

Norwood Parade Precinct Committee Minutes

26 May 2020

Our Vision

*A City which values its heritage, cultural diversity,
sense of place and natural environment.*

*A progressive City which is prosperous, sustainable
and socially cohesive, with a strong community spirit.*

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City of
Norwood
Payneham
& St Peters

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VENUE Mayors Parlour, Norwood Town Hall

HOUR 6.15pm

PRESENT

Committee Members Mayor Robert Bria (Presiding Member)
Cr Sue Whittington (*via electronic communication*)
Cr Fay Patterson (*via electronic communication*)
Cr John Callisto (*via electronic communication*)
Cr Kester Moorhouse (*connected via electronic communication at 6.25pm*)
Mr Tom McClure (*via electronic communication*)
Mr Terry Dalkos (*via electronic communication*)
Mr Joshua Baldwin (*via electronic communication*)
Mr Ross Dillon (*via electronic communication*)
Ms Elizabeth Donaldson (*via electronic communication*)

Staff Mario Barone (Chief Executive Officer)
Keke Michalos (Manager, Economic Development & Strategic Projects)
Stacey Evreniadis (Economic Development Co-ordinator)
Rosanna Francesca (Economic Development & Strategic Projects Co-ordinator)
Tyson McLean (Economic Development & Strategic Projects Officer)

APOLOGIES Mario Boscaini, Sebastian Joseph, Annie Lovejoy

ABSENT Nil

TERMS OF REFERENCE:

The Norwood Parade Precinct Committee is established to fulfil the following functions:

- *To develop and recommend to the Council in each financial year, an Annual Business Plan and Budget for The Parade Precinct.*
- *The Budget developed by the Norwood Parade Precinct Committee must be considered in conjunction with the Annual Business Plan. The amount recommended to the Council, to be approved by the Council, should meet the objectives set out in the Annual Business Plan.*
- *To oversee the implementation of the Annual Business Plan as approved.*
- *To oversee the implementation of the approved Marketing and Promotional Plan for The Parade.*
- *To assist in the development and promotion of a vibrant cultural and leisure tourism destination for businesses, residents and visitors.*
- *To facilitate and encourage networking and communication.*

1. CONFIRMATION OF MINUTES OF THE NORWOOD PARADE PRECINCT COMMITTEE MEETING HELD ON 17 MARCH 2020

Cr Patterson moved that the minutes of the Norwood Parade Precinct Committee meeting held on 17 March 2020 be taken as read and confirmed. Seconded by Ms Elizabeth Donaldson and carried.

2. PRESIDING MEMBER'S COMMUNICATION

Nil

3. PRESENTATION

3.1 Update on Plastic Free SA Program – Presented by Taryn Hansen

Cr Moorhouse connected via electronic communication at 6.25pm.

4. NORWOOD PARADE PRECINCT NEWS

Nil

5. STAFF REPORTS

5.1 COUNCIL'S FINANCIAL SUPPORT PROVIDED TO BUSINESSES IN RESPONSE TO COVID-19 PANDEMIC

REPORT AUTHOR: Economic Development & Strategic Projects Officer
GENERAL MANAGER: Chief Executive Officer
CONTACT NUMBER: 8366 4512
FILE REFERENCE: qA60849
ATTACHMENTS: Nil

PURPOSE OF REPORT

The purpose of this report is to provide the Norwood Parade Precinct Committee with an overview of the financial support package endorsed by the Council to assist the businesses and property owners within the Council area as a result of the COVID-19 Pandemic.

BACKGROUND

The COVID-19 Pandemic continues to have a significant and lasting impact on all aspects of everyday life and is forcing decisions to be made quickly, by all levels of Government, in order to reduce or soften the impacts that are being felt by all sectors of the community, in particular the business sector. The State and Federal Government restrictions aimed at preventing community transmission of the virus, have resulted in a substantial number of businesses (particularly hotels, food and beverage) closing. Some businesses have remained open but at a very much reduced capacity whilst some are offering only on-line purchases.

The outcome of these restrictions and closures has resulted in significant financial impact on the business community within the City of Norwood Payneham & St Peters. As a result of the situation in which the City, the State, the Country and the World finds itself in, the Council has introduced a number of financial support measures for residents, businesses, sporting groups and other local groups who use Council facilities, to try and ensure that everyone makes it through these difficult times.

