

Council Meeting Minutes

3 April 2017

Our Vision

*A City which values its heritage, cultural diversity,
sense of place and natural environment.*

*A progressive City which is prosperous, sustainable
and socially cohesive, with a strong community spirit.*

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City of
Norwood
Payneham
& St Peters

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VENUE Council Chambers, Norwood Town Hall

HOUR 7.00pm

PRESENT

Council Members Mayor Robert Bria
Cr Lucy Marcuccitti
Cr Christel Mex
Cr Connie Granozio
Cr Kevin Shepherdson
Cr Carlo Dottore
Cr Kevin Duke
Cr Evonne Moore
Cr John Frogley
Cr Garry Knoblauch
Cr John Minney
Cr Sue Whittington
Cr Paul Wormald (entered the meeting at 7.02pm)

Staff Mario Barone (Chief Executive Officer)
Peter Perilli (General Manager, Urban Services)
Carlos Buzzetti (General Manager, Urban Planning & Environment)
Lisa Mara (General Manager, Governance & Community Affairs)
Sharon Perkins (Acting General Manager, Corporate Services)
Marina Fischetti (Executive Assistant, Urban Services)

APOLOGIES Cr Sophia MacRae

ABSENT Nil

1. KAURNA ACKNOWLEDGEMENT

2. OPENING PRAYER

The Opening Prayer was read by Cr John Frogley.

3. CONFIRMATION OF THE MINUTES OF THE COUNCIL MEETING HELD ON 6 MARCH 2017

Cr Dottore moved that the minutes of the Council meeting held on 6 March 2017 be taken as read and confirmed. Seconded by Cr Whittington and carried unanimously.

4. MAYOR'S COMMUNICATION

Monday, 6 March	<ul style="list-style-type: none">Presided over a Council meeting, Council Chamber, Norwood Town Hall.
Wednesday, 8 March	<ul style="list-style-type: none">Attended a meeting of the Metropolitan Local Government Group, Local Government House, Adelaide.
Tuesday, 14 March	<ul style="list-style-type: none">Attended a meeting with Mr Dominic Lagana (Partner), Hub and Spoke Consultants, Flinders Street, Adelaide.
Wednesday, 15 March	<ul style="list-style-type: none">Attended a meeting with Mr Greg Crafter AO, Sister Mary Ryan (Sisters of St Joseph) and Council's Cultural Heritage Adviser, Mayor's Office, Norwood Town Hall.
Saturday, 18 March	<ul style="list-style-type: none">Attended the 'Melodies in the Park' event, Joslin Reserve, Joslin.

Tuesday, 21 March	<ul style="list-style-type: none">• Attended the Governor's Multicultural Awards, Government House, Adelaide.
Tuesday, 21 March	<ul style="list-style-type: none">• Attended a meeting with ERA Water Mayors and Chief Executive Officers, Walkerville Town Hall, Walkerville.
Wednesday, 22 March	<ul style="list-style-type: none">• Presided over a Citizenship Ceremony, Norwood Concert Hall.
Wednesday, 22 March	<ul style="list-style-type: none">• Attended an Information Session: Project Planning Framework, Mayor's Parlour, Norwood Town Hall.
Thursday, 23 March	<ul style="list-style-type: none">• Attended a meeting with Chief Executive Officer, Mr Luke Scott (President) and Mr Mark Lawson (Vice President) of the Payneham RSL Sub-branch, Mayor's Office, Norwood Town Hall.
Monday, 27 March	<ul style="list-style-type: none">• Attended an Information Session: New Event on The Parade, Mayor's Parlour, Norwood Town Hall.
Monday, 27 March	<ul style="list-style-type: none">• Attended a Workshop: 2017-2018 Recurrent Budget, Mayor's Parlour, Norwood Town Hall.
Tuesday, 28 March	<ul style="list-style-type: none">• Presided over a Norwood Parade Precinct Committee meeting, Mayor's Parlour, Norwood Town Hall.
Friday, 31 March	<ul style="list-style-type: none">• Attended a meeting with Cr (Mayor) Bernadene Voss and staff from Port Phillip City, accompanied by the General Manager, Governance & Community Affairs; Acting Manager, Economic Development & Strategic Projects and Economic Development Officer, St Kilda Town Hall, St Kilda.
Friday, 31 March	<ul style="list-style-type: none">• Visited various shopping precincts in Melbourne accompanied by the General Manager, Governance & Community Affairs, Acting Manager, Economic Development & Strategic Projects and Economic Development Officer.
Saturday, 1 April	<ul style="list-style-type: none">• Attended the Melbourne Coffee Expo, Melbourne Showgrounds, Ascot Vale, Melbourne.

5. DELEGATES COMMUNICATION

- Cr Knoblauch advised that on Monday 27 March 2017, he attended the Marden Senior College Governing Council Annual General Meeting. On the same evening he also attended the Governing Council's monthly meeting.
- Cr Marcuccitti advised that on Thursday 16 March 2017, she attended on behalf of Mayor Bria, the St Joseph's Day Mass and Student Leadership Induction at St Ignatius Church.

6. QUESTIONS WITHOUT NOTICE

Nil

Cr Wormald entered the meeting at 7.02pm.

7. QUESTIONS WITH NOTICE

Nil

8. DEPUTATIONS

8.1 DEPUTATION – O’BAHN CITY ACCESS PROJECT

REPORT AUTHOR: General Manager, Governance & Community Affairs
GENERAL MANAGER: Not Applicable
CONTACT NUMBER: 8366 4549
FILE REFERENCE: S.422 S.03707
ATTACHMENTS: Nil

SPEAKER/S

Ms Serena Coulls

ORGANISATION/GROUP REPRESENTED BY SPEAKER/S

Not Applicable.

COMMENTS

Ms Serena Coulls has written to the Council requesting that she be permitted to address the Council in relation to the traffic management arrangements associated with the State Government’s O’Bahn City Access Project.

In accordance with the Local Government (Procedures at Meetings) Regulations 2000, Ms Serena Coulls has been given approval to address the Council.

Ms Serena Coulls addressed the Council in respect to this issue.

8.2 DEPUTATION – O’BAHN CITY ACCESS PROJECT

REPORT AUTHOR: General Manager, Governance & Community Affairs
GENERAL MANAGER: Not Applicable
CONTACT NUMBER: 8366 4549
FILE REFERENCE: S.422 S.03707
ATTACHMENTS: Nil

SPEAKER/S

Dr Peter Joseph AM

ORGANISATION/GROUP REPRESENTED BY SPEAKER/S

Not Applicable.

COMMENTS

Dr Peter Joseph has written to the Council requesting that he be permitted to address the Council in relation to the traffic management arrangements associated with the State Government’s O’Bahn City Access Project.

In accordance with the Local Government (Procedures at Meetings) Regulations 2000, Dr Peter Joseph has been given approval to address the Council.

Dr Peter Joseph addressed the Council in respect to this issue.

8.3 DEPUTATION – O’BAHN CITY ACCESS PROJECT

REPORT AUTHOR: General Manager, Governance & Community Affairs
GENERAL MANAGER: Not Applicable
CONTACT NUMBER: 8366 4549
FILE REFERENCE: S.422 S.03707
ATTACHMENTS: Nil

SPEAKER/S

Mr Malcolm Anderson of Osborne Street, Hackney

ORGANISATION/GROUP REPRESENTED BY SPEAKER/S

Not Applicable.

COMMENTS

Mr Malcolm Anderson has written to the Council requesting that he be permitted to address the Council in relation to the traffic management arrangements associated with the State Government’s O’Bahn City Access Project.

In accordance with the Local Government (Procedures at Meetings) Regulations 2000, Mr Malcolm Anderson has been given approval to address the Council.

Mr Malcolm Anderson addressed the Council in respect to this issue.

8.4 DEPUTATION – O’BAHN CITY ACCESS PROJECT

REPORT AUTHOR: General Manager, Governance & Community Affairs
GENERAL MANAGER: Not Applicable
CONTACT NUMBER: 8366 4549
FILE REFERENCE: S.422 S.03707
ATTACHMENTS: Nil

SPEAKER/S

Mr John Leake of Westbury Street, Hackney.

ORGANISATION/GROUP REPRESENTED BY SPEAKER/S

Not Applicable.

COMMENTS

Mr John Leake has written to the Council requesting that he be permitted to address the Council in relation to the traffic management arrangements associated with the State Government’s O’Bahn City Access Project.

In accordance with the Local Government (Procedures at Meetings) Regulations 2000, Mr John Leake has been given approval to address the Council.

Mr John Leake addressed the Council in respect to this issue.

8.5 DEPUTATION – O’BAHN CITY ACCESS PROJECT

REPORT AUTHOR: General Manager, Governance & Community Affairs
GENERAL MANAGER: Not Applicable
CONTACT NUMBER: 8366 4549
FILE REFERENCE: S.422 S.03707
ATTACHMENTS: Nil

SPEAKER/S

Mr Nick Colasante of Athelney Avenue, Hackney.

ORGANISATION/GROUP REPRESENTED BY SPEAKER/S

Not Applicable.

COMMENTS

Mr Nick Colasante has written to the Council requesting that he be permitted to address the Council in relation to the traffic management arrangements associated with the State Government’s O’Bahn City Access Project.

In accordance with the Local Government (Procedures at Meetings) Regulations 2000, Mr Nick Colasante has been given approval to address the Council.

Mr Nick Colasante addressed the Council in respect to this issue.

8.6 DEPUTATION – O’BAHN CITY ACCESS PROJECT

REPORT AUTHOR: General Manager, Governance & Community Affairs
GENERAL MANAGER: Not Applicable
CONTACT NUMBER: 8366 4549
FILE REFERENCE: S.422 S.03707
ATTACHMENTS: Nil

SPEAKER/S

Ms Ellen Griffiths of Osborne Street, Hackney.

ORGANISATION/GROUP REPRESENTED BY SPEAKER/S

Not Applicable.

COMMENTS

Ms Ellen Griffiths has written to the Council requesting that she be permitted to address the Council in relation to the traffic management arrangements associated with the State Government’s O’Bahn City Access Project.

In accordance with the Local Government (Procedures at Meetings) Regulations 2000, Ms Ellen Griffiths has been given approval to address the Council.

Ms Ellen Griffiths addressed the Council in respect to this issue.

9. PETITIONS

9.1 PETITION – O’BAHN CITY ACCESS PROJECT - NO LEFT HAND TURN TRAFFIC RESTRICTIONS

REPORT AUTHOR: General Manager, Governance & Community Affairs
GENERAL MANAGER: Chief Executive Officer
CONTACT NUMBER: 8366 4549
FILE REFERENCE: S/04633
ATTACHMENTS: A - B

PURPOSE OF REPORT

The purpose of this report is to table a petition requesting the removal of the barriers which have been installed at the intersections of Hackney Road and Athelney Avenue, Hackney Road and Botanic Street and Westbury Street, Hackney, adjacent to the intersection of Keble Lane as part of the O’Bahn City Access Project.

