

Council Meeting Minutes

6 October 2026

Our Vision

*A City which values its heritage, cultural diversity,
sense of place and natural environment.*

*A progressive City which is prosperous, sustainable
and socially cohesive, with a strong community spirit.*

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City of
Norwood
Payneham
& St Peters

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The Mayor declared the meeting open at {time}.

PRESENT

Council Members

Mayor Robert Bria
Cr Kester Moorhouse
Cr Rita Excell
Cr Garry Knoblauch
Cr Hugh Holfeld
Cr Josh Robinson
Cr Kevin Duke
Cr Connie Granozio
Cr Victoria McFarlane
Cr Grant Piggott
Cr Sandy Wilkinson
Cr John Callisto

Staff

Mario Barone (Chief Executive Officer)
Lisa Mara (General Manager, Governance & Civic Affairs)
Carlos Buzzetti (General Manager, Urban Planning & Environment)
Jared Barnes (General Manager, Infrastructure & Major Projects)
Andrew Hamilton (General Manager, Community Development)
Natalia Axenova (Chief Financial Officer)
Allison Kane (Manager, Strategic Communications & Advocacy)
Marina Fischetti (Governance Officer)

APOLOGIES

Cr Christel Mex
Cr Scott Sims

1 KAURNA ACKNOWLEDGEMENT

2 OPENING PRAYER

The Opening Prayer was read by Cr Robinson.

3 CONFIRMATION OF MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 22 SEPTEMBER 2026

Cr Robinson moved:

That the Minutes of the Special Council Meeting held on 22 September 2026, be taken as read and confirmed.

Seconded by Cr Wilkinson and carried unanimously.

4 MAYOR'S COMMUNICATION

Tuesday, 1 September	• Presided over a Council Meeting, Council Chamber, Norwood Town Hall.
Friday, 4 September	• Attended the Eastern Region Alliance (ERA) Monthly Mayor's Breakfast, Marriott Hotel, Adelaide.
Friday, 4 September	• Officially opened the Don Dunstan: 100 Years Exhibition, St Peters Gallery, St Peters.

Tuesday, 8 September	• Radio interview with Nikolai Beilharz, ABC 891.
Thursday, 10 September	• Attended the opening of The Kensi Wine Bar, Kensington Hotel, Kensington.
Tuesday, 15 September	• Attended the Department of Foreign Affairs and Trade (DFAT) China Briefing, Local Government House, Adelaide.
Friday, 18 September	• Attended the 50th anniversary of the Creating Inclusive Communities (formerly Coordinating Italian Committee), Carrington Centre, Adelaide.
Sunday, 20 September	• Attended the pre-match function followed by the Norwood versus Sturt SANFL Grand Final, Adelaide Oval.
Monday, 21 September	• Attended the State Reception to farewell Her Excellency the Honourable Frances Adamson AC, Governor of South Australia, Adelaide Oval, Adelaide.
Tuesday, 22 September	• Participated in an Elected Member tour of the Payneham Memorial Swimming Centre, Felixstow.
Tuesday, 22 September	• Presided over a Special Council Meeting, Norwood Town Hall.
Thursday, 24 September	• Participated in the judging of the 2026 Mayor's Christmas Card Competition, Norwood Town Hall.
Friday, 25 September	• Attended the Norwood Football Club Best & Fairest Presentation, Adelaide Convention Centre.
Sunday, 27 September	• Welcomed first patrons to the new Payneham Memorial Swimming Centre, Felixstow.
Sunday, 27 September	• Participated in the procession and festivities at the Madonna di Montevergine Feast Day, St Francis of Assisi Parish, Newton.
Monday, 28 September	• Attended the Reception in honour of the ASEAN Business Conference, Government House, Adelaide.
Tuesday, 29 September	• Attended the Chinese National Day celebration, Amora Hotel, Adelaide.
Thursday, 1 October	• Hosted a reception for the Norwood Football Club, Norwood Town Hall.
Friday, 2 October	• Attended the South Australia Local Business Awards, Intercontinental Hotel, Adelaide.

5 DELEGATES COMMUNICATION

Nil

6 ELECTED MEMBER DECLARATION OF INTEREST

Cr Knoblauch declared an interest in relation to Item 13.2.

Cr Duke declared an interest in relation to Item 13.2.

Cr Callisto declared an interest in relation to Item 16.1.

7 ADJOURNED ITEMS

Nil

8 QUESTIONS WITHOUT NOTICE

Nil

9 QUESTIONS WITH NOTICE

9.1 NORWOOD CONCERT HALL BUSINESS PLAN - DON PYATT HALL

SUBMITTED BY: Cr Moorhouse
ATTACHMENTS: Nil

BACKGROUND

Cr Moorhouse has submitted the following Questions with Notice:

REASONS IN SUPPORT OF QUESTION

1. Can staff please provide an update on the implementation of the Norwood Concert Hall Business Plan Recommendation 14: *"The Don Pyatt Hall should be converted into a foyer space and the kitchen converted into a bar"*?
2. What steps are being taken to assist the regular users of the Don Pyatt Hall to relocate to alternative venues?"

RESPONSE TO QUESTION

PREPARED BY MANAGER, ARTS, CULTURE & COMMUNITY CONNECTIONS

The Norwood Concert Hall is a unique and important community asset. The benefit it provides to the community has a direct link to its level of activation, delivering significant economic and social value. In 2025, the Council commissioned a consultancy to develop a business plan to maximise both the community and economic benefit and to ensure that the facility continues to be positioned as a significant cultural incubator.

The Council subsequently endorsed the Norwood Concert Hall Business Plan on 7 April 2026, which included the following recommendation: *Recommendation 14: The Don Pyatt Hall should be converted into a foyer space and the kitchen converted into a bar.*

This recommendation acknowledged the importance of providing adequate social gathering and weather protected spaces, as is typical of other similar facilities, to ensure the facility provided a contemporary and competitive experience, maximise patron satisfaction and strengthen the Norwood Concert Hall's role and function. Currently, patrons are required to wait on the public footpath outside the venue.

Over the last few years, the activation of the Norwood Concert Hall has continued to expand enjoying increased utilisation, financial sustainability and attracting quality performances. The Norwood Concert Hall Business Plan builds on this momentum and sets an objective to ultimately achieve a further increase of 30 performances per year. The re-purposing of the Don Pyatt Hall is considered an important element associated with achieving growth, as is ensuring the entirety of the Norwood Concert Hall (including the re-purposed Don Pyatt Hall) has the appropriate availability and flexibility to respond to the needs of the Norwood Concert Hall hirers and patrons.

Don Pyatt Hall Activation

Staff are progressing plans in preparation for the transition of the Don Pyatt Hall from a community hire space to a foyer, bar and patron amenity area. The intent is to achieve the transition of the Don Pyatt Hall to a bar space in time to support the seventeen (17) performances programmed for November 2026. This will include lounge seating, high bar tables and bar. The existing chairs and tables that support the current Don Pyatt Hall hirers will be removed.

Rather than proceeding immediately to a permanent refurbishment, Council staff will initially test the proposed use through a temporary twelve (12) month activation. This will allow assessment and refinement of patron flow, seating requirements, bar operations, use of the space and overall functionality before determining the scope of any permanent refurbishment.

Transition of Regular Don Pyatt Hall hirers

The conversion of the Don Pyatt Hall to a bar space necessitated the relocation of the existing five regular hirers to other Council owned facilities.

To support the relocation, staff established a transition process (as advised in the Memorandum to the Elected Members on 10 August 2026). This included working directly with each hirer to:

- understand their needs;
- identify alternative venues;
- venue trials to enable the hirer to assess suitability;
- assistance with transition planning;
- practical assistance with relocation including removalist support;
- venue inductions; and
- post relocation check-ins.

In this respect, staff have undertaken a partnership approach to work with each hirer to ensure the relocation resulted in minimal impact for the affected groups.

Four of the five hirers have now relocated as outlined in Table 1 below:

TABLE 1: RE-LOCATION STATUS OF DON PYATT HALL HIRERS

Hirer	Venue	Status
Kensington & Norwood Writers Group	Payneham Community Centre	Relocated on 9 September 2026
Rita Stock Allegría Choir	Banquet Hall, St Peters Town Hall Complex	Relocated on 30 July 2026
Soka Gakkai	Banquet Hall, St Peters Town Hall Complex	Relocated on 23 July
Norwood Combined Probus	St Peters Youth Centre	Relocated on 24 August 2026

Norwood Symphony Orchestra

The Norwood Symphony Orchestra (NSO) has a long association with the Norwood Concert Hall (performances) and the Don Pyatt Hall (rehearsals).

As the Beulah Road Community Hall has a history of supporting other similar groups, is located in close proximity to the Norwood Concert Hall, includes similar features to the Don Pyatt Hall and has successfully supported the Kensington & Norwood Brass Band for many years, it was considered as a potentially suitable venue for use by the NSO.

Following the Council's approval of the Norwood Concert Hall Business Plan on 7 April 2026, a series of communications has transpired which has informed the identification of the NSO's ongoing rehearsal needs.

This includes the following:

- rehearsal space for approximately seventy-five (75) musicians;
- secure storage for instruments and equipment;
- suitable acoustic conditions;
- access to a rehearsal piano;
- appropriate loading and car parking arrangements;
- wheelchair accessibility; and
- the ability to access the Norwood Concert Hall for rehearsals immediately preceding performances.

On 22 July 2026, staff met with the NSO representatives at the Beulah Road Community Hall. On this occasion, staff configured the Hall to reflect its operation as a rehearsal space for the NSO and to enable practical discussion about storage requirements, etc. At this meeting, the NSO confirmed that whilst the Beulah Road Hall was a different shape to the Don Pyatt Hall (rectangular versus square) and slightly smaller (137 sqm versus 144 sqm), the space could nonetheless accommodate the NSO's rehearsal requirements, as well as provide improved storage and an additional room which includes a dedicated kitchen at the rear of the building. A full-orchestra trial has been offered to the NSO to further assist in assessing the venue's suitability, however this has not progressed.

Feedback obtained during this meeting, enabled Council staff to identify works at the Beulah Road Hall which included the establishment of a dedicated storage space for the NSO (as is also provided for the Kensington & Norwood Brass Band), and acoustic improvements.

At this time, the NSO was also invited to consider the suitability of the Council's other community facilities. This included the Banquet Hall at the St Peters Library Complex, where the NSO have a history of conducting rehearsals when the Don Pyatt Hall has been unavailable. However, the Beulah Road Community Hall was considered to provide the most features.

Staff have commenced consideration of a storage solution and a further site meeting is scheduled with NSO representatives for 2 October 2026, to confirm the design solution and to finalise the fit-out.

A commitment has also been provided for the retention of storage at the Norwood Concert Hall for larger items required by the NSO for future performances, including timpani(s) (a type of drum) and music stands.

Practical assistance with the relocation of the NSO's stored instruments and equipment, including a removalist vehicle and staff support has also been offered.

