

Council Meeting Minutes

3 March 2026

Our Vision

*A City which values its heritage, cultural diversity,
sense of place and natural environment.*

*A progressive City which is prosperous, sustainable
and socially cohesive, with a strong community spirit.*

City of Norwood Payneham & St Peters
175 The Parade, Norwood SA 5067

Telephone 8366 4555
Email townhall@npsp.sa.gov.au
Website www.npsp.sa.gov.au
Socials  /cityofnpsp  @cityofnpsp



City of
Norwood
Payneham
& St Peters

	Page No.
1 KAURNA ACKNOWLEDGEMENT	3
2 OPENING PRAYER	3
3 CONFIRMATION OF MINUTES OF THE COUNCIL MEETING HELD ON 3 FEBRUARY 2026	3
4 MAYOR'S COMMUNICATION	4
5 DELEGATES COMMUNICATION	4
6 ELECTED MEMBER DECLARATION OF INTEREST	4
7 ADJOURNED ITEMS.....	5
8 QUESTIONS WITHOUT NOTICE.....	5
9 QUESTIONS WITH NOTICE	5
9.1 Various Local Traffic Management Studies	6
10 DEPUTATIONS.....	8
10.1 Traffic Management - Stapleton Street, Payneham South and Firle	9
11 PETITIONS	10
11.1 Petition - Traffic Concerns - Stapleton Street Payneham South and Firle	11
12 NOTICES OF MOTION	13
12.1 Business & Economic Development Advisory Committee - Amendment of Terms of Reference.....	14
13 STAFF REPORTS	16
13.1 2025-2026 Mid Year Budget Review	17
13.2 ERA Water 2025-2026 Second Budget Review	24
13.3 Payneham Memorial Swimming Centre - Cultural Connections - First Nations Art and Cultural Heritage Installations	27
13.4 Bunnings - Independent Traffic Review	38
13.5 Council Assessment Panel Membership	45
13.6 Report of the Audit & Risk Committee	52
14 COMMITTEE REPORTS & RECOMMENDATIONS.....	55
14.1 Committee Reports & Recommendations	55
15 OTHER BUSINESS	56
16 CONFIDENTIAL REPORTS	57
16.1 Norwood Payneham St Peters Footpath and Street Sweeping Contract.....	57
16.2 Staff Related Matter	58
17 CLOSURE.....	59

The Mayor declared the meeting open at 7.00pm.

PRESENT

Council Members

Mayor Robert Bria
Cr Kester Moorhouse
Cr Rita Excell
Cr Garry Knoblauch
Cr Hugh Holfeld
Cr John Robinson
Cr Kevin Duke
Cr Connie Granozio
Cr Victoria McFarlane
Cr Scott Sims
Cr Grant Piggott
Cr Sandy Wilkinson
Cr John Callisto

Staff

Mario Barone (Chief Executive Officer)
Carlos Buzzetti (General Manager, Urban Planning & Environment)
Lisa Mara (General Manager, Governance & Civic Affairs)
Andrew Hamilton (General Manager, Community Development)
Allison Kane (Manager, Strategic Communications & Advocacy)
Geoff Parsons (Manager, Development Assessment)
Jordan Ward (Manager, Traffic & Integrated Transport)
Giulia Flowers (Executive Assistant, Chief Executive's Office)
Marina Fischetti (Governance Officer)
Adrian Ivanovic (Manager, City Services)

APOLOGIES

Cr Christel Mex (Leave of Absence)

1 KAURNA ACKNOWLEDGEMENT

2 OPENING PRAYER

The Opening Prayer was read by Cr John Callisto.

3 CONFIRMATION OF MINUTES OF THE COUNCIL MEETING HELD ON 3 FEBRUARY 2026

Cr Sims moved:

That the Minutes of the Council Meeting held on 3 February 2026, be taken as read and confirmed.

Seconded by Cr Knoblauch and carried unanimously.

4 MAYOR'S COMMUNICATION

Tuesday, 3 February	<ul style="list-style-type: none">• Presided over a Council meeting, Council Chamber, Norwood Town Hall.
Saturday, 6 February	<ul style="list-style-type: none">• Radio interview with Michael Keelan and Angie McBride, Fiveaa.
Friday, 5 February	<ul style="list-style-type: none">• Attended the ERA Mayor's Monthly Breakfast, Adelaide.
Saturday, 7 February	<ul style="list-style-type: none">• Attended the 1st anniversary of 'Parkrun', Drage Reserve, Felixstow.
Saturday 7 February	<ul style="list-style-type: none">• Attended the 'Jazz in the Park' event, Koster Reserve, Trinity Gardens.
Sunday, 8 February	<ul style="list-style-type: none">• Presided over the Official Opening of the redeveloped St Morris Reserve, St Morris.
Tuesday, 10 February	<ul style="list-style-type: none">• Presided over a meeting of the Business & Economic Development Advisory Committee, Mayor's Parlour, Norwood Town Hall.
Thursday, 12 February	<ul style="list-style-type: none">• Attended a Chinese Lunar New Year Dinner, SkyCity Ballroom, Adelaide.
Saturday, 14 February	<ul style="list-style-type: none">• Attended the 'Continuous Multicultural Art Exhibition,' with Councillor Kevin Duke, Lutheran Church, Glynde.
Saturday, 14 February	<ul style="list-style-type: none">• Attended the Norwood Greek Festival, Greek Orthodox Parish of Prophet Elias Norwood and the Eastern Suburbs, Norwood.
Monday, 16 February	<ul style="list-style-type: none">• Attended a meeting with the Chief Executive Officer, Mayor's Office, Norwood Town Hall.
Tuesday, 17 February	<ul style="list-style-type: none">• Meeting with Ms Cressida O'Hanlon MP, Member for Dunstan, Mayor's Officer, Norwood Town Hall.
Thursday, 19 February	<ul style="list-style-type: none">• Attended the Official re-opening of the refurbished Andrew Steiner Education Centre, Adelaide Holocaust Museum, Adelaide.
Saturday 21 February	<ul style="list-style-type: none">• Attended the Chinatown Lunar New Year Street Party event, Gouger Street, Adelaide.
Sunday, 1 March	<ul style="list-style-type: none">• Attended the Great Aussie Athletes Barbecue, Hyde Park.
Tuesday, 3 March	<ul style="list-style-type: none">• Attended a meeting with Mr Roger Bryson (President), Kensington Residents Association, Mayor's Office, Norwood Town Hall.

5 DELEGATES COMMUNICATION

Nil

6 ELECTED MEMBER DECLARATION OF INTEREST

Mayor Bria declared an interest in relation to Item 10.1 of the Agenda.

Cr Excell declared an interest in relation to Item 16.1 of the Agenda.

7 ADJOURNED ITEMS

Nil

8 QUESTIONS WITHOUT NOTICE

Nil

9 QUESTIONS WITH NOTICE

9.1 VARIOUS LOCAL TRAFFIC MANAGEMENT STUDIES

SUBMITTED BY: Cr Excell
ATTACHMENTS: Nil

BACKGROUND

Cr Excell has submitted the following Questions with Notice:

Could staff provide an update on the following traffic matters:

1. The traffic studies that are being undertaken by the Department for Infrastructure & Transport (DIT) within the City, namely, the Rundle Street Movement Study and the St Peter Joslin Precinct Access Study.
2. Will the Council be providing a formal submission to DIT as part of DIT's consultation process regarding the Rundle Street Movement Options and if so what will form the basis of the submission.
3. Any feedback or guidance the Council has received on the status of the St Peters Joslin Precinct Access Study, particularly pertaining to the bus route and access to and from Battams Road and River Street.
4. The proposed review of the 40km/h speed limit in the St Peters, Joslin and College Park precinct, including the scope of this study, when it is likely to commence and when a report will be presented to the Council regarding this matter.

This request links directly to the St Peters Joslin Precinct Study, as feedback on traffic patterns since the 40km/h speed limit was introduced, should inform Council's feedback into this precinct study.

REASONS IN SUPPORT OF QUESTIONS

Nil

RESPONSE TO QUESTIONS

PREPARED BY MANAGER, TRAFFIC & INTEGRATED TRANSPORT

1. Rundle Street Movement Study – Department for Infrastructure and Transport (DIT)

Council staff have been working collaboratively with the Department for Infrastructure and Transport (DIT) project team during the early stages of the Rundle Street Movement Study. This has included the provision of relevant data that is held by the Council, strategic context, traffic information and local insights to inform the development of options.

As the project progressed into the development of options and approval phase, detailed information was not available to Council staff pending DIT's internal and Ministerial approvals. DIT has now commenced public consultation on its proposed upgrade works arising from the movement study. These include signalisation of the Rundle Street / The Parade West intersection, installation of wombat crossings, and introduction of a 40 km/h speed limit.

In relation to the current consultation:

- Council staff will prepare and submit response to DIT within the consultation timeframe.
- For projects of this scale and nature, submissions are typically prepared at a staff level. Council-led submissions are generally reserved for major, multi-disciplinary projects involving broader strategic or policy implications.

The submission by Council staff will acknowledge the benefits identified in the movement study, particularly in relation to safety and intersection control. However, it will also highlight areas where the proposed treatments do not sufficiently address the safety and connectivity needs of vulnerable and active transport users, including cyclists and will request further consideration and refinement in this regard.

2. St Peters–Joslin Precinct Access Study - Department for Infrastructure and Transport (DIT)

Similar to the Rundle Street study, Council staff have worked collaboratively with DIT staff during the initial phases of the St Peters–Joslin Precinct Access Study, providing local data and strategic input.

As the study progressed into the solution development phase, detailed information was not available for release pending DIT approval processes. At this time, Council staff have not been formally advised of the final outcomes or specific recommendations of the study.

Accordingly, Council staff have not received confirmed advice regarding proposed treatments at key intersections, including Battams Road and River Street. Council staff have also not received formal confirmation of any proposed changes to bus routing or associated access arrangements within the precinct.

Council staff will continue to liaise with DIT and seek updated information. Any confirmed outcomes or recommendations will be shared with the Council once formally advised.

3. Area-Wide 40 km/h Speed Limit – St Peters, Joslin, Royston Park ,College Park and Hackney Precinct

Council staff have prepared a funding submission for the Council's consideration as part of the 2026-2027 budget to undertake a post-implementation review of the area-wide 40 km/h speed limit. Subject to budget approval, the review will assess traffic volumes and speeds following implementation.

If the funding submission is approved by the Council, this project will inform future advocacy and feedback to the Department for Infrastructure and Transport (DIT) in relation to the St Peters–Joslin Precinct Access Study, as well as guide the development and prioritisation of future traffic management initiatives across the local road network.

The findings of this review will be reported to the Council.

4. Broader Transport Portfolio Updates

In addition to the above, an Information Briefing Session for Elected Members, will be scheduled by staff in the coming months to provide Elected Members with a broader strategic update on transport priorities, emerging issues and future directions. Timing for the Information Briefing Session will be confirmed in due course by the Manager, Traffic & Integrated Transport.

10 DEPUTATIONS

10.1 TRAFFIC MANAGEMENT - STAPLETON STREET, PAYNEHAM SOUTH AND FIRLE

SPEAKER/S

Ms Luisa Mercurio

ORGANISATION/GROUP REPRESENTED BY SPEAKER/S

Not Applicable.

COMMENTS

Ms Luisa Mercurio has written to the Council requesting that she be permitted to address the Council in relation to traffic management issues in Stapleton Street, Payneham South and Firle.

In accordance with the *Local Government (Procedures at Meetings) Regulations 2013*, Ms Luisa Mercurio has been given approval to address the Council.

Mayor Bria declared a general conflict of interest as Mayor Bria's father was a former neighbour of the Deputee. Mayor Bria advised that he would remain in the meeting.

Ms Luisa Mercurio addressed Council on this matter.

11 PETITIONS

11.1 PETITION - TRAFFIC CONCERNS - STAPLETON STREET PAYNEHAM SOUTH AND FIRLE

REPORT AUTHOR: Governance Officer
APPROVED BY: General Manager, Governance & Civic Affairs
ATTACHMENTS: A

PURPOSE OF THE REPORT

The purpose of this report is to table a Petition which has been received by the Council regarding concerns with traffic management, in Stapleton Street, Payneham South and Firle.

BACKGROUND

A Petition has been received regarding concerns with traffic conditions in Stapleton Street, Payneham South and Firle.

The Petition has been signed by a total of 30 citizens who reside in Stapleton Street, Hereford Avenue and Gage Street.

Regulation 10(2) of the *Local Government (Procedures at Meetings) Regulations 2013* requires that if a Petition is received, the Chief Executive Officer must ensure that the Petition is placed on the agenda for the next ordinary Meeting of the Council.

A copy of the Petition is contained in **Attachment A**.

COMMENTS PROVIDED BY THE MANAGER, TRAFFIC & INTEGRATED TRANSPORT

The Council has taken a proactive and strategic approach to traffic management across the City, undertaking a comprehensive traffic study covering the suburbs of Glynde, Payneham, Payneham South, Firle, Trinity Gardens and St Morris.

The study considered a range of technical traffic data and assessment criteria and was supported by two rounds of community engagement to better understand local concerns, traffic issues and opportunities for improvement. The findings of the study were presented to and endorsed by the Council's Traffic Management and Road Safety Committee.

The traffic study adopted a network-wide approach, focusing on managing traffic conditions across the broader precinct rather than implementing isolated treatments on individual streets. This approach prioritises interventions on key roads to influence traffic behaviour at its source. By managing speeds and discouraging non-local traffic on higher-order routes before vehicles enter local streets, more sustainable and area-wide traffic outcomes can be achieved.

