

Special Council Meeting Minutes

31 July 2017

Our Vision

*A City which values its heritage, cultural diversity,
sense of place and natural environment.*

*A progressive City which is prosperous, sustainable
and socially cohesive, with a strong community spirit.*

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City of
Norwood
Payneham
& St Peters

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VENUE Council Chambers, Norwood Town Hall

HOUR 7.00pm

PRESENT

Council Members Mayor Robert Bria
Cr Lucy Marcuccitti (entered the meeting at 7.08pm)
Cr Christel Mex
Cr Carlo Dottore
Cr Evonne Moore
Cr John Frogley
Cr Garry Knoblauch
Cr John Minney
Cr Sue Whittington

Staff Carlos Buzzetti (Acting Chief Executive Officer)
Lisa Mara (General Manager, Governance & Community Affairs)
Tina Zullo (Administration Officer, Governance & Community Affairs)

APOLOGIES Cr Kevin Shepherdson, Cr Kevin Duke, Cr Connie Granozio

ABSENT Cr Paul Wormald

1. CONFIRMATION OF THE MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 10 JULY 2017

Cr Minney moved that the minutes of the Special Council meeting held on 10 July 2017 be taken as read and confirmed. Seconded by Cr Dottore and carried unanimously.

2. STAFF REPORTS

2.1 QUADRENNIAL PUBLIC ART COMMISSION – ARTIST BRIEF

REPORT AUTHOR: General Manager, Governance & Community Affairs
GENERAL MANAGER: Chief Executive Officer
CONTACT NUMBER: 8366 4549
FILE REFERENCE: S/02696
ATTACHMENTS: A - B

PURPOSE OF REPORT

The purpose of this report is to present the draft Artist Brief to the Council for the Council's consideration and endorsement.

BACKGROUND

At its meeting held on Monday 3 July 2017, following consideration of various potential locations for the Council's third Quadrennial Public Artwork, the Council resolved the following:

1. *That the third Quadrennial Public Art Commission be placed in the reserve located on the corner of Nelson Street and Magill Road, Stepney.*
2. *That the Council notes that a Design Brief which sets out the Vision, Objectives and Outcomes, will now be developed for the Council's Quadrennial Public Art Commission and presented to the Quadrennial Public Art Committee for consideration and endorsement, prior to presentation to the Council for the Council's consideration and approval.*

In accordance with the Council's decision, a draft Artist Brief has been developed and was considered by the Quadrennial Public Art Committee (the Committee) at its meeting held on 19 July 2017. Following consideration of the draft Artist Brief, the Committee resolved the following:

That the Quadrennial Public Art Committee recommends to the Council that the Artist Brief, (Attachment A of this report) be endorsed for the purpose of inviting Expressions of Interest from artists for the Council's third Quadrennial Public Artwork, with the inclusion of the following on Page 5:

Any artwork that is intended to be interactive must also take these factors into consideration.

The draft Artist Brief is now presented to the Council for its consideration and endorsement, to enable the next stage of the process (ie calling for Expressions of Interest from artists) to be progressed.

A copy of the Minutes of the Quadrennial Public Art Committee Meeting held on 19 July 2017, and the draft Artist Brief is contained within **Attachment A**.

RELEVANT STRATEGIC DIRECTIONS & POLICIES

The relevant Goals contained in *CityPlan 2030* are:

Outcome 2: Cultural Vitality

Objective .1 A visually interesting, artistic and creative City

The provision of art in public places is recognised as integral to enlivening the public realm.

FINANCIAL AND BUDGET IMPLICATIONS

The Quadrennial Public Art Commission will be funded through the Council's Major Public Art Reserve Fund.

Additional funds may be available from Arts SA (subject to being successful) for artists' fees for the preparation of initial design concepts, for commission funding support or for support towards the commissioning of a major new work by a leading South Australian artist.