The NSO has commenced removing stored sheet music from the Don Pyatt Hall and other items in preparation for relocation.

Acoustic improvements are also being undertaken at the Beulah Road Hall after the existing wall curtains were removed because the curtains did not meet fire-retardant requirements and obstructed emergency exits. New acoustic panels are scheduled for installation on 12 October 2026. Following installation, staff will arrange a further inspection with NSO representatives to assess the acoustic conditions and identify any additional requirements.

The removal of the existing furniture within the Don Pyatt Hall and minor works, including setting up new furniture etc. is scheduled to be undertaken during October 2026. This timing was agreed to as it enabled the NSO to complete its seasonal program and would enable the new bar to be open in time for the seventeen (17) performances that are booked in November 2026. As the acoustic panels are being installed in the Beulah Road Hall during October, the Payneham Library Community Facilities has been booked and offered to the NSO for rehearsal use on 5 and 12 October 2026. A venue for the 19 October 2026 rehearsal is yet to be confirmed.

Staff have also confirmed with the NSO that the piano currently located in the Don Pyatt Hall will be relocated to the Beulah Road Hall as part of the relocation.

The Beulah Road Hall also includes a small off-street carpark at the rear of the building. This provides improved access to the building and is useful for loading heavier/larger items and/or to respond to specific access needs. This facility has enjoyed a long history of community use which includes the Kensington & Norwood Brass Band. Council staff have not received any reports from existing users related to parking or safety related matters.

Access to the Norwood Concert Hall to Support Performances

The NSO representatives have indicated a desire to continue to utilise the Norwood Concert Hall for rehearsals immediately preceding NSO performances. Historically, this occurs four (4) times per year and has been supported by the Council at an approximate Net cost of \$2,000 for each rehearsal. This is in addition to and outside of the annual grant that is provided to the NSO (equating to \$3,178.47 in 2026-2027) and the fifty-two (52) subsidised rehearsal times per year (provided at no cost) as set out in the Council's Civic Bands & Orchestra Policy.

Staff have indicated to the NSO representatives, that the Council will continue to support these arrangements.

9.2 NORWOOD SWIMMING CENTRE - MAINTENANCE

SUBMITTED BY: Cr Holfeld
ATTACHMENTS: Nil

BACKGROUND

Cr Holfeld has submitted the following Question with Notice:

REASONS IN SUPPORT OF QUESTION

What works or maintenance have been completed to the Norwood Pool prior to opening for the 2026-2027 season?

RESPONSE TO QUESTIONS

PREPARED BY GENERAL MANAGER, INFRASTRUCTURE & MAJOR PROJECTS

Prior to every season opening, as per normal operating procedures, various maintenance and repairs are undertaken.

Set out below, is a summary of the renewal and maintenance works that are being undertaken at the Norwood Swimming Centre in readiness for its scheduled opening on Monday, 12 October 2026.

Buildings

- External painting of main building.
- Refurbishment of the lifeguard and swim instructor lunchroom / meeting room.
- Modifications to office desk to improve ergonomics and functionality.
- Modifications to the pool plant sheds to prevent entry of leaf debris and vermin.
- Modifications to the female changeroom entrance to remove trip hazards.
- Replacement of signage to amenities blocks.
- Servicing of HVAC split systems and medical equipment.

Pools and Plant

- Replacement of approximately 100 tiles to the 50-metre pool and toddler wading pool.
- Conversion of the existing chlorine gas and soda ash system dosing system with a dry acid dosing system to reduced chemical handling and storage risks.
- Repairs to the pool ladder.
- Soft wash of pools ahead of filling.

Site

- Installation of electric barbeque.
- Renewal of bike racks.
- Renewal of bench seat.
- Lifting and relaying of pavers to the main entrance ramp and footpaths in front of the site to mitigate trip hazards.
- Grinding of paths around the pools and other minor works to mitigate trip hazards.
- Changeover of lights to LED.
- Cleaning of all drains using hydrojet.
- Annual inspection of all trees.
- Pressure clean of the concrete and paved perimeter.
- Pest control treatment.
- Horticulture maintenance.

10 DEPUTATIONS

10.1 STREET TREES CANOPY

SPEAKER/S

Ms Madeleine St Johnston-Romano

ORGANISATION/GROUP REPRESENTED BY SPEAKER/S

NPSP Tree Canopy Action Group

COMMENTS

Ms Madeleine St Johnston-Romano has written to the Council requesting that she be permitted to address the Council in relation to street trees canopy.

In accordance with the *Local Government (Procedures at Meetings) Regulations 2013*, Ms Madeleine St Johnston-Romano has been given approval to address the Council.

Ms Madeleine St Johnston-Romano addressed Council on this matter.

10.2 NORWOOD CONCERT HALL BUSINESS PLAN - DON PYATT HALL

SPEAKER/S

Mr Janis Svilans MBBS FANZCA

ORGANISATION/GROUP REPRESENTED BY SPEAKER/S

Norwood Symphony Orchestra

COMMENTS

Mr Janis Svilans has written to the Council requesting that he be permitted to address the Council in relation to Council's plan for re-purposing of the Don Pyatt Hall.

In accordance with the *Local Government (Procedures at Meetings) Regulations 2013*, Mr Janis Svilans has been given approval to address the Council.

Mr Janis Svilans addressed Council on this matter.

10.3 NEW DEPUTATION

SPEAKER/S

Ms Antonia Cardone

ORGANISATION/GROUP REPRESENTED BY SPEAKER/S

Norwood Residents Association

COMMENTS

Ms Antonia Cardone has written to the Council requesting that she be permitted to address the Council in relation to street trees canopy.

In accordance with the *Local Government (Procedures at Meetings) Regulations 2013*, Ms Cardone has been given approval to address the Council.

Ms Antonia Cardone addressed Council on this matter.

11 PETITIONS

Nil

12 NOTICES OF MOTION

12.1 STREET TREE REMOVAL - CHARGES

SUBMITTED BY: Cr Wilkinson

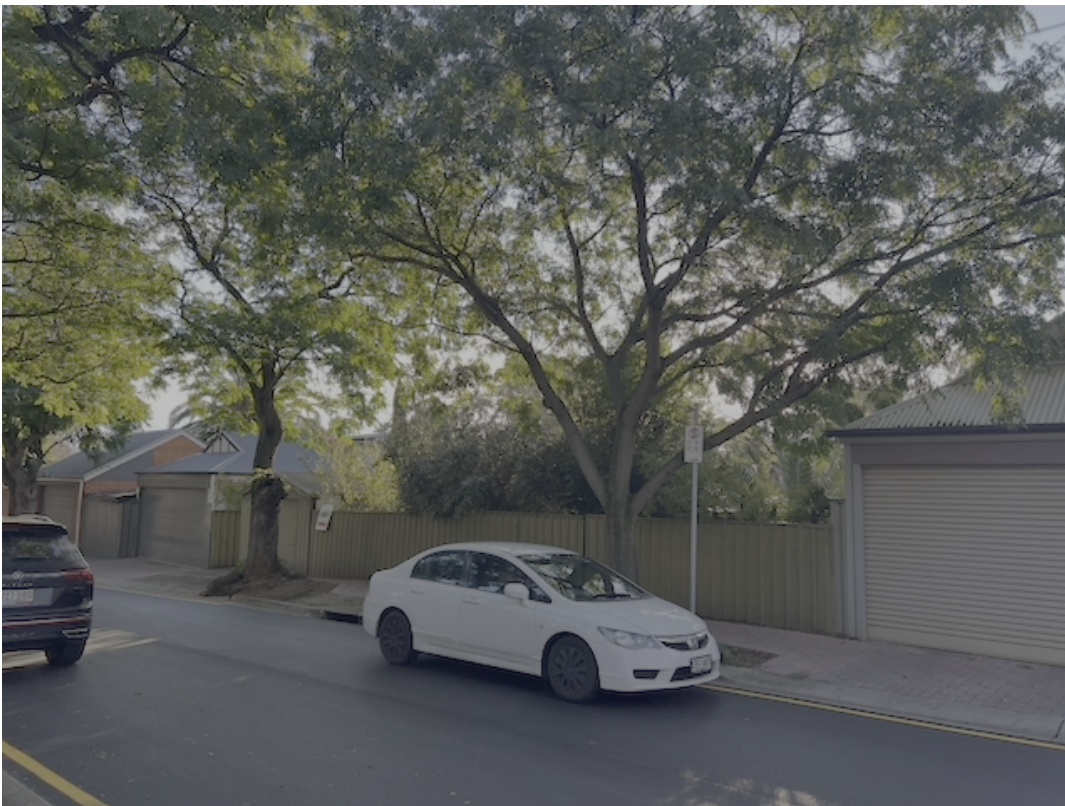
ATTACHMENTS: Nil

Pursuant to Regulation 12(1) of the *Local Government (Procedures at Meetings) Regulations 2013*, the following Notice of Motion has been submitted by Cr Wilkinson.

NOTICE OF MOTION

That a report be presented to the Council regarding the following:

- 1. the potential for the Council to charge the true amenity value of street trees that are sought to be removed to enable new crossovers or other infrastructure;*
- 2. a method that could be applied to provide a valuation of street trees based on the Cambridge University or Melbourne City Council or other existing methodologies taking into account the age, variety and health of the tree;*
- 3. if there is an opportunity to allocate the monies raised by the Council through these charges to street tree planting and maintenance;*
- 4. if there is capacity to determine that any tree found to have been poisoned can be valued as a healthy tree; and*
- 5. in respect to Queensland Box trees, which the Council is seeking to phase out, these trees would be able to be removed for only the cost of a replacement tree.*



Example of street tree approved to be removed for a removal cost of just \$2720 that had an amenity value of \$28,000.

REASONS IN SUPPORT OF MOTION

From my own experience, developing three townhouses on the tennis court behind my house, we had to pay about \$28K to move a stobie pole and \$24K to relocate a sewer connection, and that was 10 years ago. So costs of this order are to be anticipated when undertaking development.

So too should costs of this order or more be attributed to removal or relocation of Council street trees to make way for new driveway crossovers and other infrastructure.

The money collected won't buy the time it takes for a street tree to reach full maturity but it would achieve two (2) things:

1. Provide a disincentive to remove street trees when other options may exist, such as a single width garage or driveway or a different driveway location.
2. Where no other option is available the money collected would provide proportionate funds to fund the planting and maintenance of Council's street tree assets.

This policy may need to go to public consultation and would need to be put in place ahead of the forthcoming financial year so that the proposed charges are known along with Council's other fees and charges.

The reason for the request for a clear conveyance in the policy that a tree found to have been poisoned will be valued as a healthy tree, is to provide a deterrent to prevent such actions.

By this way it is not necessary to determine who had poisoned, only that it has been poisoned, which can be determined by a tree expert in this field.

This approach avoids the problematic matter of proving the identity of the culprit, which past experience has found to be very difficult to prove.

As proposed this initiative would be a cost positive policy for Council to adopt.

