

Business & Economic Development Committee Minutes

16 June 2020

Our Vision

*A City which values its heritage, cultural diversity,
sense of place and natural environment.*

*A progressive City which is prosperous, sustainable
and socially cohesive, with a strong community spirit.*

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City of
Norwood
Payneham
& St Peters

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VENUE Norwood Concert Hall, George Street, Norwood

HOUR 6.15pm

PRESENT

Committee Members Mayor Robert Bria (Presiding Member)
Cr Carlo Dottore
Cr Scott Sims
Cr Garry Knoblauch
Cr John Callisto (entered the meeting at 6.18pm)
Professor Richard Blandy
Mr Geoff Hayter (*via electronic communication*)
Ms Trish Hansen
Ms Skana Gallery

Staff Mario Barone (Chief Executive Officer)
Keke Michalos (Manager, Economic Development & Strategic Projects)
Stacey Evreniadis (Economic Development Co-ordinator)
Rosanna Francesca (Economic Development & Strategic Projects Co-ordinator)
Tyson McLean (Economic Development & Strategic Projects Officer)

APOLOGIES Mr John Samartzis

ABSENT Nil

TERMS OF REFERENCE:

The Business & Economic Development Committee is established to fulfil the following functions:

- *To assist the Council to facilitate and promote economic growth and development in the City of Norwood Payneham & St Peters.*
- *To provide advice to the Council and recommend actions, including the conduct of studies associated with business and economic development, as required, in order to facilitate the identification of opportunities, issues, strategies and actions.*
- *Provide advice to the Council where necessary, to facilitate the creation of business networks (both within South Australia and Australia), which provide benefits for the City of Norwood Payneham & St Peters.*
- *To oversee the strategic planning, the implementation of projects (including those identified in the Council's Business & Economic Development Strategy) and marketing and promotion associated with businesses and economic development.*

1. CONFIRMATION OF MINUTES OF THE BUSINESS & ECONOMIC DEVELOPMENT COMMITTEE MEETING HELD ON 25 FEBRUARY 2020

Cr Callisto entered the meeting at 6.18pm.

Cr Sims moved that the minutes of the Business & Economic Development Committee meeting held on 25 February 2020 be taken as read and confirmed. Seconded by Professor Richard Blandy and carried.

2. PRESIDING MEMBER'S COMMUNICATION
Nil

3. STAFF REPORTS

3.1 COUNCIL'S FINANCIAL SUPPORT PROVIDED TO BUSINESSES IN RESPONSE TO COVID-19 PANDEMIC

REPORT AUTHOR: Economic Development & Strategic Projects Officer
GENERAL MANAGER: Chief Executive Officer
CONTACT NUMBER: 8366 4512
FILE REFERENCE: qA60849
ATTACHMENTS: Nil

PURPOSE OF REPORT

The purpose of this report is to provide the Business & Economic Development Committee with an overview of the Council's Financial Support Package to assist business and property owners within the City of Norwood Payneham & St Peters as a result of the COVID-19 Pandemic.

BACKGROUND

The COVID-19 Pandemic continues to have a significant impact on aspects of everyday life and is requiring decisions to be made quickly, by all levels of Government, in order to reduce or soften the impacts that are being felt by all sectors of the community, in particular the business sector. The State and Federal Government restrictions, which are aimed at preventing community the spread of the virus, have resulted in a substantial number of businesses (particularly hotels, food and beverage businesses) closing. Some businesses have remained open but at a very much reduced capacity whilst some are offering only on-line purchases.

The outcome of these restrictions and closures has resulted in financial impacts on the business community within the City of Norwood Payneham & St Peters and indeed across the State. As a result of the situation in which the City, the State, the Country and the World finds itself in, the Council has introduced a number of financial support measures for residents, businesses, sporting groups and other local groups who use Council facilities, to try and ensure that everyone makes it through these difficult times.