As a result of this assessment, a number of priority roads were identified for further investigation and treatment. Concept design options are currently being prepared for Albermarle Avenue, Avenue Road, Gage Street, Coorara Avenue, Shelley Street, Aberdare Avenue, Luhrs Road, Ashbrook Avenue and Gwynne Street.

Stapleton Street was not identified as a priority location for specific treatment. At the time of the study, traffic volumes on Stapleton Street were approximately 1,500 vehicles per day, with an 85th percentile speed (being the speed at or below which 85% of vehicles travel) of 50 km/h. These volumes are considered acceptable for a local road and were lower relative to a number of other roads within the study area.

It is noted that this data was collected prior to the implementation of the area-wide 40 km/h speed limit across Payneham, Glynde, Firle, Payneham South, Trinity Gardens and St Morris in 2025.

As part of the post-implementation review of the area-wide 40 km/h speed limit, staff are scheduled to collect updated traffic and speed data in late 2026. This will include new data for Stapleton Street to assess any changes in traffic conditions and determine whether further consideration is warranted.

RECOMMENDATION

That the petition be received and referred to the Council's Traffic Management & Road Safety Committee, in accordance with the Council's Local Area Traffic Management Policy.

Cr Duke moved:

That the petition be received and referred to the Council's Traffic Management & Road Safety Committee, in accordance with the Council's Local Area Traffic Management Policy.

Seconded by Cr Granozio and carried unanimously.

12 NOTICES OF MOTION

12.1 BUSINESS & ECONOMIC DEVELOPMENT ADVISORY COMMITTEE - AMENDMENT OF TERMS OF REFERENCE

SUBMITTED BY: Mayor Bria
ATTACHMENTS: Nil

Pursuant to Regulation 12(1) of the *Local Government (Procedures at Meetings) Regulations 2013*, the following Notice of Motion has been submitted by Mayor Robert Bria.

NOTICE OF MOTION

That, Clause 7.8 of the Terms of Reference for the Business and Economic Development Advisory Committee be amended from:

“The quorum for a meeting of the Committee shall be six (6) members of the Committee, with at least four (4) of those Members being Specialist Independent Members”

to

“The quorum for a meeting of the Committee shall be five (5) members of the Committee, with at least two (2) of those Members being Specialist Independent Members.”

REASONS IN SUPPORT OF MOTION

Over the Christmas period, Ms Trish Hansen and Mr Ben Pudney resigned from the Business & Economic Development Advisory Committee (BEDAC). Their resignations reduced the number of Specialist Independent Members on BEDAC from six (6) to four (4), thereby increasing the chances of the Committee not being able to meet because it is inquorate, given every Specialist Independent Member must now be present for Committee meetings to proceed and decisions to be made.

Fortunately, BEDAC was able to meet on Tuesday 10 February 2026 as all four (4) remaining Specialist Independent Members were present but there is no guarantee all will be available for the three remaining meetings in 2026, to be held on:

- 14 April 2026;
- 9 June 2026; and
- 18 August 2026.

This Notice of Motion seeks to amend the Terms of Reference of BEDAC to ensure there is greater flexibility for meetings to be held by lowering the minimum number of Specialist Independent Members required to be present to form a quorum.

STAFF COMMENT

The Terms of Reference for the Business & Economic Development Advisory Committee can be updated as requested in the motion.

Cr Excell moved:

That, Clause 7.8 of the Terms of Reference for the Business and Economic Development Advisory Committee which reads as follows:

“The quorum for a meeting of the Committee shall be six (6) members of the Committee, with at least four (4) of those Members being Specialist Independent Members”

be amended as follows:

“The quorum for a meeting of the Committee shall be five (5) Members of the Committee, with at least two (2) of those Members being Specialist Independent Members.”

Seconded by Cr Sims.

Cr Duke moved:

That the motion be put.

Seconded by Cr Knoblauch and carried.

13 STAFF REPORTS

13.1 2025-2026 MID YEAR BUDGET REVIEW

REPORT AUTHOR: Finance Business Partner
APPROVED BY: Chief Executive Officer
ATTACHMENTS: A - C

PURPOSE OF THE REPORT

The purpose of this report is to provide the Council with a summary of the forecast Budget position for the year ending 30 June 2026, following the Mid-Year Budget Review. The forecast is based on the year-to-date January 2026 results.

BACKGROUND

Pursuant to Section 123 (13) of the *Local Government Act 1999*, the Council must, as required by the Regulations reconsider its Annual Business Plan or its Budget during the course of a financial year and, if necessary or appropriate, make any revisions.

The Budget Reporting Framework set out in Regulation 9 of the *Local Government (Financial Management) Regulations 2011* ("the Regulations") comprises two (2) types of reports, namely:

1. Budget Update; and
2. Mid-Year Budget Review.

1. Budget Update

A Budget Update Report sets out a revised forecast of the Council's Operating and Capital investment activities compared with the estimates for those activities which are set out in the 2025-2026 Adopted Budget. The Budget Update Report is required to be presented in a manner which is consistent with the note in the Model Financial Statements entitled *Uniform Presentation of Finances*.

The Budget Update Report must be considered by the Council at least twice per year between 30 September and 31 May (both dates inclusive) in the relevant financial year, with at least one (1) Budget Update Report being considered by the Council prior to consideration of the Mid-Year Budget Review Report.

The Regulations require that a Budget Update Report must include a revised forecast of the Council's Operating and Capital investment activities compared with estimates set out in the Adopted Budget, however the Local Government Association of SA has recommended that the Budget Update Report should also include, at a summary level:

- the year-to-date result
- any variances sought to the Adopted Budget or the most recent Revised Budget for the financial year; and
- a revised end of year forecast for the financial year.

2. Mid-Year Budget Review

The Mid-Year Budget Review must be considered by the Council between 30 November and 15 March (both dates inclusive) in the relevant financial year. The Mid-Year Budget Review Report sets out a revised forecast of each item shown in its Budgeted Financial Statements compared with estimates set out in the Adopted Budget presented in a manner consistent with the Model Financial Statements. The Mid-Year Budget Review Report must also include revised forecasts for the relevant financial year of the Council's Operating Surplus Ratio, Net Financial Liabilities Ratio and Asset Sustainability Ratio compared with estimates set out in the budget presented in a manner consistent with the note in the Model Financial Statements entitled *Financial Indicators*.

The Mid-year Budget Review is a comprehensive review of the Council's Budget and includes the four principal financial statements, as required by the Model Financial Statement, detailing:

- the year-to-date result
- any variances sought to the Adopted Budget; and
- a revised full year forecast of each item in the budgeted financial statements compared with estimates set out in the Adopted budget.

The Mid-year Budget Review Report should also include information detailing the revised forecasts of financial indicators compared with targets established in the Adopted Budget and a summary report of operating and capital activities consistent with the note in the Model Financial Statements entitled *Uniform Presentation of Finances*.

STRATEGIC DIRECTIONS

***CityPlan 2030* Alignment**

Not Applicable.

FINANCIAL AND BUDGET IMPLICATIONS

The Mid-Year Budget Review provides the opportunity to reflect any changes in projections based on the actual year-to-date results to January 2026 and forecast the 2025-2026 Operating result.

Details of material movements in the forecast from the Adopted Budget are contained in the Discussion section of this Report.

EXTERNAL ECONOMIC IMPLICATIONS

This report provides information on the planned financial performance of the Council for the year ended 30 June 2026 and has no direct external economic impacts.

RISK MANAGEMENT

There are no risk management issues arising from this issue. All documents have been prepared in accordance with the statutory requirements.

CONSULTATION

Elected Members

The Council considered the First Budget Update at its meeting held on 7 October 2025.

Community

Not Applicable.

Staff

Responsible Officers and General Managers.

Other Agencies

Not Applicable.

DISCUSSION

Budget Review

In determining the Adopted Operating Surplus, the Council considers the financial resources which are required to provide the ongoing services, programs and facilities (Recurrent Operating Budget), which encompass the responsibilities, which the Council is required to provide under the *Local Government Act 1999* and other relevant legislation, together with ongoing services and programs as a result of community needs and expectations.

These on-going services include regulatory services, such as animal management and parking management, street cleaning and rubbish collection, maintenance of basic infrastructure including roads, footpaths, parks, public open space, street lighting and storm-water drainage, development planning and control, library and learning services, community support programs, environmental programs, community events, community recreational facilities and home assistance service.

In addition, the Council considers the funding requirements associated with the introduction of new services or the enhancement to existing services (Operating Projects).

The 2025-2026 Adopted Operating Budget projected an Operating Surplus of \$754,356. At the Council meeting held on 7 October 2025, the Council considered and endorsed the First Budget Update, which reported a forecast Operating Surplus of \$424,693, that included Works in Progress Operational and Capital Projects Carried Forward (Works in Progress) from the 2024-2025 Financial Year of \$329,663 and \$32,592,499 respectively.

Following an assessment of the Mid-Year Budget, as presented in this report, the Council is forecasting an Operating Surplus of \$422,693

The material movements in the components that make up the Operating Deficit following the Mid-Year Budget Review are detailed below.

A. Recurrent Operating Budget changes to the Adopted Budget – (\$11,000)

The Council adopted a 2025-2026 Recurrent Operating Budget Surplus of \$2,073,656. In the First Budget Update, this budget remains unchanged in First Budget review.

Following the Mid-Year Budget Review, the Recurrent Operating Surplus is forecast to decrease by \$11,000 to the Adopted Budget. The major reasons for the movement in Recurrent Operating Surplus are detailed in Table 1.

TABLE 1: MAJOR VARIANCES IN RECURRENT OPERATING BUDGET - MID-YEAR BUDGET REVIEW

General Movements	Adopted Budget \$	Additional Budget Request \$
<p>Eastern Regional Allowance The Council's 2025-2026 contribution to the Eastern Regional Alliance (ERA) was higher than anticipated, this includes funding for the ERA Procurement project, Resilient East and the Eastern Business Advisory.</p>	\$20,000	\$10,000
<p>Cat Desexing Program (CATS Inc Grant Funding) Cats Assistance to Sterilise Inc. (CATS Inc.) ceased its funding agreement with the Council on 30 June 2025, after initially indicating that the part of its service offering, which was funded by the Council, would cease on 31 December 2025. The Council has provided financial assistance to support the delivery of free cat desexing services for eligible residents in previous financial years. However, as this agreement has now concluded, it is recommended that the current year budget allocation of \$6,000 be released.</p>	\$6,000	(\$6,000)
<p>Smart City Project Budget The Council allocates \$15,000 annually to the Smart City Project to identify and progress initiatives that utilise infrastructure and technology to enhance the City's efficiency, sustainability, and overall liveability. Although work has progressed during this financial year on two projects, the associated invoices were paid in the previous financial year. It is therefore recommended that the current year's budget allocation be released.</p>	\$15,000	(\$15,000)

B. Operating Projects Budget to the Adopted Budget – \$342,663 (\$329,663 Carry Forwards plus Mid Year Budget Request \$13,000)

The Adopted Budget includes an estimate of operating project expenditure for the year and previously approved and carried forward projects from the prior budget years.

The Adopted Budget that was endorsed by the Council for 2025-2026, included a total expenditure on Operating Projects of \$1.32 million. As a result of the First Budget Update, the total forecast expenditure on Operating Projects increased to \$1.65 million, as a result of Carry Forwards totalling \$329,663 from the 2024-2025 Financial Year.

Following the Mid-Year Budget Review, the Operating Project Budget is forecast to increase by \$13,000. The major reasons for the movement in Recurrent Operating Surplus are detailed in Table 2.

TABLE 2: MAJOR VARIANCES IN OPERATING PROJECT BUDGET - MID-YEAR BUDGET REVIEW

General Movements	Adopted Budget \$	Additional Budget Request \$
<p>Authority Upgrade The budget allocated for the Civica Authority upgrade project is being consolidated within the IT Strategy. Incorporating this project into the IT Strategy will ensure that the upgrade is considered, prioritised, and managed as part of the organisation’s long-term technology planning and investment.</p>	\$516,000	(\$516,000)
<p>IT Strategy As mentioned above, the Civica Authority Upgrade Project funding has been consolidated within the implementation of the IT Strategy.</p> <p>Nil impact as a result of this request.</p>	\$107,415	\$516,000
<p>Traffic Management – Ninth Avenue Christmas Lights At the Council meeting held 7 October 2025, the Council approved an additional budget allocation of \$13,000 to support traffic management requirements for the Ninth Avenue Christmas Light event.</p>	\$50,000	\$13,000

A review of the status of the Operating Projects will be undertaken as part of the Third Budget Update, which will be considered by the Council at the Council Meeting scheduled for 7 April 2026.

Details of Operational Projects is contained in **Attachment A**.

C. Capital Projects Budget changes to the Adopted Budget – \$35,015,233 (\$32,592,499 Carry Forwards plus Mid Year Budget Request \$2,422,734)

The Council endorsed the Adopted Budget for Capital Projects of \$25.97 million in 2025-2026. As a result of the First Budget Update, the total forecast expenditure on Capital Projects increased to \$58.56 million, due to inclusion of Carry Forwards (Works in Progress) from the 2024-2025 Financial Year of \$32.59 million. The two main drivers of the Carried Forwards (Works in Progress) are the Payneham Memorial Swimming Centre and the Trinity Valley Stormwater Drainage Project.