STAFF COMMENT

PREPARED BY GENERAL MANAGER, URBAN PLANNING & ENVIRONMENT

The Council's 2022-2027 *Tree Strategy*, currently includes an Action (Action 2.1.7) to investigate loss-of amenity options associated with the removal of a street tree. This relates primarily to circumstances where the removal of a street tree is sought to facilitate a development and where the broader public value of that tree warrants recognition and compensation for its loss. Under this theme and Strategy, sits an Action Plan to further advance the implementation of the protection and valuation of the City's trees.

Council staff have already commenced investigations into the introduction of an amenity value charge associated with the removal of a street tree, having regard to the Council's Tree Strategy and following initial discussions with Cr Wilkinson in May 2026.

The report, as requested, can be prepared for the Council's consideration outlining available methodologies as well as a draft policy to clearly document how the preferred methodology would be calculated and in what circumstances it would be applied.

Cr Wilkinson moved:

That a report be presented to the Council regarding the following:

- 1. the potential for the Council to charge the true amenity value of street trees that are sought to be removed to enable new crossovers or other infrastructure;*
- 2. a method that could be applied to provide a valuation of street trees based on the Cambridge University or Melbourne City Council or other existing methodologies taking into account the age, variety and health of the tree;*
- 3. if there is an opportunity to allocate the monies raised by the Council through these charges to street tree planting and maintenance;*
- 4. if there is capacity to determine that any tree found to have been poisoned can be valued as a healthy tree; and*
- 5. in respect to Queensland Box trees, which the Council is seeking to phase out, these trees would be able to be removed for only the cost of a replacement tree.*

Seconded by Cr Holfeld and carried unanimously.

Cr Robinson left the meeting at 7.48pm.

Cr Robinson returned to the meeting at 7.53pm.

12.2 WASTE COLLECTION SERVICES - PROTECTION (WASTE TO RESOURCES) POLICY 2010

SUBMITTED BY: Cr Wilkinson

ATTACHMENTS: Nil

Pursuant to Regulation 12(1) of the *Local Government (Procedures at Meetings) Regulations 2013*, the following Notice of Motion has been submitted by Cr Wilkinson.

NOTICE OF MOTION

That the Council submits the following Item of Business to the Local Government Association of South Australia (LGA) for consideration at the 2027 LGA Ordinary General Meeting:

That the State Government be requested to amend the State Government's Protection (Waste to Resources) Policy 2010 to provide an option for Councils to implement a fortnightly general household waste collection and a weekly collection of green waste.

REASONS IN SUPPORT OF MOTION

This would be based on the successful trials undertaken by the City of Burnside and other Councils that has resulted in significant reduction of waste going to land fill. Its benefits for the City of Norwood Payneham & St Peters would principally be of an environmental benefit but would also reduce the cost to the Council of landfill.

The main issue always raised with respect to this issue is people who use non-biodegradable nappies, disposable nappies that get put into the red bin naturally. Unfortunately, even bio-degradable nappies have to go into the red bin.

My consideration of that is that if people who use disposable nappies put their nappies in sealed plastic bags the smell issue is contained so to speak.

The approach is to urge the State Government to leave the matter to the Councils, especially as rubbish is a classic Council responsibility (roads, rates and rubbish), and it is Councils who have to pay the landfill fees.

I will be meeting with the Minister in November and intend to discuss this matter with her at that time.

STAFF COMMENT

PREPARED BY CHIEF EXECUTIVE OFFICER

Elected Members will recall, that at the Council Meeting held on 7 April 2026, in response to a Question on Notice, the following information was provided:

In 2012-2013, this Council, together with the Campbelltown City Council, introduced a kitchen organics collection service in as a trial. The trial enabled kerbside collection of kitchen organics through the green garden organics bin (green bin) to promote the diversion of waste from landfill. The Council supplied all households within the trial areas (St Peters and Kensington) with a Kitchen Organics Caddy, compostable bags and education material.

This trial was abandoned following complaints and intervention by the State Government. Based on data that was available in 2023-2024, across South Australia, only 11% of food waste that was generated is recycled through kerbside collections, with the remainder being placed in general waste (red bin) and taken to landfill sites.

East Waste's *2030 Strategic Plan* includes a target of 75% landfill diversion through the kerbside collection service by 2030 and the State Government's 2024-2025 Waste Strategy has a target of 70%.

The disposal of collection of waste material by Local Government, is governed by the State Government's *Protection (Waste to Resources) Policy 2010*.

In this respect, Clause 10(2) of the Policy states as follows:

"In order to facilitate the proper management of waste that is to be collected under sub-clause (1)(b), a metropolitan Council must provide a weekly general kerbside waste collection service (other than for recyclable waste or vegetative matter) in respect of residential premises within its area."

Clause (1) (b) of the Policy states as follows:

"A person must not dispose of waste except:

- (a) at an appropriate licensed or approved depot; or*
- (b) by –*
 - (ii) depositing it in a receptacle provided by a Council for collection by a kerbside waste collection service; or*
 - (ii) placing it in a collection as part of a kerbside waste collection service that is provided by a Council;*

where it is the Council's policy that waste of that kind may be deposited of by means of that service."

This Policy ostensibly mandates that all Councils in the metropolitan area, must provide a weekly general (red bin) kerbside waste collection service.

As the current Policy does not allow the FOGO to be permanent, all Councils who are conducting trials, have allowed for residents to opt out of the trial. Reasons for opting out include family size, size of property, etc.

It remains unclear whether the State Government is open to allowing a permanent metropolitan-wide rollout of FOGO. In this respect, there is ongoing advocacy by East Waste, its Constituent Councils and the Local Government Association, to have a resolution to this issue to allow Councils to vary their kerbside waste collection service in consultation with its community to achieve better levels of diversion of waste from landfill.

Given that what has been approved by the Minister to date are simply trials, by definition these arrangements are not permanent – that is, there is uncertainty about the duration of the trials or whether trials will be ceased if there are complaints to the Minister. Obtaining a permanent resolution to this issue would also allow East Waste to plan for the deployment of its resources in a stable environment.

Council staff are currently and will continue to advocate for the change to the Policy through the Local Government Association and the ERA Councils' Mayors and Chief Executive Officers Group, to ensure that Councils can introduce FOGO. This advocacy has included the ERA Mayors and Chief Executive Officers meeting with the Minister for Climate, Environment & Water in November 2025.

Cr McFarlane left the meeting at 8.06pm.
Cr McFarlane returned to the meeting at 8.11pm.

Cr Wilkinson moved:

That the Council submits the following Item of Business to the Local Government Association of South Australia (LGA) for consideration at the 2027 LGA Ordinary General Meeting:

That the State Government be requested to amend the State Government's Protection (Waste to Resources) Policy 2010 to provide an option for Councils to implement a fortnightly general household waste collection and a weekly collection of green waste.

Seconded by Cr Moorhouse and carried unanimously.

12.3 IT STRATEGY

SUBMITTED BY: Cr Piggott
ATTACHMENTS: Nil

Pursuant to Regulation 12(1) of the *Local Government (Procedures at Meetings) Regulations 2013*, the following Notice of Motion has been submitted by Cr Piggott.

NOTICE OF MOTION

That Council be presented with a report at its November meeting detailing the actions taken and progress to date in the implementation of the IT Strategy approved at its 1 September 2025 meeting, together with how it is addressing the findings of the BRM Advisory report, dated 11 April 2025.

REASONS IN SUPPORT OF MOTION

A BRM Advisory report following their Service review into the City's Information Technology was provided to Administration in April 2025 and forwarded to Council members on 1 September 2025. The Report identified that the IT environment as deficient when compared to other Councils and not conducive to business efficiencies in the City's operations. It also identified that the Council's IT Offering required urgent and substantial investment in both systems and personnel to address the backlog.

As a result, a wide-ranging plan was prepared and considered by the Council and sizable Operating budget requested and approved to be directed to repairing the City's IT capacities.

It is appropriate that 12 months from the approval of the IT Strategy that Council and the community understand the actions taken and the progress made.

STAFF COMMENT

PREPARED BY GENERAL MANAGER, GOVERNANCE & CIVIC AFFAIRS

As Elected Members may recall, updates regarding the implementation of the IT Strategy have been provided to the Council at the Council Meetings held on 3 November 2025 and 4 August 2026, through the reporting of the Chief Executive Officer's KPIs.

Notwithstanding this, a report outlining the current status of the implementation of the IT Strategy, can be prepared, as requested in the Motion, for the November 2026 Council Meeting.

Cr Piggott moved:

That Council be presented with a report at its November meeting detailing the actions taken and progress to date in the implementation of the IT Strategy approved at its 1 September 2025 meeting, together with how it is addressing the findings of the BRM Advisory report, dated 11 April 2025.

Seconded by Cr Excell and carried unanimously.

13 STAFF REPORTS

13.1 PUBLIC LIGHTING FRAMEWORK

REPORT AUTHOR: Assets Manager
APPROVED BY: General Manager, Infrastructure and Major Projects
ATTACHMENTS: Nil

PURPOSE OF THE REPORT

The purpose of this report is to provide information to Council regarding the framework for the management of public lighting within the City.

BACKGROUND

At its meeting held on 7 April 2025, the Council resolved the following:

- 1. That a report be presented to the Council to provide information regarding the framework for the management of public lighting within our City.*
- 2. That as part of the report, consideration be given to the development of a policy which would provide guidance to the Council in respect to the Council's role and to inform decision making in respect to public lighting matters within the City.*

This report responds to that resolution by providing an overview of Council's current framework for the management of public lighting within the City and proposed policy development.

STRATEGIC DIRECTIONS

Not Applicable.

FINANCIAL AND BUDGET IMPLICATIONS

The cost implications of new and upgraded street lighting on Council roads are addressed under the Discussion section of this report.

RISK MANAGEMENT

Adequate and well-maintained public lighting supports the safety of pedestrians, cyclists and motorists, and contributes to community perceptions of safety within the public realm. Applying a consistent, criteria-based assessment process when responding to requests for additional lighting reduces the risk of ad-hoc or inconsistent decision making across the City.

CONSULTATION

Elected Members

Not Applicable.

Community

Not Applicable.

Staff

Not Applicable.

Other Agencies

Not Applicable.

DISCUSSION

Purpose

Street lighting provides a well-lit environment that supports the safe and comfortable movement of pedestrians, cyclists and motorists during periods of inadequate natural light. As an essential public service, it enhances community and road user safety while contributing to the amenity and character of public spaces. Street lighting is not intended to illuminate private property or serve as security lighting.

Roles and Responsibilities

The State Government and Local Government both have responsibility for the provision of street lighting. Street lighting on State maintained urban roads (e.g. Stephen Terrace, Payneham Road, Magill Road, The Parade) is managed by the Department for Infrastructure and Transport (DIT), with requests for new or upgraded lighting and any associated policies being matters for DIT rather than the Council.

