

Special Council Meeting Minutes

24 November 2025

Our Vision

*A City which values its heritage, cultural diversity,
sense of place and natural environment.*

*A progressive City which is prosperous, sustainable
and socially cohesive, with a strong community spirit.*

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City of
Norwood
Payneham
& St Peters

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The Mayor declared the meeting open at 7.00pm.

PRESENT

Council Members

Mayor Robert Bria
Cr Kester Moorhouse
Cr Rita Excell
Cr Garry Knoblauch
Cr John Robinson
Cr Kevin Duke
Cr Connie Granozio
Cr Victoria McFarlane
Cr Scott Sims
Cr Sandy Wilkinson
Cr Grant Piggott
Cr John Callisto
Cr Christel Mex

Staff

Mario Barone (Chief Executive Officer)
Carlos Buzzetti (General Manager, Urban Planning & Environment)
Lisa Mara (General Manager, Governance & Civic Affairs)
Allison Kane (Manager, Strategic Communications & Advocacy)
Marina Fischetti (Governance Officer)

APOLOGIES

Cr Hugh Holfeld

LEAVE OF ABSENCE

1 CONFIRMATION OF MINUTES OF THE COUNCIL MEETING HELD ON 3 NOVEMBER 2025

Cr Sims moved:

That the Minutes of the Council Meeting held on 3 November 2025, be taken as read and confirmed.

Seconded by Cr Excell and Carried Unanimously.

2 ELECTED MEMBER DECLARATION OF INTEREST

Cr Duke declared an interest in relation to Item 5.1
Cr Knoblauch declared an interest in relation to Item 5.1

3 STAFF REPORTS

3.1 CITY OF NORWOOD PAYNEHAM & ST PETERS 2024-2025 ANNUAL REPORT

REPORT AUTHOR: General Manager, Governance & Civic Affairs
APPROVED BY: Chief Executive Officer
ATTACHMENTS: A

PURPOSE OF THE REPORT

The purpose of the report is to present to the Council, the draft 2024-2025 Annual Report for the Council's adoption.

BACKGROUND

The *Local Government Act 1999*, sets out the legislative requirements for the Council's Annual Report, with one of the key areas being reporting on the Council's performance in achieving the objectives set out in its Strategic Management Plan. The Council's Strategic Management Plan is *CityPlan 2030: Shaping Our Future*.

An Annual Report is also an important tool which is used to communicate with the local and wider community, current and potential employees, other Councils and prescribed bodies, about the Council's operations, its services, activities, performance and achievements. Annual Reports are principally documents of accountability and form part of the Council's Governance Framework.

Annual Reports also provide a historical record of the Council's activities and achievements.

A copy of the draft 2024-2025 Annual Report is contained within **Attachment A**.

STRATEGIC DIRECTIONS

Not Applicable.

FINANCIAL AND BUDGET IMPLICATIONS

The costs associated with the preparation, production and distribution are funded from existing Budget lines.

RISK MANAGEMENT

The draft 2024-2025 Annual Report has been prepared in accordance with the requirements of the *Local Government Act 1999* and in doing so, ensures that the Council meets its legislative obligations.

CONSULTATION

Elected Members

Not Applicable.

Community

Not Applicable.

Staff

All relevant staff have been consulted during the preparation of the 2024-2025 Annual Report.

Other Agencies

Not Applicable.

DISCUSSION

The Annual Report is an important document, as in addition to the required financial reporting (ie Audited Financial Statements), the Report also sets out a summary of the activities undertaken by the Council over the relevant financial year. As such, it is an important communication document for our community and other stakeholders. By implication therefore, from a legislative and completeness perspective, the document contains details regarding all of the activities which have been undertaken by the Council in a consolidated format during 2024-2025.

Elected Members may recall that the Council's 2015-2016 Annual Report was awarded a Bronze Award and the 2016-2017 Annual Report was awarded a Silver Award by the Australasian Reporting Awards Association.

