–2018 Financial Year by JLL Infrastructure Advisory Pty Ltd based on fair values of the assets as at 30 June 2018.

As the result of revaluation, all of the Council's land assets were reassigned to the fair value hierarchy level 3 from level 2 and all of the Council's building and other structure assets were reassigned to the fair value hierarchy level 3. The transfers took effect as at 30 June 2018.

Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

If there is no known market for buildings, infrastructure and other assets, these assets are valued at depreciated replacement cost. This method involves:

- the determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate; and
- the calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by the Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

The Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition; land under roads has not been recognised in these reports.

Open Space Assets

The Councils open space assets were independently condition assessed Tonkin Consulting as at 1 July 2016. The basis of valuation adopted was written down replacement cost. All acquisitions made after the respective dates of valuation are recorded at cost. Accordingly, total replacement value, total economic working life and residual economic working life were reliably established for each asset. The last review of the unit costs was undertaken as at 1 July 2018.

Road Infrastructure (Roads, Kerbing & Footpaths)

Road Infrastructure assets are independently condition assessed every five (5) years. An independent condition assessment was undertaken as at 1 July 2018 by Tonkin Consulting. In the interim years, the Council annually assesses and where appropriate revises unit costs based on the independent assessment of those rates.

The basis of valuation is written down current replacement cost. All acquisitions made after the respective dates of valuation are recorded at cost.

Linear Park

Linear Park assets are independently condition assessed every five (5) years. An independent condition assessment was undertaken as at 1 July 2018 by Tonkin Consulting. In the interim years, the Council annually assesses and where appropriate revises unit costs based on the independent assessment of those rates.

The basis of valuation is written down current replacement cost. All acquisitions made after the respective dates of valuation are recorded at cost.

Stormwater Drainage

Stormwater Drainage assets are independently condition assessed every five (5) years. An independent condition assessment was undertaken as at 1 July 2014 by Tonkin Consulting. In the interim years, the Council annually assesses and where appropriate revises unit costs based on the independent assessment of those rates. The last review of the unit costs was undertaken as at 1 July 2018.

The basis of valuation is written down current replacement cost. All acquisitions made after the respective dates of valuation are recorded at cost.

Off Roads Carparks

Off Roads Carparks assets are independently condition assessed every five (5) years. An independent condition assessment was undertaken as at 1 July 2018 by Tonkin Consulting. In the interim years, the Council annually assesses and where appropriate revises unit costs based on the independent assessment of those rates.

The basis of valuation is written down current replacement cost. All acquisitions made after the respective dates of valuation are recorded at cost.

Traffic Control Devices

Traffic Control Devices assets are independently condition assessed every five (5) years. An independent condition assessment was undertaken as at 1 July 2018 by Tonkin Consulting. In the interim years, the Council annually assesses and where appropriate revises unit costs based on the independent assessment of those rates.

The basis of valuation is written down current replacement cost. All acquisitions made after the respective dates of valuation are recorded at cost.

Plant, Furniture & Equipment

These assets are recognised on the cost less subsequent accumulated depreciation and impairment costs.

Library Books & Materials

These assets are recognised on the cost less subsequent accumulated depreciation.

Note 8 – Liabilities**Notes****2019****\$****2018****\$****Current****Non-current****Current****Non-current****Trade & Other Payables**

| | | | | |
|--|------------------|----------|------------------|----------|
| Goods & Services | 1,297,118 | - | 452,772 | - |
| Payments received in advance | 804,289 | - | 744,533 | - |
| Accrued expenses – employee entitlements | 223,404 | - | 275,728 | - |
| Accrued expenses – other | 3,418,719 | - | 3,449,315 | - |
| Interest Payable | 106,268 | - | 106,268 | - |
| Deposits, Retentions & Bonds | 112,128 | - | 118,843 | - |
| St Peters RSL Trust | 52,423 | - | 61,468 | - |
| Future Open Space Trust Fund | 242,753 | - | 239,870 | - |
| New Tree Legislation Fund | 14,712 | - | 13,357 | - |
| | 6,271,814 | - | 5,462,154 | - |

Borrowings

| | | | | |
|--------------|------------------|------------------|------------------|------------------|
| Loans – LGFA | 1,781,492 | 5,387,783 | 1,857,875 | 6,513,279 |
| | 1,781,492 | 5,387,783 | 1,857,875 | 6,513,279 |

All interest bearing liabilities are secured over the future revenues of the Council

Provisions

| | | | | |
|--|------------------|------------------|------------------|------------------|
| Employee entitlements (including on-costs) | 2,751,650 | 1,202,865 | 2,760,662 | 1,129,106 |
| | 2,751,650 | 1,202,865 | 2,760,662 | 1,129,106 |

Liability – Equity Accounted Council Business

| | | | | | |
|----------------------------------|----|----------|------------------|----------|------------------|
| Highbury Landfill Authority Inc. | 19 | - | 1,429,064 | - | 1,528,888 |
| | | - | 1,429,064 | - | 1,528,888 |

Note 9 – Reserves

| | Notes | 1 July 2018 \$ | Net Increments (Decrements) \$ | 30 June 2019 \$ |
|-----------------------------------|-------|----------------------|--------------------------------------|-----------------------|
| Asset Revaluation Reserves | | | | |
| Land | | 147,517,660 | 3,297,096 | 150,814,755 |
| Buildings & Other Structures | | 69,494,160 | 357,297 | 69,851,459 |
| Infrastructure | | | | |
| Open Space Infrastructure | | 7,240,012 | 128,431 | 7,368,441 |
| Roads | | 50,109,939 | 9,307,457 | 59,417,396 |
| Kerbing | | 50,728,739 | 10,563,144 | 61,291,883 |
| Footpaths | | 26,193,882 | 2,739,356 | 28,933,239 |
| Linear Parks | | 342,218 | 58,446 | 400,663 |
| Stormwater Drainage | | 34,771,579 | 6,552,415 | 41,323,993 |
| Off Road Car Park | | 1,545,697 | 100,575 | 1,646,272 |
| Traffic Control Devices | | 2,050,397 | (111,568) | 1,938,828 |
| Other assets | | 632,579 | - | 632,578 |
| 2019 Total | | 390,626,862 | 32,992,647 | 423,619,509 |
| 2018 Totals | | 541,047,670 | (150,420,808) | 390,626,862 |

Purpose of Reserve**Asset Revaluation Reserve**

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non-current assets (less any subsequent impairment losses, where applicable).