Street lighting on Council owned roads is the Council's responsibility. SAPN owns and operates most of the street lighting within the Council area. The Council pays street lighting tariffs to SAPN to cover the costs for street light installation, renewal, maintenance and electricity used. Within the City, most street lights fall under one of the two SAPN tariff types summarised below in **Table 1**.

TABLE 1: SAPN STREET LIGHTING TARIFFS

Tariff	Ownership	Installation and Renewal	Maintenance	Cost Implications for Council
SAPN or SLUOS (Streetlight Use of System)	SAPN owns the luminaire, pole and cabling.	Council initiates the installation of new street lights. SAPN has full responsibility for renewal of existing assets.	SAPN has full responsibility for maintenance of assets, including repairs, cleaning, inspections and fault rectification.	Council funds the installation of new lights. As the new infrastructure will be owned by SAPN, the works are only able to be undertaken by SAPN, and are hence considered "non-contestable". A standard street light under the SAPN tariff costs approximately \$9 per month, which recovers luminaire and infrastructure capital and operating costs, plus administration.
CLER (Customer Lighting Equipment Rate)	Council owns the luminaire, pole and cabling.	Council initiates and funds the installation of new street lights. Council has full responsibility for renewal of existing assets.	Council is responsible for all maintenance of assets, excluding the replacement of failed light globes, which is undertaken by SAPN.	A standard street light under the CLER tariff costs approximately \$3 per month, covering maintenance and replacement of minor components, as well as administration. Council meets all other costs directly.

The current SAPN street lighting database states that within the City of Norwood Payneham & St Peters, there are approximately 3460 street lights under the SAPN/SLUOS tariff. There are approximately 130 street lights under the CLER tariff, such as the lighting along Appelbee Crescent, Norwood and the Council roads within the Marden Connect Development site.

Provision of Street Lighting

Most of the Council's street lights are mounted on Stobie poles, which are SAPN assets that carry the low voltage electricity supply along the road. This arrangement has traditionally been the standard approach to street lighting on local roads and has remained largely unchanged.

During the 2018-2019 financial year, the Council's street lights covered under the SAPN tariff, were progressively upgraded to LED technology to improve lighting quality, energy efficiency and asset performance. The Council funded the cost of this upgrade.

Street Lighting Compliance

Assessment of street lighting compliance is a complex and specialist process that requires detailed analysis against a range of Australian Standards and lighting design criteria. The Council has not undertaken a network-wide compliance assessment of all existing street lighting and consistent with industry practice, generally accepts the existing lighting network is substantially compliant based on its historical design, installation and ongoing operation.

Detailed compliance assessments are typically undertaken as part of new developments, major capital projects or significant road reconstruction works, with additional lighting infrastructure installed where it is required to meet contemporary standards and safety requirements. In general lighting upgrades have been driven by and undertaken together with, broader traffic control device upgrades, helping to ensure the ongoing safety of all road users, including pedestrians, cyclists and motorists.

Examples of recent and impending projects where additional or upgraded street lighting is included are:

- William Street Bikeway Upgrade;
- Thorton Street Zebra Crossing;
- Ann Street Pedestrian Crossing; and
- intersections and traffic control devices on streets being renewed as part of the Trinity Valley Stormwater Upgrade Project.

The William Street Bikeway Project illustrates the scale of works and costs typically involved when street lighting is upgraded alongside a broader project. The 1.6-kilometre section of the bikeway between Portrush Road and Fullarton Road, included renewal of civil assets (ie road and kerb) and traffic management improvements (ie roundabouts). Approximately \$200,000 is being spent on upfront capital construction works for new poles and lights to achieve standards compliance, in addition to design and investigation costs (approximately \$7,500) and tree trimming works. There will also be additional ongoing operations costs associated with the SAPN tariffs for the new street lights.

Given the significant costs involved, street lighting upgrades outside of traffic control device upgrade projects are only considered on an as-needed basis. The provision of new lighting, as opposed to renewal of existing, requires additional capital funding by the Council.

Requests for New or Additional Street Lighting

As the road authority, the Council is responsible for determining the lighting category that is required for its roads in accordance with the relevant standards and guidelines.

The level of lighting provided on any given road is determined by a range of criteria, namely:

- traffic volume;
- traffic speed;
- extent of pedestrian and cyclist activity; and
- presence and location of intersections and traffic control devices.

When a request for additional lighting is received by the Council, a desktop assessment is undertaken first to review the spacing of existing street lights and compared to existing street lighting on other similar roads nearby, having regard to abovementioned criteria.

Where the desktop assessment finds no clear and obvious non-compliance, the citizen or property owner, is advised in writing that the Council recognises the importance of adequate street lighting in supporting the safety of citizens and road users generally, that street lighting has in recent years been upgraded to energy-efficient LED fittings which have improved overall lighting performance, that there are no current plans to install additional lighting on their road.

Where the assessment identifies a potential non-compliance, which most often requires installing a new luminaire on an existing Stobie pole, the Council liaises with SAPN to complete a lighting design and carry out the installation work. The Council budgets \$15,000 annually for minor street lighting compliance upgrades.

Where the required lighting works are more significant, such as involving the installation of new poles, these must instead be budgeted for as new capital expenditure through Council's funding budget process, reflecting the added cost and design complexity involved, including detailed design work and the extensive trenching needed to connect to the existing electricity supply.

The William Street Bikeway Street Lighting Upgrade Project as set out above, is an example of this approach.

Street Lighting along Laneways

There are many public and private laneways throughout the City and requests for the installation of street lights are common. Given that these laneways carry very low traffic volumes and have low traffic speeds and low levels of pedestrian and cyclist activity, provision of street lighting is not considered to be a priority.

In addition, given the general absence of Stobie poles, the installation of new light poles within narrow laneways could adversely affect traffic movement, including turning circles and the ingress and egress of garages and driveways. As no kerbs generally exist within laneways, new light poles must also be provided with adequate protection from vehicle collision, typically in the form of bollards, which introduces further cost and may result in an additional reduction in available road width.

Compliance with light spill requirements in relation to adjoining private property must also be ensured.

In respect to these situations, the Council takes each of these factors into account as part of its broader decision-making and budget prioritisation process when considering the provision of new lighting infrastructure.

Public Lighting Policy

The development of a standalone Public Lighting Policy is not proposed, as the assessment and delivery process outlined above, already provides a consistent basis for decision making in respect to public street lighting.

However, it is proposed to integrate information on street lighting, service levels and assessment criteria into the next update of Council's *Civil Infrastructure Asset Management Plan*.

There is also a significant amount of public lighting infrastructure along shared paths, in reserves, surrounding playing fields, tennis courts and other recreation facilities within the City. Lighting improvements in open spaces have typically been undertaken as part of major projects such as the River Torrens Linear Park Trail Upgrades and Felixstow Reserve Redevelopment.

Public lighting within the Council's parks, reserves and recreation facilities, is currently being reviewed and will be considered and addressed in the Council's *Open Space, Playgrounds & Recreation Strategy*, which is under development. It is also proposed to integrate information on reserve lighting, service levels and assessment criteria, into the next update of the Council's *Recreation and Open Space Infrastructure Asset Management Plan*.

Information regarding the Council's management of street and open space lighting will also be made available through Council's website, to assist citizens and property owners understanding of how requests for additional lighting are assessed.

OPTIONS

Not Applicable.

This report is provided for information purposes.

CONCLUSION

The Council has an established process for managing street lighting within the City, including a consistent, criteria-based approach for assessing requests for additional lighting. As this process already provides guidance for Council's decision making in respect to street lighting matters, and public lighting will also be addressed in the Council's *Open Space, Playgrounds & Recreation Strategy*, the development of a standalone Public Lighting Policy is not proposed.

RECOMMENDATION

1. *The Council notes the established process for managing street lighting within the City, including a consistent, criteria-based approach for assessing requests for additional lighting.*
 2. *The Council notes that the information on lighting provision and service levels and the assessment criteria for street lighting requests, will be included in the next update of Council's Civil Infrastructure Asset Management Plan.*
 3. *The Council notes that public lighting is included in the scope of the draft Open Space, Playgrounds & Recreation Strategy, and relevant information on recreation and open space lighting provision and service levels, will be included in the next update of Council's Recreation and Open Space Infrastructure Asset Management Plan.*
-

Cr Excell left the meeting at 8.28pm.
Cr Excell returned to the meeting at 8.30pm.
Cr Wilkinson left the meeting at 8.34pm.
Cr McFarlane left the meeting at 8.36pm and did not return.
Cr Wilkinson returned to the meeting at 8.37pm.

Cr Duke moved:

- 1. The Council notes the established process for managing street lighting within the City, including a consistent, criteria-based approach for assessing requests for additional lighting.*
- 2. The Council notes that the information on lighting provision and service levels and the assessment criteria for street lighting requests, will be included in the next update of Council's Civil Infrastructure Asset Management Plan.*
- 3. The Council notes that public lighting is included in the scope of the draft Open Space, Playgrounds & Recreation Strategy, and relevant information on recreation and open space lighting provision and service levels, will be included in the next update of Council's Recreation and Open Space Infrastructure Asset Management Plan.*

Seconded by Cr Moorhouse and carried unanimously.

13.2 ROAD PROCESS ORDER - EDWARD STREET & STREMPER STREET, GLYNDE

REPORT AUTHOR: General Manager, Governance & Civic Affairs
APPROVED BY: Chief Executive Officer
ATTACHMENTS: A - B

PURPOSE OF THE REPORT

The purpose of this report is to seek the Council's approval to commence the proposed road closure process of a portion of Edward Street and Stremper Street (in its entirety), Glynde, in accordance with the *Roads (Opening and Closing) Act 1991*.

BACKGROUND

As previously advised, in 2023, the Council was approached by the Lutheran Homes Group to determine if the Council would consider transferring a portion of Edward Street and Stremper Street (in its entirety), Glynde (the Land), to the Lutheran Homes Group.

Lutheran Homes Group advised that it is in the process of finalising a Master Plan for its land holdings and defining specific development opportunities for investment of its facility located at Edward Street, Glynde, over the next 3 to 5 years.

Lutheran Homes Group advised the Council that the opportunity to incorporate a portion of Edward Street and Stremper Street into the overall development of the facilities, would have a significant impact on the scope of the project.

Lutheran Homes Group owns all properties adjoining the Land as highlighted in the diagram below, which in respect to a potential development of the site represents a significant opportunity for Lutheran Homes Group if the Land was transferred to their ownership.



Following consideration of the request at its meeting held on 6 May 2024, the Council resolved to enter into discussions with the Lutheran Homes Group regarding the potential sale of the land to the Lutheran Homes Group.

At its meeting held on 24 November 2025, the Council was advised that the Lutheran Homes Group had agreed to purchase the Land.

STRATEGIC DIRECTIONS

Not Applicable.

FINANCIAL AND BUDGET IMPLICATIONS

A Deed of Undertaking has been entered into between the Council and the Lutheran Homes Group to document the Lutheran Homes Group's undertaking to cover all costs of the process associated with the proposed road closures of the Land including but not limited to advertising costs, statutory and administration charges, survey costs, service relocation (e.g. stobie poles, water, sewer, gas mains, Telstra cables).