Following the Mid-Year Budget Review, the Capital Project expenditure is forecast to be \$60,982,204 which is a net increase of \$2,422,734 on the Adopted Budget. This increase is the net impact of the increase in Capital Expenditure Budget as part of First Budget Update of \$32,592,499 and increased in the Capital Expenditure Budget requested as part of the Mid-Year Budget Review of \$2,422,734. The major reasons for the movement in the Capital Budget are detailed in Table 3.

TABLE 3: MAJOR VARIANCES IN CAPITAL BUDGET - MID-YEAR BUDGET REVIEW

General Movements	Adopted Budget \$	Additional Budget Request \$
<p>Grant Funding – Quadrennial Public Art Project Grant funding for the Quadrennial Public Artwork Project that has been received from the State Government to support the development and delivery of a major, high-quality public artwork to enhance public spaces and cultural life. It is required to recognise this grant income.</p>	\$0	(\$100,000)
<p>Grant Funding – Trinity Valley Stormwater Drainage Project Stage 1 This is the Grant funding for the last stage of the Project from the Federal Government.</p>	\$0	(\$1,022,266)
<p>Grant Funding – High Street, Kensington, Radial Roundabouts Grant funding that has been received from the Department of infrastructure & Transport for the detailed design work associated with the upgrade of the existing roundabout at the intersection of High Street and Thornton Street, Kensington.</p>	\$0	(\$15,000)
<p>Grant Funding - Richmond Street, Hackney Shared Path, Zebra Crossing and Traffic Calming Grant funding that has been received from the Department of Infrastructure & Transport for the detailed design work associated with the 3 metre wide shared use path, safer crossings and raised platforms on Richmond Street between Hackney Road and Torrens Street, College Park.</p>	\$0	(\$20,000)
<p>Grant Funding - The intersection of The Parade and Sydenham Road, Norwood Detailed Design Grant funding that has been received to undertake the detailed design for a Bicycle and Pedestrian Actuated Crossing (BPAC) at the intersection of the Parade and Sydenham Road, Norwood.</p>	\$0	(\$20,000)
<p>Standby Power for St Peters Library The funding allocated for the Standby Power is no longer required at the St Peters Library and be incorporated into the IT.</p>	\$78,550	(\$78,550)
<p>IT Strategy As mentioned above, it is recommended that the funds allocated for the Standby Power be transferred to the IT Strategy.</p> <p>Nil impact as a result of this request.</p>	\$0	\$78,550
<p>Payneham Memorial Swimming Centre Upgrade At the Council Meeting held 7 October 2025, the Council considered and resolved to approve an additional \$3.6mn of funding to allow completion of the Payneham Memorial Swimming Centre upgrade.</p>	\$11,071,956	\$3,600,000

A review of status of all Capital Projects will be undertaken as part of the Third Budget Update, which will be considered by the Council at the Council Meeting scheduled for 7 April 2026.

Details of Capital Projects are contained in **Attachment B**.

Regulation 9 (1) (b) of the Regulations states the Council must consider:

“between 30 November and 15 March (both dates inclusive) in the relevant financial year—a report showing a revised forecast of each item shown in its budgeted financial statements for the relevant financial year compared with estimates set out in the budget presented in a manner consistent with the Model Financial Statements.”

Further Regulation 9 (2) of the Regulations states the Council must consider:

“revised forecasts for the relevant financial year of the council's operating surplus ratio, net financial liabilities ratio and asset sustainability ratio compared with estimates set out in the budget presented in a manner consistent with the note in the Model Financial Statements entitled Financial Indicators.”

The revised Budgeted Financial Statements and Financial Indicators as a result of the Mid-Year Budget Update are included in **Attachment C**.

OPTIONS

The Council has the following options in respect to this issue:

1. Adopt the Mid-Year Budget Review as recommended; or
2. Amend the Mid-Year Budget Review as it sees fit.

The Mid-Year Budget Review is forecasting an Operating Surplus that is in line with the Adopted Budget. Therefore, Option 1 is recommended.

CONCLUSION

Nil

RECOMMENDATION

1. *That the Mid-Year Budget Update Report be received and noted.*
2. *That project progress reports contained in **Attachments A and B**, be received and noted.*
3. *That Pursuant to Regulation 9 (1) and (2) of the Local Government (Financial Management) Regulations 2011, Budgeted Financial Statements and Financial Indicators as contained within **Attachment C**, be adopted.*

Cr Sims left the meeting at 7:42 pm.

Cr Sims returned to the meeting at 7:43 pm.

Cr Duke moved:

1. *That the Mid-Year Budget Update Report be received and noted.*
2. *That project progress reports contained in Attachments A and B, be received and noted.*
3. *That Pursuant to Regulation 9 (1) and (2) of the Local Government (Financial Management) Regulations 2011, Budgeted Financial Statements and Financial Indicators as contained within Attachment C, be adopted.*

Seconded by Cr Sims and carried unanimously.

13.2 ERA WATER 2025-2026 SECOND BUDGET REVIEW

REPORT AUTHOR: General Manager, Governance & Civic Affairs
APPROVED BY: Chief Executive Officer
ATTACHMENTS: A

PURPOSE OF THE REPORT

The purpose of this report is to present to the Council, the ERA Water 2025-2026 Second Budget Review for endorsement.

BACKGROUND

ERA Water is a Regional Subsidiary which has been established pursuant to Section 43 of the *Local Government Act 1999*, for the primary purpose of implementing the Waterproofing Eastern Adelaide Project (the Scheme), which involves the establishment of wetland bio-filters, aquifer recharge and recovery, pipeline installations and water storage facilities. ERA Water manage the Scheme on behalf of the Constituent Councils and provide recycled stormwater for the irrigation of parks and reserves to Constituent Councils. The City of Norwood Payneham & St Peters, together with the City of Burnside and the Town of Walkerville make up the Constituent Councils of ERA Water.

Pursuant to Clause 5.1.1 of the ERA Water Charter (the Charter), prior to 31 March of each year, ERA Water must prepare and submit the ERA Water Draft Budget to the Constituent Councils for approval.

The Draft Budget can only be adopted by the ERA Water Board, following unanimous approval of the Constituent Councils.

Upon completion of the Draft Budget, pursuant to Clause 6.1 of the Charter, ERA Water must prepare and provide the draft Annual Business Plan to Constituent Councils. The Annual Business Plan can only be adopted by the ERA Water Board, once absolute majority is provided by the Constituent Councils.

To this end, the ERA Water Board adopted the ERA Water 2024-2025 Budget on 19 June 2025.

In accordance with Clause 5.1.6 of the Charter, ERA Water must reconsider its annual Budget in accordance with the Act at least (3) times at intervals of not less than three (3) months between 30 September and 31 May (inclusive) in the relevant Financial Year and may with the unanimous approval of the Constituent Councils amend its annual Budget for a Financial Year at any time before the year ends.

RELEVANT STRATEGIC DIRECTIONS & POLICIES

Not Applicable.

FINANCIAL AND BUDGET IMPLICATIONS

As part of the ERA Water 2025-2026 Budget, a Net Deficit of \$659,180 was projected and adopted for the 2025-2026 financial year.

The revised forecast for 2025-2026 shows a Net Deficit of \$19,180. This is a result of accounting for the first progress payment associated with the grant that ERA Water has received as part of the *Alternative Water Supply Efficiency Measures Program (AWSEM)*.

ERA Water have advised that this will be aligned to the proposed AWSEM capital expenditure of \$640k for the 2025-2026 financial year. The accounting treatment of the AWSEM program for both income and expenditure will be confirmed with ERA Water's Auditors, Galpins.

As a result of the proposed operating and capital adjustments, ERA Water's net position remains unchanged with the Net Borrowing Result remaining unchanged at \$242k.

EXTERNAL ECONOMIC IMPLICATIONS

Not Applicable.

SOCIAL ISSUES

Not Applicable.

CULTURAL ISSUES

Not Applicable.

ENVIRONMENTAL ISSUES

Not Applicable.

RESOURCE ISSUES

Not Applicable.

RISK MANAGEMENT

Not Applicable.

CONSULTATION

Elected Members

Cr Grant Piggott is the Council's appointee on the ERA Water Board.

Community

Not Applicable.

Staff

Nil

Other Agencies

Not Applicable.

DISCUSSION

The ERA Water 2025-2026 Second Budget Review Financial Statements, set out the revised Budget forecast compared to the adopted 2025-2026 Budget.

Income

- income from water charges is above the budgeted allocation, however this largely due to timing and therefore it is too early to forecast the final result at this stage;
- approximately \$8,000 in income (which was unbudgeted income), was received from the Local Government Finance Authority as part of its annual distribution; and
- unbudgeted insurance claim recoveries to the value of \$12,000 (income) for reimbursement for repair works undertaken in 2024-2025 was received in the reporting period.

Expenditure

- favorable electricity variance of \$20,000, as a result of lower electricity usage for the same period when compared to previous years; and
- unfavorable variance of \$30,000 due to repairs required to be undertaken in Marden, Linden Park and Glenside.

The ERA Water Second Budget Review was considered by the ERA Water Board at its meeting held on 5 February 2026.

A copy of the ERA Water 2025-2026 Second Budget Review Financial Statements are contained in **Attachment A**.

OPTIONS

The Council can choose to endorse or not endorse the ERA Water 2025-2026 Second Budget Review. There are no specific issues or activities which present a financial or risk management issue for this Council which warrant the Council choosing not to endorse the ERA Water 2025-2026 Second Budget Review.

CONCLUSION

Not Applicable.

COMMENTS

As set out above, ERA Water has been successful in receiving grant funding of \$2,694,310 as part of the *Alternative Water Supply Efficiency Measures Program (AWSEM)*. This funding will be used for new connections (ie at The Gums, Marden Soccer Complex, Marryatville High School, Linden Park Primary School, and potentially Norwood International High School), improvements to the network, booster pump, etc.

The successful grant application is an excellent outcome for ERA Water.

RECOMMENDATION

*The Council advises ERA Water that pursuant to Clause 5.1.1 of the ERA Water Charter, the Council has considered and hereby approves the ERA Water 2025-2026 Second Budget Review, as contained in **Attachment A**.*

Cr Piggott moved:

The Council advises ERA Water that pursuant to Clause 5.1.1 of the ERA Water Charter, the Council has considered and hereby approves the ERA Water 2025-2026 Second Budget Review, as contained in Attachment A.

Seconded by Cr Moorhouse and carried unanimously.

13.3 PAYNEHAM MEMORIAL SWIMMING CENTRE - CULTURAL CONNECTIONS - FIRST NATIONS ART AND CULTURAL HERITAGE INSTALLATIONS

REPORT AUTHOR: Manager, Arts, Culture & Community Connections
APPROVED BY: General Manager, Community Development
ATTACHMENTS: Nil

PURPOSE OF THE REPORT

The purpose of this report is to present options to interpret the history and development of the Payneham Memorial Swimming Centre (PMSC) site, including acknowledgement of the Kaurna people, for the Council's consideration and approval.

BACKGROUND

At its meeting held on 7 July 2025, the Council resolved the following:

That staff investigate opportunities to work with an artist(s) / graphic designer(s) to identify opportunities to appropriately acknowledge the Kaurna people and interpret the history and development of the Payneham Memorial Swimming Centre site.

This report outlines the various options for the PMSC precinct for the Council's consideration and approval.

STRATEGIC DIRECTIONS

CityPlan 2030 Alignment

Outcome 2: Cultural Vitality

A culturally rich and diverse City, with a strong identity, history and sense of place.

Objective 2.1: An artistic, creative, cultural and visually interesting City.

Strategy 2.1.1: Use the arts to enliven public spaces and create a 'sense of place'.

Strategy 2.1.2: Provide opportunities and places for creative expression for all people.

Objective 2.2: A community embracing and celebrating its cultural diversity and heritage.

Strategy 2.2.2: Work with cultural groups to support cultural inclusion and opportunities for cultural expression and celebration.

Strategy 2.2.3: Promote understanding of and respect for our cultures and heritage.

Strategy 2.2.4: Reflect our City's culture in the design of Council places.

FINANCIAL AND BUDGET IMPLICATIONS

The proposed artistic treatments and activations are estimated to cost in the order of \$83,000 of which \$20,000 can be funded from the 2025-2026 Arts and Culture budget. This \$20,000 allocation has been reprioritised from a proposed public art installation project at Burchell Reserve. The remaining \$63,000 is currently unfunded. In this respect, the Council can elect to only progress Options that can be implemented within the available budget (\$20 000).

The estimated cost of each option is outlined below:

- **Option 1- Public Artwork – Swimming Centre Forecourt**

- Estimated Cost: \$20,000 (excl. GST).
- Proposed commencement: 2025-2026.
- Project includes First Nations artist commissioning and participatory engagement with Felixstow Primary School.

- **Option 2 - Art Trail – Contemporary First Nations Art (Library to PMSC link)**

- Proposed budget: \$20,000 (excl. GST).
- Proposed commencement: 2025-2026.
- Includes commissioning, consultation, fabrication, installation, and project management.
- Minor site preparation is to be delivered through the PMSC capital works program providing the initiative is progressed as proposed. A delayed implementation will result in higher costs associated with site preparation.

- **Option 3 - Kaurua Language Incorporation – Swimming Centre Foyer**

- Estimated cost: \$8,000 (excl. GST).
- Proposed commencement: 2025-2026.
- Includes consultation, design, fabrication, and installation of internal foyer signage.

- **Option 4 - Commission First Nations Artwork – Internal**

- Estimated cost: \$10,000 (excl. GST).
- Proposed commencement: 2025-2026.
- Commissioned internal artwork for the foyer, community rooms, or circulation spaces.