Whilst on Monday 11 May 2020, a number of restrictions were eased in South Australia, resulting in a number of businesses being able to re-open their doors (albeit in a reduced capacity) and engage in product and service offerings more closely aligned to their offering prior to the COVID-19 Pandemic, there are still a number of businesses which continue to remain closed.

The financial support provided by the Council seeks to complement the assistance being offered by both Federal and State Governments and seeks to provide some financial relief for all businesses whether closed, opening or open, who can demonstrate financial hardship as a result of the COVID-19 Pandemic.

FINANCIAL AND BUDGET IMPLICATIONS

The Council is adequately placed to be able to provide some financial support to both residents and businesses within the Council area. All budget implications of the financial assistance packages endorsed for the 2019-2020 financial year, have been considered and have been designed to complement those which have been of introduced by both the State and Federal Government,. Additional financial support measures for the 2020-2021 financial year have been identified in the Council's draft 2020-2021 Annual Business Plan and Budget but will continue to be reviewed as the economic implications of the COVID-19 Pandemic continue to evolve.

DISCUSSION

At the Council meeting held on 6 April 2020, the Council endorsed an initial financial support package in response to the COVID-19 Pandemic and its economic impacts, which were beginning to have an effect on the economic stability of the businesses and residents within the City. This initial financial support package included the following:

- The Parade Separate Rate - the introduction of a Discretionary Rebate of the 2019-2020 Fourth Quarter payment for businesses located within The Parade Precinct that are required to pay The Parade Separate Rate;
- Outdoor Dining Fees - refunds of the June Quarter Outdoor Dining Permit fee for Outdoor Dining Permit Holders that had paid in full and a credit for those businesses who had not yet paid in full;
- Outdoor Dining Permit Holders – payment of costs associated with the installation of bollards associated with their outdoor dining area deferred for three months to June 2020, with these payments to be reviewed again at 30 June 2020;
- Council Rates –removal of all fines and interest charged on the late payment of Fourth Quarter Council Rates payments; and
- Financial Hardship provisions relating to the deferral of rates (subject to meeting Council criteria).

More recently at its meeting held Monday 4 May, the Council endorsed the following additional financial support for non-residential property owners:

That Council provide a discretionary rebate for the Differential Rate (20%) to non-residential property owners for the Final Quarter of 2019-2020, dependent upon an application demonstrating financial hardship on the business due to COVID-19.

The Council has also considered the economic impacts of COVID-19 as part of its 2020-2021 draft Annual Business Plan and Budget and is proposing the following financial support:

- the Separate Rate for The Parade Precinct will not be declared in 2020-2021. The Council has elected to cover costs of promoting and marketing The Parade, once restrictions have been lifted
- not charging Outdoor Dining Fees for businesses across the City that have an outdoor dining area until 31 December 2020; and
- the allocation of an additional \$150,000 to the Council's Economic Development Budget to increase the amount of support and marketing for businesses generally throughout the City of Norwood Payneham & St Peters.

Additional financial incentives and support provided by the Council include:

- encouraging all businesses who have and/or are experiencing hardship as a result of the COVID-19 Pandemic to contact the Council to work through options regarding the payment of rates. Each application will be assessed on a case-by-case basis;
- relaxing the enforcement of parking limits throughout the Council area, including in and around The Parade; and
- zero (0%) Rate Revenue increase, except where the rate revenue increase due to new development, property improvements or property valuation increases resulting from a sale.

It is important to note that the financial support provided by the Council is aimed at assisting ratepayers, residents, businesses, sporting clubs and other local groups that use Council facilities, who are experiencing hardship due to the impacts of COVID-19. The financial support which has been provided, focuses on services and initiatives that the Council has direct control over, with all other assistance packages being provided by the State and Federal Governments.

CONCLUSION

The most significant financial support packages will be provided by the Federal and State Governments, however the Council has implemented a number of financial assistance measures with the aim of providing financial relief to those businesses experiencing financial hardship.

COMMENTS

All of the information contained has been communicated to the businesses and property owners with the Norwood Parade Precinct to ensure the business community is aware of the information and the support that is being provided by all three (3) levels of Government. Given the evolving nature of this Pandemic, staff are constantly reviewing the changes and providing that information to businesses in a timely manner.

RECOMMENDATION

That the financial assistance package that the Council has introduced in order to support the businesses and property owners within the Council area as a result of the economic impacts of the COVID-19 Pandemic, be noted.