BACKGROUND

The petitioners are requesting the removal of the barriers which have been installed by the Department of Planning, Transport and Infrastructure (DPTI), at the intersections of Hackney Road and Athelney Avenue, Hackney Road and Botanic Street and Westbury Street, Hackney, adjacent to the intersection of Keble Lane as part of the O’Bahn City Access Project.

In addition, the petitioners have requested that the Council install temporary traffic calming devices, namely, temporary road humps, in Athelney Avenue, Botanic Street and Westbury Street to ensure a reduced speed by motorists when using these streets during the O’Bahn City Access Project works.

A copy of the petition is contained in **Attachment A**.

The petition, whilst presented in separate documents, has been signed by a number of residents and business traders/owners located in Westbury Street, Hackney Road, North Terrace and Athelney Street. The petition has been signed by a total of twenty-five (25) residents and business traders/owners.

One (1) petition has been signed by a resident of Athelney Avenue, however the petition has been signed opposing the proposals set out in the petition.

A copy of this particular petition is contained within **Attachment B**.

The Council has established the Road Safety & Traffic Management Committee to fulfil the following functions as set out in the Committee’s Terms of Reference:

- “2.1.1 To make a final determination on traffic management issues which are referred to the Committee in accordance with the requirements of the Council’s Local Area Traffic Management Policy (“the Policy”); and
- 2.1.2 To endorse proposals and recommendations which seek to enhance and improve road safety throughout the City.”

In addition to the above, the Council’s *Local Area Traffic Management Policy*, states the following in respect to petitions:

Petitions regarding traffic management issues which are received by the Council, will be referred to the Council’s Traffic Management & Road Safety Committee.

However, as the Council has considered these matters previously on various occasions, it is considered appropriate for the Council to consider this petition.

RELEVANT STRATEGIC DIRECTIONS & POLICIES

The relevant Goals contained in *CityPlan 2030* are:

Outcome 1: Social Equity

A connected, accessible and pedestrian-friendly community.

Objectives:

2. A people-friendly, integrated and sustainable transport and pedestrian network.

DISCUSSION

At its meeting held on 7 March 2016, the Council was provided with an update of various issues associated with the O'Bahn City Access Project ('the Project'). Following consideration of those issues, the Council resolved the following:

"That Council instruct staff to liaise with DPTI in order to proceed with erecting solid barriers or other devices to prevent vehicles doing Left Hand Turns off Hackney Road into the Athelney Avenue, Botanic Street and Westbury Street, Hackney."

Accordingly, the barriers were installed by DPTI in early April 2016.

In early April 2016, prior to the installation of the barriers, the Council received correspondence from Ms Belinda Woite, Stakeholder Communications and Engagement for the Project, requesting that the Council reconsider its position regarding the traffic restrictions at Westbury Street, to allow delivery trucks access to Westbury Street from Hackney Road. The Council also received an email from a local business requesting that delivery trucks be allowed to access its premises by undertaking left-hand turns from Hackney Road into Westbury Street.

In addition, the Council received correspondence from other interested parties, objecting to the installation of the barriers located at the intersection of Hackney Road and Westbury Street, Hackney.

Following consideration of the issues which had been raised and as stated above, at its meeting held on 7 November 2016, the Council resolved the following:

1. *That Council instruct staff to liaise with DPTI to proceed with erecting solid barriers or other devices to prevent vehicles doing Left Hand Turns off Hackney Road into the Athelney Avenue and Botanic Street; and*
2. *That Council instruct staff to liaise with DPTI to proceed with erecting a solid barrier or other device in Westbury Street, Hackney adjacent to the intersection of Keble Lane for the purpose of allowing vehicle access to the properties and businesses located at the corner of Hackney Road and Westbury Street.*

In respect to the petitioners' request to install temporary traffic calming devices, namely, temporary road humps, it appears that the petitioners are suggesting this as a temporary measure for the remaining duration of the O'Bahn Project. If this is the case, this is not supported and not recommended.

If the barriers are removed from the locations as requested by the petitioners, traffic counts (ie speeds and volumes data) should be undertaken to determine the warrant (or otherwise) for the introduction of traffic calming measures and what form (if any) this should be. In the event that a warrant is established, in terms of traffic calming measures, a further report outlining the results would be presented to the Council for consideration.

In short, before making any decisions in respect to traffic management, such as installing speed humps, it is fundamentally important to obtain and assess data before a decision is made in respect to identifying the problem and possible solutions.

Please note that a Notice of Motion has been submitted by Cr Paul Wormald (Item 10.1 of this Agenda) for the Council's consideration in respect to the barriers located at the intersection of Hackney Road with Athelney Avenue, Botanic Street and Westbury Street adjacent to Keble Lane

RECOMMENDATION

That the petition be received and noted and that all petitioners be formally thanked, through the convenor of the petition, Mr Michael Zerman, for bringing their concerns to the Council's attention.

Cr Moore moved:

That the petition be received and noted and that all petitioners be formally thanked, through the convenor of the petition, Mr Michael Zerman, for bringing their concerns to the Council's attention.

Seconded by Cr Frogley and carried unanimously.

10. WRITTEN NOTICES OF MOTION

10.1 O'BAHN CITY ACCESS PROJECT – CLOSING DATE FOR TEMPORARY TRAFFIC CONTROL MEASURES – SUBMITTED BY CR PAUL WORMALD

NOTICE OF MOTION: O'Bahn City Access Project – Closing Date for Temporary Traffic Control Measures
SUBMITTED BY: Cr Paul Wormald
FILE REFERENCE: S.00232 S.03707
ATTACHMENTS: Nil

Pursuant to Regulation 12(1) of the Local Government (Procedures at Meetings) Regulations 2013, the following Notice of Motion has been submitted by Cr Paul Wormald

NOTICE OF MOTION

That regarding the temporary traffic control measures adopted by the motion at Council's meeting held on 7 November 2016 following discussion on Item 11.9:

1. That Council advise DPTI that it endorses the removal of these restrictive temporary traffic controls at the intersection of Hackney Road with Athelney Avenue, Botanic Street and Westbury Street adjacent to its intersection with Keble Lane.
2. That if DPTI removes these traffic control measures, that Council staff set up a system to monitor traffic flow in the affected streets of Hackney for three (3) months and report back to Council on this at its Council's meeting to be held on 7 August 2017.
3. That a letter be forwarded to the residents of the three (3) affected streets advising them of this Council's decision on this matter.

REASONS IN SUPPORT OF MOTION

As the Councillor who sponsored the introduction of these traffic controls in Hackney prior to the full implementation of the major works in Hackney Road, I believed they were justified as a temporary measure.

Their purpose was to dissuade some users of Hackney Road 'rat-running' through the side streets of Hackney when confronted by 25kph speed controls, major reductions in traffic lanes and major traffic hold-ups. During the first few months of these works, all these problems existed and I believe these measures we asked DPTI to introduce were appropriate in largely eliminating such rat-running, however they also made general access for many local residents and business people and their customers a difficult and convoluted process.

The focus of the bus tunnel work has over recent months largely shifted south of Hackney Road and the previous 25kph restriction is now 40mph and it is now rare that there are less than two traffic lanes open in each direction or traffic flow is blocked. In this context, I do not believe it is appropriate to continue to support the current measures restricting access off Hackney Road into this area of Hackney.

However, I do believe in response to the appeal by some residents to the Council that local traffic flows, following the withdrawal of the current barriers may significantly increase, Council staff organise a system to monitor the traffic flows in these and neighbouring streets in Hackney over the next few months and provide a report on this to Council's 7 August 2017 meeting.

STAFF COMMENT

If the Council resolves in accordance with the Notice of Motion, DPTI will be requested to remove the barriers.

Cr Wormald sought leave of the meeting to make a Personal Explanation in relation to Item 10.1.

The meeting granted leave for Cr Wormald to make a Personal Explanation.

Cr Wormald's Personal Explanation

Cr Wormald advised that he was concerned that the situation regarding traffic management at Hackney Road had changed, however having listened to the issues which have been raised as part of the Deputations, he believes the barriers should remain.

Cr Wormald withdrew his Notice of Motion.

10.2 ON-STREET PARKING PERMIT POLICY – SUBMITTED BY CR PAUL WORMALD

NOTICE OF MOTION: On-Street Parking Permit Policy
SUBMITTED BY: Cr Paul Wormald
FILE REFERENCE: S.00232 S.00515
ATTACHMENTS: A

Pursuant to Regulation 12(1) of the Local Government (Procedures at Meetings) Regulations 2013, the following Notice of Motion has been submitted by Cr Paul Wormald

NOTICE OF MOTION

That the current Council's Policy regarding On-Street Parking Permits be amended as detailed below:

1. Availability of On-Street Parking

That the 50% criteria for on-street parking occupancy during the two-week survey period which would trigger further action by Council in an area **be usually applied between 9.00am and 5pm Monday to Friday only**; or at another designated period when parking occupancy is alleged by local residents to be regularly above this level.

2. Availability of Off-Street Parking

That this assessment **not be applied regarding creation of time limited parking zones in a street** if the availability of on-street parking during the survey period is below 50%.

That this assessment is only used where a property owner seeks one (or two) residential parking permits because they have insufficient parking for the resident vehicles on their property but not be applied to a property resident seeking one (or two) visitor parking permits.

3. Street Survey of Residents Before Implementation

That where a Council proposal to introduce time-limited parking in a street is proposed it is considered to be supported where more than 50% of those **who respond to the Council survey are in favour.**"

REASONS IN SUPPORT OF MOTION

In the Staff Report prepared for Item 11.1 considered at Council's meeting on 6 March 2017, it was noted that Council's current On-street Parking Permit Policy was last reviewed and approved by the previous Council at its meeting in March 2012. Therefore there is no standing Policy decision on this policy by the current Council so a formal rescission motion is not needed to alter that current policy. On this basis I am therefore submitting the motion below proposing alteration of that policy to guide the implementation of that motion on the application of this policy to certain streets (Queen St & Charles St in Norwood) in a follow-up Council report in June.

It is clear to me as a Councillor representing West Norwood/Kent Town, where there are a many streets where on-street parking is heavily contested, that the current Council response is too slow and contentious with extended delays and too little resulting action on difficult parking situations in my area.

This is partly due to the highly restricted criteria applied in the current policy.

Regarding 1. above the primary problems are being experienced during business hours and this should be the focus of our associated survey work except where it is related to a particular local problem when the survey period can be altered to suit.

Regarding 2. above the issue of on-property parking is only relevant to the issue of residential parking permits, not to introducing time restricted zones to deal with commuter and business parkers.

Regarding 3. above many busy people in modern life do not respond to surveys. The views of only those who are interested enough to *respond should be factored into Council's decision-making process.*

STAFF COMMENT

A copy of the current Policy is contained in **Attachment A**.

Cr Wormald moved:

1. Availability of On-Street Parking

That the 50% criteria for on-street parking occupancy during the two-week survey period which would trigger further action by Council in an area be usually applied between 9.00am and 5pm Monday to Friday only; or at another designated period when parking occupancy is alleged by local residents to be regularly above this level.