- **Option 5 - Outdoor Gallery of Moments in the Pool's History**

- Estimated cost: \$25,000 (excl. GST).
- Proposed commencement: 2026-2027 (project requires additional research time).
- Commissioned contemporary weatherproof panels.

RISK MANAGEMENT

The proposed projects will be delivered in accordance with the Council's risk management framework.

CONSULTATION

Elected Members

Not applicable

Community

Not applicable

Staff

- PMSC project manager
- Cultural Heritage Coordinator
- Arts Coordinator

Other Agencies

- Ngani Pari-Arra Cultural Centre, Stepney.

DISCUSSION

The PMSC occupies a site of layered cultural, historical and commemorative significance on Kurna country. Kurna country encompassed the plains which stretched north and south from Tarntanya (Adelaide and associated parklands) and the wooded foothills of the range which borders them to the east.

Before the Province of South Australia was founded in 1836, the Adelaide plains (incorporating the PMSC site) was an open grassy plain with patches of trees and shrubs.

Karrawirra Pari (red gum forest river) is the Kurna name for the watercourse called the River Torrens by the colonists. It was an important resource area and a favourite camping place for the Kurna people, providing water, fish and other foods.

While the Kurna's relationship with country stretches hundreds of generations there is limited recorded history specific to the PMSC site. Its proximity to Karrawirra Pari however, suggests that the area would have been rich in natural resource, providing water, shelter and opportunity for food.

Conversely, the Payneham Memorial Swimming Centre (PMSC) was officially opened on 10 February 1968, with approximately 200 people in attendance. In its comparatively short life, its history is better understood. Prior to its civic and commemorative use, the PMSC site was predominantly utilised for agricultural purposes throughout the 19th and early 20th centuries. From 1903, the property was occupied by the Drage family, with ownership transferring to Mary Drage in 1920. Following her death in 1927, the land was vested in Edler's Trustee and Executor Co Ltd. The land was acquired by the State Government in 1955, before portions were transferred to Payneham Council in 1964 and 1967, including the site of the PMSC.

Funding for the construction of the original swimming centre was supported by the City of Payneham Memorial Fund, established to provide a war memorial within the City. The Council and the Payneham RSL sub-branch determined that the memorial should be a living memorial in the form of a public swimming pool. The Payneham RSL sub-branch and the St Peters Rotary Club supported the project through significant donations. Additional funds were raised through community initiatives, including a fundraising ball, public appeals and door to door collections. The project was initially estimated to cost \$100,000, with the final expenditure totalling \$175,000.

Historical records show that the adjacent Payneham Memorial Garden was established in 1995. A notable feature of the garden is the Spirit of Peace rose cultivar, which was specially propagated in France for its commemorative significance. The first planting of this cultivar took place at the Payneham site.

The Payneham Memorial Garden (including associated remembrance ceremonies) and the shared naming convention with PMSC (i.e. memorial) already establishes a link between the site and a historical context, albeit it is not immediately apparent to the history of the PMSC nor specific to the site's history.

Proposed Options

The proposed activations seek to acknowledge the Kurna people and the broader history of the site in an inclusive and culturally respectful manner and collectively offer a range of culturally appropriate and site-responsive approaches to recognition, storytelling, history and placemaking.

Option 1 - Art Trail – Contemporary First Nations Art

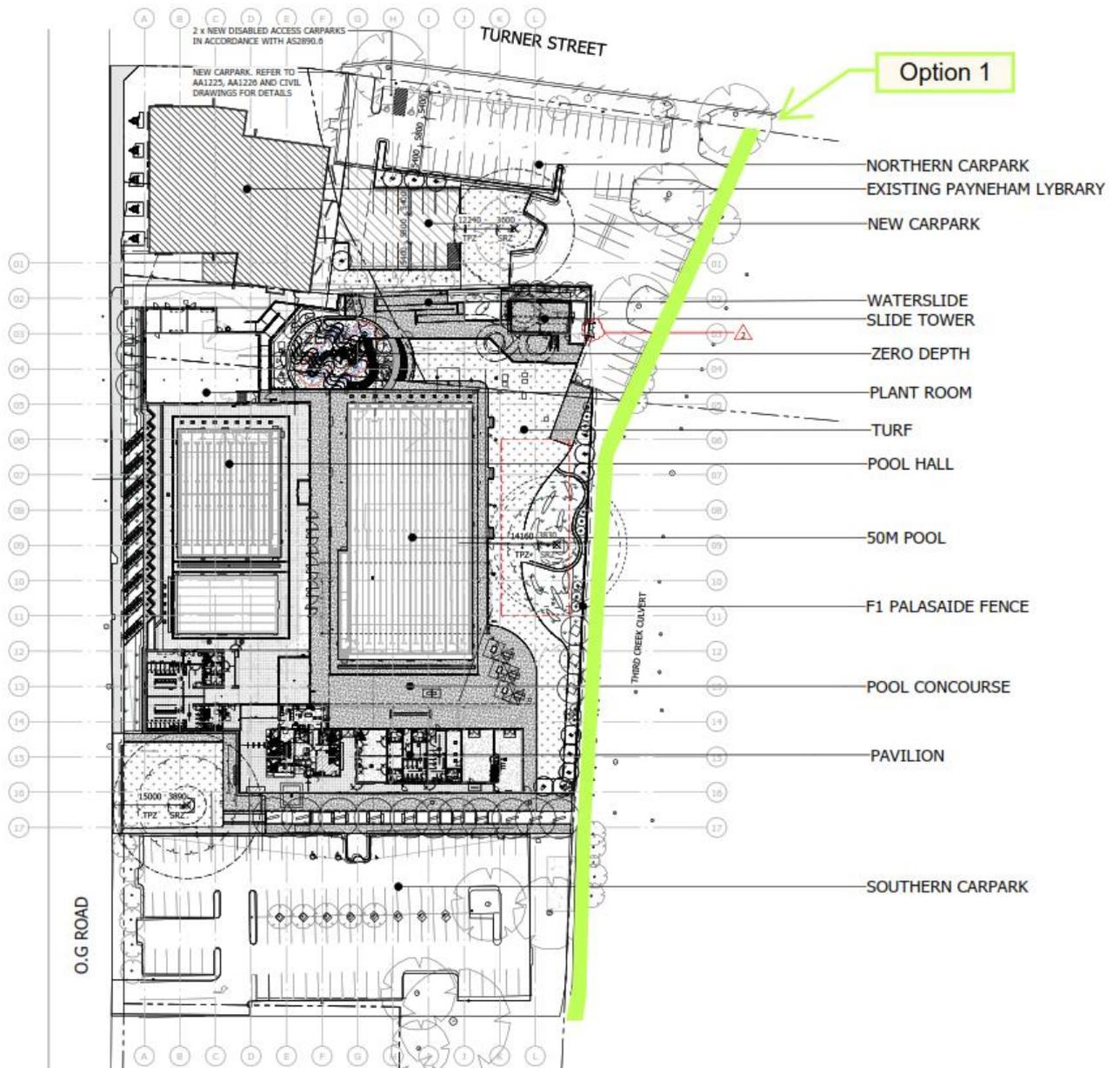
Option 1 seeks to create a contemporary First Nations art trail along the shared pedestrian link between the Payneham Library and the PMSC facility, extending along the adjoining Third Creek corridor. The project will involve the commissioning of a Kurna artist(s) to create contemporary artworks that reflect living culture, ongoing connection to Country, and place-based storytelling.

The artworks will be integrated into the existing path and/or landscape and may include sculptural elements, interpretive features, and ground or landscape treatments. The project will enhance the amenity, legibility, and cultural identity of the corridor, which functions as a key pedestrian connection between community facilities.

Project Outcomes

- Commissioning and delivery of site responsive contemporary First Nations artworks along the shared pedestrian link and Third Creek corridor, refer to **Figure 1** below.
- Creation of a cohesive art trail that strengthens the cultural identity and visual amenity of the corridor.
- Enhanced wayfinding and legibility between the library and PMSC, supporting safer pedestrian movement.
- Increased pedestrian activation and passive surveillance along a key connection route, reducing isolation and antisocial behaviour.
- Strengthened cultural recognition and community connection through First Nations led storytelling and cultural consultation.
- High-quality public art outcomes that align with CPTED principles and complement the planned PMSC safety upgrades (lighting, sightlines, vegetation management).

Figure 1 – Option 1 Art Trail Location Plan



Indicative Cost

The estimated budget for the art trail is \$20,000 (excl. GST), subject to final design, materials, and installation requirements.

This would support:

- First Nations Artist fee (including concept development, design, and delivery);
- community and cultural consultation, where applicable;
- fabrication, materials and installation of artworks (minimum 3 artworks, depending on material or scale);
- Installation; and
- project management and contingency.

If progressed during 2025-2026, any additional minor site preparation associated with the installation, footings, landscaping, lighting, and path works will be delivered through the PMSC capital program allowing the public art budget to focus on artist fees, consultation and artwork delivery.

Option 2 -Public Artwork - Swimming Centre Forecourt

Option 2 seeks to deliver a three-dimensional artwork located at the front entrance of the PMSC. The artwork will be developed by a First Nations artist in collaboration with students from Felixstow Primary School (subject to consultation with the school).

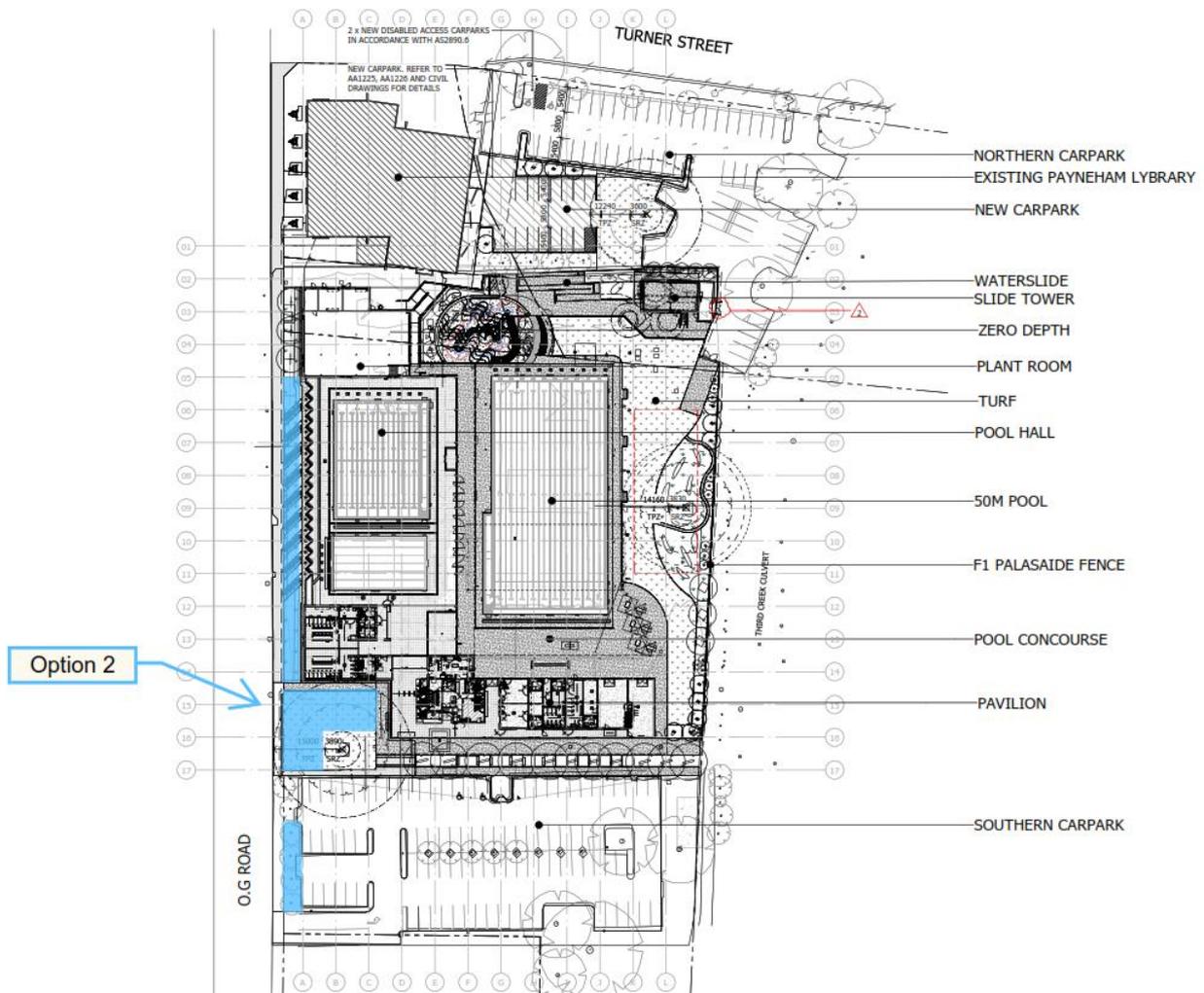
The project will provide an opportunity for meaningful engagement between the commissioned artist(s), students, and the broader community. Through a facilitated creative process, students will contribute ideas, stories and creative input that will inform the final artwork, under the artistic direction of a Kurna artist(s). The project will support cultural learning, creative expression and awareness of First Nations perspectives.

The completed artwork will function as a welcoming and highly visible feature at the PMSC entrance, strengthening placemaking outcomes and reinforcing the facility as a shared community space.

