

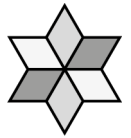
Authorisation to Alter and Use a Public Road / Footpath

Authorisation under section 221 / Permit under 222 of the *Local Government Act 1999*.

175 The Parade, Norwood SA 5067
PO BOX 204, Kent Town SA 5071

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ABN 11 390 194 824



City of
**Norwood
Payneham
& St Peters**

(Includes Hoarding, Skip Bins, Overhanging Signs etc)

Application Type:

Approved Authorisation No: A - -

Application Form

SCHEDULE	
<p>ITEM 1 Applicant <i>in this Authorisation called "the Authorisation Holder"</i></p>	<p>Person who will own the structure on the road / footpath: Name: ABN (if applicable): Trading as (if applicable): Postal address:</p> <p>Contact details:</p> <ul style="list-style-type: none"> • Name: • Email: • Phone: <p><i>Note: the Applicant must be a registered company, incorporated association or natural person, not a registered business name.</i></p>
Alteration / Structure (skip bins, temporary fencing, signs, monitoring stations etc)	
<p>ITEM 2 Alteration <i>Please tick the appropriate box(es).</i></p>	<p>Temporary Structures:</p> <p><input type="checkbox"/> place a skip bin on the road</p> <p><input type="checkbox"/> place a concrete pump or crane on the road</p> <p><input type="checkbox"/> erect a scaffold or temporary support on the road and/or footpath</p> <p><input type="checkbox"/> erect temporary fencing or structures on the road and/or footpath to protect a building site / work area</p> <p>Semi-Permanent Structures:</p> <p><input type="checkbox"/> erect a sign overhanging the footpath</p> <p><input type="checkbox"/> install a termite monitoring station in the road and/or footpath</p> <p><input type="checkbox"/> install a ground water monitoring well in the road and/or footpath</p> <p><input type="checkbox"/> install a planter box on the footpath</p> <p>Other <input type="checkbox"/> please specify:</p> <p>and otherwise in accordance with the attached Plan(s).</p>

Hoarding (temporary closure of road / footpath)	
ITEM 3 Hoarding	<p>Will you require temporary closure of part of the Road or footpath? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Work Area dimensions: square metres as per the attached Plan(s).</p>
Term (period of time required to carry out works / maintain structure / for hoarding)	
ITEM 4 Hoarding Term	<p>Start Date:</p> <p>End Date:</p> <p>Extension of Hoarding Term: <i>if required, please complete the 'Hoarding Extension Form', which is subject to Council approval.</i></p>
ITEM 5 Semi-Permanent Structure Term	<p>A term of five (5) years commencing on the date this Authorisation is granted (Commencement Date), subject to clause 2.13.</p> <p>Note: <i>a maximum term of five (5) years will automatically be granted for overhanging signs, monitoring stations and planter boxes.</i></p>
Other Information	
ITEM 6 Road	<p>Identify the public road(s) and/or footpath(s) where the proposed works will be carried out.</p> <p>Road name:</p> <p>Adjacent premises (street address):</p> <p>and as shown in the attached Plan(s).</p>
ITEM 7 Fee <i>Office use only</i>	<p><input type="checkbox"/> Alteration: Nil</p> <p><input type="checkbox"/> Hoarding Fee: \$3.00 per square metre, per week or part-week (minimum Fee of \$30.00 applies for the first week, for Work Area 10m² or less)</p> <p><input type="checkbox"/> Skip Bin Fee: \$62.00 per week or part-week (GST not applicable)</p> <p>Note: <i>payment of the Skip Bin Fee is required upon Application, an invoice will be issued for the Hoarding Fee.</i></p>
ITEM 8 Public Liability Insurance	<p>Twenty Million Dollars (\$20,000,000.00)</p>

Please note: all Applications are subject to the Authorisation Conditions provided on the Council's website and attached to this Authorisation once approved.

Please attach the following documents to your Application:

- Plan/s for Alteration** (*only for skip bins / signs / monitoring stations / planter boxes*)
- Site Plan / Work Area Plan** (*all applications*)