Note 10 – Assets Subject to Restriction

| Notes | 2019 \$ | 2017 \$ |
|-------|------------|------------|
|-------|------------|------------|

The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained.

Cash & Financial Assets

| | | | |
|--|---|----------------|----------------|
| Deposits at Call | 5 | 422,016 | 433,537 |
| Total Assets subject to Externally Imposed Restrictions | | 422,016 | 433,537 |

The following liabilities, included in Note 8, may be discharged from restricted assets in the first instance.

| | | | |
|------------------------------------|---|----------------|----------------|
| Future Open Space Trust Fund | 8 | 242,753 | 239,870 |
| Deposits and Bonds held by Council | 8 | 112,128 | 118,843 |
| St Peter RSL Trust Funds | 8 | 52,423 | 61,468 |
| New Tree Legislation Fund | 8 | 14,712 | 13,357 |
| | | 422,016 | 433,537 |

Note 11 – Reconciliation to Statement of Cash Flow**Notes****2019****2018**

\$

\$

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

| | | | |
|--|---|-------------------|-------------------|
| Total cash & equivalent assets | 5 | 12,152,115 | 15,812,393 |
| Balances per Statement of Cash Flow | | 12,152,115 | 15,812,393 |

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

| | | | |
|--|--|-------------------|-------------------|
| Net Surplus (Deficit) | | 2,327,391 | 4,922,670 |
| Non-cash items in Income Statement | | | |
| Depreciation, amortisation & impairment | | 8,984,395 | 8,285,295 |
| Equity movements in equity accounted investment (increase) decrease | | 310,903 | 150,805 |
| Net (increase) decrease in Non-Current Council Rates Postponement Scheme | | 7,398 | (68,494) |
| Net increase (decrease) in unpaid employee benefits | | 12,423 | 92,623 |
| Net (Gain) Loss on Disposals | | 1,207,316 | 910,387 |
| Grants for capital acquisitions (treated as Investing Activity Receipts) | | (1,049,079) | (1,741,885) |
| | | 11,800,747 | 12,551,401 |
| Add (Less): Changes in Net Current Assets | | | |
| Net (increase) decrease in receivables | | (472,158) | 595,470 |
| Net increase (decrease) in trade & other payables | | 861,985 | 1,599,007 |
| Net Cash provided by (or used in) operations | | 12,190,574 | 14,745,876 |

(d) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

| | | |
|-------------------------|-----------|-----------|
| Cash Advance Facilities | 6,000,000 | 6,000,000 |
| Corporate Credit Cards | 35,000 | 35,000 |

The Council has immediate access to a short-term draw-down facility, and variable interest rate borrowings under a Cash Advance facility from the Local Government Finance Authority of SA.

Note 12 – Functions

| | Income, Expenses & Assets have been directly attributed to the following functions & activities | | | | | | | | | |
|---------------------------|---|-------------------|-------------------|-------------------|------------------------------|------------------|---------------------------|------------------|--------------------|--------------------|
| | Income* | | Expenses* | | Operating Surplus (Deficit)* | | Grants Included in Income | | Total Assets Held | |
| | 2019 | 2018 | 2019 | 2018 | 2019 | 2018 | 2019 | 2018 | 2019 | 2018 |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Community Services | 3,862,692 | 3,759,870 | 5,178,827 | 4,829,371 | (1,316,135) | (1,069,502) | 1,114,546 | 1,100,414 | 30,037,560 | 22,468,566 |
| Culture | 639,478 | 501,828 | 2,583,957 | 2,446,835 | (1,944,479) | (1,945,007) | 116,280 | 119,672 | 6,675,013 | 4,993,015 |
| Economic Development | 239,139 | 255,081 | 965,755 | 687,402 | (726,617) | (432,321) | - | 45,000 | - | - |
| Environment | 363,703 | 846,681 | 6,931,305 | 6,408,136 | (6,567,602) | (5,561,455) | 272,931 | 562,091 | 4,422,196 | 3,307,872 |
| Recreation | 603,262 | 570,472 | 3,833,451 | 3,235,299 | (3,230,189) | (2,664,827) | - | - | 266,499,904 | 199,346,110 |
| Regulatory Services | 1,695,182 | 1,769,842 | 2,757,441 | 2,499,151 | (1,062,259) | (729,309) | - | - | 3,337,507 | 2,496,507 |
| Transport & Communication | - | 2,564 | 951,164 | 1,141,777 | (951,164) | (1,139,213) | - | - | 159,361,983 | 195,825,877 |
| Plant Hire/Depot Indirect | 7,804 | 3,106 | 860,028 | 906,030 | (852,223) | (902,924) | - | - | - | - |
| Council Administration | 37,264,903 | 36,020,138 | 17,923,714 | 17,332,998 | 19,341,188 | 18,687,140 | 1,648,341 | 1,370,356 | 27,332,317 | 34,326,978 |
| TOTALS | 44,676,163 | 43,729,581 | 41,985,642 | 39,487,000 | 2,690,521 | 4,242,581 | 3,152,098 | 3,197,533 | 497,666,480 | 462,764,925 |

*Excludes net gain (loss) on disposal or revaluation of assets, net gain (loss) from joint ventures & associated entities, amounts received specifically for new or upgraded assets and physical resources received free of charge.