The Council will however be required to meet its costs associated with the potential sale of the Land (ie legal and conveyancing costs).

RISK MANAGEMENT

Not Applicable.

CONSULTATION

Elected Members

Elected Members considered the original request from Lutheran Homes Group at the Council Meeting held in May 2024 and resolved to in principle to sell the land to Lutheran Homes Group, subject to the road closure process, at the Council Meeting held in November 2025.

Community

In respect community consultation, from a legislative perspective, public notice is required to be given by the Council by way of notice in the SA Government Gazette, in a newspaper circulating within the Council area and on the Council's website, is required under Section 10 of the *Roads (Opening and Closing) Act 1991* for a proposed road closure.

Staff

Manager, Traffic & Integrated Transport.

Other Agencies

The *Roads (Opening and Closing) Act 1991*, provides for deposit of specified plans and documentation with the office of the Surveyor-General for a proposed road closure.

In addition, public notification of the proposed road closure will be conducted in accordance with Section 10 of the Act, and notification will be required to be undertaken with the prescribed public utilities and authorities (eg, SA Water).

DISCUSSION

Pursuant to Section 4 of the *Roads (Opening and Closing) Act 1991* (the Roads Act), the Council has the power to close a portion of Edward Street and Stempel Street, Glynde in its entirety, as public roads vested in the Council.

Section 9 of the Roads Act sets out the following in respect to the commencement of the process:

- (1) *Where a council proposes to commence a road process, the council must cause to be prepared—*
 - (a) *a preliminary plan of the land subject to the proposed road process, in a form approved by the Surveyor-General; and*
 - (b) *a statement in a form approved by the Surveyor-General containing—*
 - (i) *the names and addresses of those persons affected who can be identified by reasonable inquiry; and*
 - (ii) *such information in relation to the land subject to the proposed road process as is required by the Surveyor-General.*
- (2) *A copy of the preliminary plan and statement referred to in subsection (1) must be deposited at the Adelaide office of the Surveyor-General, together with the prescribed fee.*

A copy of the Preliminary Plan showing the portion of road to be closed and marked 'A' is contained within **Attachment A**.

Section 10 of the Roads Act sets out the requirements in respect to the notification process associated with a proposed road closure:

- (1) *Where a council commences a road process, the council, where it is the relevant authority in relation to the proposed road process, or, in any other case, the Surveyor-General, must -*
 - (a) *after compliance with the requirements of section 9, give public notice, in accordance with the regulations, of the proposal; and*
 - (b) *at the same time serve notice in writing of the proposal on each person affected who can be identified by reasonable inquiry.*

In terms of Section 10 (1) (b), with the exception of five (5) property owners, the Lutheran Group Homes owns all properties adjacent to the Land.

The five (5) "affected" property owners own properties located on the corner of Edward Street and Henry Street and Edward Street and Lewis Road. The frontage of the properties and access to the properties however is not from Edward Street.

A copy of the *Statement of Persons Affected* is contained in **Attachment B**.

In terms of the impact on the residents located in the adjoining area, the Council's Traffic & Integrated Transport Unit has undertaken an assessment of the potential traffic impacts associated with the proposed closure of Edward Street at Stempel Street, Glynde.

Traffic surveys indicate that Edward Street (between Lewis Road and Stempel Street) carries approximately 547 weekday vehicles per day, while Stempel Street carries approximately 150 weekday vehicles per day. Further south, Edward Street (between Henry Street and Barnes Avenue) records approximately 215 weekday vehicles per day.

The traffic data indicates that a substantial proportion of vehicles currently using Edward Street between Henry Street and Lewis Road, are associated with access to the Lutheran Homes precinct, together with local residential traffic. Accordingly, only a relatively small proportion of the recorded traffic is considered to comprise through traffic travelling between the surrounding road network. Based on the traffic volumes observed as part of the surveys, it is estimated that this through traffic is likely to be in the order of 100 to 200 vehicles per day, with the balance of vehicle movements associated with local access.

As a result, the proposed road closure is not expected to result in any material adverse traffic impacts, with the relatively low volume of through traffic able to be readily redistributed across the surrounding local road network without adversely affecting its operation.

It is acknowledged that the road closure will result in slightly longer travel distances for some vehicle movements, particularly for residents on Edward Street between Henry Street and Lewis Road, who currently use this route for northbound trips. The maximum additional travel distance is approximately 600 metres, which equates to an increase in travel time of around one minute under typical local driving conditions. Overall, these minor increases in travel distance and travel time are considered acceptable and are outweighed by the broader benefits associated with the proposed road closure.

As Elected Members are aware, the Council is currently progressing the Glynde, Trinity Gardens, St Morris, Payneham South and Felixstow Local Area Traffic Management (LATM) Study, which has identified both Avenue Road and Barnes Avenue for future traffic management improvements. While the detailed design of these measures is still being developed, the proposed treatments are intended to improve safety, manage vehicle speeds and reinforce the local access function of these roads.

Accordingly, any modest redistribution of traffic resulting from the proposed road closure has been considered within the broader strategic planning for the local road network and is expected to be appropriately accommodated following implementation of the planned LATM improvements.

There are no long-term plans for the Land (the road) or alternative future uses of the Land and the Land does not hold any cultural or heritage value.

OPTIONS

The Council has resolved to sell the Land to the Lutheran Homes Group, subject to the road closure process and therefore, the process to commence the road closure must be undertaken prior to the Council making its final determination in respect to the sale of the Land.

CONCLUSION

Following the conclusion of the statutory notice period of 28 days in terms of the proposed road closure, the Council will be required to consider any objections or applications that are received and determine whether to make the final road process order to close the Land. This would be undertaken at a separate Council meeting and a report would be put to the Council for this purpose.

In parallel with the road closure process, the Council and Lutheran Homes Group may enter into the necessary agreement for transfer of the Land in accordance with the *Roads (Opening and Closing) Act 1991*, with the transfer remaining subject to successful completion of the road closure process. If the Minister confirms the Road Process Order, the land will vest in the Lutheran Homes Group and the agreed purchase price will become payable in accordance with that agreement.

RECOMMENDATION

1. *That pursuant to Section 5 of the Roads (Opening and Closing) Act 1991, the Council resolves to commence the road process associated with the proposed closure of:*
 - (a) *a portion of Edward Street, Glynde; and*
 - (b) *Strepel Street, Glynde in its entirety.*
2. *The Council endorses the Preliminary Plan and Statement of Persons Affected prepared pursuant to Section 9 of the Roads (Opening and Closing) Act 1991.*

3. *That the Chief Executive Officer be authorised to take all necessary steps to progress the road process, including:*
 - (a) *undertaking the statutory notification and consultation requirements under the Act;*
 - (b) *lodging all Stage 1 documentation with the Surveyor-General;*
 - (c) *inviting offers from adjoining owners in accordance with the Act, if required;*
 - (d) *negotiating and entering into any preliminary agreement for transfer under Section 12 of the Act consistent with the Council's resolution of 24 November 2025.*
 4. *The Council notes that a report will be presented to the Council following the completion of the statutory consultation process detailing:*
 - (a) *any submissions, objections or applications that are received;*
 - (b) *the outcome of the consultation process; and*
 - (c) *recommendations regarding whether a Road Process Order should be made.*
-

Cr Duke declared a General Conflict of Interest in this matter, on the basis that a family member is a resident of Lutheran Homes. Cr Duke advised that he would remain in the meeting and take part in the discussion and voting regarding this item.

Cr Knoblauch declared a General Conflict of Interest in this matter, on the basis that he is a resident of the Independent Units at Lutheran Homes. Cr Knoblauch advised that he would remain in the meeting and take part in the discussion and voting regarding this item.

Cr Duke moved:

1. *That pursuant to Section 5 of the Roads (Opening and Closing) Act 1991, the Council resolves to commence the road process associated with the proposed closure of:*
 - (a) *a portion of Edward Street, Glynde; and*
 - (b) *Strempel Street, Glynde in its entirety.*
2. *The Council endorses the Preliminary Plan and Statement of Persons Affected prepared pursuant to Section 9 of the Roads (Opening and Closing) Act 1991.*
3. *That the Chief Executive Officer be authorised to take all necessary steps to progress the road process, including:*
 - (a) *undertaking the statutory notification and consultation requirements under the Act;*
 - (b) *lodging all Stage 1 documentation with the Surveyor-General;*
 - (c) *inviting offers from adjoining owners in accordance with the Act, if required;*
 - (d) *negotiating and entering into any preliminary agreement for transfer under Section 12 of the Act consistent with the Council's resolution of 24 November 2025.*
4. *The Council notes that a report will be presented to the Council following the completion of the statutory consultation process detailing:*
 - (a) *any submissions, objections or applications that are received;*
 - (b) *the outcome of the consultation process; and*
 - (c) *recommendations regarding whether a Road Process Order should be made.*

Seconded by Cr Knoblauch and carried unanimously.

Cr Duke voted in favour of the motion.

Cr Knoblauch voted in favour of the motion.

13.3 ELECTION FOR THE POSITION OF PRESIDENT OF THE LOCAL GOVERNMENT ASSOCIATION OF SOUTH AUSTRALIA

REPORT AUTHOR: Governance Officer
APPROVED BY: General Manager, Governance & Civic Affairs
ATTACHMENTS: A - C

PURPOSE OF THE REPORT

The purpose of this report is to advise the Council of the postal ballot that is required to be undertaken for the position of President of the Local Government Association of South Australia (LGA) and determine the Council's preferred candidate for the position.

BACKGROUND

In July 2026, the LGA called for nominations for the position of President of the LGA.

At the close of nominations on 1 September 2026, the LGA advised that it had received nominations from four (4) eligible candidates.

In accordance with Clause 29.4 of the LGA Constitution, an election for the position of LGA President will now take place.

STRATEGIC DIRECTIONS

Not Applicable.

FINANCIAL AND BUDGET IMPLICATIONS

Not Applicable.

DISCUSSION

The role of the President of the LGA is to:

- provide leadership to the LGA Board of Directors;
- chair meetings of the LGA Board of Directors;
- preside at the General Meetings of the LGA held twice per year;
- act as the principal spokesperson of the LGA; and
- represent the LGA externally to government, stakeholders, etc.

The successful candidate will take office from the conclusion of the LGA's 2026 Annual General Meeting for a term ending at the conclusion of the 2028 LGA Annual General Meeting.

The LGA *Constitution and Rules* stipulate a long-standing protocol that the position of President alternates between metropolitan councils, through the Greater Adelaide Regional Organisation of Councils (GAROC) and rural councils, through the South Australian Regional Organisation of Councils (SAROC), every two (2) years.