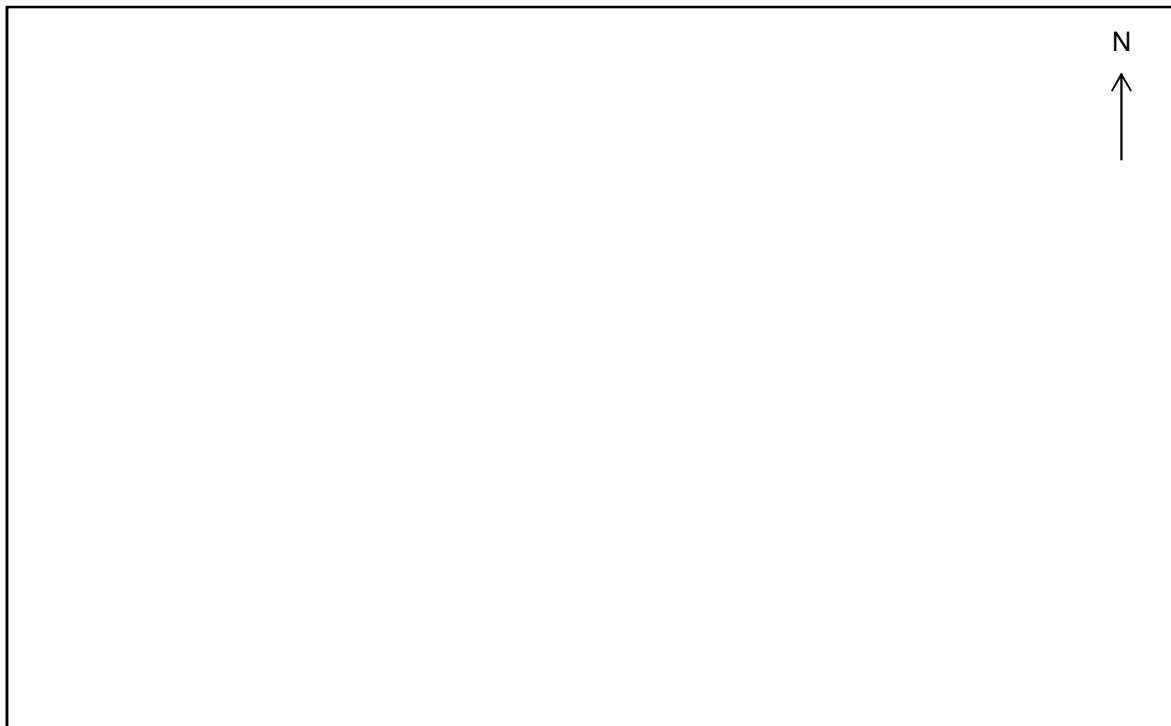
(provide clear images and/or plans showing your proposed work zone, footpath and road dimensions, the location of any structures (eg scaffolding, fencing, skip bin etc) and any parking controls / signage in place)

- Traffic Management Plan** (*only major Hoardings – partial or full road / footpath closure*)
- Public Liability Insurance Certificate of Currency** (*all applications*)
 - **owner of structure; and**
 - **contractor**

Site Plan

You may wish to provide a sketch of the Site showing the:

- location, width and length of any Alteration / Structure
- location of any driveways or property access points
- total width of the roadway
- any parking controls in place at the location etc



The above Plan is only provided as a guide, and the Council reserves the right to require a formal Site Plan / Work Area Plan and Traffic Management Plan with this Application.

Additional Information



- The Council may undertake, or you may be required to undertake at your cost, a Dilapidation Report recording the state of the Road and any improvements before commencement of works.
- Where an Alteration will be left on the Road surface overnight (eg temporary fencing, scaffolding, pumps, cranes, skip bins), bunting and flashing lights or reflective chevrons must be placed at each end of the Alteration so it is clearly visible to vehicles and pedestrians at all times.
- The Council may attach Special Conditions to this Authorisation as required.

Please note: if you plan to carry out roadworks on one of the public roads below, you must obtain permission from the Department for Planning, Transport and Infrastructure (DPTI) before submitting this Application.

Dequetteville Terrace, Flinders Street, Fullarton Road, Glynburn Road, Hackney Road, Kensington Road, Lower North East Road, Lower Portrush Road, Magill Road, Nelson Street, North Terrace, O G Road, Payneham Road, Portrush Road, Rundle Street, Stephens Terrace and The Parade.

For further information:

- **Visit:** <https://www.sa.gov.au/topics/driving-and-transport/transport-industry-services/getting-permission-to-carry-out-roadworks>
- **Call:** Traffic Management Centre on 1800 01831
- **Email:** DPTI.tmc@sa.gov.au

PAYMENT METHODS	
 IN PERSON Payment may be made in person to the cashier at you nearest Customer Service Centre. Norwood Town Hall 175 The Parade, Norwood Payneham Library 2 Turner Street, Felixstow St Peters Library 101 Payneham Road, St Peters	 BY MAIL CHEQUE: Make Cheques payable to 'City of Norwood Payneham & St Peters' and cross 'Not Negotiable'. Avoid pinning or stapling Cheques. Post-dated cheques will not be accepted. BY PHONE CREDIT CARD: Please phone Customer Service on 8366 4555 to make payment.

This Authorisation is granted pursuant to and by force of section 221 and if applicable section 222 of the Act by **THE CORPORATION OF THE CITY OF NORWOOD PAYNEHAM AND ST PETERS** and under section 44(1) of the *Local Government Act 1999* (SA) under delegated authority:

.....
Name

.....
Signed for the Council

.....

.....
Date

.....
Title

COUNCIL OFFICE USE ONLY

Authorisation No: A - -

Attachments: *(tick those attached to the Application)*

- Plan/s
- Work Area Plan
- Traffic Management Plan
- Public Liability Insurance – Certificate of Currency
- Special Conditions

Fee:

- Alteration – Nil
- Hoarding - \$..... *(invoice to be issued)*
- Skip Bin - \$..... *(payment upon application)* – **Receipt no**