Whilst on Monday 1 June 2020, a number of restrictions were eased as a part of Stage 2 of the *Road-Map-to-Recovery* here in South Australia, resulting in a number of businesses being able to re-open their doors (albeit in a reduced capacity) and engage in product and service offerings more closely aligned to their offering prior to the COVID-19 Pandemic, there are still a number of businesses which continue to remain closed.

The Financial Support Packaged endorsed by the Council, seeks to complement the assistance which is being offered by both Federal and State Governments and seeks to provide some financial relief for all businesses whether closed, opening or open, that can demonstrate financial hardship as a result of the COVID-19 Pandemic.

FINANCIAL AND BUDGET IMPLICATIONS

The Council is adequately placed to be able to provide some financial support to both residents and businesses within the Council area. All budget implications of the Financial Assistance Package, which has been endorsed for the 2019-2020 financial year, have been considered and have been designed to complement those which have been introduced by both the State and Federal Governments,. Additional financial support measures for the 2020-2021 financial year have been identified in the Council's draft 2020-2021 Annual Business Plan and Budget, but will continue to be reviewed as the economic implications of the COVID-19 Pandemic continue to evolve.

DISCUSSION

At the Council meeting held on 6 April 2020, the Council endorsed an initial Financial Support Package in response to the COVID-19 Pandemic and its economic impacts, which were beginning to have an effect on the economic stability and viability of businesses and residents within the City. This initial financial support package included the following:

- The Parade Separate Rate - the introduction of a Discretionary Rebate of the 2019-2020 Fourth Quarter payment for businesses located within The Parade Precinct that are required to pay The Parade Separate Rate;
- Outdoor Dining Fees - refunds of the June Quarter Outdoor Dining Permit fee for Outdoor Dining Permit Holders that had paid in full and a credit for those businesses who had not yet paid in full;
- Outdoor Dining Permit Holders – payment of costs associated with the installation of bollards associated with their outdoor dining area deferred for three months to June 2020, with these payments to be reviewed again at 30 June 2020;
- Council Rates –removal of all fines and interest charged on the late payment of Fourth Quarter Council Rates payments; and
- Financial Hardship provisions relating to the deferral of rates (subject to meeting Council criteria).

More recently, at its meeting held Monday 4 May, the Council endorsed the following additional financial support for non-residential property owners:

- provision of a discretionary rebate for the Differential Rate (20%) to non-residential property owners for the Final Quarter of 2019-2020, dependent upon an application demonstrating financial hardship on the business due to COVID-19.

The Council has also considered the economic impacts of COVID-19 as part of its draft 2020-2021 Annual Business Plan and Budget and at this stage is proposing the following financial support:

- the Separate Rate for The Parade Precinct will not be declared in 2020-2021. The Council has elected to cover costs of promoting and marketing The Parade, once restrictions have been lifted;
- not charging Outdoor Dining Fees for businesses across the City that have an outdoor dining area until 31 December 2020; and
- the allocation of an additional \$150,000 to the Council's Economic Development Budget to support marketing for initiatives generally throughout the City of Norwood Payneham & St Peters to assist the business sector.

Additional financial incentives and support provided by the Council include:

- encouraging all businesses who have and/or are experiencing hardship as a result of the COVID-19 Pandemic, to contact the Council to work through options regarding the payment of rates. Each application will be assessed on a case-by-case basis;
- relaxing the enforcement of parking limits throughout the Council area, including in and around The Parade; and
- zero (0%) Rate Revenue increase, except where the rate revenue increase due to new development, property improvements or property valuation increases resulting from a sale.

It is important to note that the Financial Support Package provided by the Council is aimed at assisting ratepayers, residents, businesses, sporting clubs and other local groups that use Council facilities, who are experiencing hardship due to the impacts of COVID-19. The financial support which has been provided, focuses on services and initiatives that the Council has direct control over, with all other assistance packages being provided by the State and Federal Governments.

CONCLUSION

The most significant financial support packages will be provided by the Federal and State Governments, however the Council has implemented a number of financial assistance measures with the aim of providing financial relief to those businesses experiencing financial hardship.