Cr Moorhouse moved:

That the financial assistance package that the Council has introduced in order to support the businesses and property owners within the Council area as a result of the economic impacts of the COVID-19 Pandemic, be noted.

Seconded by Mr Ross Dillon and carried.

5.2 PROGRESS REPORT ON THE IMPLEMENTATION OF THE 2019-2020 ANNUAL BUSINESS PLAN

REPORT AUTHOR: Economic Development Coordinator
GENERAL MANAGER: Chief Executive Officer
CONTACT NUMBER: 8366 4616
FILE REFERENCE: qA983
ATTACHMENTS: A - F

PURPOSE OF REPORT

The purpose of this report is to provide the Norwood Parade Precinct Committee (NPPC), with a progress report on the implementation of the 2019-2020 Annual Business Plan.

BACKGROUND

At its meeting held on Tuesday 28 May 2019, the Committee endorsed the Draft 2019-2020 Annual Business Plan for the Norwood Parade Precinct and resolved to forward it to the Council for its endorsement. Subsequently, the Council endorsed the Annual Business Plan as being suitable for implementation at its meeting held on Monday 3 June 2019.

Subsequent to the endorsement of the Annual Business Plan, investigations have progressed in respect to a number of the deliverables. This report provides an update of the key strategies and deliverables that have been progressed by staff, recognising that since the Committee last met on Tuesday 17 March 2020, both the Federal and State Governments have implemented significant restrictions relating to the COVID-19 Pandemic, which have impacted on The Parade traders and property owners. These restrictions have limited the Council's ability to implement a number of initiatives set out in the Norwood Parade Precinct Committee's 2019-2020 Annual Business Plan.

At its meeting held on Monday 6 April 2020, the Council resolved the following in relation to The Parade Separate Rate, which forms a part of the Council's Financial Support Package due to the impacts of the COVID-19 Pandemic:

The Parade Separate Rate

- a. *That pursuant to Section 166 (1)(b) of the Local Government Act 1999, that the Council grant a Discretionary Rebate, equal to the Fourth Quarter payment of the Separate Rate to businesses within the Parade Precinct that are required to pay the Parade Separate Rate.*

Outdoor Dining Permits

- a. *That the Outdoor Dining Permit fee be refunded (pro-rata from 23 March 2020 to 30 June 2020) to Permit Holders that have paid in full and credited to the Permit Holder where the permit fee have not been paid in full.*
- b. *That where Permit Holders are required to make a payment for the installation of bollards, these payments be deferred for a period of three (3) months to June 2020, with these payment arrangements being reviewed at 30 June 2020.*

For the 2019-2020 financial year, the value of the Separate Rate on the Parade Precinct Traders was \$215,000, with the Fourth Quarter revenue totalling \$53,750. A summary of the overall budget, including expenditure and the Fourth Quarter rebate to date is contained in **Attachment A**.

DISCUSSION

1. STRATEGY: EVENTS & ACTIVATIONS

1.1 EVENTS

The Council has officially cancelled and/or postponed all events, activations and workshops that are unable to be delivered via a digital platform until the end of the 2019-2020 financial year at which time the situation will be reviewed.

2. STRATEGY: MARKETING & COMMUNICATIONS

2.1 SOCIAL MEDIA

The top performing posts by engagement came at no surprise and were:

- The announcement of Parade trader ORBE, who won 'Best Hair & Beauty' and were inducted into the prestigious 'Hall of Fame' as a part of the Eastside Business Awards 2020;
- An article on The Parade blog featuring takeaway and delivery options during COVID-19; and
- The sharing of a post from a local resident expressing her gratitude of a local police officer that bought people, including herself a coffee while they waited in the Centrelink line.

The Parade blog articles and social media activity continue to provide customers with up to date and real time information about the changes and activity on The Parade during the COVID-19 Pandemic.

Further information is detailed in the social media report contained in **Attachment B**.

2.2 STILL HERE WEBSITE

In late March, when COVID-19 had well and truly 'hit' the local economy, Norwood web design agency *Karmabunny* launched a free website called *Still Here*. The website lists retail shops and eateries that are still operating and servicing the community during COVID-19. The site is free and straightforward for both customers and business, with clear prompts to either list a business, or search for a shop or business in a particular area. The site is searchable by postcode and delivers results based on proximity.