Note 12 – Components of Functions Continued

The activities relating to Council functions are as follows:

Business Undertakings

Private Works

Community Services

Public Order and Safety, Crime Prevention, Emergency Services, Other Fire Protection, Other Public Order and Safety, Health Services, Pest Control – Health, Immunisation, Preventive Health Services, Other Health Services, Community Support, Elderly Citizens Facilities, Home Assistance Scheme, Other Services for the Aged and Disabled, Child Care Centres, Children and Youth Services, Community Assistance, Community Transport, Family and Neighbourhood Support, Other Community Support, Community Amenities, Bus Shelters, Public Conveniences, Car Parking – non-fee-paying, Telecommunications Networks, and Other Community Amenities.

Culture

Library Services, Mobile Libraries and Housebound Services, Static Libraries, Other Library Services, Cultural Services, Cultural Venues, Heritage and Other Cultural Services.

Economic Development

Employment Creation Programs, Regional Development, Support to Local Businesses, Tourism, and Other Economic Development.

Environment

Waste Management, Domestic Waste, Green Waste, Recycling, Transfer Stations, Waste Disposal Facility, Other Waste Management, Other Environment, Stormwater and Drainage, Street Cleaning, Street Lighting, Street scaping, Natural Resource Management Levy, and Other Environment.

Recreation

Parks and Gardens, Sports Facilities – Indoor, Sports Facilities – Outdoor, Swimming Centres – Outdoor, and Other Recreation.

Regulatory Services

Dog and Cat Control, Building Control, Town Planning, Clean Air/Pollution Control, Litter Control, Health Inspection, Parking Control, and Other Regulatory Services.

Transport

Bridges, Footpaths and Kerbing, Roads – sealed, Roads – formed, Roads – natural formed, Traffic Management, Local Government Grants Commission – roads (formula funded), and Other Transport.

Council Administration

Governance, Administration, Elected Members, Organisational, Support Services, Accounting/Finance, Payroll, Human Resources, Information Technology, Communication, Rates Administration, Records, Property, Contract Management, Customer Service, Other Support Services, Revenues, Local Government Grants Commission – General Purpose, and Separate and Special Rates.

Note 13 – Financial Instruments

Recognised Financial Instruments

| | |
|---|--|
| Bank, Deposits at Call, Short Term Deposits | <p>Accounting Policy: Carried at lower of cost and net realisable value; Interest is recognised when earned.</p> <p>Terms & conditions: Deposits are returning fixed interest rates between 1.25% and 2.05% (2018: 1.50% and 2.15%).</p> <p>Carrying amount: approximates fair value due to the short term to maturity.</p> |
| Receivables – Rates & Associated Charges (including legal & penalties for late payment) | <p>Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p>Terms & conditions: Secured over the subject land, arrears attract interest of 6.6% (2018: 6.75%) Although the Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p> |
| Receivables – Fees & other charges | <p>Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p>Terms & conditions: Unsecured, and do not bear interest. Although the Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p> |
| Receivables – other levels of government | <p>Accounting Policy: Carried at nominal value.</p> <p>Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of the Governments of the Commonwealth & State.</p> <p>Carrying amount: approximates fair value.</p> |
| Liabilities – Creditors and Accruals | <p>Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.</p> <p>Terms & conditions: Liabilities are normally settled on 30 day terms.</p> <p>Carrying amount: approximates fair value.</p> |
| Liabilities – Interest Bearing Borrowings | <p>Accounting Policy: Carried at the principal amounts. Interest is charged as an expense as it accrues.</p> <p>Terms & conditions: secured over future revenues, borrowings are for a fixed term ranging from between 7 years to 20 years; interest is charged at fixed (or variable – describe) rates between 4.20% and 6.8% (2018: 5.00% and 6.8%).</p> <p>Carrying amount: approximates fair value.</p> |
| Liabilities – Finance Leases | <p>Accounting Policy: accounted for in accordance with AASB 117 Leases.</p> |

Note 13 continued – Financial Instruments

| Liquidity Analysis | Due < 1 year \$ | Due > 1 year; < 5 years \$ | Due > 5 years \$ | Total Contractual Cash Flows \$ | Carrying Values \$ |
|------------------------------|-----------------------------------|---|------------------------------------|--|-----------------------------------|
| 2019 | | | | | |
| Financial Assets | | | | | |
| Cash & Equivalents | 12,152,115 | | | 12,152,115 | 12,152,115 |
| Receivables | 1,173,153 | | | 1,173,153 | 900,748 |
| Other Financial Assets | 16,764 | 56,668 | | 73,432 | 60,085 |
| | 13,342,032 | 56,668 | | 13,398,700 | 13,112,948 |
| 2019 | | | | | |
| Financial Liabilities | | | | | |
| Payables | 9,097,222 | 781,978 | 347,128 | 10,226,328 | 10,226,329 |
| Current Borrowings | 2,346,701 | - | - | 2,346,701 | 1,781,492 |
| Non-Current Borrowings | - | 5,028,200 | 2,849,218 | 7,877,418 | 5,387,786 |
| | 11,443,923 | 5,810,178 | 3,196,346 | 20,450,447 | 17,395,608 |
| 2018 | | | | | |
| Financial Assets | | | | | |
| Cash & Equivalents | 15,812,393 | - | - | 15,812,393 | 15,812,393 |
| Receivables | 879,394 | - | - | 879,394 | 789,090 |
| Other Financial Assets | 16,764 | 56,668 | - | 73,432 | 76,736 |
| | 16,708,551 | 56,668 | - | 16,765,219 | 16,678,218 |
| 2018 | | | | | |
| Financial Liabilities | | | | | |
| Payables | 8,222,815 | 781,978 | 347,128 | 9,351,921 | 9,351,922 |
| Current Borrowings | 2,346,701 | - | - | 2,346,701 | 1,857,875 |
| Non-Current Borrowings | - | 5,028,200 | 2,849,218 | 7,877,418 | 6,513,279 |
| | 10,569,516 | 5,810,178 | 3,196,346 | 19,576,040 | 17,723,076 |