Project Outcomes

- Delivery of a durable, site-appropriate three-dimensional artwork integrated into the swimming centre forecourt (refer to **Figure 2 below**).
- Meaningful engagement between First Nations artist(s) and Felixstow Primary School students and the community, supporting cultural learning and creative expression.
- Strengthened community connection through participatory art-making and visible recognition of First Nations culture.
- Enhanced wayfinding and a welcoming entry experience for visitors to the facility.
- Positive activation of the entry area, contributing to improved passive surveillance and public safety.
- Increased local ownership and pride in the facility through community-led creative outcomes.

Figure 2 – Option 2 Community Public Artwork Location Plan



Indicative Cost

The estimated budget for the community artwork is \$20,000 (excl. GST), subject to final design, materials, and installation requirements.

This would support:

- lead First Nations artist fee (concept development, design, oversight and delivery);
- student engagement workshops (planning, facilitation time, materials and documentation);
- fabrication of 3D artwork (materials, specialist fabrication and finishes suitable for public space);
- installation (footings, fixing, lifting and contractor costs); and
- project management and contingencies.

Option 3 - Incorporation of Kaurna Language – Swimming Centre Foyer

Option 3 incorporates Kaurna language within the new PMSC facility. This will include the use of Kaurna words or phrases and a local Acknowledgment of Country in the foyer entry area, providing an immediate and prominent acknowledgement of the Kaurna people as Traditional Custodians of the land.

The signage will be developed in consultation with Kaurna representatives to ensure accuracy, cultural appropriateness and adherence to relevant protocols. The final wording and placement will be determined through this consultation process and aligned with the facility’s design and wayfinding strategy.

Project Outcomes

- Prominent Kaurna language acknowledgement integrated into the facility foyer.
- A culturally appropriate signage design developed in consultation with Kaurna representatives.
- Improved cultural awareness and education for facility users and visitors.
- Strengthened sense of place within the facility through language and cultural recognition.
- Enhanced visibility of the Council's commitment to Reconciliation and First Nations partnership.

Indicative Cost

Indicative costs for the Kaurna language foyer signage is estimated at \$8,000 (excl. GST), subject to final design, scope, and consultation outcomes.

This would support:

- Kaurna language consultation and approval;
- design and artwork development (1 to 3 feature signs);
- fabrication (durable interior signage materials);
- installation; and
- project management and contingencies.

Option 4 - Commission First Nations Artwork – Internal

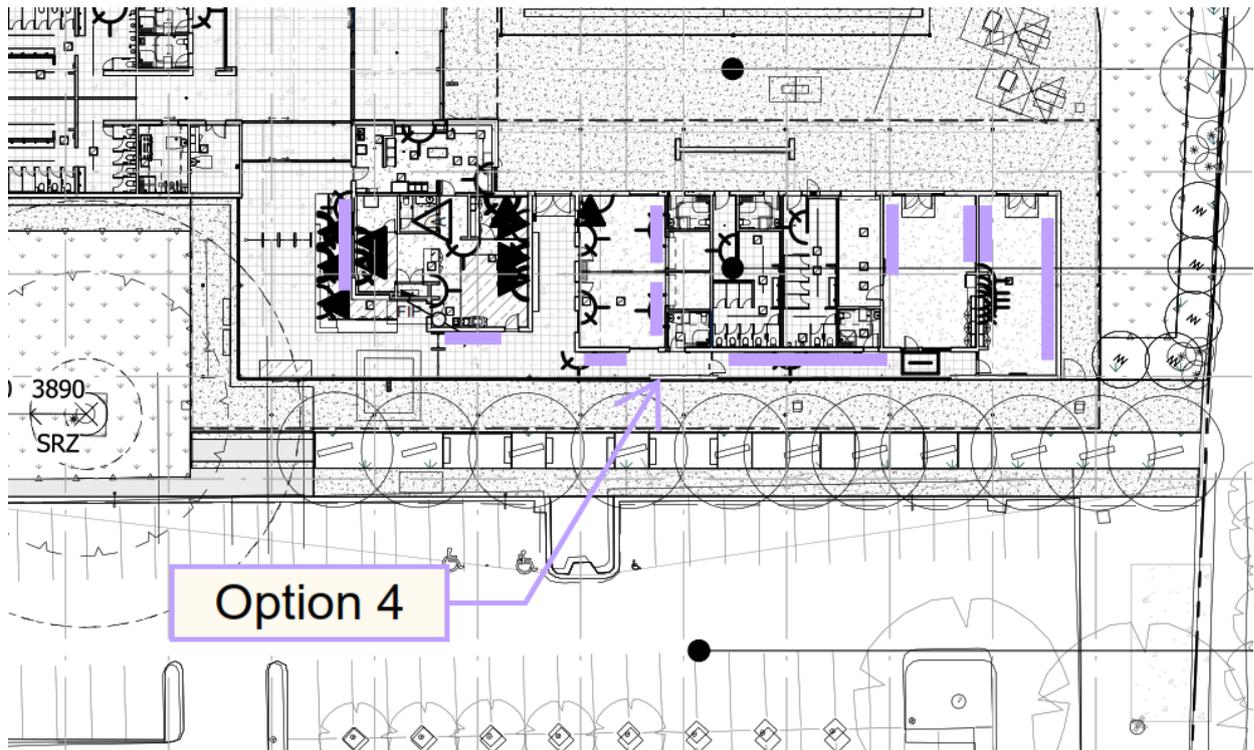
Option 4 involves the commissioning of a First Nations artwork(s) for display within the internal areas of the facility (e.g. foyer, community rooms and/or internal circulation areas). To avoid exposure to water, chlorine, humidity, and other conditions that may compromise durability and longevity, the artwork(s) will not be in the main pool hall or wet areas.

The artwork will be delivered via a commissioning process with a First Nations artist and will reflect contemporary First Nations perspectives and connection to Country. The project will be delivered in accordance with Council's public art policy and relevant cultural protocols.

Project Outcomes

- delivery of a high-quality First Nations artwork(s) installed in the internal public space of the PMSC (foyer, community rooms, circulation areas, refer to **Figure 3** below);
- support for a First Nations artist through a formal commissioning process and cultural consultation;
- improved internal amenity, cultural recognition, and sense of place within the facility;
- strengthened identity and public value of internal spaces through culturally informed artwork; and
- enhanced user experience and community pride through contemporary First Nations storytelling.

Figure 3 – Option 4 First Nations Artwork (Internal) Location Plan



Indicative Cost

Assuming a medium scale artwork, indicative costs for the commissioned First Nations artwork are estimated at \$10,000 (excl. GST), subject to final design and material selection.

This would support a First Nations artist commission fee and include concept development, design, consultation, fabrication and materials.

Option 5 - Outdoor Gallery of Moments in the PMSC's History

An outdoor gallery of 'moments in the PMSC's history' is proposed to celebrate the facility as a living memorial, expanding on the original commemorative intent of the swimming centre within the newly developed facility. Weatherproof panels or frames along the entrance, carpark or perimeter (location to be confirmed) could highlight key moments, including the pool's original opening, community events, swimming club achievements and famous faces with a connection to the PMSC. Archival and contemporary photographs with brief captions would create a visual timeline, illustrating how the pool has continuously served the community. Optional QR codes could provide access to extended content, deepening engagement, subject to suitable archival material. By presenting the PMSC history as both a remembrance and ongoing community life, the gallery would honour its memorial origins while connecting past, present and future generations of users.

Indicative Cost

An indicative cost based on small to medium scale weatherproof panels of \$25,000 (excl. GST).
This would support:

- 6 contemporary outdoor panels;
- printing and graphics;
- coordination and administration; and
- installation and project contingency.

Project Outcomes

- Embed the Centre's memorial legacy within its renewed identity, reinforcing its role as a living memorial while celebrating its revitalised future.
- Strengthen community connection and pride by recognising generations of local swimmers, clubs, families and events.
- Connect past and present, ensuring the new facility reflects not only contemporary standards but also its longstanding community significance.
- Enhance the visitor experience by creating an engaging, educational feature that can be enjoyed before entry.
- Create a distinctive placemaking feature, elevating the site beyond a recreational facility to a recognised civic landmark.
- Support intergenerational engagement, enabling older residents to see their history reflected while introducing new users to the site's legacy.
- Leverage momentum, using the newly developed facility as an opportunity to refresh how the Centre's story is shared and celebrated.
- Create opportunities for digital engagement, through optional QR linked extended content.

Options

The options that are presented in this report seek to provide a range of approaches to acknowledge Kurna heritage and recognise the living memorial history of the PMSC site.

Options 1 to 4 deliver direct, visible cultural outcomes through public art, place-based interpretation and the incorporation of Kurna language within the facility. These options provide tangible cultural markers that contribute to place identity and public recognition of the Traditional Custodians.

Option 5 ensures the new facility honours its past while confidently positioning itself as a vibrant, contemporary community hub for future generations.

Collectively, the options range from tangible cultural and historical expression to contemporary storytelling, enabling a balanced approach that supports both visible acknowledgement and ongoing cultural engagement at the site.

The combination of Options 3 and 5 represents an opportunity to express linkages between the PMSC site and Kurna people as well as the lived experience of people who have used the PMSC over its 50 plus years of operation. The progression of these two options will require the Council to approve a re-allocation of \$20,000 from the Arts and Culture Budget and provide a budget allocation of \$13,000.

This hybrid approach ensures respectful recognition of Kurna heritage while maintaining clear focus on the PMSC's commemorative origins and community legacy.

The Council could choose to implement:

1. all options as presented; or
2. select a combination of the five (5) options, or
3. identify an alternate option: or
4. not proceed with a memorial artistic treatment.

CONCLUSION

The five (5) options as set out in this report provide the opportunity to express the cultural significance of the PMSC and/or the PMSC site through artistic expression. Each option, or a combination of the options, seek to connect the community with the local history and culture of the PMSC and the PMSC site.

RECOMMENDATION

1. *That artistic representation for the acknowledgement of the Kurna People and the history of the Payneham Memorial Swimming Centre be approved and progressed through the combination of Option 3 (incorporation of Kurna Language - PMSC Swimming Centre Foyer) and Option 5 (Outdoor Gallery of Moments in the PMSC's history).*
 2. *That \$33,000 be allocated to this project with \$20,000 being transferred from the Burchell Reserve Artwork installation and the allocation of an additional \$13,000.*
-

Cr Sims moved:

1. *That artistic representation for the acknowledgement of the Kurna People and the history of the Payneham Memorial Swimming Centre be approved and progressed through the combination of Option 3 (incorporation of Kurna Language - PMSC Swimming Centre Foyer) and Option 5 (Outdoor Gallery of Moments in the PMSC's history).*
2. *That \$33,000 be allocated to this project with \$20,000 being transferred from the Burchell Reserve Artwork installation and the allocation of an additional \$13,000.*

Seconded by Cr Callisto and lost.

Cr Piggott moved

1. *That artistic representation for the acknowledgement of the Kurna People be approved and progressed through the combination of Public Art Swimming Centre Forecourt and incorporation of Kurna Language - PMSC Swimming Centre Foyer*
2. *That the project be funded as part of the current budget allocation for the Payneham Memorial Swimming Pool Redevelopment Project .*

Seconded Cr McFarlane.

Cr Sims left the meeting at 8:15 pm.
Cr Sims returned to the meeting at 8:18pm
Cr Wilkinson left the meeting at 8:18 pm.
Cr Wilkinson returned to the meeting at 8:19 pm.

Amendment

Cr Moorhouse moved:

- 1. That artistic representation for the acknowledgement of the Kurna People be approved and progressed through the combination of Public Art Swimming Centre Forecourt, incorporation of Kurna Language - PMSC Swimming Centre Foyer and Outdoor Gallery of Moments in the PMSC's History.*
- 2. That the Project be funded as part of the current budget allocation for the Payneham Memorial Swimming Pool Redevelopment Project.*

Seconded by Cr Wilkinson.

The amendment was put and carried.

The motion, as amended, was put and carried.

13.4 BUNNINGS - INDEPENDENT TRAFFIC REVIEW

REPORT AUTHOR: Manager, Development Assessment
APPROVED BY: General Manager, Urban Planning & Environment
Chief Executive Officer
ATTACHMENTS: A - D

PURPOSE OF THE REPORT

The purpose of this report is to provide to the Council, a copy of an Independent Traffic Engineer Review into the traffic impact of the Bunnings Development in Glynde.

BACKGROUND

At its Meeting held on 22 August 2022, the Council considered a report titled "Modifications to Penna Avenue, Glynde". The Council resolved the following:

1. *That the report be received and noted.*
2. *In the event that the Council receives a request from Bunnings for the Council's consent to Deposit a Plan of Division for the Bunnings Glynde Development, the Council engages the services of an independent traffic engineer to assess the traffic impact of the Bunnings Development on the local amenity of the adjoining nearby light industrial and residential land uses.*

A copy of the Report that was considered by the Council at the meeting held on 22 August 2022, is contained in **Attachment C**.

This report was provided in response to the following resolution that was made following consideration of a Motion on Notice at the Council Meeting held on 1 August 2022:

1. *That staff prepare a report setting out the process which is required to be followed by Bunnings in respect to the implementation of Development Application Number 22014444, which was approved by the Council Assessment Panel on 20 July 2022, with particular reference to the process associated with access from Penna Avenue to the site.*
2. *That the report referred to in Point 1 above be presented to the Special Council Meeting to be held on 22 August 2022.*

The reasons provided in support of the Motion on Notice are set out below:

Through the assessment process associated with this development application, a number of concerns have been raised in respect to the effect the development will have on the local amenity in terms of traffic management and parking. This report seeks to ensure the Council is appraised of the issues associated with the development and the impact it will have on the local industries and residential streets through the generation of a huge amount of traffic and proposed strategies to manage these matters, both during the construction phase and final completion of the development.

