

Update Property Owner Details

This form is to be used for updating existing owner postal addresses and/or name details
Please return via:
Email: townhall@npsp.sa.gov.au
Post: PO Box 204, Kent Town SA 5071
In Person at a Customer Service Centre

175 The Parade, Norwood SA 5067
PO BOX 204, Kent Town SA 5071

Telephone 8366 4555
Facsimile 8332 6338
Email townhall@npsp.sa.gov.au
Website www.npsp.sa.gov.au
ABN 11 390 194 824



City of
**Norwood
Payneham
& St Peters**

Property Details

Assessment Number(s):

Property Addresses
requiring update:

Current Owner Details

Owner Name(s):

Phone:

Mobile:

Email:

Current Mailing Address

New Details

Owner Name(s) in full:

Mailing Address:

Phone:

Mobile:

Email:

Please attach supporting documentation for your request for change of name. Suggestions of suitable documentation include but are not limited to:

- Marriage Certificate
- Driver's Licence
- Other evidence of change
- Power of Attorney or Death Certificate

(Will only impact an address update. Unless listed as an original owner, ownership changes will only occur upon receipt of conveyancer/lawyer advice)

Form Contact Details

Completed by:

Contact Number:

Contact Email:

Relationship to Owner:
(if not the Owner)

Signature:

Date:

I authorise you to act in accordance with my instructions as set out above and acknowledge that these instructions supersede and have priority over all previous instructions in respect to my property.

Office Use Only:
Property File Number P/
Subject File Number S/05007