The site information was shared with The Parade traders via an EDM on Monday 30 March, which led to over one hundred (100) click-throughs to *Still Here* – an overwhelmingly positive response with many signing up to the website. Further information on the site is available on the Council's website, under the 'COVID-19 Information for Business' webpage.

2.3 HOME – DESIGN TO INSPIRE PUBLICATION

The City of Norwood Payneham & St Peters is recognised as a hub for creatives and is home to a vast amount of interior design, styling and homeware businesses. It is important, now more than ever to showcase this sector and its diverse offering. The Parade and Magill Road specifically, are known as destinations for homewares in the east. With a range of unique and quirky independent stores, the precincts attracts those looking for something a little different for their home.

The *Home – Design to Inspire* publication is designed to promote the homeware and furniture businesses in the retail sector, and it will aim to inspire customers to shop in the City. With many new housing developments in the Council area, including major projects such as Norwood Green and the Beulah Road / George Street residential development project, there is a buyer's market and the opportunity to heavily promote 'shop local'.

This publication will be distributed to participating businesses, be on display and be available for pickup at Display Centres and the Council's Customer Service Centres, with the opportunity for wider distribution.

2.4 PLASTIC-FREE PRECINCT PILOT PROGRAM

On Thursday 30 April 2020, the Minister for Environment and Water, the Hon David Speirs MP, introduced the *Single-use and Other Plastic Products (Waste Avoidance) Bill 2020* to Parliament.

The Bill prohibits the sale, supply and distribution of certain single-use plastic products and establishes a framework for adding other products in the future. The draft Bill was released for public consultation between 14 December 2019 and 7 February 2020. Both the submissions and the Stakeholder Taskforce feedback that was received were used to inform the structure and scope of the final Bill.

Several submissions requested that the 'intent of the legislation' be specified within the Bill itself, which has been supported with inclusion of an 'Objects of the Act' provision to reference better waste management practices, inclusion of reduction in marine and other litter, waste management hierarchy and circular economy principles.

Respondents to the draft Bill predominantly were in favour of the Government's decision to phase out the initial items listed as prohibited plastic products in the Bill, but a number of respondents recommended additional items for phase-out, either as part of the first collection of products or at a later date. Additional items commonly recommended for inclusion in the Bill alongside the existing listed items were:

- Barrier bags for fruit and vegetables;
- Plastic plates, bowls;
- Cups for cold drinks;
- Coffee cups and lids;
- Thick plastic bags; and
- Other expanded polystyrene food service products (i.e. meat/produce trays and takeaway ice cream containers).

Items recommended for further consideration (i.e. at a later stage) included:

- Balloons and balloon sticks;
- Plastic bottles and bottle caps;
- Compostable bags used in the commercial sector;
- Flushable wipes;
- Cotton buds;
- Stickers on fruit; and
- Bread tags.

It is pleasing to note the Government's response acknowledges those items recommended in the Council's submission, including all expanded polystyrene food service products, all plastic bags (e.g. thicker and barrier bags); coffee cups and lids, bread tags and stickers on fruit. However, these items will be subject to deferred consideration for phased introduction over time.

The legislation framework enables the future addition of products, however any additional inclusions will need to take into account industry feedback and development of alternatives.

The Bill contains a provision to implement an exemption that will allow for the sale, supply and distribution of single-use plastic straws to those in the community who rely on them due to disability or medical need. This exemption will be implemented via regulations, yet to be drafted, following the passage of the Bill.

Respondents called for a high level of public and business awareness throughout the transition period, which will be provided with a comprehensive communication campaign to support the legislation guide choices on alternative products and disposal options.

During the consultation phase, clarification was sought as to whether or not local government would be relied upon for enforcement as authorised officers under this Act. The intent of the legislation is that compliance is intended to be undertaken by authorised officers of the Environment Protection Authority pursuant to Section 85(1) of the *Environmental Protection Act 1993*. However, this does not prevent any council from authorising a specified officer or employee for the purposes of ensuring compliance with this legislation, should they wish to do so.

In regards to the commencement date of the legislation, there were differences of views from respondents ranging from immediate to within 24 months. The Government wanted to implement an ambitious but realistic timeline to ban the supply of prohibited plastic products, to ensure the ban is as effective as possible in tackling plastic pollution and protecting the environment.