The report references Development Application 22014444 which, at the time, was the Development Application for the Bunnings development which received Planning Consent from the Council Assessment Panel on 20 July 2022.

However, Bunnings Group Pty Ltd (Bunnings) lodged several Development Applications applicable to the property, including Development Application 21008794. That Application was originally refused by the Council Assessment Panel at a Special Meeting held on 4 November 2021.

Following the lodgement of an Appeal in the Environment Resources & Development Court, the Council Assessment Panel considered and agreed to a Compromise Proposal at its meeting held on 20 November 2023.

Bunnings are seeking to implement the approval that has been granted in respect to Development Application 21008794. While this is a different Development Application reference to the one which is referred to in the Council decisions as set out above, the proposal remains essentially the same. As part of seeking to implement the approval, Bunnings have secured:

- the agreement of Council's Senior Traffic Engineer with respect to the detailed design of the entrance and exit points;
- Department of Infrastructure and Transport approval for the design of the Glynburn Rd / Penna Ave intersection upgrade: and
- preparation of the Plan of Division to allow for the road widening of Penna Avenue, which requires the Consent of Council in order for the Plan of Division to be Deposited.

A copy of the site, floor and elevation plans is provided for in **Attachment D**.

This Council report provides a copy of the Independent Traffic Review which has been procured in response to the resolution made by the Council at its Meeting held on 22 August 2022.

A copy of the Independent Traffic Engineer's report and a draft Plan of Division are contained in **Attachments A and B**.

STRATEGIC DIRECTIONS

CityPlan 2030 Alignment

Outcome 1: Social Equity

An inclusive, connected, accessible and friendly community.

Objective 1.2: A people-friendly, integrated and sustainable transport network.

Strategy 1.2.4: Provide appropriate traffic and parking management to enhance residential amenity and support business.

FINANCIAL AND BUDGET IMPLICATIONS

The costs associated with altering an existing road and intersection to enable an authorised development to be implemented, are usually entirely borne by the Developer, unless the Council endorses an alternative financial arrangement.

If the Council does not consent to a proposal to alter an existing road and intersection to enable an authorised development to be implemented (which at this point, is not envisaged as the Council has simply requested independent traffic advice), the Developer could challenge the Council's decision and the Council would potentially incur legal costs to defend its position.

It is not possible to provide an accurate estimation of the likely costs that would be incurred if the matter could not be resolved as there are too many variables in an appeal process that can influence the costs that could be incurred by the Council to defend its decision.

RISK MANAGEMENT

Not Applicable.

The scope of this report is to advise the Council of the independent traffic advice that has been obtained regarding the impacts of the development on the local amenity of the adjoining nearby light industrial and residential land uses.

Should the Council or its delegate subsequently determine not to Consent to the Deposit of the Plan of Division which would enable the road widening to occur, the risk profile would change substantially and would warrant further consideration.

CONSULTATION

Elected Members

The Council considered a Notice of Motion regarding this matter at the meeting held on 1 August 2022 as well as a subsequent report at a meeting held on 22 August 2022.

Community

Not Applicable.

Public notification of Development Application 21008794 occurred as part of the processing and assessment of the Application.

Staff

General Manager Urban Planning & Environment
Manager, Traffic & Integrated Transport
Senior Traffic Engineer

Other Agencies

Not Applicable.

However, the Department of Infrastructure and Transport is a referral agency during the assessment of Development Application 81008794 and are a key stakeholder in the upgrade of the Glynburn Road / Penna Avenue intersection.

DISCUSSION

Following receipt of a draft Plan of Division which would subsequently require the Council's Consent for the Deposit of the Plan of Division, the Council engaged the services of an Independent Traffic Engineer.

BE Engineering (Consultants) were appointed to undertake the review.

BE Engineering were provided with (and had regard to) all of the relevant documentation which has been submitted with (and in relation to) Development Application 21008794 (including some documentation and reports not forming part of the list on Page 1 of the report that has been prepared by BE Engineering).

Key findings of the report are summarised below:

1. Traffic volumes that have been used by the Applicant in the preparation of their reports was collected in 2017 – however BE Engineering estimated that such volumes were reasonable to utilise as no significant changes had occurred in the locality since the time the data was collected (further enquiries with Council staff noted that based on recently recorded traffic volumes, there has been a decrease in traffic volumes on some roads within the locality).
2. The Applicant's traffic advice suggests that the development will result in an additional 10% (435 vehicles on a weekday and 455 vehicles on a Saturday) of vehicle movements (over and above current numbers) onto the surrounding residential road network (split between various roads), and that such roads had adequate capacity to accommodate the increase.
3. BE Engineering suggest that the traffic most likely to use the surrounding residential road network will be the traffic coming from and leaving by Payneham Road (if those vehicles were to remain on the arterial road network and use Glynburn Road, it would likely add a further minute (on average) or 400m to their journey).
4. BE Engineering suggest that the 10% additional traffic estimated by the Applicant's Traffic Engineers, is an underestimation and the likely increase in traffic volumes would be closer to 20% (870 vehicles on a weekday and 910 vehicles on a Saturday) or 30% (1,305 vehicles on a weekday and 1,365 vehicles on a Saturday).
5. Figures 10 and 11 in the BE Engineering Report, display an analysis of the additional volumes. While the numbers are higher for the 20% and 30% scenarios, the analysis shows that the additional numbers would not change the Street Typology of any of the roads and therefore the traffic volumes, even at a 20% or 30% rate, would not be beyond the capacity of the local road network.

The BE Engineering Report also states that there is agreement with the assertions from the Applicant's Traffic Engineers, that the coordinated development of the Bunnings property is likely to yield a beneficial result when compared to the land being sold off in individual allotments and developed by different parties. Should this occur, an intersection upgrade would be unlikely to take place and while other uses may not generate the volume of traffic that a Bunnings might generate more of the additional traffic that is generated would use the local road network.

Accordingly, the development of the property, in a coordinated manner such as that proposed through the Bunnings development, yields a beneficial result in that:

- a key intersection upgrade will be facilitated;
- a majority of the vehicle movements generated by the development will be channelled to the arterial road network; and
- additional traffic volumes of the local road network will not be beyond the carrying capacity of the local road network.

The BE Engineering Report also suggests that following completion of the Bunnings development, additional monitoring of traffic volumes should be undertaken. Such monitoring is likely to be required in any event, following the outcomes of the Glynde Heavy Vehicle Study (explained further below) and there are accordingly no concerns with this suggested approach.

Finally, it should be noted that the Planning Consent issued for the Bunnings development contains a number of conditions that have been imposed by the Department for Infrastructure and Transport with respect to the upgrade of the intersection. The Council's Traffic Engineers have already provided support for the designs for access / egress to the Bunnings property and the Council's Traffic Engineers will be consulted regarding the implementation of the intersection design (which has received consent from the Department for Infrastructure and Transport).

Other Relevant Matters

CAP Consideration – The Council Assessment Panel considered the Bunnings Development in detail, over several different iterations. This included consideration of traffic and parking reports prepared by qualified Traffic Engineers, reviews undertaken by the Council's Traffic Engineering staff, reviews undertaken by the Department of Infrastructure & Transport staff and assessments by qualified Planning Staff.

In nearly all circumstances, the traffic and parking outcomes associated with the development are considered to be satisfactory, having regard to relevant assessment criteria, including the applicable policies within the Planning & Design Code.

Further Studies – Tonkin (Consultants) have been commissioned to undertake a Vehicle Access Study in the Glynde precinct. Traffic data has already been prepared to assist with the study.

The Study will examine vehicle movements in to, out of and through the precinct, to understand the extent of such movements, and develop an access plan to support future decisions in respect to road use, on-street parking and infrastructure in Glynde.

A copy of the BE Engineering Solutions Report (a copy of which is contained in Attachment A) has been provided to Tonkin to assist with Tonkins understanding about how the development will affect vehicle movements within the precinct and the impact of the upgrade of the Glynburn Road / Penna Avenue intersection.

The Vehicle Access Study is subsequent to the Glynde Local Area Traffic Study that was undertaken by the Council and completed 2022-2023 and which examined the suburbs of Glynde, Payneham, Payneham South, Firle, Trinity Gardens and St Morris. The Bunnings development was noted as a development that could (if it proceeded) potentially impact traffic movements through the suburb of Glynde and it was noted that a further study and investigations might be required dependent on whether the development progressed.

The initiation of the Glynde Vehicle Access Study combined with the independent traffic advice that has been provided by BE Engineering Solutions regarding the Bunnings development should provide useful insights into the future of vehicle movements throughout the locality and what might be required to the local road network in response.

OPTIONS

This report has been prepared in response to the resolution of Council made its Meeting held on 22 August 2022, namely that;

In the event that the Council receives a request from Bunnings for the Council's consent to Deposit a Plan of Division for the Bunnings Glynde development, the Council engages the services of an independent traffic engineer to assess the traffic impact of the Bunnings Development on the local amenity of the adjoining nearby light industrial and residential land uses.

While the formal request to consent to the Deposit of the Plan of Division has not yet been received, a draft Plan of Division has been prepared. Independent traffic advice has been sought and obtained and a report from BE Engineering Solutions is contained in **Attachment A**. The report concludes that a more significant portion of the vehicular traffic than the volumes estimated by the Applicant's consultants, will use the local road network, but that these additional volumes will not exceed the capacity of the local road network.

The report also notes that as numerous allotments make up the subject land upon which the Bunnings development is proposed to be built, the allotments could be developed individually without the accompanying upgrade to the intersection, which is likely to lead to a worse outcome.

Accordingly, the development will have an impact on the local amenity of adjoining nearby light industrial and residential uses, however any development will have some impact. It is a question as to whether the impact is reasonable, and in this instance, the professional advice is that the impact is reasonable and acceptable.

In accordance with the Council's resolution as set out above, this report is provided for information and noting. The decision to consent to the Deposit of the Plan of Division can be made by the Council or its delegate, but the Council cannot direct its delegate to make a particular decision.

The Council can refuse to Consent to the Deposit of the Plan of Division (to enable the road widening for the intersection upgrade to occur). However, the formal request to consent has yet to be submitted. Regardless, this option is not recommended for the following reasons:

- Legal advice suggests that the Council cannot and should not, withhold Consent to Deposit of the Plan of Division, unless there are legitimate reasons to do so. While some members of the local community may have concerns regarding additional traffic volumes that the Bunnings development would cause, the professional traffic engineering advice does not raise any legitimate concerns which would form a reasonable basis upon which to withhold consent.
- The Council Assessment Panel, by agreeing to a Compromise Proposal submitted as part of an Environment Resources & Development Court Appeal, assessed and considered in detail, all of the relevant planning and development considerations applicable to the proposal, including traffic and parking implications. It would not be reasonable for Council to limit Consent for the Deposit of the Plan of Division on administrative grounds, when all legislative steps and processes have been appropriately followed.
- Refusal to Consent to the Deposit of the Plan of Division will likely lead to further appeals which are unlikely to be successfully defended by the Council.
- The process for consenting to a Deposit of a Plan of Division was never intended to be used as a lever or mechanism to override the decision made with respect to a Development Application that was made on reasonable grounds. It is a process for ensuring the legal and financial interests of relevant parties are protected. Misuse of the Council's powers to prevent development could lead to significant financial and reputational risks to the Council and could result in intervention from the State Government to enable the outcome to proceed.

CONCLUSION

The Bunnings Development has been appropriately assessed, determined and granted Planning Consent, subject to a number of Reserved Matters, Conditions and Advisory Notes.

The development will have an impact through additional traffic volumes on the local road network, and such impacts are likely to be more significant than the volumes estimated by the Applicant's Engineers – however, importantly, such impacts are not beyond the capacity of the local road network.

The coordinated development of the subject land results in benefits such as the upgrade to the intersection of Glynburn Road and Penna Avenue and all relevant matters have been considered through the Development Assessment process.

The Consent to the Deposit of the Plan of Division is an administrative process that ensures the financial and legal interests of relevant parties are protected. There is no legal, financial or other impediment that would give rise to Council refusing to consent to the Deposit of the Plan of Division. Consent is required in order to facilitate the road widening that is necessary to allow for the intersection upgrade to occur and for the development to proceed. The power to make that determination has been delegated, and the recommendation below notes that the Council's delegate will exercise their discretion in making that determination when required in due course upon the depositing of the Plan of Division.

RECOMMENDATION

1. *That the report and the independent advice from BE Engineering Solutions, dated 8 January 2026, be received and noted.*
 2. *The Council notes that the Council's Manager, Development & Regulatory Services will undertake all of the administrative processes that are necessary to determine whether consent to the Deposit of the Plan of Division (pursuant to current delegations) will be granted, to enable the road widening associated with the upgrade of the Glynburn Road / Penna Avenue Intersection to proceed.*
-

Cr Duke moved:

1. *That the report and the independent advice from BE Engineering Solutions, dated 8 January 2026, be received and noted.*
1. *The Council does not allow Bunnings to use the Council owned land in Penna Avenue Glynde*
2. *That Bunnings be advised that Council is not opposed to its Development and that it is the Council's strong preference that the main entrance and exit for Bunnings customers is from Glynburn Road.*

Seconded by Cr Robinson and lost.

Cr Sims left the meeting at 8:59 pm.

Cr Sims returned to the meeting at 9:01 pm.