COMMENTS

All of the information associated with the Council Financial Assistance Package has been communicated to business and property owners with the City of Norwood Payneham & St Peters to ensure the business community is aware of the information and the support that is being provided by all three (3) levels of Government. Given the evolving nature of the COVID-19 Pandemic, staff are constantly reviewing the changes and providing that information to businesses in a timely manner.

RECOMMENDATION

That the report be received and noted.

Cr Dottore moved:

That the report be received and noted.

Seconded by Cr Callisto and carried.

3.2 DRAFT ECONOMIC DEVELOPMENT STRATEGY 2021 – 2026

REPORT AUTHOR: Economic Development Coordinator and Economic Development & Strategic Project Coordinator
GENERAL MANAGER: Chief Executive Officer
CONTACT NUMBER: 8366 5616
FILE REFERENCE: qA985
ATTACHMENTS: A - B

PURPOSE OF REPORT

The purpose of this report is to present the *Draft 2021-2026 City Wide Economic Development Strategy* to the Business & Economic Development Committee, for its consideration and endorsement.

BACKGROUND

The Council's previous strategy aligns with the Council's Strategic Management Plan, *CityPlan 2030: Shaping Our Future* and makes reference to the objectives contained in *CityPlan 2030* under the heading of *Economic Prosperity: A dynamic and thriving centre for business and services*. The Strategy was based on five (5) themes each of which contained a number of Objectives and Strategies.

Given that the Council's Strategic Plan, *CityPlan 2030: Shaping Our Future*, represents the Council's Vision to 2030, it is important that the new *Economic Development Strategy* also reference this document closely.

At its meeting held on 21 May 2019, the Business & Economic Development Committee received a presentation from Council Staff, which included background and statistics on the five (5) priority sectors, namely Health and Wellbeing, Education, Food Manufacturing, Creative and Cultural Industries and Retail, which had been identified by the former Business & Economic Development Committee. Following the presentation, the Committee considered the sectors that were featured and endorsed the following four (4) priority areas of economic development as the key focus sectors for the Council's *City Wide Economic Development Strategy*:

- Food Manufacturing
- Retail
- Cultural & Creative Industries
- Professional, Scientific and Technical Services.

In addition, the Committee resolved that the Education and Health Sectors also be recognised in the Strategy as important sectors, due to their significant contribution to Community Well-being, but not be included in the Strategy as priority sectors.

At its meeting held on 19 November 2019, the Committee received and noted a progress report on the *City Wide Economic Development Strategy*. This report provided the Committee with four (4) Discussion Papers, one (1) on each of the key priority sectors and outlined a schedule of workshops to be held to engage with stakeholders and businesses from each of those sectors. A copy of the Discussion Papers is contained in **Attachment A**.

As part of the development of this Strategy, Council staff, together with facilitator Mr Marcus Rolfe, Director, URPS, hosted six (6) workshops in November 2019, inviting key stakeholders and businesses from the four (4) key sectors, as well as hear the views of property owners and developers who also have a large impact on the cityscape. The attendees were provided with a copy of their respective discussion paper prior to the event.

The focus group workshops, provided the opportunity to identify and gain a better understanding of the strengths, opportunities, weaknesses and threats in relation to each of the priority sectors through input provided by business operators within those sectors. More generally, it provided the Council with the opportunity to better understand how the City of Norwood Payneham & St Peters is perceived in respect to its role and contribution to the local economy. The comments which were received from these workshops, have been used to develop the draft *Economic Development Strategy 2021 -2025* and in particular in the objectives and strategies contained within the Strategy. Being well informed and engaging with the business community through the development of the Strategy and incorporating the feedback received from the business community, will in turn enable the City to become more attractive to businesses, workers and visitors.

At its meeting held on 25 February 2020, the Business & Economic Development Committee resolved the following in relation to the *City-Wide Economic Development Strategy 2020 – 2025*.