The following interest rates were applicable to Council's borrowings at balance date:

| | 30 June 2019 | | 30 June 2018 | |
|----------------------|---|----------------------------------|---|----------------------------------|
| | Weighted Average Interest Rate % | Carrying Value \$ | Weighted Average Interest Rate % | Carrying Value \$ |
| Fixed Interest Rates | 6.64 | 7,169,276 | 6.34 | 8,371,154 |
| | | 7,169,276 | | 8,371,154 |

Note 13 continued – Financial Instruments

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of the Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that the Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. The Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. The Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk adverse manner.

Note 14 – Commitments

Capital Commitments

Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:

| | Notes | 2019 \$ | 2018 \$ |
|----------------|-------|------------------|------------------|
| Infrastructure | | 6,593,282 | 4,427,577 |
| | | 6,593,282 | 4,427,577 |

These expenditures are payable:

| | | | |
|-------------------------|--|------------------|------------------|
| Not later than one year | | 6,593,282 | 4,427,577 |
| | | 6,593,282 | 4,427,577 |

Other Expenditure Commitments

Other expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:

| | | | |
|---------------------------------|--|------------------|------------------|
| Audit Services | | 73,500 | 97,000 |
| Employee Remuneration Contracts | | 999,439 | 1,750,977 |
| | | 1,072,939 | 1,847,977 |

Note 15 – Financial Indicators

| | 2019 Amounts | 2019 Indicator | 2018 Indicator | 2017 Indicator |
|--|-----------------|-------------------|-------------------|-------------------|
|--|-----------------|-------------------|-------------------|-------------------|

These Financial Indicators have been calculated in accordance with Information Paper 9 – *Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.

Operating Surplus Ratio

| | | | | |
|--------------------------|------------------|-------------|-------------|-------------|
| Operating Surplus | 2,379,618 | 5.3% | 9.3% | 9.7% |
| Total Operating Revenue | 44,711,050 | | | |

This ratio expresses the operating surplus as a percentage of total operating revenue.

| | | | | |
|---|------------------|-------------|-------------|-------------|
| Adjusted Operating Surplus Ratio | 2,040,760 | 4.6% | 9.2% | 8.4% |
| Total Operating Revenue | 44,372,192 | | | |

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. The Adjusted Operating Surplus Ratio adjusts for the resulting distortion in the disclosed operating result for each year.

Net Financial Liabilities Ratio

| | | | | |
|----------------------------------|------------------|-------------|-------------|--------------|
| Net Financial Liabilities | 3,590,974 | 8.0% | 1.8% | 15.0% |
| Total Operating Revenue | 44,711,050 | | | |

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue

Asset Sustainability Ratio

| | | | | |
|---|------------------|-------------|------------|------------|
| Net Asset Renewals | 9,004,294 | 116% | 62% | 75% |
| Infrastructure & Asset Management Plan required expenditure | 7,754,740 | | | |

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

Note 16 – Uniform Presentation of Finances

2019

\$

2018

\$

The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.

| | | |
|----------|------------------|------------------|
| Income | 44,711,050 | 43,771,789 |
| Expenses | (42,331,431) | (39,680,012) |
| | 2,379,618 | 4,091,777 |

Net Outlays on Existing Assets

| | | |
|---|-----------------|------------------|
| Capital Expenditure on renewal and replacement of Existing Assets | (9,009,191) | (6,589,222) |
| Add back Depreciation, Amortisation and Impairment | 8,984,395 | 8,285,295 |
| Add back Proceeds from Sale of Replaced Assets | 4,896 | 4,229 |
| | (19,900) | 1,700,302 |

Net Outlays on New and Upgraded Assets

| | | |
|--|--------------------|------------------|
| Capital Expenditure on New and Upgraded Assets | (6,614,928) | (2,672,589) |
| Add back Amounts received specifically for New and Upgraded Assets | 1,049,079 | 1,741,885 |
| Add back Proceeds from Sale of Surplus Assets | 4,160 | 786,093 |
| | (5,561,689) | (144,610) |

Net Lending / (Borrowing) for Financial Year

(3,201,971)

5,647,469

Note 17 – Operating Leases

Lease payment commitments of Council

The Council has entered into non-cancellable operating leases for various items of computer and other plant and equipment.

No lease imposes any additional restrictions on Council in relation to additional debt or further leasing.

Leases in relation to computer and office equipment permit the Council, at expiry of the lease, to elect to re-lease, return or acquire the equipment leased.

No lease contains any escalation clause.

Commitments under non-cancellable operating leases that have not been recognised in the financial statements are as follows:

| | 2019 \$ | 2018 \$ |
|--|----------------|----------------|
| Not later than one year | 150,087 | 131,087 |
| Later than one year and not later than 5 years | 145,180 | 133,795 |
| | 295,267 | 264,882 |

Note 18 – Superannuation

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). The Scheme has two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to Marketlink and/or Salarylink. All other employees (including casuals) have all contributions allocated to Marketlink.

Marketlink (Accumulation Fund) Members

Marketlink receives both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation (9.5% in 2018–2019; 9.5% in 2017–2018).

No further liability accrues to the employer as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years of contribution and final average salary. The Council makes employer contributions to Salarylink as determined by the Scheme's Trustee based on advice from the Scheme's Actuary. The rate is currently 6.3% (6.3% in 2017–2018) of "superannuation" salary.