Division

Cr Duke called for a division and the decision was set aside.

Those in favour:

Cr Duke, Cr Excell, Cr Granozio, Cr Knoblauch, Cr Robinson and Cr Sims.

Those against:

Cr Callisto, Cr Holfeld, Cr McFarlane, Cr Moorhouse, Cr Piggott and Cr Wilkinson.

The Mayor used his casting vote against the motion and declared the motion lost.

Cr Callisto moved:

- 1. That the report and the independent advice from BE Engineering Solutions, dated 8 January 2026, be received and noted.*
- 2. The Council notes that the Council's Manager, Development & Regulatory Services will undertake all of the administrative processes that are necessary to determine whether consent to the Deposit of the Plan of Division (pursuant to current delegations) will be granted, to enable the road widening associated with the upgrade of the Glynburn Road / Penna Avenue Intersection to proceed.*

Seconded by Cr McFarlane.

Amendment

Cr Holfeld moved:

- 1. That the report and the independent advice from BE Engineering Solutions, dated 8 January 2026, be received and noted.*
- 2. The Council notes that the Council's Manager, Development & Regulatory Services will undertake all of the administrative processes that are necessary to determine whether consent to the Deposit of the Plan of Division (pursuant to current delegations) will be granted, to enable the road widening associated with the upgrade of the Glynburn Road / Penna Avenue Intersection to proceed.*
- 3. That Bunnings be advised that Council is not opposed to its Development and that it is the Council's strong preference that the main entrance and exit for Bunnings customers is from Glynburn Road.*
- 4. That the Council monitors the effects of the traffic from this development and that it may introduce traffic management measures in the future to mitigate adverse impacts on the local area.*

Seconded by Cr Wilkinson.

The amendment was put and carried.

The motion, as amended, was put and carried.

13.5 COUNCIL ASSESSMENT PANEL MEMBERSHIP

REPORT AUTHOR: Manager, Development Assessment
APPROVED BY: General Manager, Urban Planning & Environment
ATTACHMENTS: Nil

PURPOSE OF THE REPORT

The purpose of this report is to provide the outcome of the review of the Membership of the Council Assessment Panel (CAP), to the Council.

BACKGROUND

On 1 August 2017, the provisions of the *Planning, Development and Infrastructure Act 2016* (PDI Act), relating to Council Assessment Panels commenced operation. As a result, all Councils were required to replace their former Development Assessment Panels with Council Assessment Panels comprising up to five (5) Members, one (1) of whom may be an Elected Member.

The Council Assessment Panel for the City of Norwood Payneham & St Peters was established by the Council at its meeting held on 4 September 2017. Since that time, the Council has considered the membership of the Panel on three (3) occasions (8 October 2019, 7 March 2022 and 2 April 2024). At the Council Meeting held on 2 April 2024, the Council appointed the following Members to the Panel:

- Specialist External Presiding Member – Mr Stephen Smith
- Specialist External Member – Mr Mark Adcock
- Specialist External Member – Mr Ross Bateup
- Specialist External Member – Mr Julian Rutt
- Deputy Specialist External Member – Mr Paul Mickan
- Elected Member – Cr Christel Mex
- Deputy Elected Member – Cr Kester Moorhouse

As the term for the current Members expires on 1 May 2026, it is necessary for the Council to consider the membership of the Council Assessment Panel and whether it wishes to re-appoint the current Members or proceed through an Expression of Interest process for the recruitment of the Specialist External Members.

Cr Mex has resigned from her position of the Council Assessment Panel, effective 1 February 2026. While it is not necessary for an Elected Member to be appointed to the CAP (a CAP can comprise entirely of Specialist External Members), if the Council determines to retain an Elected Member on the CAP, the appointment of a new Elected Member will be required.

STRATEGIC DIRECTIONS

CityPlan 2030 Alignment

Outcome 3: Economic Prosperity

A dynamic and thriving centre for business and services.

Objective 3.1: A diverse range of businesses and services.

Objective 3.2: Cosmopolitan business precincts contributing to the prosperity of the City.

Strategy 3.2.1: Retain, enhance and promote the unique character of all our City's business precincts.

Strategy 3.2.2: Retain commercial and industrial land in appropriate locations, and protect it from the encroachment of incompatible land uses.

Strategy 3.2.3: Promote the City as a visitor and shopping destination.

Strategy 3.2.4: Masterplan our main streets.

Objective 3.3: An attractive and supportive City for business and new enterprise.

Strategy 3.3.3: Provide spaces for people, business and organisations to collaborate.

Establishing a Council Assessment Panel in accordance with the relevant legislation, is both a statutory requirement and good governance and provides the community with the confidence that the Council's processes, procedures and delegations are robust, all of which allows the Council to focus on strategic planning. In addition, appointing a Panel comprised of persons with a suitable mix of qualifications and experience, ensures that objectives (often competing) relating to economic development, environmental sustainability and visual amenity, are appropriately balanced in the development assessment process.

FINANCIAL AND BUDGET IMPLICATIONS

Specialist External Members of the Panel receive a sitting fee of \$450 per scheduled Panel meeting and the Specialist External Presiding Member receives a sitting fee of \$550 per meeting. The Council has also resolved that Elected Members appointed to the Panel will receive a sitting fee of \$450.

In this context, the cost of providing sitting fees to Panel Members is currently \$2,350 per meeting.

In 2023, the Assessment Managers network across Local Government has carried out a comparison of sitting fees for Council Assessment Panel Members. The City of Norwood Payneham & St Peters currently sits in approximately the mid to upper range of the sitting fees that are paid to Panel Members. This has enabled the Council to compete and attract high quality Specialist External Members. No changes therefore to the current sitting fees are recommended.

RISK MANAGEMENT

A Code of Conduct for Assessment Panel Members commenced operation on 1 October 2017, with a new version recently published and in effect from 10 November 2025. The Code of Conduct imposes Conflict of Interest provisions which are similar to those which existed previously under the *Development Act 1993*. The new Code of Conduct continues to prohibit Panel Members from:

1. engaging in consultation outside of the Panel process with any party on a proposed Development Application that is likely to be heard by the Panel;
2. giving advice to an Applicant or other third party on a Development Application after it has been lodged outside of a Panel meeting;
3. speaking at a public meeting for or against a proposal where the purpose of the meeting is to discuss either a proposed development or a Development Application unless required by the Act;
4. expressing an opinion on a Development Application or a proposed development outside of a Panel meeting; and
5. engaging in any other act or omission which may give rise to a reasonable presumption that they have prejudged a development proposal or Application.

All Code of Conduct complaints concerning CAP Members are required to be made to and addressed by the State Planning Commission. Unlike the previous requirement under the *Development Act 1993*, Councils are not required to have a Public Officer for Council Assessment Panels.

In addition to the Code of Conduct, several other measures are in place to effectively manage and where possible, mitigate risks associated with membership of, and the activities that are undertaken by, Council Assessment Panel Members, including:

- Accredited Professionals Scheme – All Specialist External Members are required to be accredited at Level 2. The accreditation requirements impose ongoing professional development obligations. A Code of Conduct is also applicable to Accredited Professionals;
- Training – Training is regularly scheduled and available for Panel Members. Independent training providers offer relevant training courses, and generally, during each two (2) year Membership term, the Council will provide a tailored training session to Council Assessment Panel Members through Council's legal advisors; and
- Terms of Reference and Meeting Procedures – Both the Terms of Reference and Meeting Procedures for the Council Assessment Panel were reviewed and updated in 2023, providing an updated and detailed framework for Panel conduct and decision making.

CONSULTATION

Elected Members

Not Applicable.

Community

Not Applicable.

Staff

General Manager, Urban Planning & Environment

Other Agencies

Not Applicable.

DISCUSSION

The *Planning, Development & Infrastructure Act 2016*, does not prescribe a maximum term for CAP Members who are appointed by the Council. Most recently, the Council appointed CAP Members for a two (2) year term. That term is generally consistent across various other Council Assessment Panels in South Australia.

The current Members of the Council Assessment Panel have served on the Panel since 1 May 2024. Mr Bateup, Mr Adcock, Cr Mex and Cr Moorhouse had all served during the previous term prior to the current term. Mr Rutt, Mr Mickan and Mr Smith were newly appointed to the Panel for the most recent term.

As per the Council Assessment Panel Annual Performance Report (which was presented to Council at the meeting held on Tuesday 20 January 2026) the Council Assessment Panel has functioned well, regularly meeting, debating issues and making decisions with considered thought and integrity. All Panel Members have a high attendance record and have contributed to the consideration and debate of items in a robust, but respectful and professional manner. The quality of decision making is considered to be of a high standard.

All Specialist External Panel Members have indicated a desire to continue in their roles for a further term, as has Cr Moorhouse in the capacity as Deputy to the Elected Member who is appointed by the Council. The only position that is required to be filled is therefore the Elected Member role on the Panel, as a result of Cr Mex resigning from her role on the CAP.

There are therefore two decisions to be made with respect to the Membership of the CAP:

1. whether to reappoint the existing Members for a further term (with the exception of Cr Mex), or to call for expressions of interest before making a decision as to the future membership of the Panel; and
2. whether to appoint an Elected Member to the Panel, or to replace the Elected Member on the Panel with a Specialist External Member (and retire the Elected Member / Deputy Elected Member positions).

Current Members

As set out above, the current Members of the Panel are considered to have discharged their duties with integrity and professionalism. All Members (with the exception of Cr Mex) have indicated a desire to continue in their roles.

Accordingly, it is not considered necessary to proceed through an expression of interest process. It is recommended that all existing Specialist External Members and the Deputy Elected Member be appointed for a further term, from 1 May 2026 to 1 May 2028.

Elected Member

In respect to the vacant Elected Member position on the Panel, the Council has two (2) options, namely:

1. appoint an Elected Member to the role; or
2. remove the Elected Member role (and Deputy Elected Member role) from the CAP Membership and replace the Elected Member position with a Specialist External Member. It should be noted that the legislation does not require an Elected Member to be appointed to a Council Assessment Panel.

The Council Assessment Panel is a relevant planning authority, independent of the Council. All Panel Members (including Elected Members who are Members of the Panel) are bound by the Code of Conduct for Assessment Panel Members. The Code expressly states that, amongst other requirements, Panel Members may not express a view publicly on a matter that has (or will) come before the Panel, nor can they engage in discussions with Members of the community (or others) regarding such matters.

Such restrictions often make the role of an Elected Member more complex, as members of the community often expect an Elected Member to be able to have conversations about such matters.

However, while a Panel Member is limited to considering only relevant matters in their assessment of any development proposal, having an Elected Member on the Panel can often be beneficial as an Elected Member can bring local knowledge and insights (where relevant) to any discussion or consideration of an item.

Accordingly, it is recommended that the Council appoint an Elected Member to the Panel to replace the position left vacant by Cr Mex.

Cr Moorhouse has indicated a desire to remain in the Deputy Elected Member role.

While the term for a majority of Members will commence on 1 May 2026, Cr Mex has resigned from her role on the Panel effective 1 February 2026. It is therefore proposed that the newly appointed Elected Member commences in their role effective from 4 March 2026 for a term which will be valid until 31 October 2026 to coincide with the expiration of the current term of the Council.

OPTIONS

In respect to the current Specialist External Members and Deputy Elected Member the Council has the following options:

1. reappoint the Specialist External Members for a further two (2) year term (from 1 May 2026 to 1 May 2028) and reappoint the Deputy Elected Member for a term commencing from 1 May 2026 to 31 October 2026; or
2. call for expressions of interest for Membership of the Council Assessment Panel (for the Specialist External Members) and open the Deputy Elected Member role for nominations from other Elected Members; or
3. reappoint all Specialist Independent Members and the Deputy Elected Member for a term expiring on 31 October 2026.

In respect to the Elected Member position:

1. nominate a new Elected Member to the Panel (for a term expiring on 31 October 2026); or
2. remove the Elected Member (and Deputy Elected Member) position(s) from the composition of the Panel and replace the position with a newly appointed Specialist External Member (following a recruitment process).

For the reasons outlined above, it is recommended that the existing Specialist External Members and Deputy Elected Member be reappointed for a further term (option 1) and that the Council nominates a new Elected Member to be appointed to the Panel (option 1).

Extending the term of the Specialist Independent Members to May 2028, provides stability particularly given the paucity of potential suitable candidates for these roles.

CONCLUSION

The Council Assessment Panel continues to discharge its responsibilities appropriately, with meetings running efficiently and with a high degree of professionalism.

Members have indicated a desire to continue in their roles and permitting that to occur, will provide for consistency and stability in the Panels processes and decision making.

The appointment of an Elected Member to the Panel to replace Cr Mex will maintain an Elected Member presence on the Panel, noting that Panel Members on the Council Assessment Panel cannot perform their role in the same manner as they do as Elected Members. Rather, Elected Members who serve on the Panel are required to discharge their duties on the Panel in accordance with the Code of Conduct for Assessment Panel Members and in accordance with requirements set out in the *Planning, Development & Infrastructure Act 2016*.