Whilst a ban on single-use plastic has strong support in South Australia from both the community and industry, in light of the COVID-19 restrictions, Minister Speirs has advised that the commencement of the legislation has been delayed and the commencement date will be decided at a later date, likely later this year.

A copy of the Bill is contained in **Attachment C** and supporting information is accessible via the Green Industries SA website; as well as a summary of submissions received on the draft Bill and government's response at <https://www.greenindustries.sa.gov.au/plastics>.

3. STRATEGY: IDENTITY & BRAND

3.1 2020 ART ON PARADE

Due to COVID-19, the *2020 Art on Parade* event that was scheduled for the month of April, was cancelled and the \$5,000 allocation from the Committee's budget has not been spent. At this stage, the event will resume in April 2021. In recognising that many creative industries have been impacted by the COVID-19 restrictions, staff are where possible, continuing to promote the artists and galleries that are located on The Parade as a part of the ongoing mainstreet's social media plan.

3.2 ANNUAL COMPETITION

At its meeting held on Tuesday 17 March 2020, the Committee considered the option of running a generic 'Shop on The Parade to Win' competition with a cash prize / vouchers that could be reinvested in The Parade businesses. The competition proposed will have multiple winners, allow for a mix of prizes from various retailers and greater flexibility with spend. The Committee endorsed the competition idea, and requested a proposal be presented at the Tuesday 26 May 2020 meeting.

A copy of the proposal for discussion with the Committee is contained in **Attachment D**.

It is proposed that the Committee allocates \$20,000 to the annual competition from the 2020-2021 budget, which includes branding, marketing and promotion and a total of \$7,500 in prizes / vouchers.

3.3 PARADE BRANDED SIGNAGE

In 2014, The Parade, Norwood visual branding was reviewed and a new set of guidelines were established. At that time, the Committee invested financially in photography and web development, to refresh the look and feel of the brand. The new photography was used in various ways across a range of platforms to promote The Parade to its visitors. The platforms and uses include:

- Website;
- Print and digital advertising;
- Buses and bus shelters;
- On-street signage; and
- Documents and strategies.

Whilst the photography is professional, the street and the marketing of The Parade needs to be refreshed and injected with new life, particularly once businesses re-open and The Parade is fully servicing the community again and welcoming local visitors.

To visually improve the look of The Parade and its infrastructure, it is proposed that \$10,000 be allocated towards the purchase and install of thirty-one (31) SAPN light pole banners to complement the existing sixteen (16) banners located in the heart of The Parade, and brightly designed bin wraps to liven up the footpaths, with an 'Open For Business' message.

An example of the bin wraps, showing their effectiveness is contained in **Attachment E**.

4. STRATEGY: BUSINESS DEVELOPMENT

NETWORKING

4.1 MID-YEAR BUSINESS NETWORKING DRINKS

The Mid-Year Business Networking Drinks event that was scheduled to take place on Tuesday 23 June 2020, from 6.00pm at Adelaide Appliance Gallery has been cancelled. Hopefully, the restriction on larger gatherings will be lifted by December and the Council will be able to host a Citywide Christmas Networking Event for businesses in the City. Alternatively, and depending on regulations, an event solely for The Parade traders to catch up and network, may be held.

BUSINESS DEVELOPMENT

4.2 GROWTH WORKSHOPS

The Council Staff have sourced four (4) external facilitators, three (3) of which are businesses that are located within the Council area and with backgrounds in digital marketing, social media and business development to host five (5) workshops during the year.

Due to COVID-19, the date of the first workshop was rescheduled to Friday 8 May, and was presented via Zoom by Identity Marketing. The webinar was well received by the participants and the recording of the presentation is available to access on the workshops webpage located on the Council's website.

The next webinar will be held on Friday 22 May at 10.00am, with a focus on 'Social Media During Lockdown'. As outlined in Table 1 below, the dates and times of the remaining workshops are still being confirmed.

TABLE 1: GROWTH WORKSHOPS

Topic	Date and Time	Facilitators
Social Media During Lockdown	Friday 22 May 2020 10.00am – 11.00am	Georgi Roberts
Instagram for Business	TBC	Chloe Grayling
What is Intellectual Property and How Best to Protect it	TBC	Drazen Lesicar
Facebook – Are you Getting the Most out of It	TBC	Georgi Roberts

The Growth Workshops have and will continue to be promoted to all businesses within the Council area via social and digital channels including target electronic newsletters.

