

# St Peters Child Care Centre & Preschool

## Hours

The centre is open from 7.30am - 6.00pm Monday - Friday

## Fees

Fee	\$103.00
Late Pick-up Fee	\$29.50 (first 15minutes)
Late Pick-up Fee	\$22.00 (each 10minutes thereafter)

\*Attached to the enrolment form is a copy of the centre's fee policy, which identifies your responsibilities for payment.

## Bond

Upon commencement at the centre, you will receive an account for 2 weeks bond to be paid in advance. The bond is redeemable when we receive two weeks' notice for ceasing care.

## Centre Policies

A parent policy folder is located on the table in the foyer for your information. All policies and procedures are available for you to access and if you would like a copy please see the Director or Administration Officer.

## Orientation

Where possible we suggest that you gradually introduce your child/ren to childcare. Short orientation visits prior to commencement where the parent stays with child, so that they become familiar with educators and other children, and for educators to develop relationships with the family. Once your child/ren has started, we encourage you to phone the Centre to find out how your child is progressing through the day.

## Meals

The Centre provides morning tea, lunch and afternoon tea, all meals are freshly prepared each day using fresh produce.

## What to Bring

Please bring a named bag with a least two full changes of clothes, a broad brimmed or legionnaires hat, any security items that your child may need for rest i.e. dummy, teddy or blanket. If your child requires nappies please ensure that there is enough for a full day. Cow's milk is provided by the Centre, and a drink bottle is required for children 3 -5 years.

## Parent Involvement

We aim to support parents by providing an environment that is comfortable and welcoming, by encouraging parents to be involved in all aspects of the Centre through policy review and development, programming, fundraising, donations of art and craft materials.

The Centre has an open door policy which encourages parents to visit their child at any time of the day. If you are thinking about your child and are wondering how they are, please feel free to phone or come in for a visit.

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