RECOMMENDATION

1. *That the following persons be and are hereby appointed as Specialist External Members of the City of Norwood Payneham & St Peters Council Assessment Panel, for a period commencing on 1 May 2026 until 1 May 2028, or until extended or removed from membership of the Council Assessment Panel by resolution of the Council:*
 - *Specialist External Presiding Member – Mr Stephen Smith;*
 - *Specialist External Member – Mr Mark Adcock;*
 - *Specialist External Member – Mr Ross Bateup;*
 - *Specialist External Member – Mr Julian Rutt; and*
 - *Deputy Specialist External Member – Mr Paul Mickan.*
 2. *That Cr _____ be and is hereby appointed as the Deputy Elected Member appointee to the City of Norwood Payneham & St Peters Council Assessment Panel for a period commencing 1 May 2026 to 31 October 2026.*
 3. *That Cr _____ be and is hereby appointed as the Elected Member appointee to the City of Norwood Payneham & St Peters Council Assessment Panel for a period commencing 4 March 2026 until 31 October 2026.*
-

Cr Robinson left the meeting at 9:29 pm.
Cr Robinson returned to the meeting at 9:32 pm.
Cr Callisto left the meeting at 9:32 pm.
Cr Callisto returned to the meeting at 9:35 pm.

Cr Duke moved:

That the following persons be and are hereby appointed as Specialist External Members of the City of Norwood Payneham & St Peters Council Assessment Panel, for a period commencing on 1 May 2026 until 1 May 2028, or until extended or removed from membership of the Council Assessment Panel by resolution of the Council:

- *Specialist External Presiding Member – Mr Stephen Smith;*
- *Specialist External Member – Mr Mark Adcock;*
- *Specialist External Member – Mr Julian Rutt; and*
- *Deputy Specialist External Member – Mr Paul Mickan.*

Seconded by Cr Moorhouse and carried.

Call for Nominations

The Mayor called for nominations for appointment of an Elected Member to the City of Norwood Payneham & St Peters Council Assessment Panel for a period commencing 4 March 2026 until 31 October 2026.

The following nominations were received:

- Cr Sandy Wilkinson; and
- Cr Kester Moorhouse.

Cr Moorhouse declared a material conflict of interest in the matter and left the meeting at 9:54pm.
Cr Wilkinson declared a material conflict of interest in the matter and left the meeting at 9:54pm.
Cr Holfeld left the meeting at 9:56 pm.

Voting by Secret Ballot

A secret ballot was conducted. The General Manager, Governance & Civic Affairs was appointed as Returning Officer for the counting of votes.

Completion of Counting of Votes by Secret Ballot

The votes were counted and the results were declared to the Council as follows:

- Cr Sandy Wilkinson (6 votes)
- Cr Kester Moorhouse (4 votes).

Cr Piggott moved:

That Cr Sandy Wilkinson be and is hereby appointed as the Elected Member appointee to the City of Norwood Payneham & St Peters Council Assessment Panel for a period commencing 4 March 2026 until 31 October 2026.

Seconded by Cr Knoblauch and carried unanimously.

Cr Holfeld returned to the meeting at 9:58 pm.
Cr Moorhouse returned to the meeting at 9:58 pm.
Cr Wilkinson returned to the meeting at 9:58 pm.

Call for Nominations

The Mayor called for nominations for appointment of a Deputy Elected Member appointee to the City of Norwood Payneham & St Peters Council Assessment Panel for a period commencing 4 March 2026 until 31 October 2026.

The following nominations were received:

- Cr Kester Moorhouse; and
- Cr Connie Granzio.

Cr Moorhouse declared a material conflict of interest in the matter and left the meeting at 9:59 pm.
Cr Granzio declared a material conflict of interest in the matter and left the meeting at 9:59 pm.

Voting by Secret Ballot

A secret ballot was conducted. The General Manager, Governance & Civic Affairs was appointed as Returning Officer for the counting of votes.

Completion of Counting of Votes by Secret Ballot

The votes were counted and the results were declared to the Council as follows:

- Cr Kester Moorhouse (8 votes)
- Cr Connie Granzio (2 votes).

Cr Wilkinson moved:

That Cr Kester Moorhouse be and is hereby appointed as the Deputy Elected Member appointee to the City of Norwood Payneham & St Peters Council Assessment Panel for a period commencing 1 May 2026 to 31 October 2026.

Seconded by Cr Sims and carried unanimously.

Adjournment of Council Meeting

At 10:03pm Mayor Bria sought leave of the meeting to adjourn the meeting for a period of 5 minutes.
The meeting granted leave.

Resumption of Council Meeting

At 10:07 pm the Council meeting resumed.

13.6 REPORT OF THE AUDIT & RISK COMMITTEE

REPORT AUTHOR: Manager Governance
APPROVED BY: General Manager, Governance & Civic Affairs
ATTACHMENTS: A - B

PURPOSE OF THE REPORT

The purpose of this report is to present the Council with a report and Minutes of the meeting of the Council's Audit & Risk Committee held on 25 February 2026.

BACKGROUND

Section 126(8)(a) of the *Local Government Act 1999* (the Act) requires that a Council Audit & Risk Committee must:

'provide a report to the council after each meeting summarising the work of the committee during the period preceding the meeting and the outcomes of the meeting'.

To implement the above requirement and noting that the Council's Audit & Risk Committee (the Committee) undertakes its work during its meetings, the Committee resolved that the Committee's Work Plan will form the basis for such reports to the Council.

In addition to the above, this report also presents the Committee Meeting Minutes to the Council for noting and provides the opportunity for Council decisions based on recommendations from the Committee, where the matter has not been dealt with by way of a separate report to the Council.

STRATEGIC DIRECTIONS

Not Applicable.

FINANCIAL AND BUDGET IMPLICATIONS

Not Applicable.

RISK MANAGEMENT

The provision of this report to the Council ensures compliance with the Council's legislative obligations.

Supporting the Committee to meet its legislated purpose, functions and activities will provide the required independent assurance and advice to the Council.

CONSULTATION

Elected Members

Elected Members receive the Agenda and Minutes of the Audit & Risk Committee and consider recommendations made by the Audit & Risk Committee to the Council at Council meetings.

Community

Meetings of the Committee are open to the public to attend in accordance with legislative provisions.

Staff

The preparation of the Work Plan which informs this report and the Committee Meeting agenda (with reports) is informed by collaboration between the Council's Governance and Finance Units.

Other Agencies

Not Applicable.

DISCUSSION

a. General Report

The current Work Plan of the Committee is contained within **Attachment A**.

A summary of the items which were considered by the Committee at its meeting held on 25 February 2026, is provided below.

The Committee received and noted a report providing an update on the Council's progress in the Local Government Risk Services (LGRS) Strategic Risk Services Program. This report was provided to assist the Committee meet its legislative function that is required by Section 126(4)(h) of the Act which prescribes that one of the functions of the Committee is:

'reviewing and evaluating the effectiveness of policies, systems and procedures established and maintained for the identification, assessment, monitoring, management and review of strategic, financial and operational risks on a regular basis'.

The report provided an update on the Council's recent adoption of a new Risk Management Policy and an associated Risk Management Procedure, with both documents effectively forming the Council's Risk Management Framework. In addition, the Committee received an update on the implementation of the Council's Strategic Risk Register.

Section 126(4)(b) of the Act prescribes that one of the functions of the Committee is to propose and provide information relevant to a review of the Council's Annual Business Plan. In addition, Section 126(4)(f) of the Act prescribes that the Committee review the adequacy of the Council's financial management systems and practices on a regular basis. To this end, the Committee received and noted a report on the Council's 2026-2027 Annual Business Plan and Budget Objectives and Parameters which had been adopted by the Council at the Meeting held on 3 February 2026.

The Committee received and noted the *Contractor Management Review Internal Audit Report* which outlines a comprehensive set of recommendations to enhance the Council's contractor management practices. This report was provided to support the Committee in their legislated role prescribed in Section 126(4)(g)(i)(B) of the Act which is to review and comment on Internal Audit reports.

In addition to receiving Internal Audit reports, the Committee also has the legislated function to monitor the responsiveness of the Council to recommendations for improvement based on previous audits, including those raised by the Council's Auditor. To this end, a progress report on previous Internal and External Audit actions was provided to the Committee.

Following the last meeting of the Committee in 2025, Committee Members were provided with a Self-Assessment template in accordance with the Committee's Terms of Reference. In evaluating its performance, the Committee may consider whether to recommend any updates to the to the Committee's Terms of Reference to the Council to ensure that the Committee is operating efficiently and effectively.

In addition to noting the consolidated summary of responses from Committee Members to the Self-Assessment, the Committee also resolved to recommend a minor change to Clause 8.3 of the Committee's Terms of Reference to separate the Committee's Self-Assessment process from the Annual Report process.

The Committee received two confidential reports regarding the Payneham Memorial Swimming Centre Redevelopment.

b. Minutes of the Audit & Risk Committee Meeting

The Minutes of the Committee Meeting held on 25 February 2026, including the reports presented are contained in **Attachment B**.

c. Recommendations to the Council

At the Meeting held on 25 February 2026, the Committee made a recommendation to the Council in relation to the Audit & Risk Committee Self-Assessment to recommend a minor change to Clause 8.3 of the Committee's Terms of Reference to separate the Committee's Self-Assessment process from the Annual Report process.

The Committee's recommendation has been included for the Council's consideration in the recommendation set out below.

In addition, the Council considered two (2) Confidential Items (Item 5.1 and Item 5.2) and in respect to Item 5.2, this matter will be reported to the Council at its Special Meeting scheduled for 11 March 2026.

RECOMMENDATION

1. *That the report be received and noted.*
2. *That Clause 8.3 of the Audit & Risk Committee Terms of Reference, be updated to remove the words "As part of the preparation of the Annual Report" and replaced with the following:
"The Committee will evaluate its performance annually, which may include consideration of these Terms of Reference, to ensure the Committee is operating at maximum effectiveness with recommendations for any changes presented to the Council for their consideration."*

Cr Robinson moved:

1. *That the report be received and noted.*
2. *That Clause 8.3 of the Audit & Risk Committee Terms of Reference, be updated to remove the words "As part of the preparation of the Annual Report" and replaced with the following:

"The Committee will evaluate its performance annually, which may include consideration of these Terms of Reference, to ensure the Committee is operating at maximum effectiveness with recommendations for any changes presented to the Council for their consideration."*

Seconded by Cr Knoblauch and carried unanimously.

14 COMMITTEE REPORTS & RECOMMENDATIONS

14.1 COMMITTEE REPORTS & RECOMMENDATIONS

PURPOSE OF THE REPORT

The purpose of the report is to present to the Council the Minutes of the following Committee Meetings for the Council's consideration and adoption of the recommendations contained within the Minutes:

- **Business & Economic Development Advisory Committee – 10 February 2026**
(A copy of the minutes of the Business & Economic Development Advisory Committee meeting is included as **Attachment A**).

ADOPTION OF COMMITTEE RECOMMENDATIONS

- **Business and Economic Development Advisory Committee**

Cr Robinson moved:

That the Minutes of the meeting of the Business & Economic Development Advisory Committee held on 10 February 2026, be received and that the resolutions set out therein as recommendations to the Council are adopted as decisions of the Council.

Seconded by Cr Holfeld and carried unanimously.

15 OTHER BUSINESS

15.1 ESCOSA Report

Cr Piggott moved:

That the Administration present a report at its 5 May 2026 Council Meeting to address the findings of the ESCOSA Report and potential actions.

Seconded by Cr Moorhouse and carried.

Division

Cr Moorhouse called for a division and the decision was set aside.

Those in favour:

Cr Duke, Cr Excell, Cr Holfeld, Cr McFarlane, Cr Moorhouse, Cr Piggott, Cr Robinson, Cr Sims and Cr Wilkinson.

Those against:

Cr Callisto, Cr Granozio and Cr Knoblauch.

The Mayor declared the motion carried.

16 CONFIDENTIAL REPORTS

16.1 NORWOOD PAYNEHAM ST PETERS FOOTPATH AND STREET SWEEPING CONTRACT

RECOMMENDATION 1

That pursuant to Section 90(2) and (3) of the Local Government Act 1999 the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

(k) tenders for the supply of goods, the provision of services or the carrying out of works.

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Cr Callisto moved:

That pursuant to Section 90(2) and (3) of the Local Government Act 1999 the Council orders that the public, with the exception of the Council staff present [Chief Executive Officer; General Manager, Governance & Civic Affairs; General Manager, Urban Planning & Environment; General Manager, Community Development; Manager, City Services; Executive Assistant, Chief Executive's Office and Governance Officer], be excluded from the meeting on the basis that the Council will receive, discuss and consider:

(k) tenders for the supply of goods, the provision of services or the carrying out of works.

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded by Cr Holfeld and carried.

Cr Callisto moved:

- 1. Under Section 91(7) and (9) of the Local Government Act 1999, the Council orders that the report and discussion be kept confidential for a period not exceeding seven (7) years and that this order be reviewed every twelve (12) months; and*
- 2. Under Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the minutes be kept confidential until the contract has been entered into by all parties to the contract.*

Seconded by Cr Knoblauch and carried unanimously.

16.2 STAFF RELATED MATTER

RECOMMENDATION 1

That pursuant to Section 90(2) and (3) of the Local Government Act 1999 the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Cr Duke moved:

That pursuant to Section 90(2) and (3) of the Local Government Act 1999 the Council orders that the public, with the exception of the Council staff present [Chief Executive Officer; General Manager, Governance & Civic Affairs; General Manager, Urban Planning & Environment; General Manager, Community Development; Manager, City Services; Executive Assistant, Chief Executive's Office and Governance Officer], be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded by Cr Holfeld and carried unanimously.

Cr Sims moved:

Under Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report, discussion and minutes be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed.

Seconded by Cr Robinson and carried unanimously.

17 CLOSURE

There being no further business, the Mayor declared the meeting closed at 10:46 pm.

Mayor Robert Bria

Minutes Confirmed on _____
(date)