Given that Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation, the Council makes a separate 3% for Salarylink members allocated to their Marketlink account. Employees also make member contributions to the Fund. As such, assets accumulate in the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink Plan is a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), the Council does not use defined benefit accounting for these contributions.

As required by law, an actuarial valuation is conducted for the Local Super Scheme every three years. The most recent review was conducted for the three years ending 30 June 2017. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to the Council's contribution rates at some future time.

Contributions to Other Superannuation Schemes

The Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

Note 19 – Joint Ventures and Associated Entities

2019

2018

All joint ventures and associated entities are required to prepare Annual Financial Statements that comply with the SA Local Government Model Financial Statements.

Highbury Landfill Authority Inc.

The City of Norwood Payneham & St Peters is a member Council of the Highbury Landfill Authority Inc. The other member Councils are the City of Burnside and the Corporation of the Town of Walkerville.

The Highbury Landfill Authority was established on 5 August 2004 by the member Councils. The purpose of the Highbury Landfill Authority includes facilitation of the closure and post closure of the Highbury Landfill site as well as managing the joint venture interests and liabilities of the Councils in relation to the site.

On 31 December 2004, the property known as the Highbury Landfill site was transferred from East Waste to Highbury Landfill Authority Inc.

Council's respective interests are:

| | | |
|---|-------|-------|
| - interest in outputs of the joint operation | 40.4% | 40.4% |
| - ownership interest in the joint operation | 40.4% | 40.4% |
| - the proportion of voting power in the joint operation | 40.4% | 40.4% |

Movements in Investment in Joint Operation

| | \$ | \$ |
|---|--------------------|--------------------|
| Opening Balance | (1,528,888) | (1,562,053) |
| New Capital Contributions | 96,453 | 111,789 |
| Share in Operating Result | 3,371 | (78,624) |
| Share in Equity of Joint Operation | (1,429,064) | (1,528,888) |

Contingent Liabilities

| | | |
|---|--------|--------|
| Each member of the operation is jointly and severally liable for the debts of the operation | 25,000 | 25,000 |
| – arising from Council's share of the joint operation | | |
| – arising from joint and several liability of all members | | |

The Council's equity in the Highbury Landfill Authority is based on the Audited Financial Statements of the Authority for the financial year 30 June 2019. It is possible that in a future financial year additional funding maybe required from the Constituent Councils for the rehabilitation of the Highbury Landfill site. As at 30 June 2019, the liability for the projected cost of rehabilitation included in the 2019 Audited Financial Statements is the best estimate based on all available information at that time.

Note 19 continued – Joint Ventures and Associated Entities**2019****2018****Eastern Waste Management Authority Inc.**

The City of Norwood Payneham & St Peters is a member Council of the Eastern Waste Management Authority.

The other member Councils are The City of Burnside, The Corporation of the Town of Walkerville, The City of Mitcham, The City of Campbelltown The City of Prospect and Adelaide Hills Council.

The Authority collects and disposes of each Council's waste streams.

Council's respective interests are:

| | | |
|---|-------|-------|
| - interest in outputs of the joint operation | 14.3% | 14.3% |
| - ownership interest in the joint operation | 14.3% | 14.3% |
| - the proportion of voting power in the joint operation | 14.3% | 14.3% |

| Movements in Investment in Joint Operation | \$ | \$ |
|---|----------------|---------------|
| Opening Balance | 67,602 | 101,817 |
| New Capital Contributions | - | 20,665 |
| Share in Operating Result | 24,194 | (45,974) |
| Share in Other Comprehensive Income | 9,226 | - |
| Adjustment to Equity Share | - | (8,906) |
| Share in Equity of Joint Operation | 101,022 | 67,602 |

Expenditure Commitments

Expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities

Operating Expenditures payable

| | | |
|--|------------------|------------------|
| Not later than one year | 263,000 | 252,000 |
| Later than one year and not later than 5 years | 1,159,000 | 834,000 |
| Later than 5 years | 80,000 | 603,000 |
| | 1,502,000 | 1,689,000 |

Note 19 – Joint Ventures and Associated Entities Continued**2019****2018****Eastern Health Authority Inc.**

The City of Norwood Payneham & St Peters is a member Council of Eastern Health Authority. The other member Councils are the Cities of Burnside, Campbelltown, and Prospect and the Corporation of the Town of Walkerville.

The Authority provides health services to member Councils.

Council's respective interests are:

| | | |
|---|--------|--------|
| - interest in outputs of the joint operation | 30.37% | 30.46% |
| - ownership interest in the joint operation | 30.37% | 30.46% |
| - the proportion of voting power in the joint operation | 30.37% | 30.46% |

| Movements in Investment in Joint Operation | \$ | \$ |
|---|----------------|----------------|
| Opening Balance | 141,391 | 102,250 |
| Share in Operating Result | 7,322 | 42,208 |
| Adjustment to Equity Share | (417) | (3,067) |
| Share in Equity of Joint Operation | 148,297 | 141,391 |

Expenditure Commitments

Expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities

Operating Expenditures payable

| | | |
|--|---------------|---------------|
| Not later than one year | 64,188 | 46,717 |
| Later than one year and not later than 5 years | 73,861 | 47,393 |
| | 92,405 | 94,110 |

Note 19 continued – Joint Ventures and Associated Entities**2019****2018****ERA Water**

The City of Norwood, Payneham and St Peters is a member Council of ERA Water.
The other member Councils are the City of Burnside and the Corporation of the Town of Walkerville.

ERA Water is responsible for managing the Waterproofing Eastern Adelaide project involved the establishment of wetland bio filters, aquifer recharge and recovery, pipeline installations and water storage facilities. ERA Water supplies non-potable water to the Member Council's for the irrigation of the Member Council's parks and reserves. ERA Water may also supply water to external customers such as schools and other Councils for the irrigation of parks and reserves.

