

Special Council Meeting Minutes

11 September 2017

Our Vision

*A City which values its heritage, cultural diversity,
sense of place and natural environment.*

*A progressive City which is prosperous, sustainable
and socially cohesive, with a strong community spirit.*

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City of
Norwood
Payneham
& St Peters

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VENUE Council Chambers, Norwood Town Hall

HOUR 7.30pm

PRESENT

Council Members Mayor Robert Bria
Cr Lucy Marcuccitti
Cr Christel Mex
Cr Connie Granozio
Cr Kevin Shepherdson
Cr Mike Stock (entered the meeting at 7.41pm)
Cr Carlo Dottore
Cr Kevin Duke
Cr Evonne Moore
Cr Garry Knoblauch
Cr John Minney
Cr Sue Whittington
Cr Paul Wormald (entered the meeting at 7.43pm)

Staff Mario Barone (Chief Executive Officer)
Lisa Mara (General Manager, Governance & Community Affairs)
Sharon Perkins (Acting General Manager, Corporate Services)
Keke Michalos (Acting Manager, Economic Development & Strategic Projects)
Olivia Franco (Strategic Projects Co-ordinator)
Marina Fischetti (Executive Assistant, Urban Services)

APOLOGIES Cr John Frogley

ABSENT Nil

**1. CONFIRMATION OF THE MINUTES OF THE COUNCIL MEETING HELD ON
4 SEPTEMBER 2017**

Cr Knoblauch moved that the minutes of the Council meeting held on 4 September 2017 be taken as read and confirmed. Seconded by Cr Minney and carried.

2. STAFF REPORTS

2.1 CITYPLAN 2030: SHAPING OUR FUTURE – UPDATE 2017 – RESULTS OF CONSULTATION AND PRESENTATION OF FINAL DOCUMENT

REPORT AUTHOR: Strategic Projects Coordinator
GENERAL MANAGER: Chief Executive Officer
CONTACT NUMBER: 8366 4524
FILE REFERENCE: S/04110 and S/04820
ATTACHMENTS: A – D

PURPOSE OF REPORT

The purpose of this report is to present the results of Stage 2 of the community engagement and consultation program for the final draft *CityPlan 2030 – Update 2017* document for the Council's consideration and approval.

BACKGROUND

At the Council meeting held on 3 July 2017, the Council endorsed the release of the draft *CityPlan 2030 – Update 2017* document, for the second and final stage of community engagement and consultation.

Following endorsement by the Council, the document was then finalised and released for community consultation for a period of four (4) weeks, commencing on Wednesday 2 August 2017 and concluding on Wednesday 30 August 2017.

In response to the comments received during Stage 2 of the community engagement and consultation process, a number of amendments are proposed and recommended to be made to the draft Plan which was released for consultation.

The purpose of this report is to seek the Council's approval of the final draft *CityPlan 2030 – Update 2017*. A copy of the final draft of the Plan with the recommended amendments is contained in **Attachment A**.

RELEVANT STRATEGIC DIRECTIONS & POLICIES

Not applicable.

FINANCIAL AND BUDGET IMPLICATIONS

The Council allocated a budget of \$35,000 for the preparation of *CityPlan 2030 – Update 2017*. It is anticipated that the costs associated with the printing and release of the final *CityPlan 2030 – Update 2017* document will be funded from the existing budget allocation.

EXTERNAL ECONOMIC IMPLICATIONS

Not Applicable.

SOCIAL ISSUES

Not Applicable.

CULTURAL ISSUES

Not Applicable.

ENVIRONMENTAL ISSUES

Not Applicable.

RESOURCE ISSUES

The review of *CityPlan 2030 – Update 2017*, has been undertaken by Council staff, with assistance from external consultants for both the first stage of community engagement and consultation activities, and the production of the final document.

RISK MANAGEMENT

There are no risks associated with the preparation of the *CityPlan 2030 – Update 2017* document.