As the current LGA President, Mayor Heather Holmes-Ross is from a metropolitan council (City of Mitcham), nominees were invited from eligible rural councils (ie Members of the SAROC)

The four (4) candidates who nominated for the LGA President role (listed in alphabetical order by surname), are as follows:

- Mayor Simone Bailey, Mid-Murray Council;
- Mayor Moira Jenkins, City of Victor Harbor;
- Mayor Dean Johnson, District Council of Kimba; and
- Mayor Leon Stephens, Port Pirie Regional Council.

A copy of the Candidate Information for each Candidate is contained within **Attachment A**.

The voting process for the election of the LGA President has changed since the last election for the LGA President was held in 2024.

Preferential voting has been introduced and the Council's signed minutes (or an extract of the minutes) recording its resolution is now deemed to be its ballot.

Pursuant to Clause 29 of the *LGA Constitution*, the casting of the Council's vote must be conducted as follows:

- the Council must determine which candidate it wishes to elect by passing a resolution that:
 - places the number 1 next to the name of its preferred Candidate; and
 - places consecutive ascending numbers next to all remaining Candidates in order of the Council's preference;
- all four (4) Candidates must be assigned a number in the resolution for the ballot to be valid;
- the Chief Executive Officer must sign a copy of the Minutes, or an extract of the Minutes, from the meeting at which the resolution is made; and
- a copy of the signed Minutes, which shall be deemed to be the ballot of the Council, must be sent to the Returning Officer, either by email or by post.

A copy of the Ballot Paper form, which sets out this process, is contained within **Attachment B**.

Ballots must be received by the Returning Officer no later than 5:00pm Tuesday, 3 November 2026.

The four (4) candidates have written to the Council seeking the Council's support for their election to the position of President of the LGA.

A copy of the correspondence that has been received, is contained within **Attachment C**.

RECOMMENDATION

That the Council determines its order of preference for the four (4) candidates nominated for the position of President of the Local Government Association of South Australia, with the number 1 denoting its first preference and consecutive ascending numbers denoting its remaining preferences, as follows:

1. _____
 2. _____
 3. _____
 4. _____
-

Cr Piggott moved:

That the Council determines its order of preference for the four (4) candidates nominated for the position of President of the Local Government Association of South Australia, with the number 1 denoting its first preference and consecutive ascending numbers denoting its remaining preferences, as follows:

- 1. Mayor Simone Bailey, Mid-Murray Council.*
- 2. Mayor Leon Stephens, Port Pirie Regional Council.*
- 3. Mayor Moira Jenkins, City of Victor Harbor.*
- 4. Mayor Dean Johnson, District Council of Kimba.*

Seconded by Cr Holfeld and carried unanimously.

13.4 ELECTION OF MEMBERS OF THE LOCAL GOVERNMENT ASSOCIATION OF SOUTH AUSTRALIA GREATER ADELAIDE REGION ORGANISATION OF COUNCIL (GAROC)

REPORT AUTHOR: Governance Officer
APPROVED BY: General Manager, Governance & Civic Affairs
ATTACHMENTS: A - B

PURPOSE OF THE REPORT

The purpose of the report is to advise the Council of the postal ballot that is now required to be undertaken in order to determine the membership of the Local Government Association of South Australia Greater Adelaide Region Organisation of Councils (the GAROC).

BACKGROUND

The Chief Executive Officer of the Local Government Association of South Australia (LGA) has provided official voting instructions and ballot material to all Member Councils within the Group D Regional Grouping (Adelaide Hills Council, City of Burnside, Campbelltown City Council, City of Norwood Payneham & St Peters, City of Prospect, City of Unley, Town of Walkerville) for the appointment of Members to the GAROC.

While the Local Government elections have been deferred to April 2027, the LGA is proceeding with its internal Committee elections to ensure the GAROC Committee can begin its two-year term following the LGA Annual General Meeting on 4 December 2026.

STRATEGIC DIRECTIONS

Not Applicable.

FINANCIAL AND BUDGET IMPLICATIONS

Not Applicable.

DISCUSSION

GAROC is a Committee of the LGA and is responsible to the Board of Directors for the discharge of various functions.

GAROC performs the following role for the GAROC Region:

- regional advocacy;
- policy initiation and review;
- leadership;
- engagement; and
- capacity building.

At the close of nominations for the two (2) Group D positions on GAROC, the LGA had received nominations from the following three (3) eligible candidates, listed in alphabetical order by surname:

- Mayor Michael Hewitson (City of Unley)
- Councillor Anna Leombruno (Campbelltown City Council)
- Mayor Anne Monceaux (City of Burnside)

The GAROC Group D Candidate Information Sheet is contained within **Attachment A**.

In accordance with Clause 4.4.5 of the *GAROC Terms of Reference*, an election now needs to be conducted to determine the two (2) successful candidates to be appointed to GAROC Group D Regional Grouping. The two (2) candidates with the highest number of votes will be appointed.

The term of the successful candidates will commence at the conclusion of the LGA's 2026 Annual General Meeting (scheduled for Friday, 4 December 2026) and will conclude at the 2028 LGA Annual General Meeting.

Each Group D Regional Grouping Member Council must determine by resolution which two (2) candidates who it wishes to elect. Unlike the election for LGA President, an order of preference between the two (2) chosen candidates is not required.

The Council's Chief Executive Officer must then sign a copy of the minutes or an extract of the minutes of the meeting at which the resolution is made.

A copy of the signed minutes, which shall be deemed to be the Council's ballot, must be sent to the LGA Returning Officer, either by email or by post.

A copy of the Ballot Paper form, which sets out this process, is contained within **Attachment B**

The Returning Officer must receive ballots no later than 5:00pm Tuesday, 3 November 2026.

The Council has received correspondence from the Office of Mayor Anne Monceaux (City of Burnside), dated 10 September 2026, seeking the Council's support for her re-election to GAROC.

A copy of Mayor Monceaux's nomination form which was attached to the email is included in Attachment A.

RECOMMENDATION

The Council determines the following two (2) candidates for appointment to the GAROC "Group D" Regional Grouping:

1. _____
2. _____

Cr Piggott moved:

The Council determines the following two (2) candidates for appointment to the GAROC "Group D" Regional Grouping:

1. Mayor Michael Hewitson, City of Unley
2. Mayor Anne Monceaux, City of Burnside

Seconded by Cr Duke and the vote was tied.

Upon the casting vote of the Mayor against the motion, the motion was lost.

Cr Callisto moved:

The Council determines the following two (2) candidates for appointment to the GAROC "Group D" Regional Grouping:

1. Councillor Anna Leombruno, Campbelltown City Council.
2. Mayor Anne Monceaux, City of Burnside

Seconded by Cr Granozio and carried.

13.5 APPOINTMENT OF INDEPENDENT CHAIR - EAST WASTE AUDIT & RISK MANAGEMENT COMMITTEE

REPORT AUTHOR: Manager, Governance
APPROVED BY: General Manager, Governance & Civic Affairs
ATTACHMENTS: Nil

PURPOSE OF THE REPORT

The purpose of this report is to seek the Council's approval of the appointment of Mr Jamie Dreckow as the Independent Chair of the East Waste Audit & Risk Management Committee.

BACKGROUND

The Eastern Waste Management Authority Incorporated (East Waste) is a Regional Subsidiary, established under Section 43 of the *Local Government Act 1999* (the Act), to provide at-cost kerbside waste collection services to its Constituent Councils. The membership base of East Waste comprises the Corporation of the Town of Walkerville, the City of Burnside, the City of Norwood Payneham & St Peters, the Campbelltown City Council, the City of Mitcham, the City of Prospect, the Adelaide Hills Council and the City of Unley.

Clause 31 of the East Waste Charter requires that East Waste must establish an Audit Committee (now referred to as the Audit & Risk Management Committee).

Mrs Emma Hinchey's current term as Independent Chair of the East Waste Audit & Risk Management Committee, expires on 30 November 2026, concluding her third term of service.

East Waste has advised that following an expression of interest process, shortlisting and structured interview process, a Selection Panel identified Mr Jamie Dreckow as the preferred candidate. The Selection Panel comprised the East Waste General Manager, the Chief Executive Officer of the City of Burnside, the Acting Chief Executive Officer of the Town of Walkerville and a current Independent Member of the Committee.

At its meeting held on 24 September 2026, the East Waste Board resolved to seek the Constituent Council's approval of the appointment of Mr Jamie Dreckow as Independent Chair of the East Waste Audit & Risk Management Committee, for a term of two years, commencing on 1 December 2026 and concluding on 30 November 2028, subject to approval by the Constituent Councils.

Schedule 2, Clause 30(3) of the Act and Clause 31 of the East Waste Charter requires that membership of the East Waste Audit & Risk Committee must be approved by the Constituent Councils. East Waste has therefore requested that the Council consider and approve the proposed appointment.

Mr Dreckow is a Fellow of Chartered Accountants Australia and New Zealand and CPA Australia, a registered Company Auditor and a member of the Australian Institute of Company Directors. He has experience in audit, accounting, assurance, risk management, financial reporting and corporate governance, together with substantial experience serving on and chairing Audit & Risk Committees.

The Selection Panel considered that Mr Dreckow demonstrated the professional independence, assurance focus, judgement, communication skills and collaborative chairing style required to lead the Committee effectively.

STRATEGIC DIRECTIONS

Not Applicable.

FINANCIAL AND BUDGET IMPLICATIONS

There are no financial implications for the Council associated with approving the appointment of the Independent Chair of the East Waste Audit & Risk Management Committee.

RECOMMENDATION

That in accordance with Schedule 2, Clause 30 of the Local Government Act 1999, the appointment of Mr Jamie Dreckow as the Independent Chair of the East Waste Audit & Risk Management Committee for a two-year term commencing on 1 December 2026 and concluding on 30 November 2028, be approved.

Cr Excell moved:

That in accordance with Schedule 2, Clause 30 of the Local Government Act 1999, the appointment of Mr Jamie Dreckow as the Independent Chair of the East Waste Audit & Risk Management Committee for a two-year term commencing on 1 December 2026 and concluding on 30 November 2028, be approved.

Seconded by Cr Duke and carried unanimously.

13.6 2025-2026 WORKS IN PROGRESS

REPORT AUTHOR: Chief Financial Officer
APPROVED BY: Chief Executive Officer
ATTACHMENTS: Nil

PURPOSE OF THE REPORT

The purpose of this report is to provide the Council with a summary of the 2025-2026 Projects that will continue to progress in 2026-2027 (Works in Progress).

BACKGROUND

At its meeting held on 7 July 2026, the Council adopted the 2026-2027 Annual Business Plan and Budget. The 2026-2027 Budget included funding for new projects, services and programs as well as, the Capital Works Program.

At that time, as per standard practice, the Council was advised that the adoption of the 2026-2027 Annual Business Plan and Budget, did not include provisions for those Works in Progress (WIPs), often referred to as Carried Forwards. These projects were funded as part of the 2025-2026 Budget, on which basis the Council had allocated funding as part of the 2025-2026 Annual Business Plan and Budget.

