

Application for On-Street Parking Permit 2019–2020

Residential and/or Visitors Permit

175 The Parade, Norwood SA 5067
PO BOX 204, Kent Town SA 5071

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ABN 11 390 194 824



City of
Norwood
Payneham
& St Peters

- An application form and **supporting documentation** must be provided when applying for on-street parking permit(s).
- Before completing this application form, please read the information on the back of the form. Further information can be obtained on the Council's website, www.npsp.sa.gov.au or by contacting the Council's Customer Service Centre on (08) 8366 4555.

APPLICATION DETAILS

Please tick the permit type and list the quantity of each permit you are applying for (maximum 2 of each):

<input type="checkbox"/> Residential On-Street Parking Permit	Qty.	<input type="checkbox"/> Visitor On-Street Parking Permit	Qty.
<input type="checkbox"/> Replacement Residential On-Street Parking Permit	Qty.	<input type="checkbox"/> Replacement Visitor On-Street Parking Permit	Qty.

The number of permits issued is dependent on the number of off-street parks and number of vehicles that can be accommodated on your property (Refer to section 4.1.3 in the Council's *On-Street Parking Permit Policy*).

APPLICANT PERSONAL DETAILS

Name:

Residential address:

Suburb: Postcode:

Contact number:

Applicant is: owner/occupier occupier (leasing) pensioner/concession

Proof of residency is required if the applicant is not the owner of the property (ie. lease agreement).

If applying for a concession discount, please provide a copy of concession card.

PERMIT DETAILS

Street (if different from above):

Suburb: Postcode:

How many vehicles can be parked (ie. number of off-street parks) on your property?

Parking control signs outside your property: time limit (i.e. 2P) permit zone (i.e. Resident only) other (please specify)

Please list all vehicle registration numbers located at this property and please **nominate by circling** which vehicle(s) the residential parking permit(s) will be affixed to:

.....
.....

Applications for both residential and/or visitors permits must include **a copy of registration papers for all vehicles** located at the property. In the case of a company vehicle, please provide a letter confirming that the vehicle is kept at the above address.

DOCUMENTATION CHECKLIST

Failure to provide all the required documentation as detailed below, may delay the processing of your application.

- Lease agreement (copy required) Pensioner/concession (copy required for rebate)
- Copies of registration papers / letter from employer (if company vehicle), for **all vehicles** located at this property.

Signature:

PERMIT FEE STRUCTURE

Permit Type	Parking Control	Duration 12 Months	First Permit Fee	Additional Permit(s) Fee	Replacement Permit Fee
Residential	Permit Parking Only	1 July – 30 June	\$25.00	\$50.00	\$10
Visitors	Permit Parking Only	1 July – 30 June	\$25.00	\$50.00	\$10
Residential	Time Limited	1 July – 30 June	Free	\$25.00	\$10
Visitors	Time Limited	1 July – 30 June	Free	\$25.00	\$10

A 50% rebate is applicable to Pension and Concession Card holders.

DURATION OF PERMITS

All residential parking permits are issued for a period of 12 months (ie. 1 July – 30 June each year). Permits which are issued at any point of time within the given 12 month cycle, will apply until the end of the cycle.

ELIGIBILITY CRITERIA FOR PERMITS

1. You must be a resident of the City of Norwood Payneham & St Peters. If the person applying for the permit is not the owner of the property, evidence must be provided in the form of a lease, sub-lease or letter from the owner of the property.
2. You must have an applicable vehicle(s), which is not a truck, trailer, caravan, boat, bus or motorcycle.
3. You do not have any provision at all for off-street parking, or the number of vehicles which are garaged at the property cannot be accommodated off-street (lack of space on the property due to area being used for storage, will not be considered as meeting the criteria).
4. You must produce evidence of ownership of the applicable vehicle(s) garaged at the property (in the case of a company vehicle, confirmation from the company in writing will be required as evidence).
5. You must reside in a property alongside which time limit or residential zone parking controls apply.

Should you require additional information, please visit the Council's website: www.npsp.sa.gov.au

The Council's *On-Street Parking Permit Policy* provides detailed information regarding criteria under which applications are assessed.

APPLICATION REVIEW

Once your application has been assessed, you will be contacted accordingly and payment options (if applicable) will be advised.

OFFICE USE ONLY

S/	P/
Site inspection required/completed:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Number off-street parks:	
Documents provided: Ownership/Lease Agreement	<input type="checkbox"/> Yes <input type="checkbox"/> No
All vehicle registration papers	<input type="checkbox"/> Yes <input type="checkbox"/> No
Approved:	<input type="checkbox"/> Yes <input type="checkbox"/> No