For more information on the Growth Workshops and to book a spot, visit www.npsp.eventbrite.com. The workshops are free and bookings are essential in order to receive the session link.

4.3 2020 EASTSIDE BUSINESS AWARDS

The 2020 *Eastside Business Awards* are a partnership between the City of Norwood Payneham & St Peters and News Corp and have been established to:

- recognise and celebrate the success of businesses within the City;
- raise the profile of the Council's business sector;
- provide a platform for businesses that fall both within and outside of the Council's business precincts the opportunity to be promoted;
- highlight the "hidden gems";
- encourage exceptional customer service from businesses;
- make the City of Norwood Payneham & St Peters a destination of choice for shopping, dining and services;
- increase patronage for businesses within the City; and
- associate the Council with a high profile awards program.

The Award Program began strong, with hundreds of votes in the initial days of the voting period. As COVID-19 spread, and the effects on businesses became more serious, there was a shift in focus from celebration and promotion to survival. Notwithstanding, a total of 305 (up 78% from 2019) local businesses received their share of more than 6,800 public votes, with 36 individual businesses being shortlisted as finalists. The increase in business nominations is positive, concluding that there is greater awareness of the Program in the community across businesses, visitors and residents.

Table 2 lists the winners in each of the categories.

TABLE 2: EASTSIDE BUSINESS AWARDS WINNERS

Category	Winner
Best Customer Experience	Foot and Leg Centre
Best Independent Retailer	Semmens Property Management
Best Emerging / Startup Business	GR Phones Norwood
Best Hair & Beauty Salon	ORBE Hair & Beauty
Best Fashion Retailer	Shouz
Best Food / Beverage Manufacturer	Goodies & Grains
Best Café	The Lab Food & Coffee
Best Coffee	Pave Café
Best Restaurant	Fine and Fettle
Best Pub / Bar	Little Bang Brewing Co
Best Entertainment Venue	Hoyts Norwood
Hall of Fame (20+ years)	ORBE Hair & Beauty

Unfortunately, the awards evening that was scheduled for Tuesday 21 April, was cancelled due to the COVID-19 Pandemic however with consent, Mayor Robert Bria visited each of the winners on Wednesday 22 April to personally congratulate them and present their awards. Five (5) businesses on The Parade were recipients of an award.

Business owners and their employees were thrilled that the Program continued during these unprecedented times and were grateful of the efforts by the Council to ensure that they were still recognised and celebrated.

A copy of the article that was published in the Advertiser on Wednesday 27 April announcing the winners is contained in **Attachment F**.

Visit www.eastsidebusinessawards.com.au to view the image gallery, including all the winners.

COVID-19 IMPLICATIONS

The COVID-19 Pandemic has had a significant impact on the economy at a local, national and international level. As a result, many of the planned initiatives to deliver the 2019-2020 Annual Business Plan have had to be postponed or cancelled, and where possible alternatives have been identified so that the Norwood Parade Precinct Committee can deliver as much as possible, and support businesses as much as possible during these difficult times and through the upcoming recovery stage.

RECOMMENDATION

1. That the Committee notes the status of the 2019-2020 Annual Business Plan Budget contained in Attachment A be noted.
 2. That the allocation of \$20,000 from the Identity and Brand 2020-2021 budget to deliver the annual Parade competition, be endorsed.
 3. That the allocation of \$10,000 from the Identity and Brand 2019-2020 budget to go towards the production and install of branded banners and bin wraps, be endorsed.
-

Ms Elizabeth Donaldson moved:

1. *That the Committee notes the status of the 2019-2020 Annual Business Plan Budget contained in Attachment A be noted.*
2. *That the allocation of \$25,000 (a \$12,500 split between marketing and prizes) from the Identity and Brand 2020-2021 budget to deliver the annual Parade competition, be endorsed.*
3. *That the allocation of \$10,000 from the Identity and Brand 2019-2020 budget to go towards the production and install of branded banners and bin wraps, be endorsed.*

Seconded by Cr Callisto and carried unanimously.

6. OTHER BUSINESS
Nil

7. NEXT MEETING
Tuesday 14 July 2020

8. CLOSURE

There being no further business, the Presiding Member declared the meeting closed at 7.29pm.

Mayor Robert Bria
PRESIDING MEMBER

Minutes Confirmed on _____
(date)