2. Availability of Off-Street Parking

That this assessment not be applied regarding creation of time limited parking zones in a street if the availability of on-street parking during the survey period is below 50%.

That this assessment is only used where a property owner seeks one (or two) residential parking permits because they have insufficient parking for the resident vehicles on their property but not be applied to a property resident seeking one (or two) visitor parking permits.

3. Street Survey of Residents Before Implementation

That where a Council proposal to introduce time-limited parking in a street is proposed it is considered to be supported where more than 50% of those who respond to the Council survey are in favour."

Seconded by Cr Whittington.

Variation

Cr Wormald, as the mover of the motion, with the consent of Cr Whittington as the seconder, sought leave of the meeting to vary Point 2 as follows:

2. Availability of Off-Street Parking

That this assessment not be applied regarding creation of time limited parking zones in a street.

Mayor Bria put the request for leave to the meeting.

The meeting granted leave and Point 2 of the motion was varied as set out above.

Amendment

Cr Frogley moved:

1. Availability of On-Street Parking

That the 50% criteria for on-street parking occupancy during the two-week survey period which would trigger further action by Council in an area be usually applied between 9.00am and 5pm Monday to Friday only; or at another designated period considered appropriate.

2. Availability of Off-Street Parking

That this assessment not be applied regarding creation of time limited parking zones in a street.

3. Street Survey of Residents Before Implementation

That where a Council proposal to introduce time-limited parking in a street is proposed it is considered to be supported where more than 50% of those who respond to the Council survey are in favour.

Seconded by Cr Minney.

The amendment was put and carried and on becoming the motion was again put and carried.

11. STAFF REPORTS

Section 1 – Strategy & Policy

Reports

11.1 SUSTAINABLE GARDEN AWARDS REVIEW

REPORT AUTHOR: Sustainability Officer
GENERAL MANAGER: Urban Planning & Environment
CONTACT NUMBER: 8366 4501
FILE REFERENCE: S/04332
ATTACHMENTS: A - B

PURPOSE OF REPORT

The purpose of this report is to inform the Council about a review of the Sustainable Garden Awards program and to present for the Council's endorsement, a number of recommended improvements to the program.

BACKGROUND

During September 2016, the Council held its inaugural Sustainable Garden Awards program, with the aim of:

- fostering community interest in sustainable gardens and landscaping;
- lifting the Council's profile as a supporter of sustainable gardens; and
- rewarding landscaping design and the aesthetic, social and environmental benefits which sustainable gardens contribute to the community.

To extend the reach and uptake of the Sustainable Garden Awards program, the Council hosted a series of free community events, including a children's gardening workshop, to raise awareness about sustainable gardening practices and encourage positive community interaction. The timing and promotion of several of these workshops was co-ordinated through the Council's Every Generation Festival. These events were well received, with more than 150 people attending the four events.

A total of 17 eligible nominations were received across the four Award categories (residential, commercial, community and nature play). The nominations were judged by a panel of independent industry experts (appointed by the Council) and winners were determined against a set of criteria.

The winners of the awards were as follows:

Residential Category

- Winner: 21 Shirley Street, Felixstow
- Commendation: Old Jam Factory, St Peters
- Encouragement Award: 1/31 Janet Street Maylands and 39 Edward Street, Glynde

Commercial Category

- Winner: Argo on The Parade, 212 The Parade, Norwood

Community Category

- Winner: Linde Community Garden, Stepney Street, Stepney
- Commendation: Kensington Residents' Association for their work on Borthwick Park, Thornton Street, Kensington

Mayor's 'Nature Play' Award

- Winner: Trinity Gardens School, 160 Portrush Road, Trinity Gardens.

Full details of the Awards winners and commendations are contained in **Attachment A**.

The 2016 Sustainable Gardens Awards nomination form and assessment criteria are included in **Attachment B**.

The Awards were conferred at a presentation at *Brick + Mortar* hosted by the Council and attended by 50 people. This was an excellent opportunity for the Council to publicly recognise and promote the achievements of each Award nominee and to share and showcase a number of emerging trends in sustainable gardening and design, including green walls, nature play gardens, kerbside gardens and bee hotels and the benefits they provide (eg. vertical garden assists to passively “cool” outdoor dining areas and to reduce the urban heat island effect and pollution).

A review of the program has been conducted to evaluate the extent to which the program met its intended purpose and to identify learnings and potential improvements. An initial review session comprised staff of the Council project team and the second review session comprised the expert judging panel. Informal feedback was also sought from a number of program participants. Overall, the feedback was very positive and provided valuable insight into what can be achieved when the Council works together with the community.

A snapshot of the feedback received from the program participants is provided below.

- *“Prizes were fantastic – vouchers were very generous and the framed certificates were great.”*
- *“The whole program was run very professionally. It is wonderful that the Council recognises the efforts of the community.”*
- *“Really positive buzz at the awards ceremony. Speeches were interesting and not too long. It was a good idea to show photos and talk about of each of the nominated gardens at the ceremony.”*
- *“Great idea to link in with other Council events eg the library program and the Every Generation Festival.”*
- *“The nomination form was ‘straightforward’ and didn’t take too long to complete.”*
- *“Promotional material was very professional.”*
- *“Judges were great; professional and enthusiastic.”*

After reviewing the feedback which was received, there was widespread support to continue to offer the program in its existing format and to consider implementing a number of recommended improvements. The key recommendations resulting from the review process are presented and discussed in the ‘Discussion’ section of this report.

RELEVANT STRATEGIC DIRECTIONS & POLICIES

Social Equity

Objective 3: An engaged and participating community

The Awards program seeks to encourage participation in gardening/landscaping activities, which can support healthier lifestyles and well-being. Workshops and presentations provide lifelong learning opportunities and fosters community interactions and the sharing of resources and skills.

Cultural Vitality

Objective 2: A community embracing and celebrating its social and cultural diversity

The Awards program provides the opportunity to celebrate a diversity of gardens and cultures.

Objective 4: Pleasant well-designed, sustainable urban environments

The Awards program educates and fosters awareness of the contribution of gardens and landscaping in creating sustainable urban environments.

Objective 5: Dynamic community life in public spaces and precincts.

The Awards program hosts and facilitates community events and activities.

Environmental Sustainability

Objective 1: Sustainable and efficient management of water, waste energy and other resources

Objective 3: Sustainable quality streetscapes and open spaces

Objective 4: Thriving habitats for native flora and fauna

The Awards program supports all of these Objectives by rewarding, recognising and promoting the benefits of various sustainable practices such as composting, food production, material re-use, greener neighbourhoods, biodiversity and responsible water use.

FINANCIAL AND BUDGET IMPLICATIONS

The allocated budget for the inaugural Sustainable Garden Award program was \$10,000. The program was delivered under budget at \$8,390. This does not include staff time.

EXTERNAL ECONOMIC IMPLICATIONS

The Council was able to support local businesses through the allocation of prizes in the form of gift vouchers.

SOCIAL ISSUES

The education element of the program aims to engage the community and provide the tools and motivation to facilitate positive change in citizens' own gardens and neighbourhoods. Similarly, the prizes are generous and relate directly to sustainable gardening, thereby empowering the winners to further their sustainable gardening pursuits.

CULTURAL ISSUES

Not Applicable.

ENVIRONMENTAL ISSUES

The Council and its community are concerned about the impact of increasing urban density on trees and garden areas. As temperatures continue to rise and storm and rainfall events continue to become more intense, the remaining gardens are less and less likely to survive, which will in turn result in an increase in the urban heat island effect and a significant decrease in the liveability of our City. Gardens are therefore becoming increasingly more important. One of the Council's leading strategic documents is the *Resilient East Climate Change Adaption Plan*. The Adaptation Plan includes a priority action to increase the quality and the quantity of trees and other plantings in our neighbourhoods and to ensure that gardens are designed to be able to cope with existing and predicted climate conditions. The Awards program speaks directly to this priority action.

RESOURCE ISSUES

Most of the suggested improvements arising from the review process could potentially be made without the need for the provision of additional resources.

RISK MANAGEMENT

To maintain the Council's reputation for providing consistently high quality programs and events, the Council will ensure that the quality of the program remains at a very high standard. Similarly, to ensure that participation levels remain high, the Council will ensure that future programs are well promoted.

CONSULTATION

- **Elected Members**

Not Applicable.

- **Community**

Not Applicable.

- **Staff**

The review process involved formal consultation with the Council Project Team, including:

- Communications Officer;
- Horticultural & Arboricultural Services Coordinator;
- Events Coordinators;
- Senior Planning Officer;
- General Manager, Urban Planning & Environment;
- Executive Assistant, Urban Planning & Environment; and
- Community Care Services Project Officer.

- **Other Agencies**

Not Applicable.

DISCUSSION

The key suggestions for consideration arising from the review were as follows.

Suggestion 1: Sponsorship

It was suggested that the Council explore opportunities to supplement the program's budget through sponsorship by relevant agencies and local suppliers. As the program evolves, this is an aspect that staff would like to explore further. Sponsorship could be in the form of prize donation and cross-promotion of the program. Potential sponsors could come from a number of sources such as the Adelaide and Mt Lofty Ranges Natural Resources Management Board (AMLR NRMB), Department of Environment, Water and Natural Resources (DEWNR), Water Sensitive SA and local garden centres.

There is potential for agencies to sponsor an award category that aligns with their objectives, for example the water conservation category could potentially be sponsored by Water Sensitive SA.

It is recommended that in the course of the next Awards the relevant agencies and local suppliers be approached to seek sponsorship of the program.

Implementation of this recommendation will potentially enable the program to offer higher value prizes and benefit from improved publicity. Partnering with these agencies will also add an element of increased profile and awareness to the program.

Suggestion 2: Improve the program launch

To maximise attendance at the program launch, it was suggested that the Council hosts a suitably appealing sustainable gardening event such as a one-day workshop with guest speakers, prizes and giveaways, and uses this event to officially launch the program. The event could serve to motivate the community to embrace sustainable gardening and will also provide excellent publicity of the program.

It is recommended that the Council considers expanding the launch event, as suggested. It is also recommended that the event is presented by Sophie Thomson (or a person of similar industry standing), as she was a significant drawcard for the 2016 program events.

Implementation of this recommendation will require an additional \$1,000 (approximately) to the program budget.

Suggestion 3: Refocus the Mayor's award

The 2016 program included a category called the '*Mayor's Nature Play Award*', which was selected across all categories of residential; commercial and community. It was suggested that the nature play category remains but that the Mayor instead offers an award to the best entrant in the entire program, similar to a 'Best in Show' award. This will be awarded in addition to the winner of each category. It is recommended that the Council supports this suggestion.

Assuming the Mayor's award does not include additional prize money or gifts, the implementation of this recommendation will not have a significant impact on the budget, other than an additional cost to frame the certificate.

Suggestion 4: Refocus the award categories

It was suggested that the Council could use the awards program as a more deliberate tool to define the goalposts of sustainable gardening and to lead the community in that direction. The current award categories are residential, commercial, community and the Mayor's 'nature play' award. Each nomination is required to address at least one of the following criteria:

- Design;
- Innovation and creativity;
- Biodiversity and habitat;
- Self-sufficiency; and
- Nature play.