*That the draft Outcomes, Objectives and Strategies contained in **Attachment A** be endorsed as the basis for the finalisation of the Draft City-Wide Economic Development Strategy 2020-2025.*

Using the draft Outcomes, Objectives and Strategies endorsed by the Committee, the Draft Economic Development Strategy contained in **Attachment B**, has been developed and is now being presented to the Economic Development Committee for its consideration and endorsement.

RELEVANT STRATEGIC DIRECTIONS & POLICIES

The *Economic Development Strategy 2021-2026* is the Council's blueprint to guide the growth of the City's economy for the next five (5) years. The Strategy sits within the Council's decision making framework and has been developed to align with other key strategic and policy documents. The *Economic Development Strategy 2021-2026* will operate alongside other relevant local, regional and state strategies and plans. The key strategies that have been used to inform this document are listed below:

- *Growth State*
- *The 30-Year Plan for Greater Adelaide*
- *Norwood, Payneham and St Peters (City) Development Plan*
- *CityPlan 2030: Shaping Our Future*
- *Kent Town Economic Growth Strategy 2020 - 2025*
- *Norwood Parade Annual Business Plan*

FINANCIAL AND BUDGET IMPLICATIONS

The Council has allocated \$7,000 to develop the *2021 – 2026 City Wide Economic Development Strategy*. Of the \$7,000, approximately \$4,600 has been spent on the engagement services of Marcus Rolfe, Director, URPS to facilitate five (5) key sector workshops, which were held in November 2019. The remaining \$2,400 will be allocated to the next stage of the project, community consultation and engagement.

RESOURCE ISSUES

This project has required a significant amount of research, analysis and consultation with businesses due to the size and scope of the Strategy, the majority of which has been undertaken by Council staff.

COVID-19 IMPLICATIONS

The COVID-19 Pandemic has had a significant impact on the economy at a local, national and international level, which has forced all levels of Government to introduce a range of financial support packages. At its Council meeting held on 6 April 2020, the Council endorsed an initial financial support package in response to the COVID-19 Pandemic and its economic impacts. This initial package includes, The Parade Separate Rate, Outdoor Dining Fees, Outdoor Dining Permit Holders, Council Rates and Financial Hardship Provisions.

More recently at its Council meeting held Monday 4 May 2020, the Council endorsed additional financial support for non-residential property owners. More information on the Council's Financial Assistance Package relating to COVID-19 and the support that the Council is providing to ratepayers, residents, businesses, sporting clubs and other local groups has been outlined in a separate report included in the Agenda for this meeting.

Prior to the COVID-19 Pandemic, the Council's *Economic Development Strategy* focused on growth, attraction and understanding the needs of business. However, the effects on businesses due to the Pandemic have been substantial, and therefore it has been essential that the *Economic Development Strategy* take into consideration the economic and social impacts that the Pandemic has caused and that these issues be reflected in the Actions.

The Council's *Economic Development Strategy 2021-2026* will play a significant role in the rebounding ability of the business community for a long period of time. The strategy including its Vision, Outcomes, Objectives, Strategies and Actions, has been designed to help businesses recover and rebuild from the COVID-19 Pandemic and plan for sustainability and growth for when the economy reaches some level of normality. As a result of the impacts of the COVID-19 Pandemic the *Economic Development Strategy 2021-2026* now includes the overarching strategy of *Recover and Rebuild the Local Economy following the Impacts of COVID-19*, which cuts across all four (4) themes. This has been designed to assist the Norwood Payneham & St Peters business community in its recovery and rebuild post the COVID-19 Pandemic, and acknowledges that many businesses are currently in a mode of survival, rather than growth.

The Strategy is a reflection of the Council's commitment to assist the business sector rebound as quickly as possible and then maintain a sustainable and more resilient, economy. New strategic directions included as a result of the COVID-19 Pandemic, will ensure the strategy maintains flexibility to the situation that will exist post Pandemic and beyond. The most affected elements of the economy are business finances, employment, consumer confidence and behaviour. Consumer confidence and the behaviour of consumers choosing to shop in a brick and mortar store as opposed to online, will take some time to restore, but will ultimately be a high priority action that Council will pursue.