The long term maintenance requirements of the artwork will be assessed by the Quadrennial Public Art Committee. Any future decommissioning costs will also be identified at the time.

EXTERNAL ECONOMIC IMPLICATIONS

Not Applicable.

SOCIAL ISSUES

The enrichment of the public realm through the installation of a significant public artwork, is likely to enhance community well-being by attracting comment, debate and appreciation of the artwork.

CULTURAL ISSUES

The proposed artwork is intended to make an entry statement to the City, which will promote the positive image of the Council area as a place that is visually interesting, that values creativity and is a vibrant cultural centre.

ENVIRONMENTAL ISSUES

The Quadrennial Public Art Commission will be assessed throughout its design stages by the Quadrennial Public Art Committee, to ensure that it is not detrimental to the environment or environmental sustainability.

RESOURCE ISSUES

The installation of a major work of public art will involve detailed consultation between relevant Council staff.

RISK MANAGEMENT

The Quadrennial Public Art Commission will be assessed throughout its design phase by the Quadrennial Public Art Committee to ensure it does not pose any risk management issues. Tender documents and Contracts will address any risk management issues.

CONSULTATION

- **Elected Members**

At its meeting held on 3 July 2017, the Council considered a report regarding the selection of a suitable site upon which to locate the artwork.

At its meeting held on 19 July 2017, the Committee endorsed the Artist Brief which will provide the basis of the Expression of Interest for potential artists.

- **Community**

Not Applicable.

- **Staff**

Nil.

- **Other Agencies**

DISCUSSION

In addition to the location of the Council's third Quadrennial Public Artwork, the Council also endorsed the following framework for the commissioning of its Quadrennial Public Artwork:

VISION:

The Council intends to create an iconic public artwork which engages, challenges and stimulates its audience.

The artwork will enhance the City's reputation as a place with a deep connection to its heritage and a forward thinking approach to its future.

OBJECTIVES:

To create an artwork that will:

- *be a contemporary expression of the community's multidimensional nature and aspirations;*
- *be sympathetic to the City's distinct urban form and streetscape;*
- *celebrate the City's cultural identities;*
- *enhance the experience of living in, working in and visiting the City;*
- *contribute to the identity of the Council area;*
- *reflect the Council's commitment to valuing creative expression; and*
- *provide an opportunity for an established South Australian artist to produce a signature public artwork.*

OUTCOMES:

A high quality artwork that will:

- *add social and aesthetic value to its location;*
- *have enduring conceptual relevance;*
- *make an entry statement to the City; and*
- *raise the profile of the City of Norwood Payneham & St Peters as a community that values the arts.*

This framework has been incorporated into the draft Artist Brief.

In addition to the framework, the Artist Brief refers artists to the Council's *Magill Road Streetscape Framework*, which identifies this section of Magill Road as the *Traditional Precinct* and identifies the implementation of a threshold treatment at this intersection.

As part of its consideration of the Artist Brief, the Committee has recommended that the proposed artwork (including any interactive artwork), is to be designed and located to ensure that it does not adversely affect the safety of pedestrians, motorists or cyclists. In addition, the artwork should not pose a physical obstruction to traffic or to the sightlines of road users. This has been incorporated into the draft Artist Brief.

The Artist Brief also sets out the following commissioning process and timeline (refer to page 8):

5. COMMISSIONING PROCESS & TIMELINE

5.1 Process Overview

Advertising & Promotion: *An invitation to lodge an Expression of Interest commencing on Tuesday 8 August 2017 and closing at 2.00pm on **Thursday 31 August 2017.***

Expressions of Interest will be advertised in The Advertiser, the SA Tenders and Contracts website, the Council website and sent via direct email to members of the Council's Artists Register as well as via Arts SA networks.