The Council was also advised that details of the 2025-2026 Works in Progress would be provided to the Council at a later date, following the finalisation of the 2025-2026 Financial year end results.

STRATEGIC DIRECTIONS

Not Applicable.

FINANCIAL AND BUDGET IMPLICATIONS

Based on the status of the 2025-2026 Works in Progress, a total of \$14,969,052 will be Carried Forward to the 2026-2027 Financial year consisting of \$184,766 Operational projects and \$14,784,286 Capital Projects, noting that \$6.067m relates to the Payneham Memorial Swimming Centre (due to practical Completion being achieved in August 2026), \$1.76m relating to the Road Resealing Program being scheduled to be finalised as part of other projects and \$2.1m associated with the final stage of the Trinity Valley Stormwater Drainage Project.

This will ensure the successful completion of these projects, maintain fiscal responsibility and capitalise on emerging opportunities that have been identified.

RISK MANAGEMENT

Not Applicable.

CONSULTATION

Elected Members

Not Applicable.

Community

Not Applicable.

Staff

Responsible Officers and Executive Leadership Team.

Other Agencies

Not Applicable.

DISCUSSION

A detailed review of various projects and initiatives contained in the 2025-2026 Works in Progress, including the financial status of these items, has been conducted. The review has considered the impact on unspent grant funding and other factors affecting the delivery of these items.

During 2025-2026, the Council has been advised on the progress of projects over the course of the year and the status of the allocated budgets was considered as part of the Quarterly Budget Reviews that have been undertaken and considered by the Council.

The 2025-2026 Works in Progress – Capital Projects total of \$14,784,286 which will be carried forward to the 2026-2027 Financial year. The respective details are set out in Table 1 below.

TABLE 1: 2025-2026 WORKS IN PROGRESS - CAPITAL

Project	Amount to be Carried Forward
QUADRENNIAL ART PROJECT The carry forward funds are required for a new metered power supply to the artworks.	\$48,900
SHADE SAIL STRUCTURE The carry forward funds are for the Adey Reserve Shade Sail construction works that are being undertaken in conjunction with the Adey Reserve Playground Upgrade works.	\$70,713
TRAFFIC MANAGEMENT PAYNEHAM SOUTH, FIRLE & TRINITY GARDENS As Elected Members are aware, detailed design works for the St Morris Bikeway (Aberdare Avenue) are on hold as staff are currently undertaking additional consultation and concept design works, as a result of further engagement with the Councils Traffic Management & Road Safety Committee. The Detailed design works are anticipated to commence in mid-2027, subject to the outcome of the public consultation and engagement.	\$43,162
PAYNEHAM MEMORIAL SWIMMING CENTRE (PMSC) UPGRADE The carry forward funds are required for the finalisation of the project contractual matters as Practical completion of the PMSC was achieved in August 2026 (i.e. after 30 June).	\$6,067,644
THE PARADE MASTER PLAN DETAILED DESIGN & CONSTRUCTION As per the Council's resolution, design works are on hold until the completion of public consultation and subsequent reporting back to the Council. Public consultation and engagement is scheduled to commence in mid-2027.	\$839,581
RENEWAL PROGRAM - RECREATION & OPEN SPACE A major focus during 2024-2025, was on the planning and procurement for investment in playgrounds. Notable carry forwards relate to Scott Street Reserve and Adey Reserve	\$522,748

playgrounds that are now under contract and being progressed, with construction commencing in October and November 2026 respectively. Funds for the proposed reconstruction of tennis and netball courts at Cruikshank Reserve and the replacement of lighting infrastructure at Payneham Oval have been reallocated due to project timing and to minimise carry forwards. The \$330,000 carry forward relates to Recreation and Open Space renewal works which were expended at St Morris Reserve and allocated to the Trinity Valley Stormwater Drainage Project budget line within the 2025-2026 Stormwater Drainage Program. This is an accounting correction to re-allocate Recreation and Open Space renewal funds to the appropriate budget line, ensuring adequate remaining budget allocation to deliver the remaining works.

RENEWAL PROGRAM - ROAD RESEALING

\$1,761,757

A notable portion of the carried forward relates to civil renewal works (\$350k) being delayed and undertaken as part of the civil works adjacent to the Payneham Memorial Swimming Centre (footpath upgrade along OG Road and planting of new street trees). In addition, as previously advised, the renewal (road resealing) of Clifton Street, Maylands (\$650k) which will be carried out in early 2027, following completion of the Trinity Valley Stormwater Drainage Project.

Three streets that are part of the 2025-2026 Capital Works Program that had kerb works completed in July-August (Morris Street, Evandale, John Street, Payneham and Henry Street, Payneham) will be resealed in October 2026, as part of a large package of reseal works being undertaken during Spring 2026. The Council's investment in road renewals in 2025-26 equated to 80% of the original adopted budget and 2025-26 Asset Management Plan allocation. The completion of the projects that are carried forward will see this ratio increase to approximately 100% early in 2026-2027 Quarter 2.

The \$104,790 carry forward relates to road renewal works which were expended at St Morris Reserve and accounted to the Trinity Valley Stormwater Drainage Project budget line within the 2025-2026 Stormwater Drainage Program. This is an accounting correction to re-allocate road renewal funds to the appropriate budget line, ensuring adequate remaining budget allocation to deliver the remaining works.

RENEWAL PROGRAM - KERB

\$743,566

The majority of the annual kerb program was delivered by the 30 June 2026. The three remaining streets (Morris Street, Evandale, John Street, Payneham and Henry Street, Payneham) were actually completed by the end of August 2026. Kerbing works along Clifton Street, will be carried out in early 2027 following completion of the Trinity Valley Stormwater Drainage Project. The total expenditure on kerb renewals in 2025-26 equated to 106% of both the original adopted budget and the 2025-26 Asset Management Plan allocation, which demonstrates the required level of investment to sustain the portfolio.

The \$22,300 carry forward relates to kerb renewal works which were expended at St Morris Reserve and accounted to the Trinity Valley Stormwater Drainage Project budget line within the 2025-2026 Stormwater Drainage Program. This is an accounting correction to re-allocate kerb renewal funds to the appropriate budget line, ensuring adequate remaining budget allocation to deliver the remaining works.

RENEWAL PROGRAM - FOOTPATHS

\$172,122

The majority of the annual footpath program was delivered by 30 June 2026, with the carried forward projects (Scott Street, Glynde and Addison Avenue, Marden) completed in July and August 2026, respectively. Total expenditure on footpath renewals equated

to 102% of the original adopted budget and 2025-26 Asset Management Plan allocation, which demonstrates the required level of investment to sustain the portfolio.

RENEWAL PROGRAM – STORMWATER DRAINAGE	\$2,817,786
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The majority of the carry forward amount (\$2.1 million) is associated with the Trinity Valley Stormwater Drainage Project. The final stage (Stage 1) is well progressed and remains on schedule for completion in December 2026. Other carried forward projects include construction of the Second Creek Gross Pollutant Trap (GPT) (\$350k) which is scheduled for an early 2027 commencement, design work associated with Third Creek Stage 2 (\$100k) and design of remediation works to Osmond Terrace and Brown Street culverts (\$90k). Both design projects have been contracted and are progressing.

RENEWAL PROGRAM - BUILDING	\$950,000
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Funds identified for carry forward largely relate to an upgrade of the rigging at the Norwood Concert Hall (contract awarded for October 2027 installation), new auditorium chairs (order placed) and ground floor foyer refurbishment (approvals achieved and procurement underway). Funds have also being carried forward for re-roofing of the Norwood Oval Western Grandstand and fencing and retaining wall works on that Oval. The total investment in building renewals equates to 103% of the original adopted budget and 2025-26 Asset Management Plan allocation, which demonstrates the required level of investment to sustain the portfolio.

RENEWAL PROGRAM - CIVIL CAPITAL UPGRADES	\$434,032
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The majority of the funds identified to be carry forward, are associated with upgrades to a number roundabouts (e.g., Battams Road, Royston Park and Fisher Street, Felixstow) and are scheduled to be undertaken before the end of 2026.

RENEWAL PROGRAM – PLANT REPLACEMENT	\$312,275
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The carry forward budget relates to the replacement of the Community Bus and City Services Truck. Orders for these items were placed in 2025-26 however, delivery was delayed, requiring the remaining funds to be carried forward to 2026-27.

In respect to the 2025-2026 Works in Progress – Operating, a total of \$184,766 will be carried forward to the 2026-2027 Financial year, as set out in Table 2 below.

TABLE 2: 2025-2026 WORKS IN PROGRESS - OPERATING

Project	Amount to be Carried Forward
Public Health Plan The carry forward budget is necessary to complete the Council's Local Plan development process. A Request for Quote (RFQ) has been issued and the assessment of submissions has commenced.	\$13,000
St Peters Billabong The carry forward funds are required to continue the Council endorsed works to address outstanding matters at the St Peters Billabong, including additional signage and minor remedial works.	\$34,775
IT Strategy The carry forward funds will be allocated towards the ongoing scoping work associated with the Enterprise Resource Planning (ERP) system.	\$38,380

Public Consultation for Traffic Management Concept for the Glynde, Firle, Payneham, Payneham South, Trinity Gardens and St Morris Local Area Traffic Management Plan	\$30,170
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The Councils Traffic Management & Road Safety Committee endorsed the recommended traffic management approach on 14 July 2026, with concept designs now being finalised ahead of community consultation. The funds are required to undertake consultation with community on proposed changes.

Implementation of 40KPH Speed Limit in Kensington & Felixstow	\$37,600
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The necessary documentation was completed and submitted to the Department for Infrastructure & Transport in 2025-2026 however, the required approvals were not received in time to enable implementation in 2025-2026. All approvals have now been received, with carry forward funds required to complete implementation.

Heritage Protection Opportunities	\$30,841
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The project is continuing to be implemented. Due to timing constraints associated with the Code Amendment process, the remaining funds be carried forward to the 2026–2027 financial year.

OPTIONS

Not Applicable. This Report is provided for information purposes only.

CONCLUSION

The 2025-2026 Works in Progress are scheduled for completion by the end of the 2026-2027 Financial year with the exception of those projects that are scheduled to be undertaken and budgeted for over more than one year.

RECOMMENDATION

That the report be received and noted.

Cr Knoblauch left the meeting at 8.58pm and did not return.
Cr Robinson left the meeting at 9.05pm.

Cr Duke moved:

That the report be received and noted.

Seconded by Cr Callisto and carried unanimously.

13.7 2026-2027 FIRST BUDGET UPDATE

REPORT AUTHOR: Chief Financial Officer
APPROVED BY: Chief Executive Officer
ATTACHMENTS: A - C

PURPOSE OF THE REPORT

The purpose of this report is to provide the Council with the First Budget Update a summary of the forecast Budget position for the year ended 30 June 2027.

BACKGROUND

Regulation 9 of the *Local Government (Financial Management) Regulations 2026* (the Regulations) provides the mandatory requirements for the Council's review of the Annual Business Plan or Budget during the financial year.