The Council's last seven (7) Annual Reports, (2017-2018, 2018-2019, 2019-2020, 2020-2021, 2021-2022, 2022-2023 and 2023-2024), have been awarded a Gold Award by the Australasian Reporting Awards Association.

The Awards are administered by Australasian Reporting Awards Limited, an independent not-for-profit organisation run by professionals from the business, government and not-for-profit sectors, with the support of professional bodies concerned with the quality of financial and business reporting.

The Australasian Reporting Awards are open to all organisations in Australia, New Zealand and countries in the Asia-Pacific region, which prepare an annual report (private sector, public sector and the not-for-profit sector).

As part of the Australasian Reporting Awards, comments are provided to organisations to consider elements of the Annual Report which can be improved and/or areas which are no longer considered relevant in terms of current reporting standards. Based on the comments which have been provided to staff regarding the Council's previous Annual Reports, the 2024-2025 Annual Report has been structured to align with the comments which have been received and ensure that the Annual Report reflects best practice in terms of reporting.

Following the Council's adoption of the draft 2024-2025 Annual Report, copies, as required by legislation, will be forwarded to all relevant persons and/or bodies, including the South Australian Grants Commission, the Parliamentary Librarian of SA, the National Library and the State Library of South Australia.

A copy of the 2024-2025 Annual Report will also be made available on the Council's website.

The draft Annual Report will undergo some further editorial and formatting amendments prior to printing.

OPTIONS

Not Applicable.

It is a requirement of the *Local Government Act 1999* that Councils must adopt an Annual Report for the relevant financial year.

CONCLUSION

The City of Norwood Payneham & St Peters 2024-2025 Annual Report provides a comprehensive review of highlights, activities and achievements during the reporting period.

RECOMMENDATION

1. That the draft 2024-2025 City of Norwood Payneham & St Peters Annual Report be adopted.
2. That the Chief Executive Officer be authorised to make any required editorial changes prior to the printing of the 2024-2025 Annual Report.

Cr Sims moved:

- 1. That the draft 2024-2025 City of Norwood Payneham & St Peters Annual Report be adopted.*
- 2. That the Chief Executive Officer be authorised to make any required editorial changes prior to the printing of the 2024-2025 Annual Report.*

Seconded by Cr McFarlane and Carried Unanimously.

4 CONFIDENTIAL REPORTS

4.1 PROPERTY RELATED MATTER - GLYNDE

RECOMMENDATION 1

That pursuant to Section 90(2) and (3) of the *Local Government Act 1999* the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (b) information the disclosure of which -
 - (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - (ii) would, on balance, be contrary to the public interest.

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

RECOMMENDATION 3

Under Section 91(7) and (9) of the *Local Government Act 1999*, the Council orders that the report, Minutes and discussion to be kept confidential until such time that the Council has commenced the process under the *Roads (Opening and Closing) Act 1991*.

Cr Duke moved:

That pursuant to Section 90(2) and (3) of the Local Government Act 1999 the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (b) information the disclosure of which -*
 - (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - (ii) would, on balance, be contrary to the public interest.*

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded by Cr Piggott and Carried Unanimously.

4.2 PROPERTY RELATED MATTER - FELIXSTOW

RECOMMENDATION 1

That pursuant to Section 90(2) and (3) of the *Local Government Act 1999* the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (b) information the disclosure of which -
 - (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
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RECOMMENDATION 3

Under Section 91(7) and (9) of the *Local Government Act 1999* the Council orders that the report, discussion and minutes be kept confidential until such time that the Council has commenced the process under the *Roads (Opening and Closing) Act 1991*.

Cr Duke moved:

That pursuant to Section 90(2) and (3) of the Local Government Act 1999 the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

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and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded by Cr Piggott and Carried Unanimously.

5 CLOSURE

There being no further business, the Mayor declared the meeting closed at 7:27 pm.

Mayor Robert Bria

Minutes Confirmed on _____
(date)