It was suggested that the Award categories could be revised to better reflect the sustainability goalposts the Council wants to promote. The following types of award categories have been suggested:

- **Water conservation** - this category could promote the benefits of stormwater capture and reuse, smart irrigation design, permeable surfaces and the benefits of drought tolerant species.
- **Smart material selection** - this category could promote the benefits of repurposing materials as part of garden design. It could also promote the importance of selecting materials that are sustainably sourced and that don't require high maintenance.
- **Safe pest management** - this category could promote the benefits of companion planting, avoidance of pest species and avoidance of pesticide use.
- **Energy conservation** - this category could promote the benefits of garden design that minimises the requirement for fuel consumption eg petrol for mowers, power for leaf blowers etc; and gardens that are designed to enhance climate control eg vertical gardens, roof gardens and strategic tree placement etc.
- **Smart species selection and placement** - this category could promote the benefits of using climate sensitive species to cope with existing and predicted climate conditions, to promote the benefits of avoiding pest species (eg kikuyu tends to spread and require pesticide); and smart plant placement to effectively manage competition for sun, water and shelter.
- **Biodiversity** - this category could promote the benefits of gardens that are designed to encourage native birds, animals and insects.
- **Self-sufficiency** - this category could promote the benefits of using plants, animals or systems in a way that supports self-sufficiency.
- **Nature play** - this category could promote the benefits of gardens that are designed to encourage children's interactions with nature.

The program's expert judging panel suggested that having these categories as the primary focus of the program will have the additional benefit of making the nomination and judging process more focussed and will also assist the community to make the connection that they have stewardship of their piece of land and have the power to reduce their environmental footprint by embracing the sustainable gardening goalposts.

Many of the suggested categories put forward by the judging panel are already embodied in the concepts of design, innovation and creativity, bio-diversity and self-sufficiency and nature play. In formulating these original assessment criteria it was deliberate that these were broad themes for the assessment of the awards, to encourage a high number as well as diversity of entrants. The experience of this Council in conducting the Urban Design Awards over a longer timeframe, is that it is difficult to attract a large number of nominations. Whilst the suggested award categories above have merit, it is not considered necessary to specifically target each of these singularly with a new list of award categories.

Suggestion 5: Council to encourage greening of verges

During the Sustainable Garden Award program and the post-Award review process, a number of suggestions were received from program participants for the Council to more actively encourage residents to green their front verges. The verge space is the public land beyond the footpath (if constructed) in front of private properties for which the Council's standard treatment is the laying of compacted dolomite which provides relatively minimal long term maintenance requirements.

The Council does not have a specific verge policy. Rather it is addressed in a form entitled *Stormwater Discharge Pipe, Electrical Connection or Verge Planting*, which outlines the Council's verge requirements.

This issue requires further consideration and work is currently being undertaken and will be discussed with the Council at a future date.

Suggestion 6: Host the awards program on an annual basis

The program's judges and a number of the program participants, suggested that to maintain the momentum of the program, it could be run annually rather than biennially. It is the Council's experience, however, that hosting a successful program requires a considerable investment in promotional activities with commensurate resourcing and cost implications. Therefore it is not recommended that the program be run on an annual basis. It is considered preferable to maintain the biennial approach and ensure that the program maintains a high calibre of nominations as well as good take-up, as is the case with the Council's biennial Urban Design Award program.

Another suggestion was provided; namely that the Council could run a sustainable garden-themed education program in the intervening years, to encourage people to get their garden ready for the next awards program. The scope for educational programs accompanying the Sustainable Garden Awards, as was undertaken for the inaugural round, will continue to be part of the initiative.

OPTIONS

The Council has the following three options in respect to a review of the Sustainable Garden Awards program:

Option 1 – Discontinue the Sustainable Garden Award Program

The Council has the option of discontinuing the Sustainable Garden Award Program. Whilst this option would save the Council approximately \$10,000 biennially, it may raise dissatisfaction within the local community, particularly amongst those intending to participate in the next program. It would also result in the Council missing a number of opportunities to deliver on numerous aspects of the *CityPlan 2030* and the *Resilient East Regional Climate Change Adaptation Plan*.

This option is not recommended.

Option 2 - No changes to the Sustainable Garden Award Program

The Council has the option to continue to host the Sustainable Garden Award Program without any implementing any significant changes. Whilst the inaugural program was well received, the review process identified a number of potential improvements that could be implemented without the need for significantly additional funding or resources.

This option is not recommended.

Option 3 - Implement selected changes to the Sustainable Garden Award Program

The Council has the option to continue to host the Sustainable Garden Award Program with any or all of the suggested changes and to keep all other elements of the program unchanged.

This is the preferred option, with the recommended action to revise a number of selected program elements as set out in this report, including:

- Seeking agency or commercial sponsorship (Suggestion 1).
- Extending activities around the launch of Sustainable Garden Awards (Suggestion 2).
- Extending the Mayor's Award to overall best entry (Suggestion 3).
- That the Council notes that a review of the current verge treatment policies and practices across Local Government will be undertaken and presented to Council (Suggestion 5).

CONCLUSION

Not Applicable.

COMMENTS

These additional measures developed as considered responses to the review of the 2016 Awards program will enhance the delivery of future Sustainable Garden Awards rounds whilst maintaining a good level of program participation, maintained as a biennial initiative.

RECOMMENDATION

That the Council continues to host the Sustainable Garden Awards Program biennially and endorses the following changes to the program:

1. That agency and/or commercial sponsorship be sought to offset the cost of running the program.
2. That the Mayor's Award be extended to include a 'Mayor's Best Overall Entry' Award.
3. That the Council notes that a review of the current verge treatment policies and practices across Local Government will be undertaken and presented to Council.
4. That the launch of the program be incorporated into a suitable event such as a sustainable gardening workshop, to encourage high attendance.

Cr Minney left the meeting at 8.50pm.
Cr Minney returned to the meeting at 8.51pm.

Cr Moore moved:

That the Council continues to host the Sustainable Garden Awards Program biennially and endorses the following changes to the program:

1. *That agency and/or commercial sponsorship be sought to offset the cost of running the program.*
2. *That the Mayor's Award be extended to include a 'Mayor's Best Overall Entry' Award.*
3. *That the Council notes that a review of the current verge treatment policies and practices across Local Government will be undertaken and presented to Council.*
4. *That the launch of the program be incorporated into a suitable event such as a sustainable gardening workshop, to encourage high attendance.*

Seconded by Cr Frogley and carried unanimously.

Cr Dottore left the meeting at 8.56pm.

Section 2 – Corporate & Finance
Reports

11.2 MONTHLY FINANCIAL REPORT – FEBRUARY 2017

REPORT AUTHOR: Accountant
GENERAL MANAGER: Acting General Manager, Corporate Services
CONTACT NUMBER: 8366 4585
FILE REFERENCE: S/00697
ATTACHMENTS: A

PURPOSE OF REPORT

The purpose of this report is to provide the Council with information regarding its financial performance for the period ended February 2017.

BACKGROUND

Section 59 of the *Local Government Act 1999* (the Act), requires the Council to keep its resource allocation, expenditure and activities and the efficiency and effectiveness of its service delivery, under review. To assist the Council in complying with these legislative requirements and the principles of good corporate financial governance, the Council is provided with monthly financial reports detailing its financial performance compared to its Budget.

RELEVANT STRATEGIC DIRECTIONS AND POLICIES

Nil.

FINANCIAL AND BUDGET IMPLICATIONS

Financial sustainability has been highlighted as a high priority for the Council. The Council adopted a Budget which forecasts an Operating Surplus of \$2.377 million for the 2016-2017 Financial Year. Following the Mid-Year budget update the revised Operating Surplus was \$2.221 million a decrease of \$0.156 million.

Year-to-date to February 2017, Council's Operating Surplus is \$4.204 million against a budgeted Operating Surplus of \$3.180 million, a favourable variance of \$1.025 million. Significant variances are highlighted in the discussion section.

EXTERNAL ECONOMIC IMPLICATIONS

Nil.

SOCIAL ISSUES

Nil.

CULTURAL ISSUES

Nil.

ENVIRONMENTAL ISSUES

Nil.

RESOURCE ISSUES

Nil.

RISK MANAGEMENT

Nil.

CONSULTATION

- **Elected Members**
Not Applicable
- **Community**
Not Applicable.
- **Staff**
Responsible Officers and General Managers.
- **Other Agencies**
Not Applicable.

DISCUSSION

The Council is reporting, year-to-date February 2017 an Operating Surplus of \$4.204 million against a budgeted Operating Surplus of \$3.180 million, a favourable variance of \$1.025 million. The major factors driving the favourable variance are:

- Employee expenses are favourable to Budget due largely to recruiting timeframes for staff replacement following position becoming vacant (\$0.329 million).
- Expenditure on water is showing a \$0.102 million (45%) favourable variance to Budget. This has been due to favourable rains during recent months reducing the need for irrigation.
- Expenditure on energy is \$0.075 million (15%) favourable to Budget. This is primarily being driven by a price variance with respect to street lighting. In the coming months, the variance will decrease due to the higher pricing in the new contract which commenced 1 January 2017.
- Finance Costs are \$0.073 million (11%) favourable to Budget due to long term borrowings to fund Capital Projects not being drawn down and the reduced need for short term finance.
- The residual quantum of variances are driven by timing differences in expenditure and contains no individually significant items.

The Monthly Financial report is contained in **Attachment A**.

OPTIONS

Not Applicable.

CONCLUSION

Nil.

COMMENTS

Nil.

RECOMMENDATION

That the Monthly Financial Report – February 2017 be received and noted.

Cr Marcuccitti moved:

That the Monthly Financial Report – February 2017 be received and noted.

Seconded by Cr Minney and carried unanimously.

11.3 EAST WASTE DRAFT 2017-2018 ANNUAL BUSINESS PLAN & BUDGET

REPORT AUTHOR: Acting General Manager, Corporate Services
GENERAL MANAGER: Chief Executive Officer
CONTACT NUMBER: 8366 4585
FILE REFERENCE: S.00045
ATTACHMENTS: A

PURPOSE OF REPORT

The purpose of this report is to present to the Council the East Waste Draft 2017-2018 Annual Business Plan (the Plan) for endorsement.

BACKGROUND

East Waste (the Authority) is a Regional Subsidiary established pursuant to Section 43 of the Local Government Act 1999, for the purpose of providing waste management services to Constituent Councils. The City of Norwood Payneham & St Peters, together with the City of Burnside, the City of Campbelltown, the City of Mitcham, Adelaide Hill Council and the Town of Walkerville make up the Constituent Councils of East Waste.

Pursuant to Clause 51 of the East Waste Charter (the Charter), East Waste must prepare an Annual Business Plan which informs and supports the Authority's Annual Budget.

Upon completion of the draft Annual Business Plan and Budget, pursuant to Clause 52.3 of the Charter, the Authority must provide the draft Annual Plan to Constituent Councils for the purposes of obtaining consent from the Constituent Council's on or before 31 May.