CONSULTATION

- **Elected Members**

An Elected Member Workshop was held in September 2016, as part of developing the draft *CityPlan 2030 – Update 2017* document. An Information Session was subsequently held in June 2017 to present the proposed revised Objectives and Strategies, prior to finalising the draft *CityPlan 2030 – Update 2017* document for the second stage of the community engagement and consultation program.

The draft *CityPlan 2030 – Update 2017* document was presented to the Council on 3 July 2017 for review and consideration prior to placing the document on consultation.

- **Community**

Two (2) Community Forums were held in November 2016, with residents, businesses owners and operators, and representatives of local community groups participating in the sessions. Two (2) workshops were also held with students from schools within the City. Approximately 160 people participated across the four (4) sessions.

A four (4) week consultation period commencing on 2 August 2017 and concluding on 30 August 2017, has been undertaken. During this consultation period, three (3) community “drop-in sessions” were held at the St Peters Library on Tuesday 15 August 2017 at which 26 people attended.

- **Staff**

Three (3) Workshops were held with Council staff to provide input as part of developing the draft Plan. Additionally, Indicator Managers and other key staff who deliver and monitor the *CityPlan 2030* Indicators each year, were consulted and have assisted in reviewing the Indicators as part of the development of the draft Plan.

- **Other Agencies**

State and Local Government stakeholders, as well as Members of Parliament, were advised of the consultation period on the draft *CityPlan 2030 – Update 2017*, and invited to provide comments as part of Stage 2 of the community engagement and consultation program.

Three (3) responses were received from:

- The Hon Christopher Pyne MP, Member for Sturt;
- East Waste; and
- Natural Resources Adelaide & Mount Lofty Region.

These submissions are discussed in more detail in the Discussion section of this report.

DISCUSSION

As part of the two-stage community engagement and consultation program, the community was provided a number of opportunities to have input and comment on the draft *CityPlan 2030 – Update 2017* document.

In addition to the activities undertaken as part of Stage 1 of the community engagement and consultation program (as outlined in the Consultation section of this report), the following engagement and consultation activities were undertaken during Stage 2 of the community engagement program:

- four (4) week consultation period to enable the community to provide comments, including through an online survey and Comments Form, and to discuss the draft Plan with Council staff;
- media release prepared and distributed by the Council, notifying the community of the commencement of consultation on the draft Plan;
- display of the draft Plan at the Council's Principal Offices, Libraries and the St Peters Childcare Centre and Pre-School;
- promotion of the draft *CityPlan 2030 – Update 2017* document in the two (2) Messenger newspapers, the Council's website and the Council's bi-monthly e-newsletter;
- letters sent to the Principals of all seven (7) schools which participated in the *CityPlan 2030* Workshops in 2016, to encourage them to view and comment on the draft Plan;
- emails sent to all of the participants of the 2016 Community Forums and parents and caregivers of children attending the St Peters Childcare Centre and Pre-School, encouraging them to view and comment on the draft Plan;
- an article included in The Parade monthly business e-newsletter promoting *CityPlan 2030* and providing a link to the consultation webpage; and
- three (3) community drop-in sessions at the St Peters Library, held during the consultation period to enable citizens to discuss the draft Plan with Council staff.

A total of ten (10) submissions were received from the community as part of the Stage 2 engagement and consultation period, as well as Government Agencies and other stakeholders. This included three (3) submissions which were received after the closing date. It should be noted that all late submissions have still been taken into consideration.

The Comments Form (a copy of which is contained in **Attachment B**) provided opportunities for open responses on the draft Plan and asked whether there were any elements missing or that could be added to the draft *CityPlan 2030 – Update 2017* document. In response to the comments which have been received, a number of minor changes are proposed, together with some design and other graphical changes. All of these changes have been incorporated into the final draft of the Plan, a copy of which is contained in **Attachment A**.

Some of the comments which have been received are outside of the scope of *CityPlan 2030*, or related to specific Council operations and therefore are considered to be too detailed for inclusion in a high level Strategic Management Plan. Where appropriate, these comments have been passed onto relevant staff.