Business survival will require an ability to adapt to the situation, minimise expenses, take advantage of government packages and have clear and effective communication (with tenants, landlords, employees and the community which includes the Council). The Council will support the business community through and post Pandemic. The Strategy is the catalyst for Council's ability to provide this support and given the substantial unknown associated with COVID-19, flexibility will provide the Council with the ability to adapt its response to suit the needs of the businesses in the City of Norwood Payneham & St Peters.

In a report released by *JLL Economics GDP Data Release 1Q20*, at the beginning of June 2020, it states that the Australian economy is in its first recession since 1992 and GDP declined 0.3% in the first quarter of 2020. With the impacts of COVID-19 restrictions escalating significantly in April, Australia will almost certainly see a large contraction in the second quarter of 2020. A second consecutive quarter of negative growth is required to satisfy the technical definition of a recession. Nevertheless, international borders are likely to remain closed for some time and this will not only affect tourism, but keep population growth (a key driver of Australia's recent growth) low for some time. However, ultimately the recovery will be determined by how successful JobKeeper and other stimulus measures are in sustaining employment in the coming months.

DISCUSSION

The objective of the *Draft 2021–2026 Economic Development Strategy* (contained in **Attachment B**) is for it to be used as a tool to support the growth of the City's business sectors, promote the City as a destination with dynamic and vibrant precincts as well as encourage innovation, investment and make it easy for owners to start, own or grow a business.

In seeking to establish the strategic framework for the development of the Economic Development Strategy and to ensure that the Strategy appropriately addresses the wide range of issues relating to economic development in the City, the following key stages were identified and conducted for the development of the *Economic Development Strategy 2021-2026*:

- review of the Business & Economic Development Strategy 2008 – 2013;
- utilise REMPLAN to research and collect data at a City, ERA and State level;
- prepare sector discussion papers;
- host visioning workshops with local business operators;
- develop a summary of the draft Outcomes, Strategies and Objectives for endorsement by the Committee;
- research and analyse the impacts of the COVID-19 Pandemic and adjust the Strategies and Actions to reflect the current business and economic climate;
- develop a draft *Economic Development Strategy* for endorsement by the Committee and Council;
- community consultation and engagement;
- revise and amend the draft Strategy; and
- present the final draft Strategy to the Committee and Council for final endorsement.

Whilst the four (4) sector Discussion Papers contained in **Attachment A** provide a solid foundation upon which to develop the Economic Development Strategy, a review of other Economic Development Strategies was also undertaken to assist in establishing the strategic framework for economic development in the City. The review of strategies from local, national and international cities has revealed several common cross-cutting themes including: the transformational impact of digital technology, the accessibility to both transport and business services, and the need to mitigate the impacts of climate change.

To further support the desktop research undertaken to-date, visioning workshops were held with business operators located within the City of Norwood Payneham & St Peters. The purpose of each workshop was to identify and gain a better understanding of the strengths, opportunities, weaknesses and threats that each business, sector, and more generally the City, face.

Approximately two-hundred and forty (240) business operators were invited to attend one (1) of five (5) workshops, which were held during November 2019. Business owners and operators were contacted via email and telephone, which resulted in forty-three (43) participants attending the workshops. Whilst the final number of participants was below the expected target, those who did attend were actively engaged in the process and provided staff with useful information that will assist in developing the draft Strategy.

Workshops were themed around the four (4) key sectors of food and beverage, cultural and creative, retail and professional and scientific, with an additional multi-sector workshop held comprising business operators from a cross-section of the economy.

The workshops asked business owners and operators to explore the strengths, weaknesses, challenges and opportunities of operating a business in the Council, and to identify specific actions that could be undertaken by the Council to improve the economic environment for businesses.