The Annual Plan can only be adopted by the East Waste Board, with absolute majority approval of the Constituent Councils.

RELEVANT STRATEGIC DIRECTIONS & POLICIES

Not Applicable

FINANCIAL AND BUDGET IMPLICATIONS

While there are no direct financial implications for the Council associated with the Draft Plan, as a Constituent Council and purchaser of waste management services from East Waste, there are financial implications for the Council's budget, emanating from the East Waste Budget which will result from the adoption of the Plan.

The Plan outlines a proposed fee of \$2.010m to be charged for the collection of this Councils waste streams, which include Domestic waste, Green Organics, Recyclables, Public Litter Bins and Illegal Dumping. In addition, the Plan is forecasting a Recyclables rebate of \$0.126m.

The Council's Draft Waste Management Recurrent Budget, reflect these collection costs and the rebate income.

It should be noted that while East Waste is not proposing any increase in the Collection Costs charged to the Council, the Council in past years has received a re-imbusement for the Common Fleet Costs, which form part of the Collection costs. The value of this reimbursement has been on average around \$85,000 per annum.

In addition, the Council cash flow budget reflects the capital contribution (\$0.021m) to the East Waste Equity Loan. This loan is associated with the formation of the current East Waste entity following the creation of the Highbury Landfill authority. Contributions to this loan will continue until the 2019-2020 Financial year. The Council's Draft Budget will also incorporate the Councils Share (16.51%) of the East Waste projected Operating Surplus of \$0.165m, with the Councils share being \$0.027m.

EXTERNAL ECONOMIC IMPLICATIONS

Nil

SOCIAL ISSUES

Nil

CULTURAL ISSUES

Nil

ENVIRONMENTAL ISSUES

Nil

RESOURCE ISSUES

Nil

RISK MANAGEMENT

Nil

CONSULTATION

- **Elected Members**
Not Applicable
- **Community**
Not Applicable
- **Staff**
Representatives from East Waste have had been in discussion with the Manager, City Services, regarding the collection costs to be charged for Waste Management Services.
- **Other Agencies**
Not Applicable

DISCUSSION

The Draft 2017-2018 Annual Plan outlines the objectives of East Waste and the activities which the Authority plans to undertake during 2017-2018.

The objectives outlined in the Plan include the following:

- To provide a **governance framework which** allows a participatory approach to management of the Subsidiary by Constituent Councils, the Board and East Waste Management Team.
- To actively seek **operational efficiencies** that will improve East Wastes' competitive advantage.
- To incorporate **Workplace Health and Safety** into every decision making process.
- To **communicate** with Constituent Councils, staff and the Board in a manner that promotes collaboration.
- To provide a high-quality low-cost collection service to Constituent Councils where **financial performance** is underpinned by timely and accurate monitoring and reporting on the budget.

A copy of the Draft Plan, including the Draft Budget is contained in **Attachment A** and sets out comprehensive details on the planned activities for each of the Authorities objectives. A summary of the key activities planned are detailed below.

Governance Framework

- Establish a Consultative Committee which will continue to enhance a workplace culture of inclusiveness and consultation in order to provide a “one team” approach to the benefit of Constituent Councils. The aim of the Committee is to enable Management to genuinely and regularly seek the views of staff on policy and procedures, prior to decisions being made.
- Implement Skytrust, a risk management software solution which provide a sector wide injury, incident and hazard management solution.
- Implementation of a time and attendance tracking software solution, will provide additional tools to manage labour costs, minimize compliance risk and monitor productivity.
- Enhance the Authority’s Business Continuity with respect to Information Technology and Communications interruptions.

Operational Efficiencies

- With the introduction into Australia of hydraulic High Density Compressed Natural Gas (HDCNG) waste collection vehicles, and following the encouraging results, most notably around reduced running costs from the initial investigations in the use of HDCNG fuelled collection vehicles, the Authority is now proposing to undertake a more detailed analysis in to the future viability of HDCNG fuelled collection vehicles.
- Continual improvement of the Authorities service delivery capabilities for waste collection in multi-dwelling premises and Council buildings
- Undertake a desk top analysis of the cost and benefits of moving to a weekly collection of kerbside organics.

Communications

- Roll-out of Phase Two of the *Why Waste It?* Campaign. Phase Two will include measuring and evaluating household behaviour, intervening where possible to continue to support sustained behaviour change, and development of congratulatory messaging to reward communities who have improved their recycling patterns.

OPTIONS

The Council can choose not to endorse the Draft Annual Business Plan, however, there are no specific issues or activities which present a financial or risk management issue for this Council to take this course of action.

CONCLUSION

Nil

COMMENTS

Nil

RECOMMENDATION

That the Eastern Waste Management Authority Incorporated be advised that pursuant to Clause 52 of the Charter, the Council has considered and hereby approves the Authority’s Draft 2017-2018 Annual Business Plan.

Cr Duke moved:

That the Eastern Waste Management Authority Incorporated be advised that pursuant to Clause 52 of the Charter, the Council has considered and hereby approves the Authority's Draft 2017-2018 Annual Business Plan.

Seconded by Cr Shepherdson and carried.

11.4 DRAFT LONG-TERM FINANCIAL PLAN

REPORT AUTHOR: Manager, Finance
GENERAL MANAGER: General Manager, Corporate Services
CONTACT NUMBER: 8366 4585
FILE REFERENCE: S/02088
ATTACHMENTS: A

PURPOSE OF REPORT

The purpose of this report is to present the draft Long-Term Financial Plan (LTFP) to the Council and to seek “in principle” endorsement of the draft LTFP for the period 2017-2018 to 2026-2027, for the purpose of community consultation.

BACKGROUND

Section 122 of the Local Government Act 1999 (“the Act”) requires the Council to prepare a Long Term Financial Plan for a period of at least ten (10) years. In addition, the Council must undertake a review of the Long Term Financial Plan, as soon as practicable after adopting the Council's Annual Business Plan for a particular financial year.

In addition, pursuant to Section 122 (4) of the Act, the Council must undertake a comprehensive review of its Strategic Management Plans (which incorporates the Long Term Financial Plan), within two (2) years after each Local Government General Election.

Where a Council undertakes a review of its Strategic Management Plans, the Council must adopt a process or processes to ensure that members of the public are given a reasonable opportunity to be involved in the development and review of its Strategic Management Plans.

The current LTFP was adopted by the Council on 1 August 2011. Since its adoption, a minor revision of the LTFP was adopted by the Council on 5 November 2012.

RELEVANT STRATEGIC DIRECTIONS & POLICIES

The Council's Strategic Management Plan, *CityPlan 2030*, provides the framework upon which the Council's Strategic Management Plans are developed. The Council's suite of Strategic Management Plans currently incorporates the *CityPlan 2030*, the LTFP and the Infrastructure and Asset Management Plans. It is proposed that the Council's suite of Strategic Management Plans be extended to incorporate the *CityPlan 2030* (including the City Plan Indicators), the LTFP, the Infrastructure and Asset Management Plans and the Annual Business Plan and Annual Budget.

The LTFP is the primary financial management tool which links all of the Councils' Strategic Management Plans, *City Plan 2030*, Whole of Life Asset Management Plans, the Annual Business Plan and Budget and the Social Development Framework.

FINANCIAL AND BUDGET IMPLICATIONS

The financial projections contained within the draft LTFP, are meant to provide an indication of the Council's direction and financial capacity, rather than predicting the future financial performance and position of the Council. The LTFP should be viewed as a guide to future actions or opportunities which encourages the Council to consider the future impact of decisions which are made on the Council's long-term financial sustainability. To this end, reference should be made each year to the LTFP when preparing the Annual Business Plan and Annual Budget, to ensure that the broad financial outcomes of the Council are continuing to be achieved.

EXTERNAL ECONOMIC IMPLICATIONS

This report provides information on the financial projections covering the period from 2017-2018 through to 2026-2027, based upon the set of assumptions outlined in the Discussion section of this report. Based on the financial projections contained within the draft LTFP, there will be an economic impact on ratepayers and users of Council programs, services and facilities through increases in rates and user charges for user pays services.

The Council does provide some rate relief to ratepayers through the minimum rate, rate capping and remission and postponement of rates.

SOCIAL ISSUES

This report provides information on the financial projections covering the period from 2017-2018 through to 2026-2027, based on the set of assumptions and it is possible that the projected rate revenue increase may have social implications for some ratepayers.

CULTURAL ISSUES

There are no cultural issues arising from this issue.

ENVIRONMENTAL ISSUES

There are no environmental issues arising from this issue.

RESOURCE ISSUES

There are no resource issues arising from this issue.

RISK MANAGEMENT

There are no risk management issues arising from this issue.

CONSULTATION

- **Elected Members**
An information session with Elected Members was held on 30 January 2017.
- **Community**
The community will be provided with the opportunity to comment on the draft LTFP through the public consultation process.
- **Staff**
Not Applicable
- **Other Agencies**
Not Applicable

DISCUSSION

At a Council Workshop held on 30 January 2017, Elected Members were presented with background information on how the Council had performed against the targets set out in the 2011-2022 Long Term Financial Plan and how the future projections will meet the Council's agreed financial objectives.

Financial Objectives

As part of the 2012-2021 LTFP, the Council adopted the following Financial Goal:

A City which delivers on our Strategic Outcomes by managing our financial resources in a sustainable and equitable manner.

To ensure the Council achieved its Financial Goal, a number of Outcomes and Targets were established to support the Council's achievement of its Financial Goal. The Financial Outcomes were;

Outcome 1: A Balanced Budget

Council's services and programs, including depreciation of infrastructure and assets, is fully funded and the costs are shared equitably between current and future ratepayers

Outcome 2: Rate Stability

Annual rate collections are fair and equitable for our residents and ratepayers with the aim to keep rate revenue increases stable over the medium term

Outcome 3: Infrastructure and Asset Management

Maintain Infrastructure and Assets in line with the Council's Whole of Life Infrastructure framework to achieve the outcomes and objectives, as set out in *City Plan 2030*.

Outcome 4: Debt Management

Prudent use of debt to invest in new long term assets to ensure intergenerational equity between

The Financial Goal and Outcomes were reviewed to determine the on-going relevance of these objectives for the 2018-2027 Long Term Financial Plan ("2018-2027 Plan"). It was determined that these objectives continue to remain relevant and therefore form the basis for the 2018-2027 Plan.

The targets set for each Outcome are contained in Table 1 below.