Council's respective interests are:

| | | |
|---|--------|--------|
| - interest in outputs of the joint operation | 33.33% | 33.33% |
| - ownership interest in the joint operation | 33.33% | 33.33% |
| - the proportion of voting power in the joint operation | 33.33% | 33.33% |

| | | |
|---|------------------|------------------|
| Movements in Investment in Joint Operation | \$ | \$ |
| Opening Balance | 2,986,886 | 3,055,302 |
| Share in Operating Result | (345,790) | (68,415) |
| Share in Equity of Joint Operation | 2,641,096 | 2,986,886 |

Note 20 – Assets and Liabilities not recognised

The following assets and liabilities do not qualify for recognition in the Balance Sheet but knowledge of those items is considered relevant to user of the financial report in making and evaluating decisions about the allocation of scarce resources.

Land under Roads

As reported elsewhere in these Statements, the Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, the Council controlled 171 km of road reserves of average width 14 metres.

Potential Insurance Losses

The Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At the reporting date, there were no claims made against Council that remain unsettled. The Council insures against all known insurable risks using a range of insurance policies, each of which is subject to a deductible "insurance excess", the amount of which varies according to the class of insurance. At the reporting date, there were no claims made by the Council that remain unsettled.

Legal Expenses

The Council is the Planning Consent Authority for its area under the *Development Act 1993* (as amended). Pursuant to that Act, certain persons aggrieved by a planning decision of the Council may appeal. It is normal practice that parties bear their own legal costs. All known costs have been recognised, but the amount of further costs cannot be known until the appeals are determined.

Note 21 – Events Occurring After Reporting Date

Consistent with disclosures under AASB 110 – Events after Balance Date, there were no events subsequent to 30 June 2019 that need to be disclosed in the financial statement.

Note 22 – Related Party Disclosures

The Related Parties (Key Management Personnel) of the City of Norwood Payneham & St Peters include the Mayor, Councillors, Chief Executive Officer, and certain prescribed officers pursuant to 112 of the Local Government Act 1999.

In all, 27 persons were paid the following total compensation:

| | 2019 \$ | 2018 \$ |
|--|------------------|------------------|
| Salaries, allowances & other short term benefits | 1,240,374 | 1,164,077 |
| Post-employment benefits | 88,484 | 81,183 |
| Long term benefits | 17,612 | 12,204 |
| Total Compensation Paid | 1,346,470 | 1,338,647 |

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above

STATEMENT OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the City of Norwood Payneham and St Peters for the year ended 30 June 2019 the Council's Auditor, BDO, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Mario Barone

CHIEF EXECUTIVE OFFICER



Councillor John Minney

PRESIDING MEMBER
AUDIT COMMITTEE

Dated 28 October 2019

Auditor Profile

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BDO, established in Australia in 1975 as an association of firms, provides audit, tax and advisory services to individuals, businesses, corporate firms and government enterprises across a broad range of industry sectors.

BDO has more than 160 Partners and staff in South Australia who are located in offices in the Adelaide CBD and McLaren Vale.

Geoff Edwards is currently assigned to Council's External Audit contract.

Geoff is an Audit Partner with BDO in South Australia specialising in audit and corporate services. He has experience with financial modelling, particularly in large and complex financing proposals, and providing technical financial reporting advice to clients. Geoff has more than 20 years of experience in both England and Australia working with both large and mid-tier firms.

Geoff's professional and academic qualifications:

- Chartered Accountant (Australia, England & Wales)
- Registered Company Auditor
- Diploma, Accounting Studies

Geoff's professional affiliations:

- Member, Chartered Accountants Australia & New Zealand
- Member of the South Australian Local Government Finance Managers Group (SALGFMG)

Independent Auditor's Report

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AUSTRALIA

CERTIFICATION OF AUDITOR INDEPENDENCE

I confirm that, for the audit of the financial statements of the City of Norwood Payneham & St Peters for the year ended 30 June 2019, I have maintained my independence in accordance with the requirements of APES 110 - Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) Local Government (Financial Management) Regulations 2011.

A handwritten signature in blue ink, appearing to read 'G Edwards', is written over a faint, light blue circular stamp.

G K Edwards
Director

BDO Audit (SA) Pty Ltd

Adelaide, 27 November 2019



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INDEPENDENT AUDITOR'S REPORT TO THE PRINCIPAL MEMBER OF THE CITY OF NORWOOD PAYNEHAM & ST PETERS

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of the City of Norwood Payneham & St Peters ("the Council"), which comprises the statement of financial position as at 30 June 2019, the statement of profit and loss and other comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial report, including a summary of significant accounting policies, and the certification of the financial statements.

In our opinion the financial report of the Norwood Payneham & St Peters, presents fairly, in all material respects, the Council's financial position as at 30 June 2019 and its financial performance for the year ended on that date in accordance with Australian Accounting Standards, the *Local Government Act 1999*, and the *Local Government (Financial Management) Regulations 2011*.

Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Council in accordance with the *Local Government Act 1999* and the ethical requirements of the Accounting Professional and Ethical Standards Board's *APES 110 Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the *Local Government Act 1999*, which has been given to the Council, would be in the same terms if given to the Council as at the time of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Information Other than the Financial Report and Auditor's Report Thereon

Management is responsible for the other information. The other information obtained are the general purpose financial reports of the regional subsidiaries, which we obtained prior to the date of this auditor's report, and the Annual Report, which is expected to be made available to us after that date.

Our opinion on the financial report does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated.



If, based on the work we have performed on the other information that we obtained prior to the date of this auditor's report, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

When we read the Annual Report, if we conclude that there is a material misstatement therein, we are required to communicate the matter to the directors and will request that it is corrected. If it is not corrected, we will seek to have the matter appropriately brought to the attention of users for whom our report is prepared.