Subsequent to the conclusion of the five (5) workshops, staff have consolidated the thoughts and ideas presented by the various participants and have used the information, together with previous research which has been undertaken, to inform the development of Outcomes, Objectives and Strategies for the *Economic Development Strategy 2021-2026*.

At its meeting held on 25 February 2020, the Committee was presented with and endorsed the draft Outcomes, Objectives and Strategies as the basis for the finalisation of the draft Strategy. On 11 March 2020, the World Health Organisation declared the COVID-19 outbreak a Pandemic. To ensure that the Strategy considered and addressed the effects of the virus on businesses and the economy, staff conducted further research and analysis. The research informed part of the 'Impacts of COVID-19' section and assisted with the establishment of the actions set out in the 'Recover and Rebuild' stage, which will be the focus in year 1 of the Strategy.

The Strategy as contained in **Attachment B**, is based around the following four (4) key themes:

1. **Dynamic & Diverse City** – A City with thriving and resilient business sectors that drive employment and deliver growth.

Objective: Support the growth and viability of the City's business sectors based on their competitive strengths and strategic priority.

2. **Destination City** – A destination with dynamic, cultural, vibrant and attractive precincts.

Objective: Increase the number of people who live, work and visit the City and enhance the community well-being of existing residents, workers and visitors.

3. **Innovative City** – An innovative City that supports business and attracts investment.

Objective: Attract and maintain competitive businesses with the capacity for resilience and ongoing sustainability, innovation and growth.

4. **Business Friendly City** – A Council/City that understand the needs of business.

Objective: Remove barriers and make it easy for business owners to start, run and grow a business.

The above Themes and Objectives have been formed to guide the Council in achieving its vision of being *A connected City with thriving businesses, vibrant precincts and an engaged business community*. Sitting underneath each of the themes and objectives is a series of Strategies and Actions, which aim to deliver the overall vision.

In order to successfully deliver this strategy, the Council will be required to play multiple roles as a leader, partner, facilitator and regulator, and work together with the State Government, local partners, small businesses and the community.

OPTIONS

The Committee can endorse the *Draft 2021–2026 Economic Development Strategy*, including the Outcomes, Objectives, Strategies and Actions as being suitable to present to the Council for its consideration prior to being released for community consultation and engagement.

Alternatively, the Committee can amend, omit or propose new Outcomes, Objectives, Strategies and Actions for inclusion in the *Draft 2021–2026 Economic Development Strategy*.

CONCLUSION

The development of the *Draft 2021–2026 Economic Development Strategy*, recognises the leadership role of the Council in setting a clear direction for economic development within the City and in supporting its business sector. Developing an *Economic Development Strategy 2021–2026* with clear direction and focus provides the foundation for the Council to establish partnerships with different stakeholders (i.e. State Government, developers, businesses and residents) in order to ensure the successful longevity of the City's business and economic sector.

COMMENTS

In preparing the *Draft Economic Development Strategy 2021-2026* it is acknowledged that the economy, and local businesses, are not in the state they once were at the start of this process. Whilst the long term vision and overarching themes remain the same, the unprecedented impact of the COVID-19 Pandemic, and the unfolding nature of the economic and social implications, requires a degree of flexibility and adaptability in the delivery of the Strategy over the next five (5) years.

RECOMMENDATION

That the *Draft Economic Development Strategy 2021-2026* as contained in Attachment B be endorsed as being suitable to present to the Council for its consideration and endorsement to be released for community consultation and engagement for a period of twenty-one (21) days.

Professor Richard Blandy moved:

That the Draft Economic Development Strategy 2021-2026 as contained in Attachment B as amended, be endorsed as being suitable to present to the Council for its consideration and endorsement to be released for community consultation and engagement for a period of twenty-eight (28) days.

Seconded by Cr Knoblauch and carried.