TABLE 1: LONG TERM FINANCIAL PLAN – FINANCIAL TARGETS

Outcome	Indicator	Description of Indicator	Target
A Balanced Budget	Operating Ratio	This indicator represents the percentage by which the major controllable income source varies from the day-to-day operating expenditure. The ratio is calculated by measuring the Councils Operating results as a percentage of Rate Revenue, where Operating Result equals operating revenue less operating expenses (including depreciation).	0-10%
Rate Stability	Rate revenue increases	Year-on-year increase in total rate revenue collected	Between 2% and 4%
Infrastructure and Asset Management	Asset Sustainability Ratio	Asset Sustainability Ratio measures whether the Council is renewing or replacing existing physical assets (roads, footpaths, buildings etc.) at the same rate the stock of assets is wearing out. The ratio is calculated by measuring capital expenditure on renewal or replacement of assets, relative to the planned spend outlined in the Council's Asset Management Plans.	Between 90%-110% on a rolling 3 year period
Debt Management	Net Financial Liabilities	A Council's indebtedness must be managed to ensure its liabilities and associated costs are met without impinging on the financial sustainability of the council. Net Financial Liabilities ratio measures the extent of what is owed by the Council less any liquid assets (i.e. cash or receivables) of the Council are met by its operating revenue.	≤ 75%
	Debt Servicing Ratio	Prudent use of debt also requires the Council to ensure that it has the financial capacity to service the outstanding debt in terms of meeting both Interest and Principal repayments. The Debt Servicing ratio measures Interest and Principal Loan repayments as a percentage of operating revenue.	< 15%

ASSUMPTIONS

The financial projections contained within the draft 2018-2027 LTFP are meant to provide an indication of the Council's direction and financial capacity rather than predicting the future financial performance and position of the Council.

The key assumptions underlying the draft LTFP are set out below:

1. Maintaining Existing Services at Current Service Standards

The draft LTFP is based on a "business as usual" assumption, which means that the Council will continue to provide the existing services at the current service levels and standards.

The "business as usual" assumption does not take into account any change in direction or service level in response to community expectations, legislative requirements or changing economic conditions.

It is recognised that the adoption of a “business as usual” assumption is somewhat unrealistic for a planning timeframe of ten (10) years, given changes in the World, National and State economic climates and community expectations and needs which may result in investment in new assets and service initiatives. While these new initiatives are unknown, for the purpose of developing the forward projections the draft LTFP assumes new initiative expenditure of \$600,000 per annum split 85%:15% between capital and operating expenditure respectively.

2. Rate Revenue Increases

The Reserve Bank of Australia has an inflationary target of between 2% and 3% per annum.

Rate revenue increases contained within draft LTFP are based on the 10 year average of CPI, which has been 2.4%.

3. Cost Escalation

The Reserve Bank of Australia has an inflationary target of between 2% and 3% per annum. Based on the 10 year average, CPI increases have been set at 2.4% for the life of the draft LTFP.

The price movement associated with goods and services which are used by Local Government is somewhat different to the goods and services consumed by the ‘average household’. Based on the 10 year average, it is assumed that Councils non salary costs will escalate at 2.96% per annum.

While in the main, a cost escalation factor has been assumed, based on experience, a cost escalation factor in excess of 2.96% has been applied to the following expenditure items:

- Waste Management expenditure has been indexed on average by 4.7% for the life of the LTFP.

The financial projections have assumed that wages and salary costs will increase by 2.25% per annum. All Council non- contract staff are parties to Enterprise Bargaining Agreements which cover periods of up to 3 years. As these Agreements will be renegotiated during the planning timeframe of the LTFP, the potential for unforeseen variations in the financial projections exist.

4. Asset Renewal and Replacement

The Council has in place Whole-of-Life Asset Management Plans for each major class of assets. The financial projections included in the draft LTFP are based on the asset renewal and replacement programs outlined in the current Whole-of-Life Asset Management Plans. The Asset Management Plans are expected to be reviewed in the near future and the LTFP will be updated to reflect the outcomes of that review.

Due to the unique nature of the Council’s asset base, the input costs to renew and replace the existing asset base, can be subject to cost escalations which are greater than CPI. The financial projections have assumed that construction costs will increase by 3.1%.

5. Funding

Based on the principle of intergenerational equity, the draft LTFP assumes that the Council will borrow to fund new and upgraded assets.

Interest rates on new borrowings are forecast at 4.5% per annum. Interest rates on investment income is forecast at 3.5%.

Cash and cash equivalents projections, when possible, are based on an ideal closing cash balance equivalent to one month’s working capital requirements.

6. Grants and Subsidies

The Council receives Grants and Subsidies from both the State and Federal Governments to fund Council services and programs. It is assumed existing Operating Grants will continue to be provided in the future and have been indexed by 3.0% pa.

The financial projections include Capital Grant revenue to assist in funding for specific new capital projects. As this revenue is dependent on the pool of Government funding available, it is difficult to predict how successful the Council will be in securing funds in the future.

7. Depreciation

Depreciation is an allowance that represents the consumption of an assets service potential (asset life), or put simply, its wear and tear. Depreciation is based on the written down replacement value of an asset. The Council undertakes an independent valuation of its major asset classes every five (5) years. In the interim years, a review and update of the replacement cost is undertaken based on the annual average movement in value of like assets verified by the Council's Valuer.

The escalation rates to reflect asset revaluations applied in the financial projections is between 1 and 3% across the life of the LTFP, dependent upon the asset class.

8. Capital Investment

The draft LTFP proposes that the Council undertake a number of Assets Projects to upgrade to the value of \$35 million. The projects included within the draft LTFP are a combination of projects which have been adopted by the Council and the major projects, yet to be completed, which were endorsed in principle by the Council as part of the 2012-2021 Long Term Financial Plan. Details of the major projects are contained in the draft Long Term Financial Plan which is contained in **Attachment A**. In addition, the draft LTFP assumes that the Council will expend \$8.5 million each year to undertake the Asset and Infrastructure Renewal Program

OPTIONS

The Council can choose to endorse the draft Long Term Financial Plan, as contained in **Attachment A**, or can choose to vary the draft Long Term Financial Plan by either:

- changing the base assumptions; and/or
- changing the timing of capital investment priorities.

It is recommended that the draft Long Term Financial Plan, as contained in **Attachment A**, be endorsed for the purpose of community consultation.

CONCLUSION

Based on the underlying assumptions contained within the draft LTFP, the financial projections indicate that the Council is in a position to deliver on its financial goal of being a *City which delivers on our Strategic Outcomes by managing our financial resources in a sustainable and equitable manner*.

The Council's Operating Surplus ratio, over the period, is forecast to be on average 2.7%, with the annual Operating Surplus for the life of the LTFP ranging from \$1 million to \$2.5 million. The Council will invest \$8.5 million each year to undertake the asset and infrastructure renewal program, with this being complemented with \$35 million which is planned to be spent on major asset upgrades and enhancements. Despite this significant level of investment, the Council will be in a position to effectively manage its debt position.

Rate revenue increases are stable over the life of the LTFP indicating equity between generations and that current and future ratepayers pay only for their share of the City's assets and services.

COMMENTS

If Elected Members have any questions or require clarification in relation to specific items, and/or any issues raised in this report, do not hesitate to contact the Acting General Manager, Corporate Services, Sharon Perkins, prior to the meeting.

RECOMMENDATION

1. That the draft Long-Term Financial Plan for the period 2017-2018 to 2026-2027, as contained in Attachment A be endorsed “in principle”.
 2. That the draft Long Term Financial Plan document contained within Attachment A, be approved for release for community consultation, subject to the incorporation of any amendments which may be determined by the Council.
 3. That a report in respect to the adoption of the draft 2018-2027 Long Term Financial Plan, be prepared for the Council's consideration following the community consultation period.
-

Cr Dottore returned to the meeting at 8.57pm.
Cr Moore left the meeting at 9.00pm.
Cr Moore returned to the meeting at 9.03pm.
Cr Granozio left the meeting at 9.05pm.

Cr Minney moved:

1. *That the draft Long-Term Financial Plan for the period 2017-2018 to 2026-2027, as contained in Attachment A be endorsed “in principle”.*
2. *That the draft Long Term Financial Plan document contained within Attachment A, be approved for release for community consultation, subject to the incorporation of any amendments which may be determined by the Council.*
3. *That a report in respect to the adoption of the draft 2018-2027 Long Term Financial Plan, be prepared for the Council's consideration following the community consultation period.*

Seconded by Cr Knoblauch and carried unanimously.

Cr Wormald left the meeting at 9.06pm.
Cr Mex left the meeting at 9.07pm.
Cr Mex returned to the meeting at 9.07pm.
Cr Granozio returned to the meeting at 9.08pm.

Section 3 – Governance & General Reports

11.5 REPORTS OUTSTANDING

REPORT AUTHOR: Chief Executive Officer
GENERAL MANAGER: Chief Executive Officer
CONTACT NUMBER: 83664520
FILE REFERENCE: Nil
ATTACHMENTS: A

PURPOSE OF REPORT

As part of the Organisation's management system, a Reports Outstanding List will be prepared on a monthly basis. The purpose of the List is to keep track of any reports that have been requested and the status of those reports.

A copy of the List is contained in **Attachment A**.

BACKGROUND

Nil

DISCUSSION

Nil

RECOMMENDATION

That the report be received and noted.

Cr Minney moved:

That the report be received and noted.

Seconded by Cr Duke and carried.

11.6 2017 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION NATIONAL GENERAL ASSEMBLY

REPORT AUTHOR: General Manager, Governance & Community Affairs
GENERAL MANAGER: Chief Executive Officer
CONTACT NUMBER: 83664549
FILE REFERENCE: S/00374
ATTACHMENTS: A - B

PURPOSE OF REPORT

The purpose of this report is to advise the Council of the 2017 Australian Local Government Association (ALGA) National General Assembly.

BACKGROUND

The ALGA holds a National General Assembly each year. The Assembly will be held in Canberra from 18-21 June 2017.

The purpose of the National General Assembly is to bring together delegates from Local Government to debate issues of national significance to Local Government. It provides an opportunity for Local Government to develop and express a united position on core issues affecting their communities, with access to influential decision makers (ie Federal Government), at both the political and staff level.

As well as providing planning sessions and workshops, the National General Assembly provides an opportunity for councils to put forward motions for debate.

As such, a significant component of the Assembly, is consumed with discussion, debate and voting on motions which are submitted by councils.

RELEVANT STRATEGIC DIRECTIONS & POLICIES

Not Applicable.

FINANCIAL AND BUDGET IMPLICATIONS

\$10,000.00 has been set aside for Elected Member training and attendance at conferences and seminars each financial year (\$5,000 for training and \$5,000 for conferences/seminars) as part of the Council's Operating Budget.

At the time of writing this report, a total of \$960 has been spent on Elected Member training and attendances at conferences and seminars.

EXTERNAL ECONOMIC IMPLICATIONS

Not Applicable.

SOCIAL ISSUES

Not Applicable.

CULTURAL ISSUES

Not Applicable.

ENVIRONMENTAL ISSUES

Not Applicable.

RESOURCE ISSUES

Not Applicable.

RISK MANAGEMENT

Not Applicable.

CONSULTATION

- **Elected Members**

Elected Members were advised of the date of the ALGA National General Assembly via a Memorandum from the General Manager, Governance & Community Affairs, dated 10 March 2017.

- **Community**

Not Applicable.

- **Staff**

Not Applicable.

- **Other Agencies**

Not Applicable.

DISCUSSION

The theme of the 2017 NGA, *Building Tomorrow's Communities*, reflects *the renewed focus across all levels of government on the roles and responsibilities of the public sector and the challenge of meeting our communities' needs*.