Council's responsibility for the Financial Report

The Council's officers are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards, the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* and for such internal control as the Council's officers determine is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Council's officers are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Council's officers either intend to liquidate the Council or to cease operations, or has no realistic alternative but to do so.

Auditor's responsibilities for the audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website (<http://www.auasb.gov.au/Home.aspx>) at: http://www.auasb.gov.au/auditors_files/ar3.pdf.

This description forms part of our auditor's report.

A handwritten signature in blue ink, appearing to read 'G K Edwards'.

BDO Audit (SA) Pty Ltd

A handwritten signature in blue ink, appearing to read 'G K Edwards'.

G K Edwards
Director

Adelaide, 27 November 2019



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INDEPENDENT ASSURANCE REPORT ON THE INTERNAL CONTROLS OF THE CITY OF NORWOOD PAYNEHAM & ST PETERS

Opinion

We have undertaken a reasonable assurance engagement on the design and the operating effectiveness of controls established by City of Norwood Payneham & St Peters ("the Council") in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, throughout the period 1 July 2018 to 30 June 2019 relevant to ensuring such transactions have been conducted properly and in accordance with law.

In our opinion, in all material respects:

- (a) The controls established by the Council in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities were suitably designed to ensure such transactions have been conducted properly and in accordance with law; and
- (b) The controls operated effectively as designed throughout the period from 1 July 2018 to 30 June 2019.

Basis for opinion

We conducted our engagement in accordance with Standard on Assurance Engagements ASAE 3150 *Assurance Engagements on Controls* issued by the Auditing and Assurance Standards Board.

We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

The Council's responsibilities for the internal controls

The Council is responsible for:

- a) The receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities;
- b) Identifying the control objectives
- c) Identifying the risks that threaten achievement of the control objectives
- d) Designing controls to mitigate those risks, so that those risks will not prevent achievement of the identified control objectives; and
- e) Operating effectively the controls as designed throughout the period.

Our independence and quality control

We have complied with the independence and other relevant ethical requirements relating to assurance engagements, and apply Auditing Standard ASQC 1 *Quality Control for Firms that Perform Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements* in undertaking this assurance engagement.



Assurance practitioner's responsibilities

Our responsibility is to express an opinion, in all material respects, on the suitability of the design to achieve the control objectives and the operating effectiveness of controls established by the Council in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities. ASAE 3150 requires that we plan and perform our procedures to obtain reasonable assurance about whether, in all material respects, the controls are suitably designed to achieve the control objectives and the controls operated effectively throughout the period.

An assurance engagement to report on the design and operating effectiveness of controls involves performing procedures to obtain evidence about the suitability of the design of controls to achieve the control objectives and the operating effectiveness of controls throughout the period. The procedures selected depend on our judgement, including the assessment of the risks that the controls are not suitably designed or the controls did not operate effectively. Our procedures included testing the operating effectiveness of those controls that we consider necessary to achieve the control objectives identified. An assurance engagement of this type also includes evaluating the suitability of the control objectives.

Limitations of controls

Because of the inherent limitations of an assurance engagement, together with any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved and so fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on operating effectiveness of controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

A handwritten signature in blue ink that reads 'BDO'.

BDO Audit (SA) Pty Ltd

A handwritten signature in blue ink that appears to read 'G K Edwards'.

G K Edwards
Director

Adelaide, 27 November 2019

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.



Glossary

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Terms and Acronyms

Glossary

Terms and Acronyms

| | |
|---|---|
| AASB | Australian Accounting Standards Board |
| Accrued Revenue/Expense | Accrued revenue relates to items of revenue in which the Council has the right to receive but has yet to receive the payment. Conversely, accrued expenditure relates to expenses the Council has an obligation to pay, but is yet to make the payment. |
| Asset | A facility or part of a facility that is owned and controlled by the Council. |
| Asset Sustainability Ratio | Measures the extent to which the Council is renewing or replacing its existing physical assets. |
| Budget | Council's planned allocation of monetary resources for a financial year. |
| Business Precinct | The City of Norwood Payneham & St Peters is characterised by a number of mainstreet precincts including The Parade, Norwood; Magill Road; Payneham Road; and Glynde Corner. |
| By-Law | Regulations established by the Council pursuant to the <i>Local Government Act 1999</i> . |
| CAP | Council Assessment Panel |
| Capital Expenditure | Expenditure made by the Council which results in the creation or improvement of an asset. |
| Capital Works | Any work undertaken to establish, renew, expand and upgrade Council assets. |
| CEO | Chief Executive Officer |
| <i>CityPlan 2030: Shaping Our Future</i> | The Council's Strategic Management Plan which sets out the Vision and future strategic directions for the Council over a four year period. |
| Civil Infrastructure Works Program | The planned resealing of roads, replacement of footpaths, kerbing and watertable as described and scheduled in the Council's Asset Management Plan for Civil Infrastructure. |
| Councillors | The elected representatives of the Council. |
| CPA | Certified Practicing Accountant |
| DDA | Disability Discrimination Act 2005 |
| Depreciation | Reduction in the value of an asset over time. |
| East Waste | Eastern Waste Management Authority Incorporated is a regional subsidiary providing kerbside waste collection services to six member councils. |

