

Draft Asset Management Plans 2020 Comments Form

RESPONDENT DETAILS

Name:

Address:

Phone:

Mobile:

Email:

The draft Asset Management Plans 2020 for Civil Infrastructure, Building Infrastructure, Stormwater Management Infrastructure and Recreation & Open Space Infrastructure are specifically required to set out the Council’s proposed strategies in respect to how it will manage its existing assets.

Comments must be received by **6 January 2021**.

Do you have any comments on the content of the draft Asset Management Plans 2020?

Signature:

Date:

Submissions to be returned to:

Mr Scott Dearman
Project Manager, Assets
City of Norwood Payneham & St Peters

Mail: PO Box 204, Kent Town 5071

Email: townhall@npsp.sa.gov.au

Submission Guidelines and additional information

Why make a submission?

Making a written submission will ensure that your comments of support or concern for a certain issue or proposal are considered when the Council is making its decisions. The Council would like to encourage active participation in consultation to promote ownership and empowerment within the Community.

How to Make a Submission?

Details of community consultation opportunities are:

- Published in The Advertiser public notices;
- Displayed at the Council Offices and Customer Service Centres;
- Advertised through the Council's Electronic Direct Mail;
- On the Council's website at www.npsp.sa.gov.au; and
- On the Council's social media channels.

A copy of the draft Asset Management Plans is available for viewing at the Council's principal Office, 175 The Parade Norwood or at one of the Council's Customer Service Centres located at:

Payneham Community Centre
374 Payneham Road, Payneham

Payneham Library
2 Turner Street, Felixstow

St Peters Library
101 Payneham Road, St Peters

Or can be downloaded from the Council's website at www.npsp.sa.gov.au

Submissions must be in writing and can be made by

- Completing the on-line submission form at www.npsp.sa.gov.au
- Downloading the comments form, completing and emailing to townhall@npsp.sa.gov.au
- By mail and attention to;
Project Manager, Assets
City of Norwood Payneham & St Peters
PO Box 204
Kent Town SA 5071
- Email comments to townhall@npsp.sa.gov.au

All comments must be received by **5pm, 6 January 2021**.

Consideration of Submissions

All submissions received will be summarised in a schedule of submissions for consideration by Council at a Council workshop or a formal Council meeting. This consideration may result in the proposal

being modified to address the issues, approved without modification, or refused.

Please note that submissions received may be included in Council's Agenda and that these are available to the general public.

Once a decision has been made on the matter, the Council will communicate its decision through a personal letter, in the Council meeting minutes, on the Council's website or in a Council newsletter.

An Effective Submission

To be effective a submission should:

- Clearly state your opinion and reasons for or against the proposal or sections thereof,
- State how your concerns could be addressed or outline any suggestions for resolving a problem or issue (if possible).
- List any references or provide evidence, relevant material, or specific examples to help demonstrate your views or suggestions.
- Include the section, recommendation and page number of the proposal to which your comments refer (if relevant).
- To ensure accurate interpretation of your comments into the Schedule of Submissions, please keep your comments concise and number all issues you wish to address.