Expressions of Interest will be assessed by the Quadrennial Public Art Committee according to the Assessment Criteria (see Section 5.3) **on 11 September 2017.**

On-Site Briefing: Shortlisted artists/s will be briefed on-site on **Friday 15 September 2017** at a time to be determined and a Contract of Engagement to develop concept design proposals for the public artwork will be issued. Attendance at this briefing is compulsory.

Concept Design Proposal Preparation: The design proposal fees of \$ 2,500 will be paid to each of the shortlisted artists/s for the preparation of their concept design proposals. Five (5) weeks will be available for design preparation.

Concept Design Proposal Presentation: The selected artists/teams will be required to present their concept design and budgetary proposals to the Quadrennial Public Art Assessment Panel on **Wednesday 18 October 2017**.

Concept Design Proposal Approval: the Quadrennial Public Art Committee will select one (1) concept and forward a recommendation to the Council for endorsement at the Special Council Meeting to be held on Monday 30 October 2017.

Upon selection of the final concept the project will progress through the following stages:

Design Development: Once relevant approvals are secured, the successful artist/s will be engaged to develop their design and ensure their proposal meets all safety, engineering and other Council requirements.

Design Development Approval. The work resulting from the Design Development Stage will be approved by the Quadrennial Public Art Committee at its meeting to be held on 27 November 2017. Formal approval from the Council will then be obtained at the Council Meeting to be held on Monday 4 December 2017.

Commission Agreement: The artist/s will then be engaged, through a Commissioning Agreement with the Council, to produce and install the work.

The artist will be required to notify the Council as least 28 days prior to the installation of the artwork. A pre-installation meeting with Council staff will be required to be held in June 2018, in order to confirm the exact location and discuss any requirements to redirect irrigation equipment and other landscape elements.

The artwork must be installed by Friday 3 August 2018.

As stated above, Expressions of Interest will commence on Tuesday, 8 August 2017 and close at 2.00pm on Thursday, 31 August 2017.

The Committee will undertake the assessment of the Expressions of Interest at its meeting to be held on 11 September 2017.

The Council will recall that the Terms of Reference for the Quadrennial Public Art Committee, set out the membership of the Committee as follows:

- Cr Sue Whittington;
- Cr Carlo Dottore;
- Cr John Minney;
- External Arts Expert; and
- A Representative of the Art in Public Places Committee of Arts SA or delegate.

A copy of the Terms of Reference for the Quadrennial Public Art Committee is contained within **Attachment B**.

At its first meeting held on 19 July 2017, in accordance with the Terms of Reference, the Committee appointed Cr Carlo Dottore as Presiding Member of the Committee.

Mr Roy Ananda, has also agreed to be a member of the Committee as the External Arts Expert. Elected Members may recall that Mr Ananda was previously appointed to the Committee which oversaw the commissioning of the Council's second Quadrennial Public Artwork, *Fallow* (St Peters Street).

Mr Ananda is a South Australian artist, writer and lecturer with the Adelaide Central School of Arts.

His profile, listed on the Adelaide Central School of Arts website, is as follows:

Since 2001 he has exhibited widely, holding solo exhibitions in Adelaide, Sydney, Melbourne and regional Victoria as well as participating in dozens of group exhibitions around Australia. Roy has received numerous grants from ArtsSA, The National Association for the Visual Arts and Australia Council; in 2010 he was the South Australian recipient of the Qantas Foundation Art Award. Roy's work frequently centres on speculative, process-based sculptural practice. His objects and installations reflect on the very act of making, yet are far from introspective. (<http://www.acsa.sa.edu.au/the-school/staff/academic-staff/roy-ananda/>)

Mr Ananda's experience and qualifications will provide valuable assistance and guidance to the Committee throughout this process.

In respect to the appointment of a *Representative of the Art in Public Places Committee of Arts SA or delegate*, stipulated in the Terms of Reference, Arts SA have advised that they are happy to assist with the commissioning and assessment process on an "as needs basis" however they have declined the invitation to be officially appointed to the Committee.