The Regulations provide that the Council must consider two (2) types of reports, namely;

1. Budget Update; and
2. Mid-year Budget Review.

1. Budget Update

A Budget Update Report sets out a revised forecast of the Council's Operating and Capital investment activities compared with the estimates for those activities which are set out in the 2026-2027 Adopted Budget. The Budget Update Report is required to be presented in a manner which is consistent with the note in the Model Financial Statements entitled Uniform Presentation of Finances.

The Budget Update Report must be considered by the Council at least twice per year between 30 September and 31 May (both dates inclusive) in the relevant financial year, with at least one (1) Budget Update Report being considered by the Council prior to consideration of the Mid-Year Budget Review Report.

The Regulations require that a Budget Update Report must include a revised forecast of the Council's Operating and Capital investment activities compared with estimates set out in the Adopted Budget.

2. Mid-Year Review

A Mid-Year Budget Review must be considered by the Council between 30 November and 15 March (both dates inclusive), in the relevant financial year. The Mid-Year Budget Review Report sets out a revised forecast of each item shown in its Budgeted Financial Statements compared with estimates set out in the Adopted Budget presented in a manner consistent with the Model Financial Statements. This report must also include revised forecasts for the relevant financial year of the council's operating surplus ratio, net financial liabilities ratio and asset sustainability ratio compared with estimates set out in the budget presented in a manner consistent with the note in the Model Financial Statements entitled *Financial Indicators*.

The Mid-year Budget Review is a comprehensive review of the Council's Budget and includes the four principal financial statements, as required by the Model Financial Statement, detailing:

- the year-to-date result;
- any variances sought to the Adopted Budget; and
- a revised full year forecast of each item in the budgeted financial statements compared with estimates set out in the Adopted budget.

The Mid-year Budget Review Report should also include information detailing the revised forecasts of financial indicators compared with targets established in the Adopted Budget and a summary report of operating and capital activities consistent with the note in the Model Financial Statements entitled *Uniform Presentation of Finances*.

STRATEGIC DIRECTIONS

Not Applicable.

FINANCIAL AND BUDGET IMPLICATIONS

The First Budget Update for the 2026-2027 Financial Year, provides an opportunity to amend the 2026-2027 Adopted Budget, to reflect any changes in projections based on;

- audited results to 30 June 2026 (if available); and
- new decisions by the Council, subsequent to the adoption of the Budget on 7 July 2026.

Details of material movements in the forecast from the Adopted Budget are contained in the Discussion section of this Report.

RISK MANAGEMENT

The report has been prepared in accordance with the statutory requirements.

CONSULTATION

Elected Members

Not Applicable.

Community

Not Applicable.

Staff

Not Applicable.

Other Agencies

Not Applicable.

DISCUSSION

Budget Update

In determining the Adopted Operating Budget, the Council considers the financial resources which are required to provide the ongoing Council services (Recurrent Operating Budget), which encompass the basic responsibilities, the Council is required to provide under the *Local Government Act 1999* and other relevant legislation plus ongoing services and programs as a result of community interest and expectations.

The extensive range of ongoing services provided by the Council include inspectorial services (animal management/parking management), street cleaning and rubbish collection, maintenance of basic infrastructure including roads, footpaths, parks, public open space, street lighting and storm-water drainage, development planning and control, library and learning services, community support programs, environmental programs, community events, community recreational facilities and home assistance service.

As Elected Members may recall, the 2026–2027 Adopted Operating Budget reflects an Operating Deficit of \$1,759,082. Following the First Budget Update, the Operating Deficit is projected to be \$1,715,848, representing a decrease of \$43,234.

Given that the majority of recurrent and operating projects for 2026–2027, are still in the early stages of delivery, no cost variances are recommended to the 2026–2027 Adopted Project Budget as part of the First Budget Review, other than confirmed changes arising from 2025–2026 carry forwards and other definitive changes occurring subsequent to the adoption of the 2026–2027 Budget. A further reassessment of project expenditure will be undertaken as part of the Mid-Year Budget Review.

A. Recurrent Operating Budget changes to the Adopted Budget (\$228,000).

It is proposed that the 2026-2027 Adopted Recurrent Operating Budget Deficit of \$ 281,382 be reduced by \$228,000 resulting Recurrent Operating Budget Deficit to be \$53,382.

The changes to the Adopted Recurrent Operating Budget are provided in Table 1 below.

TABLE 1: MOVEMENT IN RECURRENT BUDGET FROM THE ADOPTED BUDGET

Service Initiative	Increase/ (Decrease) \$
Norwood Swimming Centre – Budget re-allocation between expenditure lines to reflect the change in the operating model from Council-operated to an externally operated facility through BlueFit. Net costs are recognised under Materials, Contracts and Other Expenses. The re-allocation has no net impact on the Operating Surplus/(Deficit).	
Reallocation of User Charges Income to Materials, Contracts & Other Expenses	\$140,560
Reallocation of Employee Costs to Materials, Contracts & Other Expenses	(\$493,236)
Materials, Contracts & Other Expenses	\$352,676
Additional income arising from the quarterly allocations under the 2026–2027 Financial Assistance State Grant, with the funding information released subsequent to the preparation of the 2026–2027 Budget.	(\$228,000)

B. Operating Projects Budget changes to the Adopted Budget \$184,766

The Adopted Budget includes an estimate of Operating Projects expenditure for the year under review in addition to previously approved and Carried Forward Projects from the prior financial years.

Following the First Budget Update, the total expenditure for the 2026-2027 Adopted Operating Projects Budget, originally set at \$1,477,700 will be increased by \$184,766 to accommodate the Carry Forwards from the 2025-2026 financial year. As a result, the revised total estimated expenditure for Operating Projects is now \$1,662,466.

Details of the Operating Projects that are proposed to be carried forward to the 2026-2027 Financial Year are contained in **Attachment A**.

Changes to the adopted Operational Projects Budget are provided in Table 2 below.

TABLE 2: MOVEMENT IN OPERATING PROJECTS BUDGET FROM THE ADOPTED BUDGET

Service Initiative	Increase/ (Decrease) \$
Work in progress (Carry forwards from 2025- 2026)	\$184,766
Tree Planting and Irrigation on OG Road – Grant funding has been secured, resulting in an increase in Grants, Subsidies and Contributions, with a corresponding increase in Materials, Contracts and Other Expenses. The net impact on the Operating Surplus/(Deficit) is \$0.	
Grants, Subsidies and Contributions	(\$160,000)
Materials, Contracts & Other Expenses	\$160,000

C. Capital Projects changes to the Adopted Budget \$14,784,286

The Council approved a Capital Expenditure Budget of \$15,799,328 for the 2026-2027 Financial year, encompassing funding for new capital projects (\$1.8 million) and upgrades to existing assets (\$ 14 million). Subsequent to the First Budget Update, the forecasted capital expenditure is \$30,583,613, representing an increase of \$14,784,286 due to Carry Forward Works in Progress from 2025-2026.

A summary is provided in Table 3 below.

Details of the Capital Projects which have been carried forward from the 2025-2026 Financial Year, are contained in **Attachment B**.

The change to the Adopted Capital Projects Budget is provided in Table 3 below.

Capital Project	Increase/ (Decrease) \$
Work in progress (Carry forwards from 2025-2026)	\$14,784,286

The increase is a result of timing of previously approved expenditure and therefore no additional borrowings will be required to fund the increase in capital expenditure. The unused funds, from last year borrowings, will be utilised to fund the Carry Forwards. The borrowing requirements will be re-assessed when a review of projects is undertaken as part of the Mid-Year Budget Review.

Regulation 9(1)(a) of the Regulations states the Council must consider,

“at least twice, between 30 September and 31 May (both dates inclusive) in the relevant financial year..... a report showing a revised forecast of its operating and capital investment activities for the relevant financial year compared with the estimates for those activities set out in the budget presented in a manner consistent with the note in the Model Financial Statements entitled Uniform Presentation of Finances”.

The revised budgeted Uniform Presentation of Finances resulting from the First Budget Update is included in **Attachment C**.

OPTIONS

Not Applicable. This report is provided for information purposes.

CONCLUSION

The proposed budget review adjustments reflect additional Financial Assistance Grant funding, the carry forward of Operational projects and Capital Works from 2025–2026.

The additional grant funding reduces the Recurrent Operating Budget Deficit by \$228,000, from \$281,382 to \$53,382. Operating Projects increase by \$184,766 to \$1,662,466, while forecast Capital Expenditure increases by \$14,784,286 to \$30,583,613, primarily due to works carried forward from 2025–2026.

These adjustments provide an updated forecast of the Council's financial position and planned expenditure for 2026–2027.

RECOMMENDATION

1. *That the First Budget Update Report be received and noted.*
2. *That the Project Progress Reports contained in **Attachments A and B** be received and noted.*
3. *That pursuant to Regulation 9(1 (a) of the Local Government (Financial Management) Regulations 2026, the Budgeted Uniform Presentation of Finances as contained within **Attachment C**, be noted.*

Cr Callisto moved:

1. *That the First Budget Update Report be received and noted.*
2. *That the Project Progress Reports contained in **Attachments A and B** be received and noted.*
3. *That pursuant to Regulation 9(1 (a) of the Local Government (Financial Management) Regulations 2026, the Budgeted Uniform Presentation of Finances as contained within **Attachment C**, be noted.*

Seconded by Cr Duke and carried unanimously.

14 COMMITTEE REPORTS & RECOMMENDATIONS

Nil

15 OTHER BUSINESS

Cr Robinson returned to the meeting at 9.07pm

Nil

16 CONFIDENTIAL REPORTS

16.1 ROAD RESEALING CONTRACT

RECOMMENDATION 1

That pursuant to Section 90(2) and (3) of the Local Government Act 1999 the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (d) commercial information of a confidential nature (not being a trade secret) the disclosure of which -*
 - (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - (ii) would, on balance, be contrary to the public interest.*

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Cr Callisto moved:

That pursuant to Section 90(2) and (3) of the Local Government Act 1999 the Council orders that the public, with the exception of the Council staff present (Chief Executive Officer; General Manager, Community Development; General Manager, Governance & Civic Affairs; General Manager, Infrastructure & Major Projects; Manager, City Assets; Chief Financial Officer and Governance Officer), be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (d) commercial information of a confidential nature (not being a trade secret) the disclosure of which -*
 - (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - (ii) would, on balance, be contrary to the public interest.*

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded by Cr Piggott and carried unanimously.

That the extension to the Works Agreement for the 2023-2026 Road Resealing Program with Fulton Hogan Industries Pty Ltd (Fulton Hogan) for a further two (2) year period, be approved, structured as an initial one (1) year term with a further one (1) year extension option through to 31 October 2028.

Under Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report and discussion be kept confidential for a period of two (2) years.

17 CLOSURE

There being no further business, the Mayor declared the meeting closed at 9.13pm.

Mayor Robert Bria

Minutes Confirmed on _____
(date)