A copy of the Program for the Assembly is contained within **Attachment A**.

A memorandum was forwarded to all Elected Members inviting them to advise the General Manager, Governance & Community Affairs if they wished to attend the 2017 Assembly by Wednesday 23 March 2017.

Cr Minney has advised that he would like to attend the 2017 Assembly.

Notices of Motion

The National General Assembly also provides an opportunity for councils to submit motions for consideration at the Assembly.

Once again, the ALGA has advised that all motions submitted for consideration at the Assembly, will undergo strict assessment against the criteria of national significance. All motions that do not meet the criteria will be forwarded to the relevant State association for consideration.

A Discussion Paper which provides background information on the themes has been prepared to assist councils. A copy of the Discussion Paper is contained within **Attachment B**.

The issues presented in the Discussion Paper are designed to stimulate ideas that may form the basis of Notices of Motions to be considered at the NGA.

To be eligible for inclusion in the National General Assembly Business Papers motions must:

1. fall under one of the themes;
2. be relevant to the work of local government nationally; and
3. complement or build on the policy objectives of state or territory association.

Motions submitted will be reviewed against these principles by the General Assembly Review Committee and State/Territory associations, as to their eligibility for inclusion in the General Assembly Business Papers.

A memorandum was forwarded to all Elected Members inviting them to contact the General Manager, Governance & Community Affairs if they wished to submit a Notice of Motion to the Assembly to enable the matter to be investigated and, if required, a report to be prepared for the Council's consideration of the matter.

At the time of writing this report, the General Manager, Governance & Community Affairs had not been contacted by any Elected Member wishing to submit a Notice of Motion.

OPTIONS

The Council can choose to submit a Notice of Motion to the Australian Local Government Association for consideration at the 2017 National General Assembly.

CONCLUSION

Notices of Motion must be submitted to the Australian Local Government Association by 21 April 2017, if the Motions are to be considered at the National General Assembly.

COMMENTS

Nil.

RECOMMENDATION

That Cr John Minney be given approval to attend the 2017 Australian Local Government Association (ALGA) National General Assembly in Canberra from 18-21 June 2017.

Cr Duke moved:

That Cr John Minney be given approval to attend the 2017 Australian Local Government Association (ALGA) National General Assembly in Canberra from 18-21 June 2017.

Seconded by Cr Moore and carried unanimously.

11.7 DEED OF EXTENSION – MARDEN SOCCER PITCHES

REPORT AUTHOR: General Manager, Governance & Community Affairs
GENERAL MANAGER: Chief Executive Officer
CONTACT NUMBER: 8366 4549
FILE REFERENCE: S/00452
ATTACHMENTS: A

PURPOSE OF REPORT

The purpose of this report is to present the Deed of Extension between the Council and the Minister for Education and Child Development, which provides for the extension of the Licence Agreement for the use of the Marden Soccer Pitches, for a further twenty (20) year period for the Council's consideration and approval.

BACKGROUND

In 1996, the former City of Payneham entered into a Licence Agreement (the Agreement) with the Minister for Education and Children's Services (now the Minister for Education and Child Development) (the Minister) which allows students from the Marden College to access and use the Marden Soccer Pitches between 8.00am and 4.30pm each School Day. The term of the Agreement is for a period of 20 years from 1997, with a right of renewal for another 20 years, thus encumbering the land until 2037. The Minister for Education and Child Development has the right of renewal under the same terms and conditions as set out in the Agreement.

The Agreement (ie the first 20 year term) will expire on 3 April 2017 and therefore the Minister has written to the Council seeking an extension to the Agreement for the additional 20 year term, via a Deed of Extension (the Deed).

A copy of the Deed is contained within **Attachment A**.

RELEVANT STRATEGIC DIRECTIONS & POLICIES

The relevant Goals contained in *CityPlan 2030* are:

Outcome 1: Social Equity

A connected, accessible and pedestrian friendly community.

Objectives

Convenient and accessible services and facilities.

A strong and resilient community.

FINANCIAL AND BUDGET IMPLICATIONS

The Deed makes provision for the same terms and conditions as the Agreement and therefore there are no additional financial implications for the Council as part of the extension of the Agreement period.

RECOMMENDATION

That the Mayor and Chief Executive Officer be authorised to sign and seal the Deed of Extension for the use of the Marden Soccer Pitches between the Minister for Education and Child Development and the Council for a further 20 year term.

Cr Duke moved:

That the Mayor and Chief Executive Officer be authorised to sign and seal the Deed of Extension for the use of the Marden Soccer Pitches between the Minister for Education and Child Development and the Council for a further 20 year term.

Seconded by Cr Dottore and carried.

11.8 2016 EVERY GENERATION FESTIVAL

REPORT AUTHOR: Manager, Community Services
GENERAL MANAGER: General Manager, Governance & Community Affairs
CONTACT NUMBER: 8366 4600
FILE REFERENCE: S/03896
ATTACHMENTS: A

PURPOSE OF REPORT

The purpose of this report is to provide the Council with an evaluation of the 2016 Every Generation Festival 2016.

BACKGROUND

The Council on the Ageing (COTA) Every Generation Festival is one of Australia's longest running annual arts and community festivals, regularly attracting over 100,000 participants across the state. The Festival celebrates the valuable contribution made by older people to the community.

The City of Norwood Payneham & St Peters has been a longstanding supporter and partner of the COTA Every Generation Festival for the past ten (10) years. Initially the Council held an annual concert as part of COTA's Every Generation Program, In 2015 the Council conducted its Every Generation Festival (the Festival), over a four (4) week period.

The Festival was again held in October 2016. The Council's 2016 Every Generation Festival once again focused on well-being activities such as Yoga, Pilates, bike riding workshops, which promoted and contributed to the health and well-being of citizens. Whilst the 2015 Every Generation Festival was a month long program of activities the 2016 Every Generation Festival was held over a two (2) week period, to align with COTA's Festival time frame. The activities were open to citizens of all ages.

This report provides an evaluation of the Council's 2016 Every Generation Festival.

RELEVANT STRATEGIC DIRECTIONS & POLICIES

The relevant Goals contained in City Plan 2030 are;

Outcome 1 Social Equity

Objective 4 A strong and resilient communities

Strategy - Encourage increased physical activity and healthier lifestyles.

Strategy - Encourage lifelong learning

The 2016 Every Generation Festival provides a range of opportunities for citizens of all generations to participate. The activities available promoted healthy lifestyles and lifelong learning through healthy eating, being physically active and socially engaged.

The focus on healthier lifestyles and lifelong learning is also consistent with the intent and priorities under the Eastern Regional Public Health Plan – *Better Living Better Health*. The activities provided through the Every Generation Festival align with *Priority Area 2: Increasing Opportunities for Healthy Living, Healthy Eating and Being Active*.

FINANCIAL AND BUDGET IMPLICATIONS

The Council has allocated \$7000 to participate in the Every Generation Festival. These funds have been traditionally used to host the Council's Every Generation Concert as part of the Festival. As part of the 2016-2017 Budget, the Council allocated an additional \$7,000 to deliver a program of activities rather than just one (1) event.

The overall total costs for the 2016 Every Generation Festival are set out in Table 1 below.

TABLE 1: SUMMARY OF EXPENDITURE AND INCOME

	Budget	Actual
Income	-\$2000	-\$1,632
Expenditure	\$14,000	\$9,792
Total Cost to Council	\$12,000	\$8,160

To assist in financing the program of activities, income was received through the sale of tickets for activities such as the Every Generation Concert and Wine Tasting event. The income received was slightly under budget as the Concert attracted fewer participants than initially expected.

As part of the Festival, the *Back on the Bike* Workshops and guest speaker Ms Sophie Thomson were organised. These activities were funded, through grant funding received from the State Department of Planning, Transport and Infrastructure. The total cost of the Every Generation Festival (\$9,792) includes the costs of the *Back on Your Bike* Workshops and guest speaker Ms Sophie Thomson.

EXTERNAL ECONOMIC IMPLICATIONS

Not Applicable.

SOCIAL ISSUES

The Council's Community Profile indicates that there is a significant number of older citizens (approximately 21%) living in the City. One of the objectives of the Every Generation Festival is to provide opportunities for older citizens to engage positively in their local community and highlight the value and contribution of older citizens, thereby promoting a positive image of older people to the broader community.

In order to facilitate access for potential participants, consideration was given to accessibility by ensuring that the venues were accessible and that the activities were appropriate and affordable for citizens on low incomes. The Festival was open to citizens of all ages, cultures and abilities.

CULTURAL ISSUES

There were no specific cultural issues associated with the Every Generation Program.

ENVIRONMENTAL ISSUES

There were no environmental issues in relation to the Every Generation Festival Program.

RESOURCE ISSUES

The Every Generation Festival was managed internally by the Council's Events Coordinators and Community Services Unit with assistance from other council departments such as Customer Service, Library Services & Lifelong Learning, Cultural Heritage and Urban Planning and Sustainability.

RISK MANAGEMENT

A risk assessment of all Festival activities was undertaken. Risks identified included managing the health and well-being of participants' in particular vulnerable citizens. In short ensuring Council's responsibility of duty of care was upheld. These risks were managed through actions such as:

- setting a maximum on the number of participants that could participate in various activities;
- ensuring contracted Instructors had the relevant skills and accreditation and clearances (National Criminal History Check) to undertake the activity;
- procedures in place to respond to incidents and accidents;
- ensuring facilities chosen for the events and activities were accessible;

CONSULTATION

- **Elected Members**
Not Applicable
- **Community**
Not Applicable
- **Staff**
Not Applicable
- **Other Agencies**
Advice has been sought from COTA with respect to the timing and format of the Every Generation Festival in 2017.

DISCUSSION

The 2016 Every Generation Festival provided a range of events, activities and programs for all citizens. A total 15 different events, programs and activities were held as part of the Festival, including the following:

- Every Generation Concert;
- Computer Classes;
- From Mess to Less Seminar;
- Sophie Thompson “Falling in Love With You Soil Seminar”;
- St Peters Rotary Shed Sale ;
- Community Garden Tours ;
- Tai Chi (1 session);
- Heart Foundation Walking Groups;
- Yoga (2 sessions);
- Pilates (2 sessions);
- Healthy Eating Supermarket Tours;
- Back on the Bike Workshops;
- All Along the Leafy Avenues- St Peters History Walk;
- Learn to Crochet Classes (2 sessions);and
- Tasting Wines of Italy.

There were a number of activities aimed at encouraging adults and older citizens to become active through low impact exercise options, including the *Tai Chi in the Park*, *Yoga and Pilates* classes. All classes were delivered by experienced Instructors. The *Tai Chi in the Park* class was again held at Dunstone Grove – Linde Reserve. The Yoga and Pilates classes were held at the Payneham Library and Facilities complex.

The Heart Foundation Walking groups welcomed existing and new members to join their regular walks around Norwood and Stepney lead by Heart Foundation Volunteers. The *All Along the Leafy Avenues- St Peters History Walk* Cultural History Walks provided an opportunity for participants to explore the suburb of St Peter’s. Both the *Heart Foundation Walking Groups* and Cultural History Walks were well attended with 38 citizens participating in the *Heart Foundation Walking Groups* and 20 citizens participating in the Cultural History Walk.