3.3 2020 REVISED SCHEDULE OF MEETINGS FOR THE BUSINESS & ECONOMIC DEVELOPMENT COMMITTEE

REPORT AUTHOR: Economic Development & Strategic Projects Coordinator
GENERAL MANAGER: Chief Executive Officer
CONTACT NUMBER: 8366 4512
FILE REFERENCE: qA985
ATTACHMENTS: Nil

PURPOSE OF REPORT

The purpose of this report is to provide the Business & Economic Development Committee with revised dates for the proposed Schedule of Meetings for 2020, for consideration and endorsement.

BACKGROUND

In respect to meetings, the Committee's Terms of Reference state that:

8.3 The Committee shall meet at least quarterly at a place to be determined by the Chief Executive Officer in accordance with the responsibilities imposed upon within these Terms of Reference and otherwise on such dates and at such times determined by the Chief Executive Officer.

The purpose of this report is to present the proposed revised Schedule of Meetings for the remaining 2020 calendar year to the Committee for its consideration and approval.

DISCUSSION

In light of the events that have occurred as a result of the COVID-19 (Coronavirus) Pandemic, the Business & Economic Development Committee meeting originally scheduled on Tuesday 28 April 2020 was re-scheduled to Tuesday 16 June 2020, to provide staff with the opportunity to consider the economic implications of the COVID-19 Pandemic as they were unfolding on the draft Economic Development Strategy.

In order to align the meetings with the revised schedule for the delivery of the draft Economic Development Strategy, it is proposed that the remaining two (2) meetings scheduled for 2020 be rescheduled. The revised dates will enable the Council to undertake the public consultation and engagement on the draft Economic Development Strategy and be in a position to present the results of the consultation to the Committee.

In accordance with the Committee's Terms of Reference, the Chief Executive Officer has determined that all of the Committee Meetings will continue to be held in the Mayor's Parlour, located in the Norwood Town Hall at 175 The Parade, Norwood, however this will be subject to social distancing measures in place at the time of each meeting.

In respect to the time and date of the meetings, it is recommended that the remaining meetings of the Committee for 2020, commence at 6.15pm on a Tuesday night and that they will be held on the revised dates outlined in Table 1 below. Based on this proposal and the need to hold a minimum of four (4) meetings within each calendar year, it is recommended that the schedule of meetings outlined in Table 1 below, be approved by the Committee.

TABLE 1: BUSINESS & ECONOMIC DEVELOPMENT COMMITTEE REVISED SCHEDULE OF MEETINGS 2020

Meeting	Previous Date	Scheduled Date of Meeting	Status
1	Tuesday 25 February 2020	n/a	Complete
2	Tuesday 28 April 2020	Tuesday 16 June 2020	Confirmed
3	Tuesday 28 July 2020	Tuesday 15 September 2020	Proposed
4	Tuesday 27 October 2020	Tuesday 10 November 2020	Proposed

RECOMMENDATION

That the remaining Schedule of Meetings for 2020 as set out below, be approved.

TABLE 2: BUSINESS & ECONOMIC DEVELOPMENT COMMITTEE REVISED SCHEDULE OF MEETINGS 2020

Meeting	Date	Start Time
3	Tuesday 15 September 2020	6:15pm
4	Tuesday 10 November 2020	6:15pm

Cr Dottore moved:

That the remaining Schedule of Meetings for 2020 as set out below, be approved.

TABLE 2: BUSINESS & ECONOMIC DEVELOPMENT COMMITTEE REVISED SCHEDULE OF MEETINGS 2020

Meeting	Date	Start Time
3	Tuesday 15 September 2020	6:15pm
4	Tuesday 10 November 2020	6:15pm

Seconded by Cr Callisto and carried.

4. OTHER BUSINESS

Nil

Mr Geoff Hayter left the meeting (disconnected from the meeting) at 7.17pm.

5. NEXT MEETING

Tuesday 15 September 2020

6. CLOSURE

There being no further business the Presiding Member declared the meeting closed at 7.23pm.

Mayor Robert Bria
PRESIDING MEMBER

Minutes Confirmed on _____
(date)