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| EDM | Electronic direct mail |
| EHA | Eastern Health Authority |
| Elected Members | The elected representatives of the Council. |
| Engagements | Measures the public shares, likes, comments and interactions of content posted on social media. |
| Environmental Sustainability | The management of resources (anything obtained from the natural environment to meet our needs, such as water, air, fossil fuels etc.) in our natural system to ensure that these are available in the long-term. |
| Equity | The residual interest in the assets of the Council after deductions of its liabilities. Total equity is also equal to net assets. |
| ERA | Eastern Region Alliance |
| E-waste | Electronic waste including televisions, computers and mobile phones. |
| Expense | An outgoing payment made by the Council. |
| FOI | Freedom of Information |
| Governance | The systems established by the Council to ensure compliance with legislative requirements. |
| GST | Goods and Services Tax |
| Infrastructure | The basic facilities required for the functioning of the community such as parks, roads, footpaths, drainage and waste systems. |
| Infrastructure & Asset Management Plans | Developed in accordance with the <i>Local Government Act 1999</i> , strategies to guide management, inspection, maintenance and replacement of the Council's key assets. |
| LGA | Local Government Association of South Australia |
| LGAWCS | Local Government Association Workers Compensation Scheme |
| Liabilities | A financial debt or obligations owed by the Council. |
| Link clicks | The number of clicks on links to select destinations or experiences on the Council's website. |
| Long-Term Financial Plan | Sets out the financial projections for the Council's planned activities over a ten year timeframe. |

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| Net Assets | The difference between total assets and total liabilities, which represents Council's net worth. Net assets are also equal to total equity. |
| Net Financial Liabilities | Total borrowings owed by the Council less cash held, loans made or other assets able to be readily collected. |
| Net Financial Liabilities Ratio | Measures the extent to which the net financial liabilities of the Council are met by its operating revenue. |
| NRM Levy | Natural Resources Management Levy |
| Open Space | Land or areas which have been reserved for the purposes of providing formal and informal sport and recreation activities, preserving natural environments, and providing green space. Essentially, this refers to parks, reserves and the River Torrens Linear Park. |
| Operating Surplus/Deficit | The difference between income earned and expenditure to provide ongoing services and programs. |
| Operating Surplus Ratio | Measures the Council's Operating Surplus/Deficit as a percentage of rates revenue. |
| Organic Waste | Unwanted household organic materials such as food scraps, lawn clippings, prunings, animal droppings, paper towels and tissues, which can be disposed through the Council's kerbside collection service (green lidded bin). |
| Page impression | Number of times a specific website or page has been viewed by users. |
| Parade Separate Rate | A separate rate charged to commercial property owners on The Parade, Norwood. The revenue collected may only be used for the purpose of promotion and enhancing business viability along The Parade precinct. |
| Presiding Member | A member of a panel or committee responsible for chairing meetings in accordance with Terms of Reference and legislative requirements. The Presiding Member has a deliberative vote on all matters considered by a committee or panel, and a casting vote in the event of a tied decision. |
| Rate Cap | The Council, subject to certain conditions, will grant a rebate of rates to the principal ratepayer of a residential assessment where there is a significant increase in the rates payable as a result of a rapid change in the property value. |
| Rates | Council rates are a property tax and the Council's primary source of income, which enables the delivery of services and facilities for the community. |

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| Regional Subsidiary | Formed by two or more councils to provide specified service/s or to perform a function of the councils under the <i>Local Government Act 1999</i> (or another Act). |
| Regulatory Services | A business unit of the Council responsible primarily for the enforcement of Council By-Laws, parking and animal management. |
| Representation Quota | A ratio of the number of electors per Elected Member. |
| Representation Review | A representation review is a requirement of Section 12 of the <i>Local Government Act 1999</i> , and must be undertaken every eight years. The review examines the appropriate number of councillors for the Council; whether Council has wards or no wards; and if so, the appropriate ward boundary size, number of wards and appropriate number of councillors per ward; and whether the Mayor continues to be elected by the community or is appointed from within the elected members. |
| Revenue | The amount of money the Council receives from its activities, including from rates and services provided to the community. |
| Service Centre | The Council's customer service centre that handles requests, enquiries and payment from ratepayers and the general public. |
| Supplementary Election | A supplementary or bi-election is held whenever there is a vacancy in the Council. |
| Sustainability | Sustainability for our City is based on achieving economic, environmental, social and cultural growth without irreversibly exhausting the environmental systems which support that growth. In practice, this means integrated decision-making which generates mutually beneficial economic, social, cultural and environmental outcomes, wherever possible. |
| Vision | A Vision statement describes what we would like to be or what we intend to do, in broad terms. It provides a unifying statement of intent and an overarching framework, which guides strategic and operational planning and program implementation. |
| Ward | An area that provides a fair and equitable division of a municipal district. The City of Norwood Payneham & St Peters is comprised of six wards each represented by two Elected Members , with the exception of the Maylands/Trinity Ward which is represented by three. |
| WHS | Work Health and Safety |
| Your NPSP | The Council's bi-monthly eNewsletter which provides subscribers with updates about important Council projects, services, initiatives and events. |

Council Facilities

The Council's Principal Office is located at:

Norwood Town Hall
175 The Parade, Norwood

Additional sites of operation include:

Council Works Depot
Davis Street, Glynde

Norwood Library
110 The Parade, Norwood

St Peters Library
101 Payneham Road, St Peters

Payneham Library & Community Facilities Complex
(Tirkandi)
2 Turner Street, Felixstow

Payneham Community Centre
374 Payneham Road, Payneham

Cultural Heritage Centre
101 Payneham Road, St Peters

Norwood Swimming Centre
Phillips Street, Kensington

Payneham Memorial Swimming Centre
OG Road, Felixstow

The Council also operates two unique entities:

St Peters Child Care Centre
42–44 Henry Street, Stepney

Norwood Concert Hall
175 The Parade, Norwood

Additional Copies

The 2018–2019 Annual Report can be viewed online
at www.npsp.sa.gov.au

Additional copies may also be obtained by:

- visiting any of the Council's Libraries
- emailing townhall@npsp.sa.gov.au
- contacting the Council on (08) 8366 4555
- writing to the Council at PO Box 204, Kent Town SA 5074

City of Norwood Payneham & St Peters
175 The Parade, Norwood SA 5067

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**City of
Norwood
Payneham
& St Peters**