One of the objectives of the Festival is to promote existing Council services and new initiatives. In this regard the *Back on the Bike Workshops* which were organised by the Council’s Sustainability Unit were extremely successful with. Both, workshops had a maximum capacity of 12 participants each and were booked out. The workshops were designed to build confidence in citizens to ride their bikes in the community. Feedback from participants regarding the *Back on the Bike* workshops has all been positive with participants suggesting the Council should conduct them again.

The Festival Program also had a lifelong learning focus, and included one to one computer training sessions, *From Mess to Less- Declutter Your Space, Home and Mind Seminar and Learn to Crochet* classes.

The computer training included individual training and other small group computer training sessions (i.e. 3-4 participants per session) delivered by the Council's Library Services Staff on topics such as *Google Tips and Tricks*, *EBooks with Overdrive & More* and *IPad Basics*, The one to one computer training sessions provided citizens with personalised sessions on topics such as the internet, android devices and email.

The *From Mess to Less – Declutter Your Space, Home and Mind* which was presented by Ms Rebecca Mezzino, from Clearspace at the Payneham Library. The *From Mess to Less* presentation offered simple tips, tools and techniques to assist citizens to get organised and declutter their homes. The Learn to Crochet classes were fully booked and attracted both young and older participants.

The 2016 Every Generation Festival also featured an open day at the Linde Reserve Community Garden on Saturday 22 October 2016. This included a tour of the Linde Community Garden and a presentation by ABC's Sophie Thomson on "*Falling in Love with You Soil*". The St Peters Rotary Shed was also open for business with free morning tea for attendees.

In association with the Parade Cellars a wine tasting event *Tasting Wines of Italy* was held for participants wanting to learn about and taste wines a range of Italian Wines. Whilst participants experienced the diversity of Italian wines the event also provided a good forum for people to connect socially.

This 2016 Every Generation Concert featured the South Australian Police Band and was held in the Norwood Concert Hall. Morning Tea was provided to all participants who attended.

A copy of the 2016 Every General Festival Program is contained within **Attachment A**.

Attendances

Approximately 430 citizens participated in the range of activities as part of the Festival. This estimated figure represents individual participants who participated in one or more of the activities on offer. Approximately 10% of participants had attended more than one (1) activity of the Festival.

The majority of participants lived locally with approximately 68% residing in the City of Norwood Payneham & St Peters. The remaining 32% of attendees came from other Local Government Areas such as Campbelltown, Burnside, Prospect, Walkerville, Port Adelaide Enfield, Tea Tree Gully Charles Sturt, Onkaparinga, Marion and Victor Harbor.

Table.2 below provides a summary of the number of participants for each activity. The *Capacity* column indicates the maximum number of participants that could attend, taking into consideration costs, resources available and risk management requirements.

TABLE 2: SUMMARY OF ATTENDANCES FOR THE 2016 EVERY GENERATION FESTIVAL

Activity	Capacity	Participant Numbers
Every Generation Concert	200	153
Computer Classes (5 Classes)	5 (per class)	16
From Mess to Less Seminar	60	47
Sophie Thompson "Falling in Love With You Soil Seminar"	50	44
St Peters Rotary Shed Sale	No limit	60
Community Garden Tour	No limit	14
Tai Chi (1 sessions)	15	13
Heart Foundation Walking Groups	No limit	38
Yoga (2 Sessions)	12 (per session)	18
Pilates (2 Sessions)	12 (per session)	14
Healthy Eating Supermarket Tours (1)	6	6
Back on the Bike Workshops	24	24
All Along the Leafy Avenues- St Peters History Walk	20	20
Learn to Crochet Classes (2)	15 (per session)	27
Tasting Wines of Italy	30	23

Most activities and events were well attended. Activities such as the *Back on the Bike*, Workshops, Computing training, and both seminars (i.e. *Love Your Soil* and *from Mess to Less*) were particularly successful with participants providing positive feedback and requesting that they be held again.

Attendances at the Tai Chi, Yoga and Pilates were lower than expected. Whilst all three (3) activities were fully booked, unfortunately not all participants who booked attended their selected activity.

It was pleasing to see that in comparison to the 2015 Every Generation Concert, attendances for the Every Generation Concert's improved by 37% (i.e. an additional 42 people attended the concert in 2016). The improvement in attendances at the Concert is attributable to changing the concert from the weekend event to a weekday and the return of the South Australian Police Band.

Feedback

Participants were provided with a survey seeking their feedback regarding the 2016 Every Generation Festival. The Council received 203 responses to the survey. The majority of survey respondents (97%) indicated that wanted the Festival to continue in 2017. Respondents from the survey provided positive feedback regarding the activities and events they participated in, including the following:

- *Brilliant Festival thanks for all your organization;*
- *Fantastic Program;*
- *The 2 shows I attended were so good I will be attending more next year;*
- *Excellent ...brought back memories;*
- *Look forward to attending the 2017 Festival;*
- *I and my partner enjoyed the variety of experiences. It was really good that they were local, easy to access, with easy parking, and free or low cost. Thank you so much!*
- *Congratulations to the organisers.*

The Council on the Ageing (COTA) is enthusiastic about the Council's involvement in its Every Generation Program and would like the Council to continue to support the Every Generation Festival Program.

Based on the success of the Council's 2015 and 2016 Every Generation Festivals, it is recommended that the Council continues to deliver the annual Every Generation Program. It is suggested that the Council's Festival continue to align with COTA's Every Generation Program, which will provide the Council with the opportunity to promote the Festival under a recognised and established brand.

OPTIONS

There are a number of options available to the Council in terms of the 2017 Every General Festival, which include not participating in the 2017 Festival, only hosting the Every Generation Festival Concert, to providing a range of events/activities for the duration of the 2017 Every Generation Festival.

Based on the success of the Council's 2016 Every Generation Festival, it is recommended that the Council continue to provide a full range of events/activities as part of the 2017 Every Generation Festival over the two (2) week period of the Festival.

CONCLUSION

The Every Generation Festival Program is based on an inclusive community engagement model which aims to foster participation of the aged and general community whilst promoting healthy lifestyles, increased physical activity and encouraging lifelong learning opportunities.

COMMENTS

Nil

RECOMMENDATION

1. That the report be received and noted.
 2. That the Council's participation in the 2017 Every Generation Festival be endorsed.
-

Cr Mex moved:

1. *That the report be received and noted.*
2. *That the Council's participation in the 2017 Every Generation Festival be endorsed.*

Seconded by Cr Moore and carried.

12. ADOPTION OF COMMITTEE MINUTES

REPORT AUTHOR: General Manager, Governance & Community Affairs
GENERAL MANAGER: Chief Executive Officer
CONTACT NUMBER: 8366 4549
FILE REFERENCE: Not Applicable
ATTACHMENTS: A

PURPOSE OF REPORT

The purpose of the report is to present to the Council the Minutes of the following Committee Meetings for the Council's consideration and adoption of the recommendations contained within the Minutes:

- Norwood Parade Precinct Committee – 28 March 2017
(A copy of the Minutes of the Norwood Parade Precinct Committee is contained within **Attachment A**)

ADOPTION OF COMMITTEE MINUTES

- **Norwood Parade Precinct Committee**

Cr Minney moved that the minutes of the meeting of the Norwood Parade Precinct Committee held on 28 March 2017, be received and that the resolutions set out therein as recommendations to the Council are adopted as decisions of the Council. Seconded by Cr Whittington and carried.

13. **OTHER BUSINESS**
Nil

14. **CONFIDENTIAL REPORTS**

14.1 COUNCIL RELATED MATTER

RECOMMENDATION 1

That pursuant to Section 90(2) and (3) of the Local Government Act, 1999 the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

RECOMMENDATION 2

Under Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report, minutes and discussion be kept confidential until all relevant documents have been entered into and signed by the parties.

Cr Knoblauch moved:

That pursuant to Section 90(2) and (3) of the Local Government Act, 1999 the Council orders that the public, with the exception of the Council staff present [Chief Executive Officer, General Manager, Governance & Community Affairs, General Manager, Urban Planning & Environment, General Manager, Urban Services, Acting General Manager, Corporate Services and Executive Assistant, Urban Services], be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded by Cr Frogley and carried.

Cr Knoblauch moved:

Under Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report, minutes and discussion be kept confidential until all relevant documents have been entered into and signed by the parties.

Seconded by Cr Minney and carried.

14.2 COUNCIL RELATED MATTER

RECOMMENDATION 1

That pursuant to Section 90(2) and (3) of the Local Government Act, 1999 the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (b) information the disclosure of which –
 - (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - (ii) would, on balance, be contrary to the public interest;

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

RECOMMENDATION 2

Under Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report, discussion and minutes be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed.

Cr Knoblauch moved:

That pursuant to Section 90(2) and (3) of the Local Government Act, 1999 the Council orders that the public, with the exception of the Council staff present [Chief Executive Officer, General Manager, Governance & Community Affairs, General Manager, Urban Planning & Environment, General Manager, Urban Services, Acting General Manager, Corporate Services and Executive Assistant, Urban Services], be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (b) information the disclosure of which –*
 - (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - (ii) would, on balance, be contrary to the public interest;*

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded by Cr Granozio and carried.

Cr Minney moved:

Under Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report, discussion and minutes be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed.

Seconded by Cr Shepherdson and carried.

14.3 COUNCIL RELATED MATTER

RECOMMENDATION 1

That pursuant to Section 90(2) and (3) of the Local Government Act, 1999 the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (e) matters affecting the security of the Council, members or employees of the Council, or Council property, or the safety of any person;

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

RECOMMENDATION 2

Under Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report, with the exception of the minutes and attachments, be kept confidential for a period not exceeding six (6) months, after which time the order will be reviewed.

Cr Knoblauch moved:

That pursuant to Section 90(2) and (3) of the Local Government Act, 1999 the Council orders that the public, with the exception of the Council staff present [Chief Executive Officer, General Manager, Governance & Community Affairs, General Manager, Urban Planning & Environment, General Manager, Urban Services, Acting General Manager, Corporate Services and Executive Assistant, Urban Services], be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (e) matters affecting the security of the Council, members or employees of the Council, or Council property, or the safety of any person;*

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded by Cr Shepherdson and carried unanimously.

Cr Shepherdson moved:

That the report be received and noted and that the actions of the Chief Executive Officer in finalising the City of Norwood Payneham & St Peters Municipal Officers Enterprise Agreement No. 7 (2016 – 2019), be endorsed.

Seconded by Cr Granozio and carried.

Cr Shepherdson moved:

Under Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report, with the exception of the minutes and attachments, be kept confidential for a period not exceeding six (6) months, after which time the order will be reviewed.

Seconded by Cr Minney and carried unanimously.

15. CLOSURE

There being no further business, the Mayor declared the meeting closed at 9.45pm.

Mayor Robert Bria

Minutes Confirmed on _____
(date)