The assistance offered by Arts SA will be beneficial to the Committee during these stages of the process, however as this position, as set out in the Terms of Reference, will not be filled by Arts SA the Council needs to consider if it wishes to invite a new member on the basis of a different qualification to join the Committee and amend the Terms of Reference of the Committee accordingly.

The Council could determine, on the basis upon which Arts SA have advised that they will assist the Committee as required, to amend the Terms of Reference to reflect this arrangement and not invite a new member to be formally appointed to the Committee.

The role of the Committee, as set out in the Terms of Reference is as follows:

To oversee the contractual processes of the Council's Quadrennial Public Art Commission including:

- *short listing of Expressions of Interest;*
- *selecting an Artist's Concept for development for recommendation to the Council; and*
- *recommending approval of the developed Concept to the Council.*

Following the Council's determination of the successful artist, the Committee's role will be completed and will be wound up in accordance with the Terms of Reference.

Therefore, based on the above, the composition of the Committee, (ie three (3) Elected Members, Crs Whittington, Dottore and Minney and Mr Ananda) and the assistance which will be provided by Arts SA during the crucial stages of the commissioning, it is recommended that the Council amends the Terms of Reference of the Committee to reflect this arrangement and not, at this stage of the process, formally appoint a new member to the Committee

Following the final commissioning process of the artwork, Council staff will work with the successful artist to oversee the development and installation of the artwork by the beginning of August 2018 as set out in the Project Schedule.

OPTIONS

Artist Brief

The Framework, indicating the Vision, Objectives and Outcomes for the Council's third Quadrennial Public Art Commission and the preferred location for the artwork at the intersection of Nelson Street and Magill Road, have been determined by the Council.

The Council may however choose to amend the draft Artist Brief should the Council feel that amendments are necessary or additional information included within the Artist Brief which would assist potential artists in developing their respective concepts.

The Committee has endorsed the draft Artist Brief and has recommended that the Council adopts the Artist Brief as contained in Attachment A.

Terms of Reference for the Quadrennial Public Art Committee

The Council can determine to appoint a new person to the Committee, however for the reasons set out in this report, it is recommended that the Council amends the Terms of Reference of the Committee, to reflect the assistance which will be provided by Arts SA during the assessment and commissioning process of the Quadrennial Artwork.

This means that the Committee will continue with its function in accordance with the delegations which have been made to the Committee by the Council, with the assistance of Arts SA during the assessment and commissioning process.

CONCLUSION

Once the Artist Brief has been endorsed by the Council, the invitation to submit an Expression of Interest will be advertised and promoted.

COMMENTS

Nil.

RECOMMENDATION

1. That the Artist Brief, (Attachment A of this report) be endorsed for the purposes of inviting Expressions of Interest from artists for the Council's third Quadrennial Public Artwork.
2. That the Terms of Reference for the Quadrennial Public Art Committee be amended to recognise that a Representative from Arts SA will provide guidance and assistance to the Committee during the assessment and commissioning process of the Quadrennial Public Artwork, as required by the Committee.

Cr Whittington moved:

1. *That the Artist Brief, (Attachment A of this report) be endorsed for the purposes of inviting Expressions of Interest from artists for the Council's third Quadrennial Public Artwork, with the inclusion of the following addition in Section 2.1 Location of the Brief, stating:*
 - *have regard to the existing urban development and the parameters for future urban development, on sites situated adjacent to the location for the commissioned artwork.*
2. *That the Terms of Reference for the Quadrennial Public Art Committee be amended to recognise that a Representative from Arts SA will provide guidance and assistance to the Committee during the assessment and commissioning process of the Quadrennial Public Artwork, as required by the Committee.*

Seconded by Cr Mex and carried.

Cr Marcuccitti entered the meeting at 7.08pm.

3. CLOSURE

There being no further business, the Mayor declared the meeting closed at 7.08pm.

Mayor Robert Bria

Minutes Confirmed on _____
(date)