A copy of all of the submissions which have been received and a summary of the comments contained in the submissions, together with a response to each comment is provided in **Attachment C** and **Attachment D** of this report.

Additionally, Council staff have reviewed the draft Plan, and have proposed some minor amendments to improve readability of the Plan.

Set out below is a summary of the comments which have been received on the draft *CityPlan 2030 – Update 2017* (excluding those that were outside of the scope of the document):

General comments

- Support for the document and the overall appearance and layout of the draft Plan.
- Support for the continued use of the 'Quadruple Bottom Line Approach', which includes consideration of 'Culture'.
- Several comments providing suggestions for, or questioning about how, the Plan will be measured and tracked over time.
- Several comments relating to the provision of more car parking in the Council area.
- Suggestions in relation to the Council's waste management system.

Outcome 1: Social Equity

- More opportunities for lifelong learning and associated activities in the Council Libraries.
- Use of the resources that are in the community to promote diversity and opportunities for residents to be more involved.
- Request for 'more to assist with inclusion and diversity' actions to be included in the Plan.
- Request for a 'stronger reference to elders in the community' in the Plan.

Outcome 2: Cultural Vitality

- More opportunities for art programs and other activities for young adults.

Outcome 3: Economic Prosperity

- Using events and services to attract tourists to the City.

Outcome 4: Environmental Sustainability

- Recommendation that the 5% waste reduction Target be reduced to 1-2%, based on the waste reduction results over the past two (2) financial years.
- Inclusion of a reference to waste monitoring using smart technology (such as RFID tags on bins) under the heading 'What will this look like in 2030?'

Table 1 below sets out the proposed and recommended amendments to the draft *CityPlan 2030 – Update 2017* Objectives, Strategies, Indicators and Targets in response to the comments received. The changes are shown in bold font:

TABLE 1: SUMMARY OF MAJOR AMENDMENTS PROPOSED TO CITYPLAN 2030 – UPDATE 2017

OUTCOME	2017 DRAFT TEXT	PROPOSED AMENDMENT
Social Equity	Indicator B: Percentage of residents currently using the City's bicycle tracks as reported in the Council's Community Surveys.	Indicator B: <i>Percentage of residents currently using the City's bicycle routes as reported in the Council's Community Surveys.</i>
	Target B: Achieve a minimum of 80% of residents using bus stops and 40% of residents using cycle tracks as reported in the Council's Community Surveys.	Target B: <i>Achieve a minimum of 80% of residents using bus stops and 40% of residents using bicycle routes as reported in the Council's Community Surveys.</i>
	Objective 4. A strong, healthy and resilient community.	Objective 4. <i>A strong, healthy, resilient and inclusive community.</i>
	Target C: Achieve a resident satisfaction rating of 3.7 or above, and a business rating of 4.0 or above, out of 5.0 in the Council's Community Surveys.	Target C: <i>By 2020, achieve a resident satisfaction rating of 3.7 or above, and a business satisfaction rating of 4.0 or above, out of 5.0 in the Council's Community Surveys.</i>
	Target E: Decrease to 8% by 2021 Census.	Target E: <i>Decrease to 8% of residents paying 30% or more of income on housing costs by 2021 Census.</i>
Cultural Vitality	Indicator B: Proportion of residents who believe that cultural diversity is a positive influence in the community, surveyed every two years.	Indicator B: <i>Level of agreement of residents who believe that cultural diversity is a positive influence in the community, surveyed every two years.</i>
	Target B: Achieve a rating of 4.2 or above out of 5.0 in the Council's Community Surveys.	Target B: <i>Achieve an agreement rating of 4.2 or above out of 5.0 in the Council's Community Surveys.</i>
	Target E: At least 70% of residents attending a Council-run event as measured in the Council's Community Surveys.	Target E: <i>Achieve at least 70% of residents attending a Council-run event as measured in the Council's Community Surveys.</i>

