

Driveway Crossover, Invert and Footpath Works

Information Sheet

Under *Section 218 of the Local Government Act 1999 (the Act)*, a Council may order an owner of land to construct, remove or repair a crossing place from the road to the land. In essence, this means that property owners are responsible for the construction and maintenance of their crossing place.

What is a crossing place?

A “crossing place” or “crossover” means the section of land between the property and the roadway which is used by vehicles to access a property. It includes the portion of the kerb which is flattened out (known as an “invert”) to allow vehicles to enter the crossing place. It also includes the portion of the footpath which is used by vehicles to access a property.

Do I need approval to construct or alter a crossover?

Under Section 221 of the Act, persons wishing to alter a road (which includes constructing a crossing place) **must** obtain approval from the Council. This ensures that property owners and developers are aware of the Council’s technical requirements and that the Council has a record of the works. You can obtain an application form from the Council’s website www.npsp.sa.gov.au or in person from the Council’s Customer Service Centres. Alternatively, you can request one to be sent out to you.

Once submitted, your application will be reviewed by Council’s Field Support Officer, City Services, who will inspect the site to ensure there are no special circumstances or conditions which need to be placed on the works. There is no fee for your application to be considered.

It may take up to five (5) business days for your application to be assessed, so it is important that the application form is properly completed to avoid further delays.

Does my development approval cover driveway crossovers?

The development approval which you may have received in relation to construction works on your property generally **does not** provide specific approval for any works on public land. As such, it is important that you submit an application to construct a crossover even if the plans submitted with your development application clearly show the presence of a driveway or access point to your property.

What if I am replacing an existing crossover with a new crossover in a different location?

Any existing crossovers and inverts which become redundant as a result of the construction of a new crossover **must** be removed and replaced with standard kerbing, consistent with the type of kerbing which exists along the rest of the street.

Who can carry out the work?

Once you have received approval for the construction of a crossover, you may engage any properly skilled contractor to undertake the work on your behalf. The applicant will be considered to be responsible for ensuring that the work is undertaken in accordance with the Council's specification. The Council **will** require applicants to make good any work which does not conform to the specification or conditions of approval.

Do I need an application for authorisation to alter a road?

If you need to close and exclusively occupy a public footpath in order to undertake works, you or your contractor needs to obtain an authorisation to alter a road permit from the Council. Fees may apply for this permit and these vary depending on the length of time for which you need to occupy the footpath and the size of the area which is being excluded from public use. Further information can be obtained by calling 8366 4525.

Damage to footpaths during building works

Property owners and developers are responsible for ensuring that public footpaths are not damaged during construction works on private property. Any damage which does occur **must** be rectified.

Can I upgrade a bitumen or concrete public footpath?

If you cause damage to a bitumen or concrete slab public footpath during building or construction work on private property, you should rectify that damage using bitumen or concrete to match the existing footpath.

Alternatively, you may choose to upgrade the entire footpath along the frontage of your property with concrete brick paving in the same manner as footpaths are currently being reconstructed by the Council across the City. In this case, the Council may be able to undertake that work under its footpath reconstruction program on a cost-share basis, depending on several circumstances. If you are considering this option, it is important that you discuss this with the Council's Field Support Officer, City Services as early as possible.

For additional information contact Douglas Jewell, Field Support Officer, City Services on 8360 9003.

City of Norwood Payneham & St Peters
175 The Parade, Norwood SA 5067

Telephone 8366 4555
Facsimile 8332 6338
Email townhall@npsp.sa.gov.au
Website www.npsp.sa.gov.au



City of
Norwood
Payneham
& St Peters