Economic Prosperity	Indicator B: Level of agreement that the mix of businesses in the business precincts contributes to the prosperity of the area, surveyed every two years.	Indicator B: <i>Level of agreement by businesses that the mix of businesses in the business precincts contributes to the prosperity of the area, surveyed every two years.</i>
	Target B: Achieve a rating of 3.2 or above out of 5.0 in the Council's Community Surveys.	Target B: <i>Achieve an agreement rating from businesses of 3.2 or above out of 5.0 in the Council's Community Surveys.</i>
Environmental Sustainability	What will this look like in 2030? We use less resources and produce minimal waste.	What will this look like in 2030? <i>We use less resources, and proactively monitor our waste production and recycling, and adapt our programs to continue to reduce our waste.</i>
	Indicator A: Community recycling and green waste tonnes diverted from landfill as a percentage of the total waste collected, measured each financial year.	Indicator A: <i>Tonnes of community recycling and green waste diverted from landfill as a percentage of the total waste collected, measured each financial year.</i>
	Target B: Corporate: 5% less than level in 2015/2016 by 2020. Community: 5% less than level in 2015/2016 by 2020.	Target B: <i>Corporate: 5% less consumption than in 2015/2016 by 2020. Community: 5% less consumption than in 2015/2016 by 2020.</i>
	Indicator E: Number of initiatives to promote and educate the community about the value of native vegetation, measured annually.	Indicator E: <i>Number of initiatives to promote and educate the community about the value of native flora and fauna, per year.</i>
	Target E: Undertake at least 2 initiatives to promote the value of native vegetation each year.	Target E: <i>Undertake at least 2 initiatives to promote the value of native flora and fauna per year.</i>

It should be noted that minor changes to the wording of the Targets and Baseline Data of each of the Outcomes have also been undertaken, to improve the clarity and readability of these components of the draft Plan.

In summary, the proposed amendments to the draft *CityPlan 2030 – Update 2017* document are relatively minor, which suggests that generally the Plan meets the expectations and strategic directions of the community for the future of the City. The major review of *CityPlan 2030* is scheduled for 2020 and will require a more comprehensive review and community engagement and consultation program.

Following approval of the final *CityPlan 2030 – Update 2017* document, the following activities will be undertaken to promote the release of the final Plan:

- media release(s);
- article on the Council's website, *LookEast* (December edition) and e-newsletter;
- updates to the *CityPlan 2030* webpage on the Council's website; and
- printing and distribution of the final *CityPlan 2030 – Update 2017* document.

Additionally, all future references to *CityPlan 2030* will be based on the updated document (as amended).

OPTIONS

The Council can choose to endorse the final *CityPlan 2030 – Update 2017* document, or it can make further amendments if it so chooses.

However, the *CityPlan 2030 – Update 2017* is prepared based on the comments which have been received during the two (2) stage community engagement and consultation program, as well as extensive research into trends and changes that have occurred since the 2012 update, input from Elected Members, and internal reviews undertaken by Council staff. On this basis, it is recommended that the final *CityPlan 2030* document as contained in **Attachment A**, be endorsed by the Council.

CONCLUSION

The 2017 update of *CityPlan 2030: Shaping Our Future*, seeks to build upon the strategic directions identified by the Council in the first iteration of the Plan in 2008, as the Council works towards the overarching Vision and Goal of Community Well-being. The Stage 2 community engagement and consultation activities enabled the Council to 'test' the draft amendments that have been proposed and refine the strategies aimed at achieving the Vision of *CityPlan 2030*, in order to produce the final document presented herein.

COMMENTS

This update of *CityPlan 2030: Shaping Our Future*, will ensure that the Council is continuing to meet the aspirations and expectations of the community, whilst ensuring that it continues to strive to achieve the four Outcomes of Social Equity, Cultural Vitality, Economic Prosperity and Environmental Sustainability.

What is more important is the stable environment which is achieved when the Council adopts a long-term Vision and progressively and steadily works towards its implementation. The results of this progress are clearly visible when one looks at the standard of the various projects which have been undertaken over the last few years and the standard and quality of the Council's services, programs and facilities.

RECOMMENDATION

1. That the final ***CityPlan 2030: Shaping Our Future – Update 2017*** as contained in Attachment A, be endorsed and publically released.
2. That the Chief Executive Officer be authorised to make any editorial changes to the final *CityPlan 2030 - Update 2017*, as necessary, to finalise the document in a form suitable for printing and public release.
3. That all participants in the community engagement and consultation process, and all persons and organisations who made submissions on the draft Plan be informed and advised of the Council's decision.

Cr Stock entered the meeting at 7.41pm.
Cr Wormald entered the meeting at 7.43pm.

Short Term Suspension of Proceedings

At 7.43pm the Mayor, with the approval of two-thirds of the Members present, suspended the meeting procedures pursuant to Regulation 20(1) of the Local Government (Procedures at Meetings) Regulations 2013, to enable discussion and comments regarding the *CityPlan 2030* draft document.

Cr Wormald left the meeting at 7.44pm
Cr Wormald returned to the meeting at 7.47pm
Cr Stock left the meeting at 7.49pm
Cr Stock returned to the meeting at 7.49pm
Cr Granozio left the meeting at 7.51pm
Cr Granozio returned to the meeting at 7.52pm
Cr Whittington left the meeting at 8.12pm
Cr Whittington returned to the meeting at 8.16pm

Extension of Time for Short Term Suspension of Proceedings

At 8.18pm Cr Duke moved:

That the short term suspension of proceedings be extended for a further period of no more than ten (10) minutes.

Seconded by Cr Minney and carried.

Cr Wormald moved:

1. *That the final CityPlan 2030: Shaping Our Future – Update 2017 as contained in Attachment A and as amended (as set out below), be endorsed and publically released:*

Outcome 3: Economic Prosperity

- a. *That Objective 1, Target A, be amended from:*

A. Achieve a satisfaction rating from businesses of 3.2 or above out of 5.0 as measured in the Council's Community Surveys.

to:

A. Achieve a satisfaction rating from businesses of 3.5 or above out of 5.0 as measured in the Council's Community Surveys.

- b. *That Objective 2, Target B, be amended from:*

B. Achieve an agreement rating from businesses of 3.2 or above out of 5.0 in the Council's Community Surveys.

to:

B. Achieve an agreement rating from businesses of 3.5 or above out of 5.0 as measured in the Council's Community Surveys.

- c. *That Objective 3, Target C, be amended from:*

C. Maintain 13% of residents in paid workforce who operate a home-based business.

to:

C. 13% of residents in paid workforce who operate a home-based business.

Outcome 4: Environmental Sustainability

- d. *That Objective 2, Target C, be amended from:*

C. Incorporate water sensitive urban design (WSUD) / stormwater capture and treatment considerations in at least 2 Council projects each year.

to:

C. Incorporate water sensitive urban design (WSUD) / stormwater capture and treatment considerations in Council projects, where appropriate.

e. That Objective 3, Target D, be amended from:

D. Plant an additional 300 street trees by 2020, to increase the total number of street trees by 1.3% on the 2016 level.

to:

D. Plant an additional 300 trees in streets and / or public places by 2020, to increase the total number of street trees by 1.3% on the 2016 level.

Appendix A: Glossary of Terms

f. That the following definition for 'Affordable Housing' be added to Appendix A: Glossary of Terms:

Affordable Housing

Refers to houses that are appropriate to the needs of households with low and moderate incomes (up to 120% of gross annual median income) in South Australia. The criteria for affordable housing, including price points, are published in the Government Gazette and reviewed annually.

2. That the Chief Executive Officer be authorised to make any editorial changes to the final CityPlan 2030 - Update 2017, as necessary, to finalise the document in a form suitable for printing and public release.
3. That all participants in the community engagement and consultation process, and all persons and organisations who made submissions on the draft Plan be informed and advised of the Council's decision.

Seconded by Cr Minney and carried unanimously.

3. CLOSURE

There being no further business, the Mayor declared the meeting closed at 8.29pm.

Mayor Robert Bria

Minutes Confirmed on _____

(date)